

Hopkinton Village Precinct Water District Meeting – March 20, 2023

Meeting called to order at 6:30 pm

In attendance:

Rick Desmarais

Mike O'Connor

Sandy Bender

Suzi Calley (via phone)

Review of January and February minutes. Motion to approve by Rick, 2nd by Mike. All in favor.

February Invoices

WSO - \$1,800.00

Eversource - \$961.49

Eastern Analytical - \$135.00

Northway Bank \$11,535.68

Accounts Receivable: \$1,300.40

Service shut off letter to be sent to customers with balances outstanding prior to 1/1/23.

Bank Balance: \$54,003.49

Loan Balance: \$72,007 (Annual payments of \$11,537 due March)

Loan Balance: \$63,823 (Annual payments of \$8,101 due October)

Warrant for an additional \$50K in loans was approved at the Annual Meeting on March 16, 2023.

Process will start after all paperwork is completed to obtain an "Opinion Letter" from our attorney to submit to the bank.

Discussion of rates for 2023.

An 11% rate increase will be applied to customers' July 1 invoices.

Lot Line Adjustments

Follow up steps after Precinct meeting vote – Planning Board review.

WSO General and Project Status

WSO signed contract received. We will co-sign and provide a copy to them.

Project Status:

Well data available on WSO site – streamed from PLC.

The issue with drive reset last week after power issue resolved quickly.

Onsite training and day-to-day operation are still needed.

Operating and maintenance manual available – needs review and updating.

Locate contractor to address abutter hill with seeding, get quote.

Cleaning and Maintenance

Tank Room lock issues.

Chemical room – final cleaning needed.

Site data from loggers – temperature and humidity conditions in all buildings being monitored.

Tank Room: Chain barrier installation in progress.

Grants

Paperwork completed and follow up forms filed, waiting for final approval.

Meter reading for March - Rick, April- Sandy, May - Mike.

Next meeting: April 17, 2023, at 6:30 pm

Other Business.

No other business.

Motion to adjourn 7:23 pm by Rick, seconded by Mike. All in favor.

Rick Desmarais

Sandy Bender

Michael O'Connor