

## Hopkinton Village Precinct Water District Meeting – February 20, 2023

Meeting called to order at 6:30 pm

### **In attendance:**

Rick Desmarais	Mike O'Connor
Sandy Bender	Suzi Calley (via phone)
Joe Damour	

Review of January Minutes. Approval set aside. Payment of invoice omitted from minutes. (\$115 – Granite Rural Water) Correction to be made. Minutes to be approved at the March 20<sup>th</sup> meeting.

### **January Invoices**

WSO - \$1,200.00                      Eversource - \$1,065.73

Eastern Analytical - \$20.00

Accounts Receivable: \$3,575.99

Follow-ups sent on all outstanding invoices.

Further action is to be taken if payment is not received for those outstanding balance prior to 1/1/23.

Bank Balance: \$99,131.91

Loan Balance: \$81,155 (Annual payments of \$11,537 due March)

Loan Balance: \$63,823 (Annual payments of \$8,101 due October)

### **Discussion of rates for 2023.**

As part of the Water Board Report at the Annual Meeting a 10% - 15% increase is being considered for the billing cycle of 7/1/23.

### **Lot Line Adjustments**

Discussion about reaching out to Precinct members March 5<sup>th</sup> and March 12<sup>th</sup> in person and by email.

### **WSO General and Project Status**

WSO Contract to be sent to Joe for his signature.

Discussion with WSO as to cost overrun and timeliness of Excavation work.

Categorization of labor and materials on the most recent WSO invoice to be provided to us.

#### **Project Status:**

- Update from Joe on what is left to do.

- Wiring diagrams to be provided to us by WSO.

- Discussion regarding issue with individual well monitoring.

- Onsite training and day to day operation to be scheduled with WSO

- Operating and maintenance manual to be provided by WSO

- Data collection from the PLC discussed.

- Discussion regarding actual cost of project to estimate.

- Discussion about progress and outstanding payments and plan to resolve.

- Discussion from WSO's standpoint, what is left in detail, what is the cost estimate, when will it be done.

### **Cleaning and Maintenance**

Tank Room lock to be repaired.

Chemical room – cleaning not complete.

Site data from loggers – temperature and humidity conditions in all buildings being monitored.

Tank Room: Chain barrier installation in progress.

### **Grants**

Sandy made the Motion to enter into Grant agreement with DES in the amount of \$5,465, with Rick Desmarais, as Head Commissioner of the Precinct Water Department as the recipient. Seconded by Mike. All in favor.

Paperwork to be signed by Sandy and Mike. Signatures to be notarized.

Meter reading for February – Sandy; March – Rick, April- Mike.

Next meeting: March 20, 2023, at 6:30 pm

### **Other Business.**

No other business.

Motion to adjourn 8:50 pm by Rick, seconded by Mike. All in favor.

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Rick Desmarais

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Sandy Bender

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Michael O'Connor