

TOWN OF HOPKINTON
HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

April 3, 2018

TOWN HALL

Present: Marilyn Bresaw, Allita Paine, and Betsy Wilder

Absent: Gordon Crouch and Luciele Gaskill

The minutes of the meeting of March 6, 2018 were not available for approval.

TOWN HUMAN SERVICES UPDATE: Marilyn reported that she has used 23% of her budget as of the end of the first quarter of the year. There is still some money available in the fuel budget. She has already allocated some summer camp scholarships. Easter dinners were provided to 67 households. A high school senior helped Marilyn put together 44 Easter baskets for children and 30 Easter baskets for the elderly; the student was granted community service hours.

Robert H. Smith, a resident of Contoocook, recently passed away. His family designated that charitable contributions in his memory go to the town's Human Service Department to purchase wood for those having wood-burning stoves and needing fuel assistance (as he had always burned wood himself).

OLD BUSINESS:

Arranging Final Arrangements Forum – Wednesday, April 18 at 1:00 PM:

- Presenters: Marilyn will touch base with Terry Odell, interfaith minister, and Bob Gerseny, town cemetery trustee, to assure they have whatever they need for the Forum, to ask for brief information to be used in introducing them, and to encourage them to add further information about themselves in their presentations. Allita will contact Sue Belliveau of the State Veterans Cemetery to do the same.
- Poster distribution: The poster has been well-distributed around town. Marilyn has made copies of it on bright turquoise paper to be placed on each table at this Wednesday's Senior Lunch at the Slusser Center.
- Newspaper/News Communication: Marilyn will share notice of the Forum with Kathy Boucher of the Concord Monitor and with Susan Covert for her email distribution. Neal Cass has put it on the town website.
- Refreshments: Coffee and tea will be available. Karen will bring brownies, Allita will bring cookies, and Betsy will bring fruit.
- Room Set-up: Available Committee members will arrive at 12:45 to wipe tables/rearrange chairs following the Senior Lunch to prepare for the presentations.

Food Pantry Volunteer Appreciation Event – Thursday, May 17 at 6:00 PM:

- Invitations: Marilyn and Robin will create and send out invitations.

- Food: Marilyn will purchase two spiral hams and prepared mashed potatoes (that only need to be heated in boiling water). Allita will make broccoli salad. Cole slaw and dessert (perhaps ice cream) will round out the menu.
- Room Set-Up/Decoration: Marilyn will purchase tablecloths and other paper goods. If available Committee members arrive at 4:30 PM, we should be able to get the room ready.

WorkcampNE- Marilyn has made 15 referrals to WorkcampNE for their review and selection. A new requirement of WorkcampNE this year is that each project take an entire week to complete; in the past, several smaller projects were acceptable. The referrals are from Hopkinton, Henniker, and Concord.

NEW BUSINESS:

Two Committee members, Karen Dufault and Betsy Wilder, are stepping down; we thank them for all they have done and for the opportunity to get to know them better. New members are now needed! Allita will contact three individuals who would be great additions to the Committee if they are interested in submitting applications.

Next Meeting: May 1, 2018 at 3:30 PM. *[Note: Allita Paine will not be available to lead this meeting.]*

Meeting adjourned at 4:25 PM.

Submitted by:

Allita Paine
Acting Secretary