

TOWN OF HOPKINTON  
HUMAN SERVICE ADVISORY COMMITTEE

MINUTES

June 6, 2017 – 3:30 pm

TOWN HALL

Present: Marilyn Bresaw, Karen Dufault, Gordon Crouch, Allita Paine, and Betsy Wilder

Absent: Luciele Gaskill

The committee approved the May 2, 2017 Minutes.

Old Business

- **Charge to Our Committee** - We reviewed and approved changes, consolidations, and updates to the Charge to the Human Services Advisory Committee (attached). We gave a copy to Neal Cass, Town Administrator, who will submit the new charge to the Select Board for approval. We agreed that one or more of us should be present when it comes before the Select Board.
- **Food Pantry Appreciation Dinner** on May 2 went well, and there was good attendance. Marilyn thanked HSAC members for our help. She said guests would have liked to have stayed longer and visited with one another. Maybe next year we can allow for this.
- **Got Lunch** – the Got Lunch committee met on May 1. They reported that there are 14 families for the summer (9 Sunday mornings and 36 children, approximately). Meals will be picked up at St. Andrew's, and Judy McPhail will lead. During the school year, it will be Got Snack rather than Got Lunch, and it will be once a month. Students will still pick it up at the nurse's office, but it will be lighter. They will do this for 3 months and then evaluate. The committee is making this change because they are having trouble delivering weekend Got Lunch. The way it will work is that the student will pick up their particular bag of snacks at the nurse's office, bring it home, and then the student brings snacks to school as needed throughout the month. The committee hopes that the smaller and lighter bag will make it more appealing for the student to take it home. Milk vouchers will also be distributed in the back pack. At the food pantry, Marilyn has been giving gift certificates to Colonial for the last 3 months to Got Lunch families, and they have been pleased to receive them.

- **Fall Forum Dates and Speakers** – Oct. 21 from 2-4pm at either the Senior Center or Library. Marilyn will check to see if the library is available. Marilyn left a message with Wayne from Service Link, and he said yes. She just emailed Jane Bradstreet, and she just left message for Bud Hancock. Karen will contact someone she knows who helps people with downsizing. It will be a full schedule since each presenter has 15 minutes and there will be a question and answer period. Marilyn will check if there's a sound system available. The committee needs to provide refreshments, including punch and water and coffee. We'll talk about publicity at our September meeting, which will be Sept. 12 instead of Sept. 5.
- **2017 Calendar** – We will not meet in July and August, but we will meet on Sept. 12 and Oct. 3. We will decide in October if we need to meet in Nov. and/or Dec.

#### New Business

- **Summer Camp Scholarships** – Marilyn has received a good response on scholarship contributions for summer camps. The scholarships are for any of the town camps.
- **Back-to-School Backpack Program** – Marilyn had 33 students receiving backpacks last year, which includes clothes and supplies. St. Andrew's collects backpacks only for Got Lunch kids. The Methodist church wants to contribute to Marilyn's list. Individuals also contribute.
- Marilyn will email us if she needs help over the summer.
- **Meals on Wheels** – Marilyn says that about 30 households receiving Meals on Wheels. We may want to talk about what we would do if it was cut at the federal level in the future.

Next meeting September 12 at 3:30 PM

Meeting adjourned at 4:25 PM.

Submitted by:

Gordon Crouch

Committee Secretary

September 18, 2017



# **Town of Hopkinton, NH**

## **Office of the Select Board**

**330 Main Street, Hopkinton, NH 03229-2627**

### **CHARGE TO THE HUMAN SERVICES ADVIORY COMMITTEE**

**Purpose:** To work with the Human Service Coordinator to identify the human service needs of Hopkinton residents and to advocate and support ways that these needs can be met.

**Structure of Committee:** The committee shall consist of five members. Every effort will be made to assure that a wide range of constituents are represented to assure that the needs of the entire community are addressed. The committee shall each year elect a chair and a clerk to keep minutes of all meetings. All meeting shall comply with the provisions of NH RSA 91-A. Because of the nature of the work of this committee, members from time to time may deal with information that is nonpublic under NH statute and must respect individual privacy and the law and keep nonpublic information confidential.

**Duties and Responsibilities:** (The following statements are intended to describe the general nature of the work to be performed by this committee. The following is not intended to be an exhaustive list of all responsibilities and duties).

- To assist in identifying and prioritizing social service needs of all segments of the community.
- To provide support in coordinating established community resources and in seeding additional voluntary resources to fill unmet social service needs.
- To review, discuss and make suggestion regarding the social service budget prior to its submission and to receive regular financial updates on social service spending through the year.
- To review and recommend to the Select Board the social agencies to be budgeted to receive funds each year; to provide followup regarding the effectiveness of any funded agencies.
- To pursue regional cooperation in the planning, funding and delivery of human services.
- To give public recognition and appreciation of individuals who and organizations which are freely giving time and effort to meet social service needs of the community.

Adopted 8/20/2012

Updated 6/12/2017

