



# Town of Hopkinton

## Board

Office of Select

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-3170 – [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov)

### ECONOMIC DEVELOPMENT COMMITTEE PUBLIC MEETING AGENDA MONDAY, JUNE 1, 2021 – 6:00 PM VIA ZOOM

The meeting of the Economic Development Committee (EDC) was called to order by Steven Whitley on Monday, June 1, 2021, at 6:01p.m. via Zoom.

**Members Present:** Andrea Folsom, Jim Fredyma, Meredith Lee, Greg Sagris, Anna Wells, Steven Whitley

**Staff Present:** Matt Monahan (Economic Development Director), Neal Cass (Town Administrator)

**DECLARATION OF CHAIR:** Mr. Whitley read the Right to Know Law Meeting Checklist as follows:

As Chair of the Hopkinton Economic Development Committee, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12, pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

***a. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means.***

We are utilizing the Zoom platform for this electronic meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1 (646) 558 8656 and meeting ID: 845 4293 1647, or by clicking on the following website address: <https://us02web.zoom.us/j/84542931647>

***b) Providing public notice of the necessary information for accessing the meeting.***

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on Town of Hopkinton's website: [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov) and on the Town of Hopkinton's Facebook page.

***c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.***

If anyone has a problem, call (603) 746-8256 or email: [townadmin@hopkinton-nh.gov](mailto:townadmin@hopkinton-nh.gov).

***d) Adjourning the meeting if the public is unable to access the meeting.***

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote. Let us start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Andrea Folsom, minor present

Jim Fredyma, alone

Meredith Lee, alone

Greg Sagris, alone

Anna Wells, alone

Steven Whitley, alone

**APPROVAL OF MINUTES FROM MAY 4, 2021**

Mr Fredyma moved to approve the Economic Development Committee minutes of May 4, 2021. Ms. Wells seconded the motion. There was no discussion and Mr. Whitley called for the roll call vote.

Andrea Folsom	Yes
Jim Fredyma	Yes
Meredith Lee	Yes
Greg Sagris	Yes
Anna Wells	Yes
Steven Whitley	Yes

Motion carried 6-0

**FOLLOWUP TO EDC VISIONING SESSION**

Ms. Lee reviewed with the Committee the taglines that had previously been discussed. After further discussion Mr. Whitley moved that the EDC adopt the tagline “Two Villages, One Heart, Opportunity Grows Here”. Ms. Lee seconded the motion and Mr. Whitley call for a roll call vote.

Andrea Folsom	Yes
Jim Fredyma	Yes
Meredith Lee	Yes
Greg Sagris	Yes
Anna Wells	Yes
Steven Whitley	Yes

Motion carried 6-0

There was discussion as to the marketing of the Town now that the tagline has been adopted. Discussion included collaborating with the Contoocook Chamber of Commerce and tying an unveiling in with the End of Summer Concerts. It could be an “Opportunity Grows Here” campaign. The creation of a video was also discussed.

At the next regular meeting of the EDC, this will be looked at more deeply.

### **LAND SWAP**

Mr. Whitley will be reaching out to the Hart Family.

### **ECONOMIC DIRECTOR UPDATES**

- Mr. Monahan will be presenting at Hopkinton Rotary on June 2.
- Application for five projects have been submitted to Senator Shaheen’s office with the hope of them being included in the Congressionally Directed Spending for fiscal year 2022.
- The Economic Development chapter of the Master Plan is being prepared for public hearing by the Planning Board.
- Nothing new to report on potential TIF Board members.

### **COMMITTEE MEMBERS**

Additional members are needed for the EDC. Each current member will commit to ask two people before the next committee meeting.

### **NEXT MEETING**

The next meeting will Monday, July 12, 2021, at 6:00 p.m. This meeting will be an in-person meeting.

### **NON-PUBLIC SESSION I-RSA 91-A: 3 III (c) Reputation**

Ms. Wells moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Whitley seconded the motion.

#### **ROLL CALL VOTE:**

Andrea Folsom	Yes
Jim Fredyma	Yes
Meredith Lee	Yes
Greg Sagris	Yes
Anna Wells	Yes
Steven Whitley	Yes

#### **MOTION PASSED 6-0.**

The Committee and the Town Administrator went into nonpublic session, as recorded separately, at 7:05 p.m. The Committee returned to public session at 7:55 p.m.

#### Vote to seal nonpublic minutes:

Ms. Wells moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Ms. Lee seconded the motion.

#### **ROLL CALL VOTE:**

Andrea Folsom	Yes
Jim Fredyma	Yes
Meredith Lee	Yes
Greg Sagris	Yes
Anna Wells	Yes
Steven Whitley	Yes

**MOTION PASSED 6-0.**

It was noted that the Committee will meet on Monday, June 14 at 6:00 p.m. largely in nonpublic session to continue their discussion.

### **ADJOURNMENT**

Ms. Lee moved that the meeting be adjourned. Ms. Wells seconded the motion. Mr. Whitley called for the roll call vote.

**ROLL CALL VOTE:**

Andrea Folsom	Yes
Jim Fredyma	Yes
Meredith Lee	Yes
Greg Sagris	Yes
Anna Wells	Yes
Steven Whitley	Yes

**MOTION PASSED 6-0.**

The meeting adjourned at 7:55p.m.

Respectfully submitted,  
Neal Cass, Town Administrator