

Hopkinton Village Precinct Water District Meeting - October 18, 2021

Meeting to order 6:32

In attendance:

Rick Desmarais
Sandy Bender

Mike O'Connor
Suzi Calley

Review of September Minutes, Motion to approve by Sandy, second by Rick. All in Favor.

September Invoices:

WSO - \$1200.00 (holding until \$200 charge checked with Joe)

William Bailey - \$150 Eversource - \$334.71

Williamson Pump - \$15,287.92

Suzi to produce and mail payment to Libby \$ 15900 prior to our next meeting.

Accounts Receivable: \$10,191.07

Rick to contact Miner and Laduc directly regarding their overdue accounts.

Bank Balance: \$90,918

Loan Balance: \$5,239 (last payment 7/22)

Loan Balance: \$90K (Annual payments of \$11,537 due yearly in March)

\$70K Loan from Northway Bank is being processed, hoping to close by the end of October.

Project Status

Outside meeting was held on 9/23 with electrician, Charlie, and Joe.

Rick to check in with Charlie and Joe regarding piping and electrical.

Tim expected to start excavation to start Nov 1.

Thomas Morin Lot Lines Adjustment Discussion

Rick connecting with Scott Clang to get sample.

Sandy to talk to Tom regarding the surveying.

Ongoing updates

Meter reading for November: Sandy / December: Rick.

Service agreement signed and \$1200 installation fee received from Mark York for the new house on Briar Hill Road.

Organize the kickoff for the Asset Management program. Information located from the 1970's regarding Hopkinton Precinct Aqueduct Committee. Training to start with Brian Vose from GSRWA. Starting to track time for "in kind" work.

Testing: Review of yearly Master Sampling Schedule. No update on chemical waiver. PFAs testing should be done.

Start the process of points re-assessment; customer list and sign up. Try to start a few this year.

Sandy looking into costs to replace the locking top on the monitoring well.

Rick purchasing locks, holding off until new building in place.

Emergency Plan distribution in process. – Copies to be given to Fire Dept, Police

Suzi to update the insurance cover to include upgrades being made to the system.

Suzi to contact Irving to top off Propane Tank at the well.

Reviewing 2022 Contract. Updating operating procedures and emergency plan.

Motion to adjourn by Rick, Mike 2nd. All in favor. Motion passed.

Meeting adjourned 7:40 pm.

Rick Desmarais

Sandy Bender

Mike O'Connor