

Hopkinton Village Precinct Water District Meeting – August 21, 2023

Meeting called to order at 6:35pm

In attendance:

Rick Desmarais
Sandy Bender

Mike O'Connor
Suzi Calley

Review of July minutes. Correct to be made to AR balance and paid invoices. Approval to be made at next Meeting.

July Invoices

Eversource - \$1170.56	Rick Desmarais – \$164.98
Eastern Analytical - \$155.00	Sandy Bender - \$9.49
WSO - \$1200.00	Yestramski - \$115.35
Aquamen - \$3,973.29	Monson - \$2,868.60 (reissue of April & June Checks)

Accounts Receivable: \$3,453.52

Bank Balance – TD Bank: \$26,166.87

Bank Balance – Merrimack: \$7,388.93

Loan Balance Northway Bank: \$72,007 (Annual payments of \$11,537 due March)

Loan Balance Northway Bank: \$63,823 (Annual payments of \$8,101 due October)

Loan Balance Merrimack Savings: \$49,701 (monthly payments) – July payment made in August.

88 Briar Hill

Owner to get back to us with number of heads in new irrigation system.

Project Status:

Update on project completion and payment concerns with WSO Plus.

Abutter to forgo any additional landscaping work on her property. She is satisfied with how things look now.

Lot Line Adjustment

Closing planned for August 23. Managed by Precinct Commissioners. Payment for title transfer to be split between the water department and Tom Morin.

Water Source Grant

Order signs, put in place after lot line adjustment. One sample to view.

Updated quote from AV vendor to discuss.

Cleaning and Maintenance

Sanitary Survey review significant deficiencies:

Bulk fill port, update drawings of record, check valve between source valve and treatment, atmospheric tank drain line, update record drawings including pipe material, blow off and curb stop locations, etc. Because DES knows the situation with WSO Plus deadline extended to 10/31.

Sanitary Survey recommendation/minor findings:

Exercise blow-off valves on wells more frequently.

Update emergency plan.

Offline agreement to pay for a contractor to clean up the weeds on the access road and around the wells.

Purchase of pump and WSO Plus plumbing expense to resolve standing water and internal leak from unused, second chemical feed pump access.

Eyewash station leak repaired.

Outside of water building doors have been painted.

Review of temp and humidity data from buildings over last month. No concerns at this time.

Fill unused tank – low priority activity.

NHDES Lead Service Line Inventory

Federal EPA update to the Lead and Copper Rule.

Inventory of lead service lines due October 2024; inventory checks for lead at the curb stop and at the house entrance.

Houses built after 1984 or lines updated with documentation do not need to be tested, of if there are town wide statutes that would have prevented lead service lines.

Given HVPWD contract with customers and shared ownership of the service line, we need to understand financial exposure to customers and to HVPWD.

3M 30 second lead test swabs are the standard, currently unavailable, potential cost \$1,000+; no immediate funding available, possibly for service line replacement costs.

Change of System Operator Discussion

New operator review and status

Current operator contract review and analysis

Motion made by Sandy to terminate contract with WSO plus as of October 31, 2023. Notice to be made to WSO Plus by August 31, 2023. 2nd by Mike. All in Favor

Motion made by Sandy to approve a new Water system operation service agreement with Aquamen as of October 1, 2023, 2nd by Rick. All in favor.

Future Projects

5-year budget plan

Capital improvement plan.

Asset management plan and GIS mapping

Meter reading for August – Mike; September – Rick; October- Sandy

Next meeting: September 18, 2023, at 6:30 pm.

Motion to adjourn 8:42 pm by Rick, 2nd by Sandy. All in favor.

Rick Desmarais

Sandy Bender

Michael O'Connor