

TOWN OF HOPKINTON

NEW HAMPSHIRE

KEY SECURITY SYSTEM

ORDINANCE

June 23, 2008

Section 1- Administration

Designee: Shall mean any or all persons responsible for reviewing and approving equipment and system design.

Monitor Fire Alarm System: Shall mean a fire alarm system that is monitored by a company that will receive a fire alarm signal and transfer information to fire dispatch of the fire alarm activation.

- 1.1 **Intent** – The intent of this ordinance is to ensure all monitor fire alarm systems installed in the Town of Hopkinton will be equipped with a key box system designed, and installed to achieve the following:
 - a. High reliability of building key security.
 - b. Conformity of system design acceptable to the Hopkinton Fire Department.
 - c. Ease of operation and understanding.
 - d. Quick access to building in the event of fire alarm activation.
 - e. Reduction of needless damage from gaining access.
- 1.2 **Scope** – This ordinance shall apply to all businesses, residential home or other buildings that are equipped with a Monitored Fire Alarm System in the Town of Hopkinton.
- 1.3 **Authority** – The Fire Chief, Fire Inspector or his/her designee shall approve the design and installation of Key Security Box location.

Section 2 – General Requirements

- 2.1 **Scope** – The Security Key System will be type accepted by the Hopkinton Fire Department.
- 2.2 **Equipment** – The security Key System approved by the Fire Department will be The Knox Box System design as Rapid Entry system produce by the Knox Company.
- 2.3 **Purchase** – Purchase of any Knox Box shall be through the Hopkinton Fire Department for security reasons.
Property owner assumes all cost in purchasing Knox Box.
- 2.4 **Installation Location** – Knox Box to be installed in a location approved by the Fire Chief, Fire Inspector or his/her designee.
- 3.1 **Responsibility** – Property or building occupant shall provide building key or keys to the fire department to be secured in the Knox Box upon installation.
- 3.2 The Town of Hopkinton assumes no responsibility for cost, installation or maintenance.

Section 4 – Penalty:

4.1 Any person who has a monitored fire alarm system that is monitored by an alarm agent, alarm business or any other company that may monitor the fire alarm system is required to provide a key Knox Box for fire department access at location of fire alarm activation.

4.2 Failure to provide access key at location of fire alarm activation will result in the following penalty:

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| • First response without access | Warning |
| • Second response without access | \$ 50.00 |
| • Third response without access | \$ 100.00 |
| • Fourth response without access | \$ 200.00 |
| • Fifth response and each additional response without access | \$ 300.00 |