

Hopkinton Open Space Committee
Thursday, January 9, 2020
Hopkinton Town Hall 7:30 p.m.
Minutes - DRAFT

Administration

- Attendance: Dijit Taylor, Lucia Kittredge, Rob Knight, Ron Klemarczyk, Alternate Erin Vanden Borre
- Visitor: none
- December 12, 2019 public and non-public minutes were accepted as presented. Rob to bring to the next meeting a list of OSC sealed minutes that may no longer need to be sealed.

Old Business

- Beyer Conservation Easement – Ron and Rob walked the property with Phil Brown 12/23/19. Phil Brown from NH Audubon then sent back the easement with a few minor changes after review by their attorney. Dijit, Ron, and Rob reviewed the edits and they all seem minor and inconsequential. Rob will give Neal Cass and/or the town attorney a chance to review the easement, and then tell Phil Brown that we are ready to sign the easement. We need to determine who will sign the baseline on behalf of the town. The baseline and plan should show the driveway to the abutter's house.
- Chesley - The P&S has been signed. Discussed next steps.
 1. Grant transfer to the town - DES received the letter requesting that the Drinking Water grant be transferred from Five Rivers to the town. Holly Green put it on the agenda for the next DWG commission meeting. Rob will work on making sure the grant is transferred.
 2. Subdivision - Ron said a subdivision hearing with the Planning Board is not yet scheduled. Ron will monitor the subdivision process and the survey, including making sure the survey meets DES requirements and shows a town ROW to the abutting lot.
 3. Title - Neal Cass said that after the subdivision is completed, Tim Britain will handle title examination and preparation of the deed,.
 4. Public hearing and approval by the Select Board (after the subdivision is done).
 5. Hazardous waste check - not required since there are no indications of hazardous waste on the property. A One-Stop check will be done as part of the baseline.
 6. Grant disbursement - Disbursement requires Governor and Council approval and takes several months. DES will require: survey; appraisal; title examination; required language in the deed; stewardship plan (Ron will prepare); baseline (Ron and Rob will work on it); documentation to support the dollar match (HCC minutes?).
- Annual Report - Lucia submitted it to the town office on time.

Updates

- Trails Committee:
 1. First Day hike: Hike was led by Ron and had over 100 hikers. That was more than could be comfortably accommodated on a hike. Ron suggested that in the spring the committee schedule a second opening hike for the Little Tooky Trail since weather prevented a good turnout last time.
 2. Public presentation: Still in the conceptual stage, but planned for April or May.
- The conservation land website: The HCC sent Kathy Barnes a letter of appreciation.

- Meeting with the HCC: To discuss how the committees work together on projects and see if the system can be improved. The goal is to protect land for the town. HCC provides initial funds for projects, including paying for appraisals. OSC screens projects.

Old Business

Ron made a motion, seconded by Lucia to adjourn to non-public meeting per RSA 91 A:3 ii (d) Acquisition of real estate. Vote unanimous in favor. Committee adjourned to non-public session at 8:39. Committee returned from non-public session at 9:16. Ron made a motion, seconded by Lucia, to seal the minute until the projects discussed become public or are removed from consideration. Vote was unanimous in favor.

The meeting adjourned at 9:16 p.m.

Respectfully submitted, Rob Knight, recorder

Next Meeting: Thursday, February 13, 2020 7:30 at Hopkinton Town Hall conference room

Special joint meeting with the HCC: Tuesday, January 21, 2020 7:00 PM, at the Hopkinton Library Community Room.