

Human Services Advisory Committee
Minutes – September 13, 2022

Present: Marcia Shell, Nan McNicholas, Mary Reidy, Dawn Berry, Pam Manus, and Alicia Presti

The minutes of August 9, 2022 were approved.

Appreciation Dinner

- ✓ We will use round tables that seat 5.
- ✓ Gift bags will be placed at each place setting. Flowers will be on the tables and awarded as a door prize. Stickers will be placed on the back of the qualities of a volunteer card to determine who wins the flowers.
- ✓ The theme will be breakfast for dinner. Menu: melon fruit cup, side of bacon, potato, egg, and cheese casserole and rolls and butter. Coffee, water, cider and orange juice.
- ✓ **Mary** will get vases and hydrangeas; bring some kind of candy; and have the volunteer cards printed and stickers. Mary will also bring some kind of candy.
- ✓ **Marcia** will prepare the casserole and rolls, and bring colored napkins.
- ✓ **Pam** will bring white tablecloths from St. Andrews. She will cook the bacon and bring butter pats.
- ✓ **Nan** will prepare melon cups and pumpkin raisin bread.
- ✓ **Dawn** will bring cider and orange juice. Pam will get butter pats.
- ✓ The committee will arrive at 5 pm, but Marcia will come at 5:45 pm with the hot casseroles.
- ✓ Alicia will thank the volunteers and prepare an impact statement on how many have been helped and the stats of food insecurity and need. Tamara Saltmarsh will be recognized for her work by Alicia.
- ✓ Firm head count will be given Marcia on Monday.

Report of the Human Services Coordinator – Alicia Presti

- CAP applications opened on Sept. 1 with monies available in November, a month earlier.
- Assisted 3 individuals with housing applications. Some people are on wait lists.
- 2 Welfare checks were made by Alicia this month.
- New Pantry Volunteer was trained.
- Human Service Wellness program for October – Reducing Fall-ty Habits, preventing falls.
- Helped with an Application for SNAP benefits.
- Meet with representative for capital regional food program in preparation for Christmas distribution. Tammy and Alicia will work out the logistics.
- 2 fuel assistance applications have come in.
- Distributed 27 full back packs and the extra supplies went to the schools to fill the gaps where supplies needed. Vouchers were also given to families for Warner Connects clothing.
- August expenditures: \$298.95 food assistance; housing \$1,525; vouchers for food and gas also provided. \$14,663.11 has been spent this year as of 9/1. Rental assistance of \$28,875 and \$1,596.52 for Electric came from the NH Emergency Rental Assistance

Program funds, as part of the Covid relief, but they will not be available next year. So this needs to be factored into the Human Services budget requests for October in planning the 2023 budget.

Other Business

- The Website has been updated.
- Next month we will have another potential member visit the committee.
- Park Avenue potluck Luncheon is tentatively schedule for sometime the week of Oct. 24 for a potluck luncheon. Put up a sign-up sheet.

Respectfully submitted,
Dawn C. Berry