



# Town of Hopkinton

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-3170 – [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov)

## ECONOMIC DEVELOPMENT COMMITTEE

### PUBLIC MEETING MINUTES

**Thursday, July 14, 2022 – 12:30 P.M.**

*Hopkinton Town Library - Local History Room*

**Members Present:** Andrea Folsom, Jim Fredyma, Ian Hart, Meredith Lee, Greg Sagris, Steven Whitley

**Staff Present:** Anna Wells

**Public Present:** Alex Pooler

### CALL TO ORDER

Ms. Folsom called the meeting to order at 12:36pm in the Hopkinton Town Library.

Ian Hart made a motion, seconded by Meredith Lee, to allow Mr. Whitley to join the meeting remotely. There was no discussion.

#### ROLL CALL VOTE:

Andrea Folsom	Yes
Jim Fredyma	Yes
Ian Hart	Yes
Meredith Lee	Yes
Greg Sagris	Yes

MOTION PASSED 5-0.

### APPROVAL OF MINUTES FROM June 22, 2022

Jim Fredyma made a motion, seconded by Meredith Lee, to approve the Economic Development Committee minutes of June 22, 2022. There was no discussion.

#### ROLL CALL VOTE:

Andrea Folsom	Yes
Jim Fredyma	Yes
Ian Hart	Yes
Meredith Lee	Yes
Greg Sagris	Yes
Steven Whitley	Yes

MOTION PASSED 6-0.

### UPDATES

#### 1. EDC Website

The new EDC website is now live at the following URL: [www.HappeningInHopkinton.com](http://www.HappeningInHopkinton.com) (the old URL also still works).

## **2. Contoocook Village + Riverway Park Revitalization**

- a) The application for a Shoreland Permit By Notification will be submitted in the next few days with adjusted plans by Terrain Land Planning. The committee extends sincere thanks to community member Eric Buck for facilitating the creation of those plans. The new scope of work is repaving the municipal parking lot at Riverway Park including the right of way between the parking lot behind the train car out to Main Street near the stone bridge. The contractor is available to do the work this fall. Ms. Wells plans to submit a grant application to T-Mobile to cover the costs of updates and renovations to the park, including the parking lot.
- b) Planning for Community Survey / Collaborative Planning Sessions  
Andrea Folsom and Ian Hart will work with Ms. Wells on drafting a survey to help ascertain priorities for projects to undertake in Contoocook Village.

## **3. Hopkinton Village *Complete Streets* Demonstration Project**

The committee discussed the schematic plan for the Complete Streets demonstration project they plan to undertake in Hopkinton Village during the week of August 22-26. The project will be conducted in conjunction with Central NH Regional Planning and NH DOT.

The committee stressed the importance of ensuring there is plenty of advance notice and information about the upcoming demonstration project. The committee discussed the use of electronic media (Facebook, listservs) as well as posters around town, sandwich boards, and variable message signs (borrowed either from the state or a local contractor). In addition, notices can be placed in local papers. Ms. Wells will contact them. The committee suggested setting up a webpage specifically with information for this project and a form for folks to sign up for email alerts about the project. Ms. Wells will create this page at: [www.HappeningInHopkinton.com/HopVillage](http://www.HappeningInHopkinton.com/HopVillage) In addition, Ms. Wells will reach out to the Hopkinton Village Precinct Commissioners.

Though the changes will be dismantled before the first day of school, the committee agreed it would be important to have a school bus as well as a fire truck drive through to test the turning radius of the intersection.

## **4. Community Heart & Soul (Orton Foundation)**

Representatives from Community Heart & Soul will attend the EDC's August 25th meeting.

## **5. Grant updates**

1. LCHIP (Houston Barn) – submitted June 22, site visit planned
2. T-Mobile Hometown Grant – September 30
  - Consider submitting application for renovations/improvements at Riverway Park.
3. SS4A (Safe Streets & Roads for All) – September 15
  - Consider submitting application to further develop Complete Streets design guidelines and/or other traffic safety plan.
4. National Association of Realtors [Placemaking Grant/Smartgrowth Grant](#) – October 15 (rolling)
  - Grant must be applied for by/in conjunction with a realtor association. Ms. Wells will reach out to local realtors.

## OTHER

The remainder of the posted agenda will be the focus of the next meeting.

### Next Meeting Dates:

- a. *Tuesday July 19 9:30am @ Hopkinton Town Library*
- b. *Thursday August 25 12:30pm @ Hopkinton Town Library*

## ADJOURNMENT

Andrea Folsom made a motion to adjourn, seconded by Greg Sagris. There was no discussion.

### ROLL CALL VOTE:

Andrea Folsom	Yes
Jim Fredyma	Yes
Ian Hart	Yes
Meredith Lee	Yes
Greg Sagris	Yes

MOTION PASSED 5-0.

There being no other business to come before the committee, the meeting was adjourned at 1:40pm.

Respectfully Submitted,

Anna Wells, Economic Development Director