

TOWN OF HOPKINTON

NEW HAMPSHIRE

KEY SECURITY SYSTEM

ORDINANCE

June 23, 2008

Section 1- Administration

Designee: Shall mean any or all persons responsible for reviewing and approving equipment and system design.

Monitor Fire Alarm System: Shall mean a fire alarm system that is monitored by a company that will receive a fire alarm signal and transfer information to fire dispatch of the fire alarm activation.

- 1.1 **Intent** – The intent of this ordinance is to ensure all monitor fire alarm systems installed in the Town of Hopkinton will be equipped with a key box system designed, and installed to achieve the following:
 - a. High reliability of building key security.
 - b. Conformity of system design acceptable to the Hopkinton Fire Department.
 - c. Ease of operation and understanding.
 - d. Quick access to building in the event of fire alarm activation.
 - e. Reduction of needless damage from gaining access.
- 1.2 **Scope** – This ordinance shall apply to all businesses, residential home or other buildings that are equipped with a Monitored Fire Alarm System in the Town of Hopkinton.
- 1.3 **Authority** – The Fire Chief, Fire Inspector or his/her designee shall approve the design and installation of Key Security Box location.

Section 2 – General Requirements

- 2.1 **Scope** – The Security Key System will be type accepted by the Hopkinton Fire Department.
- 2.2 **Equipment** – The security Key System approved by the Fire Department will be The Knox Box System design as Rapid Entry system produce by the Knox Company.
- 2.3 **Purchase** – Purchase of any Knox Box shall be through the Hopkinton Fire Department for security reasons.
Property owner assumes all cost in purchasing Knox Box.
- 2.4 **Installation Location** – Knox Box to be installed in a location approved by the Fire Chief, Fire Inspector or his/her designee.
- 3.1 **Responsibility** – Property or building occupant shall provide building key or keys to the fire department to be secured in the Knox Box upon installation.
- 3.2 The Town of Hopkinton assumes no responsibility for cost, installation or maintenance.

Section 4 – Penalty:

- 4.1 Any person who has a monitored fire alarm system that is monitored by an alarm agent, alarm business or any other company that may monitor the fire alarm system is required to provide a key Knox Box for fire department access at location of fire alarm activation.
- 4.2 Failure to provide access key at location of fire alarm activation will result in the following penalty:
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| • First response without access | Warning |
| • Second response without access | \$ 50.00 |
| • Third response without access | \$ 100.00 |
| • Fourth response without access | \$ 200.00 |
| • Fifth response and each additional response without access | \$ 300.00 |