

Hopkinton Village Precinct Water District Meeting – September 18, 2023

Meeting called to order at 6:30pm

In attendance:

Rick Desmarais
Sandy Bender

Mike O'Connor
Suzi Calley

Review of July minutes. Motion to accept Rick 2nd Sandy. All in favor.

Review of August minutes. Motion to accept Sandy, 2nd Mike. All in favor.

August Invoices

Merrimack Saving \$565.20	Boynton Waldron - \$393.75
Eversource - \$811.29	Rick Desmarais – \$184.00
WSO - \$150.00	Absolute Title - \$536.75
Aquamen - \$2,400.00	WSO - \$33,000.00 Final payment

Accounts Receivable: \$1,103.10

Bank Balance – Merrimack: 78,224.61

Loan Balance Northway Bank: \$72,007 (Annual payments of \$11,537 due March)

Loan Balance Northway Bank: \$63,823 (Annual payments of \$8,101 due October)

Loan Balance Merrimack Savings: \$49,701 (monthly payments) – July payment made in August.

88 Briar Hill

Installation of irrigation system. 7 zones – 5 heads each

Project Status:

Motion made by Sandy, 2nd Rick All in favor. to send final payment to WSO in the amount of \$33,000. Specified "Paid in Full" Payment sent via mail – certified, return receipt.

Water Source Grant

AV Vendor given approval for cameras, DVR, install; waiting to schedule delivery. Deposit of 50% to be made in the amount of \$2,360.51.

Cleaning and Maintenance

Sanitary Survey review significant deficiencies:

Bulk fill port, valve between source valve and treatment, update record drawings with info on pipe material, blow off and curb stop locations, etc. (check with DES on this item)

DES set the deadline extended to 10/31. The new operator can likely help.

Sanitary Survey recommendation/minor findings:

Exercise blow-off valves on wells more frequently.

Update emergency plan. Mike to work with Aquamen.

Tank building door sealed.

Fill unused tank – low priority activity.

Replace dehumidifier and heater.

NHDES Lead Service Line Inventory

Bought some lead tests to try out, no results yet.

Need to discuss with new system operator.

Change of System Operator Discussion

Discussion about meeting with operator and action item list.

Notification to customers with the October billing cycle.

Future Projects

5-year budget plan

Capital improvement plan.

Asset management plan and GIS mapping

Meter reading for September – Rick; October- Sandy, November - Mike

Next meeting: October 16, 2023, at 6:30 pm.

Motion to adjourn 8:27 pm by Rick, 2nd by Mike. All in favor.

Rick Desmarais

Sandy Bender

Michael O'Connor