



Town of Hopkinton

Planning Department

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HOPKINTON PLANNING BOARD MINUTES JUNE 11, 2019

Members present: Chairman Bruce Ellsworth, Vice Chairman Michael Wilkey, James Fredyma, Celeste Hemingson, Ex-Officio Anna Wells, and Alternate Clarke Kidder. Absent: Jane Bradstreet, Rich Steele, and Alternate Timothy Britain. Staff present: Planning Director Karen Robertson.

I. **Call to Order.** Chairman Ellsworth called the meeting to order at 6:00 PM in the Hopkinton Town Hall. Due to the absence of regular members, Mr. Kidder was designated as a voting member.

II. **Review of the Minutes and Notice of Decision of May 14, 2019.**

The minutes were revised to reflect a change on page two, paragraph four, so that the first sentence now reads: "Mrs. Hemingson expressed concern that potential renters might use or store waste products or other hazardous materials at the property, which is next to a pond." Mrs. Hemingson stated that the revised language clearly reflects concerns that she had with the uses by potential renters, rather than the use as requested by the Applicant, Darragh Madden.

Clarke Kidder, seconded by Celeste Hemingson, moved to **APPROVE** the Minutes of June 11, 2019, with revisions. Motion carried unanimously in the affirmative (Wilkey, Fredyma, Kidder, Hemingson, Wells, and Ellsworth).

Celeste Hemingson, seconded by Clarke Kidder, moved to **APPROVE** the Notice of Decision of June 11, 2019, as presented. Motion carried unanimously in the affirmative (Wilkey, Fredyma, Kidder, Hemingson, Wells, and Ellsworth).

III. **Conceptual Consultations.** There were no consultations.

IV. **Applications.** There were no applications.

V. **Other Business.**

- 1) Capital Regional Development Council (CRDC) meeting with Economic Development Committee (EDC): Mr. Fredyma noted that the EDC is presently working on a Strategic Plan for Economic Development. The Planning Board is invited to attend an upcoming meeting in which Stephen Heavener of the CRDC will share how his organization could

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assist Hopkinton in developing and implementing a plan. The meeting will be held on June 20, 2019, at 6:00 PM at the Town Hall. Mrs. Hemingson agreed to represent the Planning Board at the meeting.

- 2) Tax Increment Financing (TIF) Districts: Mr. Fredyma discussed the TIF districts that were approved at the Town's annual meeting in 2018. The districts are at Exit 6 and along Route 202/9, near the Henniker Town Line. Mr. Fredyma explained that the law requires the appointment of a District Administrator and an Advisory Committee for each district. At least five individuals that either live in the district or are adjacent to the district will sit on the Advisory Committee. The role of the Committee is to make recommendations to the District Administrator concerning the use of the tax funds. During the first year, a representative from the EDC will chair the Advisory Committee and a member of the Planning Board will serve as vice chair. During the second year, the membership of the Advisory Committee will decide the positions of chair and vice chair.
- 3) Municipal Technical Assistance Grant: Mrs. Wells provided a brief overview of the interviews of residents and businesses concerning development priorities. Stuart Arnett of Arnett Associates will review the data and compare the desires of the Town. As a result, Mr. Arnett may recommend revisions to the Zoning Ordinance.
- 4) Master Plan Update: Mrs. Robertson reported that Michael Tardiff, Executive Director of the Central NH Regional Planning Commission, is scheduled to attend the Board's July 9, 2019 meeting to review the status of the Master Plan updates. In the meantime, Mr. Tardiff plans to attend the meeting of the EDC and CRDC.

VI. Adjournment. The meeting adjourned at 6:40 PM. The next regular scheduled meeting of the Hopkinton Planning Board is at 6:00 PM on Tuesday, July 9, 2019 at the Hopkinton Town Hall.

Karen Robertson
Planning Director