

# Hopkinton Village Precinct Water District Meeting Agenda

December 15, 2022, 6:30pm

- Finance Update
  - A/R and A/P, review, and signatures.
  - Other financial topics for review.
  - End of year billing/communication.
  - Discussion of rates for 2023.
  - Support for customer with cross-connect billing issues.
- WSO General and Project
  - Reporting on work done – link now active to review routine work.
  - Yearly contract and cost for services submitted.
  - Cleaning of the chemical room.
  - Removal of the Notice of Violation – as soon as the site work is complete.
  - Project Status:
    - Issue with individual well monitoring and calibration.
    - Onsite training and day to day operation.
    - Operating and maintenance manual.
    - Data collection from the PLC.
    - Conduit run for Internet access.
- Lot Line Adjustment
  - Plan is to address at the yearly Precinct Meeting.
  - Need updated map and an updated warrant article in January/February.
- Cleaning and Maintenance
  - Sampling document and plan update in 2023.
  - Water usage data year to date.
  - Cleaning/updating chemical dispenser in process.
  - Chemical room – cleaning not complete.
  - Site data from loggers – temp and humidity conditions in all buildings.
  - Site security and Grant discussion.
- Grants
  - Expect to hear from DES in Dec or early Jan concerning Source Protection Grant.
- GSWRA Membership Renewal \$115, Jan 1.
- Meter reading for December – Rick; January – Mike; February – Sandy.
- Next meeting: January 16, 2023 at 6:30 pm.
- Other business.