

**In attendance:**

|                |               |
|----------------|---------------|
| Rick Desmarais | Mike O'Connor |
| Sandy Bender   | Suzi Calley   |

Review of May Minutes. Motion to approve by Sandy, 2<sup>nd</sup> by Mike, All in Favor.

**May Invoice**

|                         |                              |
|-------------------------|------------------------------|
| Tom Davenport - \$50.00 | Eastern Analytical - \$15.00 |
| WSO - \$1000.00         | Eversource - \$536.97        |

**Accounts Receivable: \$4311.66**

Rick to contact Eric Sidleau – response regarding monthly charge when water is off.

Bank Balance: \$104,059.44  
Loan Balance: \$2,586 (last payment July)  
Loan Balance: \$90K (Annual payments of \$11,537 due March)  
Loan Balance: \$70K (Annual payments of \$8,101 due October)

**Discussion about monthly charge when water shut off**

Motion made to amend rate sheet to include updating definition of “Uninhabitable Property” and “Vacant Property.” Updates were also made to the listing of “Water-using Fixtures”

**Water Back Feed Issue**

Final discussion before contacting homeowner.

**Project Status – update from WSO**

Response from Joe:

“Items to complete:

- Pump in place. Some plumbing installed.
- Finish piping for booster pumps
- Install floats and transducers in tanks.
- Repair valve to tanks
- leakage test tanks
- Fill & disinfect tanks
- Finish electrical installation
- Booster station prepped to be put in service
- Take old booster system out of service
- Check finished system operation

I do not have a date for Libby Electric or Tim to return yet. I will give another update next Monday as to the progress from this week. I should be on site Wednesday through Friday.”

Review data from WSO to create an operating manual for the new system.

**CCR**

Due with July billing.  
Commissioners to review before distribution

### **Water Conservation Plan – New Item**

Need to review plan that was implemented in the 2000s.

Provide update to DES by Aug 22.

Related data is that we are still queued up for leak detection per grant.

### **Precinct Annual Meeting/ Thomas Morin Lot Lines Adjustment Discussion**

Commissioners open to a special meeting and precinct-wide vote.

Need to work on wording for the article.

Rick can work with Nick Casolaro at the Precinct level to resolve.

### **Addressing wildlife issues.**

High water, trapper issues.

3 Beavers removed

Culverts cleaned out

### **Current Drought Status**

Abnormally dry in the southeastern part of the state, no Hopkinton impact.

<https://droughtmonitor.unl.edu/CurrentMap/StateDroughtMonitor.aspx?NH>

Discussion about our approach this year if we see unfavorable signs.

### **Timing for starting audits.**

Rick will be starting on South Rd this June.

Updated audit sheet for review.

Write the address of the property on the points sheet, scan, and upload (or give to Rick) and offer to send a copy to the customer email.

### **Grants:**

Asset Management: Grant work needed. Deadline for submission – Rick to update.

Source Protection: Grant work needed. Deadline for submission – Rick to update

### **Asset Management**

Need to work on grant for this year, otherwise we will start without the grant.

### **Other Business**

Beaver removal. Trapper coming back.

Adjustments to point sheet for review: ADU's, Sprinklers, Back Flow Preventer

### **Ongoing updates**

Meter readings for July – Mike; August - Sandy

Next meeting July 18, 2022, 6:30pm

Motion to adjourn Rick, Sandy 2<sup>nd</sup>. All in favor. Motion passed.

Meeting adjourned 8:12pm.

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Rick Desmarais

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Sandy Bender

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Mike O'Connor