

HOPKINTON PRECINCT WATER DEPT – \_\_\_\_\_, 2020

Virtual meeting to review timeline of construction and State approval of same.

\_\_\_\_\_ pm Meeting called to order

In Attendance:

Rick Desmarais

Sandy Bender

Rich Armstrong

Sandy had a conversation with Randy Suozzo from the NH Department of Environmental Services regarding the construction timeline. We were told that it would be beneficial to have the project started this year. Randy re-designated our system as a small system rather than large system. This is not going to change anything in the design.

Excavating Contractor, Rick, Joe and Andrew met to review the sitework that needs to be done and to talk about the estimate that was given. Partial work could be done this year to prep area for new tanks.

Joe to take his fee at the end of the project.

Reviewed financial situation as to how much can be spent in 2020 on the project. It was decided to keep around \$40K - \$50K in reserve.

Rich to submit Financial Hardship Application.

Shelly Frost (NH DES) will be conducting a Sanitary Inspection of the well site this year. This occurs every 3 years. Last inspection in 2017 started the current tank violation notice. Joe to clean up chemical building before inspection takes place.

Notice to be included in April 1 invoices regarding the notice that our storage tanks don't meet code. Notice was previously sent October 2018. Notice to be included in each quarterly billing.

Motion to adjourn by \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_. All in favor. Motion passed.

Meeting adjourned \_\_\_\_\_.

\_\_\_\_\_  
Sandy Bender

\_\_\_\_\_  
Richard Armstrong

\_\_\_\_\_  
Rick Desmarais