

# Hopkinton Village Precinct Water District Meeting Agenda

November 21, 2022, 6:30pm

- Finance Update
  - A/R and A/P, review, and signatures. Collection ideas for outstanding A/P.
  - Other financial topics for review.
  - Support for customer with cross-connect billing issues.
- WSO Discussion
  - Reporting on work done – the Google docs are a year out of date.
  - Yearly Contract and cost for services.
  - Icy conditions in winter.
  - Cleaning of the chemical room.
  - Removal of the Notice of Violation.
  - Project Status:
    - Financial – outstanding items to invoice.
    - How to complete the project/get to done, site work.
    - Training, operating and maintenance manual.
    - Metering water for each well, calibration.
    - Data collection from the PLC, conduit run for Internet access
- Lot Line Adjustments
  - Review of updated/completed map from surveyors.
  - Update from Precinct Commissioners on process steps.
- Electronic Bill Payment
  - Update on using PayPal as a reference point. Include info in end-of-year update.
- Leak Detection
  - 46 soundings, no leaks detected. Include info in end-of-year update. Report stored on Google Drive.
- Lot Line Adjustment
  - Start working on updating the warrant article wording, will be presented at annual mtg.
- Cleaning and Maintenance
  - Water usage data year to date.
  - Cleaning/updating chemical dispenser in process.
  - Chemical room – cleaning not complete.
  - Excellent site clean-up, removal of debris and overgrowth.
  - Site data from loggers.
- Grants
  - Source Protection Grant for additional monitoring filed on time.
  - Looking for options for wildlife impact mitigation grants currently.
  - Work with GSWRA to identify funding sources and construction options for wildlife.
- Meter reading for November – Sandy; December – Rick; January – Mike.
- Next meeting: December 14 or December 15, 2022 at 6:30 pm, discuss at the meeting.
- Other business.