

# Town of Hopkinton



Annual Report 2018

## **How to use this Annual Report**

This Annual Report consists of four sections. The first section (white) contains helpful information, such as contact information, meeting schedules, and reports for the year 2018. The second section (blue) contains all the information needed for Town Meeting, including the Warrant, explanation of the Warrant, and the 2019 proposed budget. The third section (white) contains financial information for 2018, as well as information from both the Contoocook Village and Hopkinton Village Precincts. The fourth section is the annual report from the Hopkinton School District, which includes their proposals for the School District Meeting.

**Please bring this report with you to the  
Town Meeting.**

## **TOWN REPORT ACKNOWLEDGEMENTS**

### **Front Cover:**

This photo of the platform built by the Hopkinton Lions Club at Kimball Lake Cabins. The platform is accessible and can be use by all for fishing and just enjoying the area. The photo is courtesy of Bob LaPree who generously shares his work with the Town.

Individual reports are written and submitted by the Department Heads, and Committee and Board Chairs. Town Administrator Neal Cass prepared the Town graphs, layout and design. Production of the Town Report is coordinated by Town of Hopkinton Administrative Assessing Assistant Robin Buchanan.

Thank you to all who helped to create this report!



# TOWN OF HOPKINTON

## ANNUAL REPORTS 2018



**Incorporated:** 1765

**Population:** 5,640 (EOP Estimate)

**Websites:** [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov)

**Land Area:** 43.3 square miles

[hopkintonschools.org](http://hopkintonschools.org)



# **Town Report Dedication Stephen F. Clough (1955-2018)**

Superintendent of Environmental Services Steve Clough passed away on March 11, 2018, after a courageous battle with lung disease. He worked for the Town of Hopkinton from 1984 until his passing.

Steve was the first operator of the Hopkinton Wastewater Treatment plant. He was honored in 2001 with an EPA Excellence Award for Regional Wastewater Treatment Operations and Maintenance.

Over the years, Steve's responsibilities grew to encompass the landfill closure and subsequently the management of the Hopkinton/Webster Transfer Station. He

also was employed by the Contoocook Village Precinct as their Water Superintendent.



Working with wastewater and trash is not a job often glorified, but those who worked with Steve knew what a huge asset he was to the Town. Steve was instrumental in recommending and helping to negotiate Hopkinton and Webster's withdrawal from the Concord Coop with excellent terms for both Towns. Being ahead of the other towns that eventually ended up leaving the Coop, was a good move for the Town.

Steve was especially proud of the five women who operate the Transfer Station. He was always a strong advocate for fair wages and worked hard to assure that all employees were treated equally.

Steve's knowledge and experience will be missed. Staff meetings are not the same without his humor and wit. The Town has lost a dedicated, knowledgeable professional.

As a token of appreciation for years of service to a grateful Town, this 2018 Annual Report is dedicated to Steve Clough.



## Presentation of the Boston Post Cane

On October 3, 2018 at the weekly luncheon, and his 100<sup>th</sup> birthday party at the Slusser Center, the Select Board presented the Boston Post Cane to the Town's oldest resident, James Turner. Mr. Turner is well known at the Slusser Center & can be seen in all the Town parades in his light blue Corvair station wagon.



Along with a replica of the cane (the original is kept at the Town Hall),

Mr. Turner was presented with a certificate signed by the Select Board stating:

**The Select Board**  
of the  
**Town of Hopkinton, New Hampshire**  
Does hereby present to  
**James Turner**  
**The Boston Post Cane**

**Whereas**, The Boston Post on August 2, 1909 provided the Town of Hopkinton with a fine cane manufactured especially for this purpose by J.F. Fradley & Co., of New York. The stick is a carefully selected Gaboon ebony from the Congo, Africa, and the head is made of rolled gold of 14 karat fineness.

**Whereas**, the head of the cane is artistically engraved as presented by The Boston Post to the Oldest Citizen of Hopkinton (to be transmitted).

**Whereas**, the Hopkinton Select Board acts as trustee of the cane and see that the stick is duly presented and duly transmitted when such a change of holders becomes necessary.

**Whereas**, it has been determined that you are the "Oldest Citizen of Hopkinton".

The Select Board does hereby present to you, the Boston Post Cane on this, the 3rd day of October 2018.

The Select Board and the residents of the Town congratulate you on receiving this honor.

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<b>Contoocook Village Precinct</b>	<b>188</b>
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<b>Hopkinton School District Report (From the back of book)</b>	
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## Notes



# Helpful Hopkinton Information



## How to Contact Town Officials

**Main Phone:** (603) 746-3170

**Website:** [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov)

**Facebook:** <https://www.facebook.com/#!/HopkintonNH>

### Town Hall

330 Main Street, Hopkinton, NH 03229

Phone: (603) 746-3170

Hours: M-R 8:00 to 5:30, Friday 8:00 to Noon

Neal Cass, Town Administrator/Health Officer

[townadmin@hopkinton-nh.gov](mailto:townadmin@hopkinton-nh.gov)

Robin Buchanan, Admin. Assessing Assistant

[selectmen@hopkinton-nh.gov](mailto:selectmen@hopkinton-nh.gov)

Deb Gallant, Finance Director

[finance@hopkinton-nh.gov](mailto:finance@hopkinton-nh.gov)

Marilyn Bresaw, Human Services Coordinator

[humanservices@hopkinton-nh.gov](mailto:humanservices@hopkinton-nh.gov)

Karen Robertson, Planning Director

[planzone@hopkinton-nh.gov](mailto:planzone@hopkinton-nh.gov)

### Fire and Ambulance

Jeff Yale, Fire Chief

9 Pine Street, Contoocook, NH 03229

Emergencies: 911

Non-Emergency: (603) 746-3181

Fax: (603) 746-5134

Email: [firechief@hopkinton-nh.gov](mailto:firechief@hopkinton-nh.gov)

### Library

Donna Dunlop, Director

61 Houston Drive, Contoocook, NH 03229

Phone: (603) 746-3663

Fax: (603) 746-6799

Hours: T/W/R 10-8, F 10-5, Sat 10-3, Sun 1-5 (Sep.-May)

Email: [info@hopkintontownlibrary.org](mailto:info@hopkintontownlibrary.org)

Web: [www.hopkintontownlibrary.org](http://www.hopkintontownlibrary.org)

### Police

Stephen Pecora, Chief of Police

1696 Hopkinton Road, Hopkinton, NH 03229

Emergencies: 911

Non-Emergency: (603) 746-5151

24 Hours: (603) 746-4141

Fax: (603) 746-4166

Email: [policeadmin@tds.net](mailto:policeadmin@tds.net)

### Public Works

Dan Blanchette, Director of Public Works

250 Public Works Road, Contoocook, NH 03229

Phone: (603) 746-5118

Email: [DPWDirector@hopkinton-nh.gov](mailto:DPWDirector@hopkinton-nh.gov)

### Recreation Department

Paula Simpkins, Director

Slusser Center, 41 Houston Drive,

Contoocook, NH 03229

Phone: (603) 746-8263

Email: [recreation@hopkinton-nh.gov](mailto:recreation@hopkinton-nh.gov)

Slusser Center Phone: (603) 746-8265

### Town Clerk/Tax Collector

Charles "Chuck" Gangel, Town Clerk/Tax Collector

Town Hall, 330 Main Street, Hopkinton, NH 03229

Phone: (603) 746-3180

Hours: M-R 8:00 to 5:30, Friday 8:00 to Noon

Email: [ClerkCollector@hopkinton-nh.gov](mailto:ClerkCollector@hopkinton-nh.gov)

### Transfer Station

Jolene Cochrane, Superintendent

491 East Penacook Rd., Contoocook, NH 03229

Phone: (603) 746-3810

Fax: (603) 746-3049

Hours: M/W/Sat 8-5, F 1-5

Email: [greentowns@tds.net](mailto:greentowns@tds.net)

### Meeting Schedule

Listed here are the regular meeting times and places for the Boards, Committees and Commissions. All meetings are posted on the website ([www.hopkinton-nh.gov](http://www.hopkinton-nh.gov)) and at the Town Hall. Please confirm specific meetings closer to the actual meeting day to assure that nothing has changed.

<b>Board, Committee, Commission</b>	<b>Meeting Day</b>	<b>Meeting Time</b>	<b>Meeting Location</b>
Budget Committee	2nd Wednesday Weekly during Budget Season	5:30 p.m.	Hopkinton Town Hall
CIP Committee	As needed		Hopkinton Town Hall
Cemetery Trustees	Monthly as needed	9:00 a.m.	Hopkinton Town Hall
Conservation Commission	3rd Tuesday	7:30 p.m.	Hopkinton Town Hall & Kimball Cabins (weather permitting)
Economic Development Committee	2nd Thursday	6:00 p.m.	Hopkinton Town Hall
Hopkinton/Webster Refuse Disposal Committee	1st Thursday	7:00 p.m.	Alternating-Webster Town Hall & Slusser Center
Human Services Advisory Committee	1st Tuesday	3:30 p.m.	Hopkinton Town Hall
Joint Loss Management (Safety) Committee	Quarterly on 3rd Thursday	9:00 a.m.	Rotating location
Kimball Cabins Committee	Monthly as needed	7:00 p.m.	Kimball Lake Cabins
Library Trustees	3rd Tuesday	7:00 p.m.	Library History Room
Open Space Committee	2nd Wednesday	7:15 p.m.	Hopkinton Town Hall
Planning Board	2nd Tuesday	6:30 p.m.	Hopkinton Town Hall
Recreation Committee	4th Tuesday	6:30 p.m.	Slusser Center
Recycling Committee	3rd Thursday	7:00 p.m.	Slusser Center
Road Committee	Last Tuesday	7:00 p.m.	Highway Garage
Select Board	Every other Monday	5:30 p.m.	Hopkinton Town Hall
Senior Recreation Council	3rd Monday	1:00 p.m.	Slusser Center
Zoning Board of Adjustment	1st Tuesday	5:30 p.m.	Hopkinton Town Hall
<b>Locations:</b>			
Highway Garage - 250 Public Works Road (off Maple Street), Contoocook Hopkinton Town Hall - 330 Main Street, Hopkinton Kimball Cabins - Kimball Lake Road, Hopkinton Library - 61 Houston Drive, Contoocook Slusser Center - 41 Houston Drive, Contoocook Webster Town Hall - 945 Battle Street, Webster			

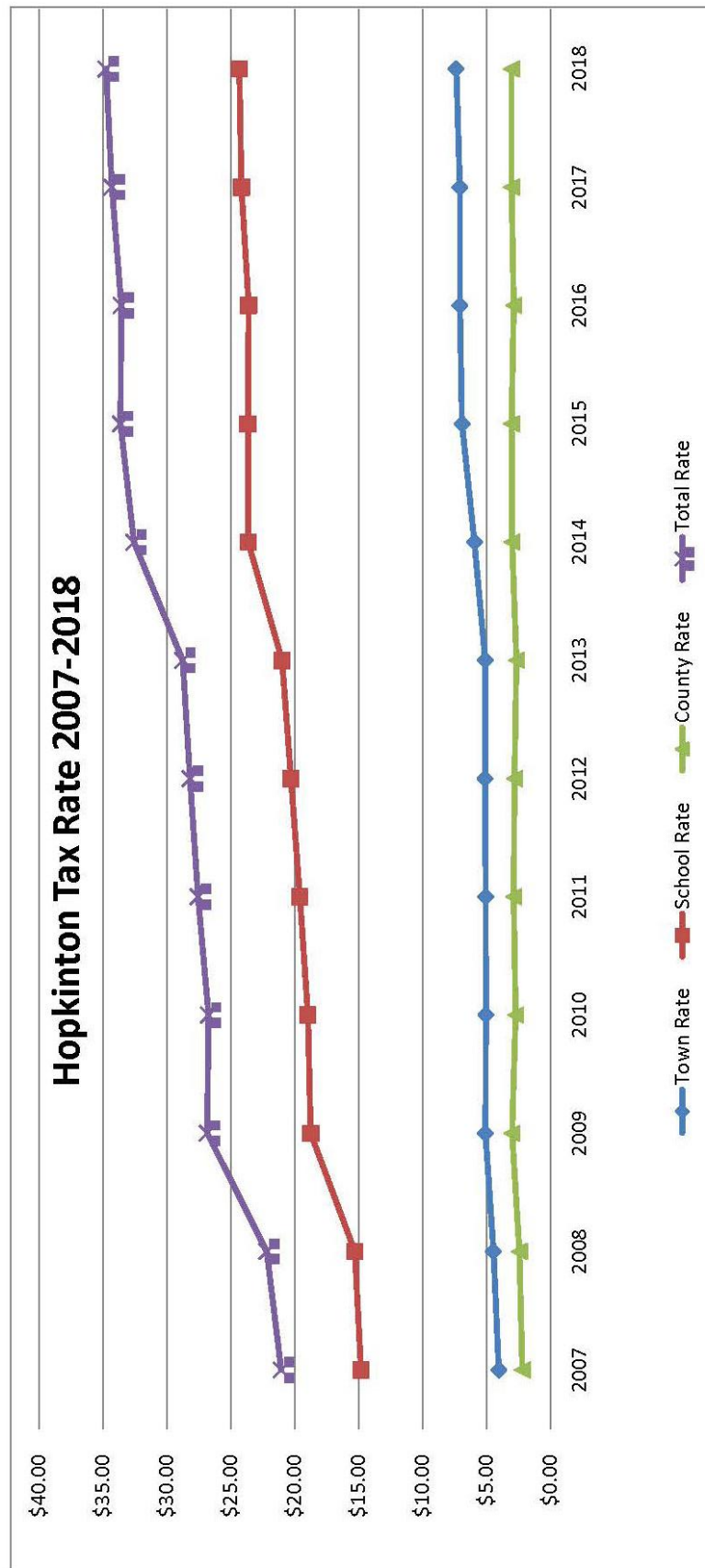
## Tax Rate History

Breakdown of Tax Rate													
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Town	4.33	4.04	4.45	5.08	5.05	5.06	5.10	5.10	5.94	6.92	7.09	7.09	7.36
Total School	14.86	14.81	15.30	18.75	18.95	19.60	20.29	20.97	23.63	23.66	23.59	24.16	24.32
County	1.86	2.20	2.44	3.00	2.72	2.88	2.80	2.67	2.99	3.04	2.87	3.04	3.06
<b>Total Rate</b>	<b>21.05</b>	<b>21.05</b>	<b>22.19</b>	<b>26.83</b>	<b>26.72</b>	<b>27.54</b>	<b>28.19</b>	<b>28.74</b>	<b>32.56</b>	<b>33.62</b>	<b>33.55</b>	<b>34.29</b>	<b>34.74</b>
<b>Hopkinton Village Precinct (HVP)</b>													
Breakdown	0.29	0.32	0.30	0.34	0.34	0.44	0.37	0.48	0.41	0.46	0.40	0.46	0.45
<b>Total Rate</b>	<b>21.34</b>	<b>21.37</b>	<b>22.49</b>	<b>27.17</b>	<b>27.06</b>	<b>27.98</b>	<b>28.56</b>	<b>29.22</b>	<b>32.97</b>	<b>34.08</b>	<b>33.95</b>	<b>34.75</b>	<b>35.19</b>
(Total HVP Rate is total of Town, School, County, and HVP)													
<b>Contoocook Village Precinct (CVP)</b>													
Breakdown	1.19	1.17	1.15	1.09	0.77	0.77	1.17	1.22	1.37	1.99	2.11	2.12	2.10
<b>Total Rate</b>	<b>22.24</b>	<b>22.22</b>	<b>23.34</b>	<b>27.92</b>	<b>27.49</b>	<b>28.31</b>	<b>29.36</b>	<b>29.96</b>	<b>33.93</b>	<b>35.61</b>	<b>35.66</b>	<b>36.41</b>	<b>36.84</b>
(Total CVP Rate is total of Town, School, County, and CVP)													
<b>Equalization Ratio - (assessment percentage based on fair market value using recent sales)</b>													
	100.00%	101.20%	100.00%	96.3%	95.3%	100.0%	107.8%	107.4%	97.8%	97.8%	93.5%	88.8%	*

\* 2018 equalization ratio was not available at printing time

### Hopkinton Tax Rate 2007-2018

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
<b>Town Rate</b>	\$4.04	\$4.45	\$5.08	\$5.05	\$5.06	\$5.10	\$5.10	\$5.94	\$6.92	\$7.09	\$7.09	\$7.36
<b>School Rate</b>	\$14.81	\$15.30	\$18.75	\$18.95	\$19.60	\$20.29	\$20.97	\$23.63	\$23.66	\$23.59	\$24.16	\$24.32
<b>County Rate</b>	\$2.20	\$2.44	\$3.00	\$2.72	\$2.88	\$2.80	\$2.67	\$2.99	\$3.04	\$2.87	\$3.04	\$3.06
<b>Total Rate</b>	<b>\$21.05</b>	<b>\$22.19</b>	<b>\$26.83</b>	<b>\$26.72</b>	<b>\$27.54</b>	<b>\$28.19</b>	<b>\$28.74</b>	<b>\$32.56</b>	<b>\$33.62</b>	<b>\$33.55</b>	<b>\$34.29</b>	<b>\$34.74</b>



## 2018 Tax Rate Comparison

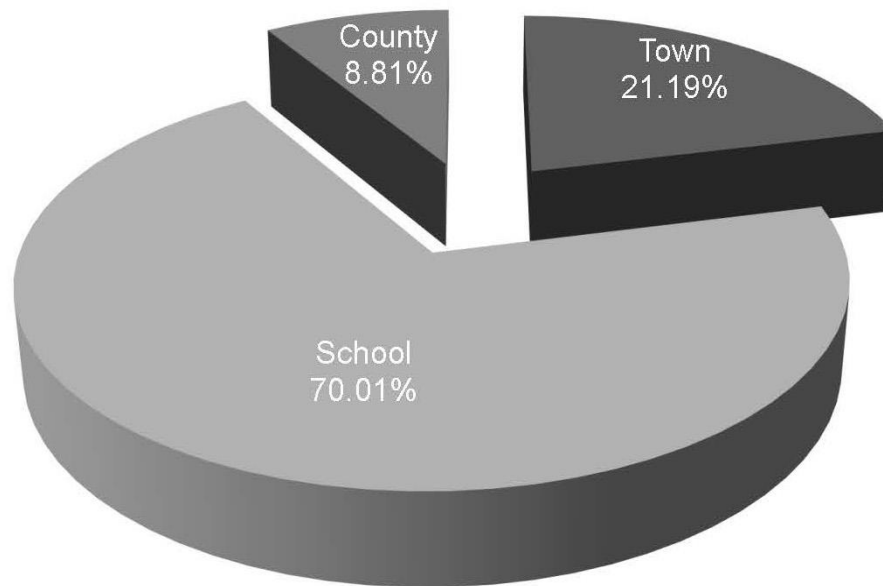
### TOWN OF HOPKINTON

	2017 Tax Rate	2018 Tax Rate	\$ Change	% Change
Town	7.09	7.36	0.27	3.81%
School	24.16	24.32	0.16	0.66%
County	<u>3.04</u>	<u>3.06</u>	0.02	0.66%
<b>TOTALS</b>	<b>34.29</b>	<b>34.74</b>	<b>0.45</b>	<b>1.31%</b>

### VILLAGE PRECINCTS

	2017 Tax Rate	2018 Tax Rate	\$ Change	% Change
Contoocook	2.12	2.10	(0.02)	-0.94%
Hopkinton	0.46	0.45	(0.01)	-2.17%

Town, School, & County Tax Rate for 2018 - \$34.74



## 2018 Gross Appropriation Comparison

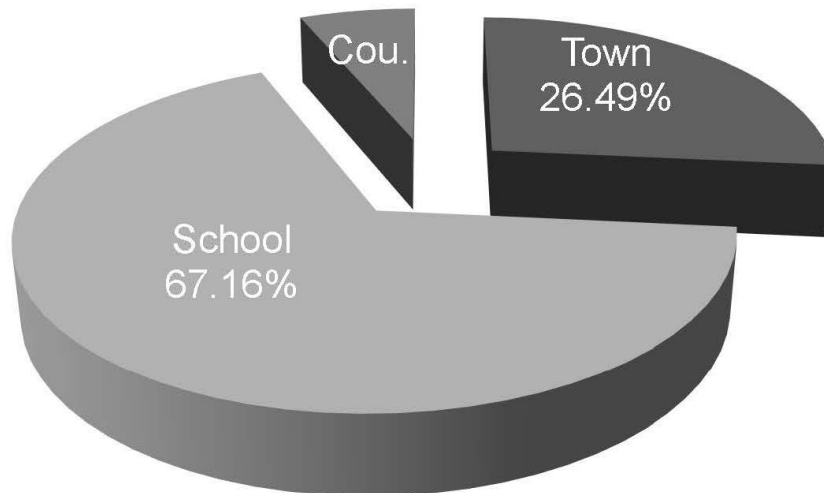
### TOWN OF HOPKINTON

	2017 Gross Appropriation	2018 Gross Appropriation	\$ Change	% Change
<b>Town</b>	7,646,033	7,931,615	285,582	3.74%
<b>School</b>	19,508,050	20,110,474	602,424	3.09%
<b>County</b>	<u>1,878,295</u>	<u>1,900,202</u>	<u>21,907</u>	<u>1.17%</u>
<b>TOTALS</b>	<b>29,032,378</b>	<b>29,942,291</b>	<b>909,913</b>	<b>3.13%</b>

### VILLAGE PRECINCTS

	2017 Gross Appropriation	2018 Gross Appropriation	\$ Change	% Change
<b>Contoocook</b>	493,750	482,406	(11,344)	-2.30%
<b>Hopkinton</b>	108,220	108,529	309	0.29%

**Town, School, & County Gross Appropriations for  
2018 - \$34.74**



## NH Employment Security – Hopkinton Information

### Community Profiles

#### Hopkinton, NH



Community Contact **Town of Hopkinton**  
**Neal A. Cass, Town Administrator**  
**330 Main Street**  
**Hopkinton, NH 03229**

Telephone **(603) 746-3170**  
 Fax **(603) 746-3049**  
 E-mail **townadmin@hopkinton-nh.gov**  
 Web Site **www.hopkinton-nh.gov**

Municipal Office Hours **All Offices: Monday through Thursday, 8 am - 5:30 pm,**  
**Friday, 8 am - 12 noon**

County **Merrimack**  
 Labor Market Area **Concord, NH Micropolitan NECTA**  
 Tourism Region **Merrimack Valley**  
 Planning Commission **Central NH Regional**  
 Regional Development **Capital Regional Development Council**

Election Districts

US Congress	<b>District 2</b>
Executive Council	<b>District 2</b>
State Senate	<b>District 15</b>
State Representative	<b>Merrimack County District 10</b>

**Incorporated:** 1765

**Origin:** This area was first granted by the Massachusetts government in 1735 as New Hampshire Number 5, one in a line of settlements between the Merrimack and Connecticut Rivers. The settlers, who were from Hopkinton, Massachusetts, renamed the town New Hopkinton. The town was incorporated as Hopkinton by the New Hampshire governor and council in 1765. Setting the pattern for future towns, settlers were required to build homes, fence in their acreage, plant it with English grass, and provide a home for a minister, all within seven years. Contoocook village, a substantial portion of the town, was named for a tribe of Penacook Indians who once lived there, as was the Contoocook River which flows through the town.

**Villages and Place Names:** Contoocook, Hatfield Corner, Tyler, West Hopkinton, Barton's Corner, Drew Lake, Blackwater District, Gould Hill District

**Population Density and Land Area, 2017 (US Census Bureau):** 131.0 persons per square mile of land area. Hopkinton contains 43.3 square miles of land area and 1.8 square miles of inland water area.

Municipal Services			Population <i>(US Census Bureau)</i>		
Type of Government	Selectmen		(1-year Estimates/Decennial)		
Budget: Municipal	\$7,931,615		Total Population	Community	County
Appropriations, 2018			2017	5,668	149,216
Budget: School	\$19,782,912		2010	5,589	146,445
Appropriations, 2017-2018			2000	5,412	136,716
Zoning Ordinance	1964/17		1990	4,816	120,618
Master Plan	2002		1980	3,861	98,302
Capitol Improvement Plan	Yes		1970	3,007	80,925
Industrial Plans	Planning Board		Demographics, American Community Survey (ACS)		
Reviewed By			2012-2016		
Boards and Commissions			Population by Gender		
Elected:	Selectmen; Library; Cemetery; School; Budget		Male: 2,847	Female: 2,754	
Appointed:	Planning; Conservation; Zoning; Recycling; Recreation; Economic Development; CIP		Population by Age Group		
Public Library	Hopkinton Town		Under age 5	153	
			Age 5 to 19	1,177	
			Age 20 to 34	811	
			Age 35 to 54	1,664	
			Age 55 to 64	756	
			Age 65 and over	1,040	
			Median Age	46.2 years	
Emergency Services			Educational Attainment, population 25 years and over		
Police Department	Full-time		High school graduate or higher	98.4%	
Fire Department	Full-time		Bachelor's degree or higher	58.3%	
Emergency Medical Service	Full-time				
Nearest Hospital(s)	Distance	Staffed Beds			
Concord Hospital, Concord	6 miles	242			
Utilities			Income, Inflation Adjusted \$ <i>(ACS 2012-2016)</i>		
Electric Supplier	Eversource Energy; Concord Electric		Per capita income	\$42,318	
Natural Gas Supplier	None		Median family income	\$109,934	
Water Supplier	Contoocook/Hopkinton Village Precincts		Median household income	\$90,701	
Sanitation	Municipal		Median Earnings, full-time, year-round workers, 16 years ad over		
Municipal Wastewater Treatment Plant	Yes		Male	\$68,250	
Solid Waste Disposal			Female	\$45,503	
Curbside Trash Pickup	Private		Individuals below the poverty level	4.3%	
			Labor Force <i>(NHES - ELM)</i>		

Pay-As-You-Throw Program	Yes	Annual Average	2007	2017
Recycling Program	Voluntary	Civilian Labor Force	2,937	3,350
Telephone Company	Fairpoint; TDS Telecom	Employed	2,857	3,289
Cellular Telephone Access	Yes	Unemployed	80	61
Cable Television Access	Yes	Unemployment Rate	2.7%	1.8%
Public Access Television Station	No			
High Speed Internet Service:		<b>Employment &amp; Wages</b>	(NHES - ELMI)	
Business	Yes	Annual Average Covered Employment	2006	2016
Residential	Yes	Goods Producing Industries		
		Average Employment	\$325	\$291
		Average Weekly Wage	\$630	\$906
<b>Property Taxes</b>	(NH Dept. of Revenue Administration)			
2017 Total Tax Rate (per \$1,000 of value)	\$34.29	Service Providing Industries		
2017 Equalization Ratio	88.1	Average Employment	\$1,048	\$1,090
2017 Full Value Tax Rate (per \$1,000 of value)	\$30.10	Average Weekly Wage	\$704	\$887
2017 Percent of Local Assessed Value by Property Type				
Residential Land and Buildings	88.3%	Total Private Industry		
Commercial Land and Buildings	8.0%	Average Employment	\$1,373	\$1,381
Public Utilities, Current Use, and Other	4.7%	Average Weekly Wage	\$686	\$891
<b>Housing</b>	(ACS 2012-2016)			
Total Housing Units	2,290	Government (Federal, State, and Local)		
Single-Family Units, Detached or Attached	1,946	Average Employment	\$325	\$283
Units in Multiple-Family Structures:		Average Weekly Wage	\$682	\$944
Two to Four Units in Structure	75	Total, Private plus Government		
Five or More Units in Structure	77	Average Employment	\$1,698	\$1,664
Mobile Homes and Other Housing Units	192	Average Weekly Wage	\$685	\$900
		If "n" appears, data does not meet disclosure standards.		

**Education and Child Care**

(NH Dept. of Education)

Schools students attend:	Hopkinton operates grades K-12			SAU 66
Career Technology Center(s):	Concord Regional Technical Center			Region: 11
Educational Facilities (includes Charter Schools)	Elementary	Middle/Junior High	High School	Private/Parochial
Number of Schools	2	1	1	2
Grade Levels	P K 1-6	7-8	9-12	6-12
Total Enrollment	515	172	283	46
2017 NH Licensed Child Care Facilities (Bureau of Child Care Licensing):	Total Facilities: 3		Total Capacity: 96	
Nearest Community/Technical College:	NHTI-Concord			
Nearest Colleges or Universities:	New England; Northeast Catholic College; UNH School of Law			

Largest Businesses	Product/Service	Employees	Established
McLane's	NE distribution center	200	
YBP, Inc	Wholesale book distributor	220	

Hopkinton School District	Education	160
Camp Methodias	Childrens' camp	60
HMC Corporation	Sawmill machinery	48

Employer Information Supplied by Municipality

Transportation <i>(Distance estimated from city/town hall)</i>			Recreation, Attractions, and Events
Road Access	US Routes	202	XMunicipal Parks
	State Routes	9, 103, 127	YMCA/YWCA
Nearest Interstate, Exit	I-89, Exits 4 - 6		XBoys Club/Girls Club
	Distance Local access		XGolf Courses
Railroad		No	Swimming: Indoor Facility
Public Transportation		No	Swimming: Outdoor Facility
			Tennis Courts: Indoor Facility
Nearest Public Use Airport, General Aviation			XTennis Courts: Outdoor Facility
Concord Municipal	Runway	6,005 ft.	Ice Skating Rink: Indoor Facility
		asphalt	Bowling Facilities
Lighted?	Yes	Navigation Aids?	Yes
Nearest Airport with Scheduled Service			XMuseums
Manchester-Boston	Distance	28 miles	Cinemas
Regional			Performing Arts Facilities
Number of Passenger Airlines Serving		4	XTourists Attractions
Airport			XYouth Organizations (i.e., Scouts, 4-H)
			XYouth Sports: Baseball
			XYouth Sports: Soccer
			XYouth Sports: Football
			XYouth Sports: Basketball
Driving distance to selected cities:			Youth Sports: Hockey
Manchester, NH		22 miles	XCampgrounds
Portland, ME		115 miles	XFishing/Hunting
Boston, MA		73 miles	XBoating/Marinas
New York City, NY		272 miles	XSnowmobile Trails
Montreal, Quebec		236 miles	Bicycle Trails
Commuting to Work	(ACS 2012-2016)		XCross Country Skiing
Workers 16 years and over			XBeach or Waterfront Recreational Area
Drove alone, car/truck/van		75.6%	XOvernight or Day Camps
Carpooled, car/truck/van		3.8%	
Public transportation		0.0%	Nearest Ski Area(s): Pat's Peak
Walked		0.5%	
Other Means		1.1%	Other: Covered Bridge; Hopkinton State Fair;
Worked at home		19.0%	Outdoor Ice Skating Rink; Elm Brook Park;
Mean Travel Time to Work		25.9 minutes	Hawthorne Forest; John Brockway Nature Preserve;
			Farmer's Market; Myron Chase Wildlife Sanctuary;
			Stevens Trail; Beech Hill Farmstand & Ice Cream
Percent of Working Residents:	(ACS 2012-2016)		Barn; Contoocook River Forest; Spirit Skateboard
Working in community of residence		36.6%	Park; Kimball Pond Cabins; Hopkinton-Everett Lake;
Commuting to another NH community		58.9%	Gould Hill Orchard; Russells Organic Blueberry
Commuting out-of-state		4.5%	Farm; Smith Pond Bog; Hopkinton Village Greenway
			Trail; Blackwater River Loop

## **PUBLIC NOTICE**

### **Restoration of Involuntary Merged Lots**

**If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.**

Your property may qualify if two or more lots were involuntarily merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent, or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
  - No later than December 31, 2021.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*This notice must be:*

*Posted continuously in a public place*

*from January 1, 2012 until December 31, 2021, and*

*Published in the 2011 through 2021 Annual Report.*

*Read the full statute at RSA 674:39-aa Restoration of Involuntary Merged Lots.*

# **Town Officials and Employees**



## **Elected Town Officials**

### **SELECT BOARD:**

Robert P. Gerseny (Resigned 8/2018)	
Sara Persechino (To replace Gerseny)	Term Expires 2019
Ken Traum	Term Expires 2019
Sabrina Dunlap	Term Expires 2020
James O'Brien, Chair	Term Expires 2020
Steven Whitley	Term Expires 2021

### **BUDGET COMMITTEE:**

Janet Krzyzaniak, Chair	Term Expires 2019
Mark Zankel	Term Expires 2019
Richard Houston	Term Expires 2020
Deborah Norris	Term Expires 2020
Jonathan Cohen	Term Expires 2021
Virginia Haines	Term Expires 2021
Ken Traum	For the Select Board
Candice Youngman	For the Hopkinton Village Precinct
Donald Houston	For the Contoocook Village Precinct
James O'Brien	For the School Board

### **CEMETERY TRUSTEES:**

Judy Hampe	Term Expires 2019
Robert Gerseny (Resigned 8/2018)	
Gayle Kimball (To replace Gerseny)	Term Expires 2020
Lynn Clark	Term Expires 2021

### **LIBRARY TRUSTEES:**

Nancy Skarmas	Term Expires 2019
Elaine Loft	Term Expires 2020
Emilie Burack	Term Expires 2020
Peter Gagnon	Term Expires 2021
John Greabe	Term Expires 2021

### **MODERATOR:**

Bruce Ellsworth	Term Expires 2020
Tim Britain, Assistant	Appointed by the Moderator

### **SUPERVISORS OF THE CHECKLIST:**

Virginia Haines	Term Expires 2020
Candice M. Garvin	Term Expires 2022
Jean Lightfoot	Term Expires 2024

### **TOWN CLERK/TAX COLLECTOR:**

Charles Gangel	Term Expires 2019
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### **TREASURER:**

Bonita Cressy	Term Expires 2020
Nancy Remick, Deputy	Appointed

**TRUSTEES OF TRUST FUNDS:**

Christine Barton	Term Expires 2019
James Lewis	Term Expires 2020
Christine B. Hoyt	Term Expires 2021

**Appointed Town Officials****(Appointed by the Select Board unless otherwise noted)****CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE:**

(Established 2015 – 5 members, of which one must be a Planning Board member)

James Fredyma (Planning Board)	Term Expires 2019
Ed Kerr	Term Expires 2019
Chris Hodgdon, Chair	Term Expires 2020
Donald Houston	Term Expires 2021
Amy Carrier O'Brien	Term Expires 2021

**CENTRAL NH REGIONAL PLANNING COMMISSION:**

Clarke Kidder	Term Expires 2020
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**CHIEF OF POLICE:** Stephen Pecora**CONSERVATION COMMISSION:**

Ronald Klemarczyk	Term Expires 2019
Robert Knight	Term Expires 2019
Douglas Giles	Term Expires 2020
Cleve Kapala	Term Expires 2020
Robert LaPree	Term Expires 2021
Jed Merrow (Resigned 6/2018)	
Melissa Jones, Treasurer (To replace Merrow)	Term Expires 2021
Leland Wilder, Chair	Term Expires 2021
Jonathan Bradstreet, Alternate	Term Expires 2019
James Newsom, Alternate	Term Expires 2020

**ECONOMIC DEVELOPMENT COMMITTEE:**

Byron Carr	Term Expires 2019
Lester Cressy	Term Expires 2019
Tony Quinn (Resigned 5/2018)	
Vacant (To replace Quinn)	Term Expires 2019
Jim Fredyma	Term Expires 2020
Steve Lux, Jr.	Term Expires 2020
LeeAnne Vance (Resigned 8/2018)	
Vacant (To replace Vance)	Term Expires 2020
Tom Congoran	Term Expires 2021
Erik Newman	Term Expires 2021
Julie Voisin	Term Expires 2021
Anna Wells	Term Expires 2021
Robert Gerseny (Resigned 8/2018)	For the Select Board
Steven Whitley (To replace Gerseny)	For the Select Board

**EMERGENCY MANAGEMENT DIRECTOR:** Stephen Pecora

**FINANCE DIRECTOR:** Deborah Gallant

**FIRE CHIEF:** Jeffrey Yale

**FOREST FIRE WARDEN: (Recommended by Select Board-Appointed by State)**  
Sean Weldon

**DEPUTY FOREST FIRE WARDENS (Recommended by Forest Fire Warden):**

Christopher Boudette	Matthew Cox	Christopher Gow
Ryan Hughes	Kevin Culpon	Steve Reale
Jeff Yale	Nathaniel Martel	Andrew Reale
Don Delude	Ron Klemarczyk, Special Deputy	

**HEALTH OFFICER: (Recommended by Select Board-Appointed by State)**  
Neal Cass Term Expires 2019

**DIRECTOR OF PUBLIC WORKS:** Dan Blanchette

**HOPKINTON-WEBSTER REFUSE COMMITTEE:**

**Hopkinton Representatives:**

Vacant	Term Expires 2019
Frank Davis	Term Expires 2020
Richard Houston	Term Expires 2021

**Webster Representatives:**

Barbara Corliss	Term Expires 2019
Dan Moran	Term Expires 2020
Sally Embley	Term Expires 2021

**HUMAN SERVICES ADVISORY COMMITTEE:**

Allita Paine	Term Expires 2019
Dawn Berry	Term Expires 2021
Gordon Crouch	Term Expires 2021
Luciele Gaskill	Term Expires 2021
Nan McNicholas	Term Expires 2021

**HUMAN SERVICES COORDINATOR:** Marilyn Ceriello-Bresaw

**KIMBALL LAKE PROPERTY SUPPORT COMMITTEE**

Louise Carr	Edward Fairfield	Carl Goodman
Ed Kerr	Chris Lawless	Heather Mitchell
Ricardo Rodriquez	Glenn Smart	Lee Wilder
Charles Hadden	Chris Boudette	Bob LaPree
Jim Sindelar	Paula Simpkins, Recreation Director (ex-officio)	

**LIBRARY DIRECTOR:** Donna Dunlop**OPEN SPACE COMMITTEE:**

Dijit Taylor, Chair	Term Expires 2019
Ronald Klemarczyk	Term Expires 2020
Robert LaPree	Term Expires 2020
Lucia Kittredge	Term Expires 2021
Rob Knight	Term Expires 2021
Sabrina Dunlap	For the Select Board

**PLANNING BOARD:**

Richard Steele	Term Expires 2019
Michael Wilkey	Term Expires 2019
Jane Bradstreet	Term Expires 2020
Celeste Hemingson	Term Expires 2020
Bruce Ellsworth, Chair	Term Expires 2021
James Fredyma	Term Expires 2021
Sabrina Dunlap	For the Select Board
Clarke Kidder, Alternate	Term Expires 2020
Timothy Britain, Alternate	Term Expires 2021

**PLANNING DIRECTOR:** Karen Robertson**RECREATION COMMITTEE:**

Ed Kerr, Chair	Term Expires 2019
Jim Martin	Term Expires 2019
Vacant	Term Expires 2019
Mark Newton	Term Expires 2020
Glenn Smart	Term Expires 2020
Vacant	Term Expires 2020
Jim Lewis	Term Expires 2021
Paul O'Keefe	Term Expires 2021
Vacant	Term Expires 2021

**RECREATION DIRECTOR:** Paula Simpkins**RECYCLING COMMITTEE:**

Rob Child, Chair	Term Expires 2019
Rosalie Smith	Term Expires 2019
Diane Myler	Term Expires 2020
Bonnie Christie	Term Expires 2020
Virginia Haines	Term Expires 2021
Mary Carol Schaffroth	Term Expires 2021
Rebecca Whitley (Resigned 8/2018)	
Vacant (To replace Whitley)	Term Expires 2021
Sally Embley	Webster Representative

**REGIONAL PLANNING TRANSPORTATION ADVISORY COMMISSION (TAC):**

Dave White	Term Expires 2020
Neal Cass	Alternate

**ROAD COMMITTEE:**

Chris Boudette	Term Expires 2019
Jeff Yale	Term Expires 2019
John Chandler	Term Expires 2020
Dave White	Term Expires 2020
Lester Cressy	Term Expires 2021
Steven Whitley	For the Select Board
Dan Blanchette, Director of Public Works (ex-officio)	

**SENIOR RECREATION COUNCIL:**

Marilyn Ceriello-Bresaw	Term Expires 2019
Gloria Symonds	Term Expires 2019
Carole Cowan	Term Expires 2020
Elaine Lambert	Term Expires 2020
Jon Hunt	Term Expires 2020
Janet Krzyzaniak	Term Expires 2021
Elaine Millerick	Term Expires 2021

**SEWER COMMITTEE:**

Vacant	Term Expires 2019
Richard Drescher	Term Expires 2020
Stuart Nelson	Term Expires 2020
Stephen Eckberg	Term Expires 2021
Steven Whitley	For the Select Board
Dan Blanchette, Director of Public Works (ex-officio)	

**SURVEYORS OF WOOD AND TIMBER:** Ronald Klemarczyk**TOWN ADMINISTRATOR:** Neal Cass**WARNER RIVER LOCAL ADVISORY COMMITTEE (Recommended by Select Board – Appointed by DES)**

Douglas Giles	Term Expires 2021
J. Michael Norris	Term Expires 2021
Linda Rayton	Term Expires 2021
David White	Term Expires 2021

**ZONING BOARD OF ADJUSTMENT:**

Dan Rinden, Chair	Term Expires 2019
Toni Gray	Term Expires 2020
Charles Koontz	Term Expires 2020
Seth Greenblott	Term Expires 2021
Jessica Scheinman	Term Expires 2021
Jonathan Eck, Alternate	Term Expires 2019
Andrew Locke, Alternate	Term Expires 2020

## Town Employees

(FT-Full-time, PT-Part-time, PTS-Part-time Seasonal)

### ADMINISTRATION

Town Administrator	(FT)	Neal A. Cass
Finance Director	(FT)	Deborah Gallant
Planning Director	(FT)	Karen Robertson
Administrative Assessing Asst.	(FT)	Robin Buchanan
Asst. Town Clerk/Collector	(FT)	Benjamin Bynum
Finance Clerk	(PT)	Bonita Cressy
Code Enforcement Officer	(PT)	John Pianka
Cemetery Sexton	(PT)	Joe Tristaino

### PUBLIC SAFETY – POLICE DEPARTMENT

Police Chief	(FT)	Stephen S. Pecora
Lieutenant	(FT)	Anthony Shepherd
Sergeant	(FT)	Thomas J. (TJ) Hennessey
Corporal	(FT)	Brian T. O'Connor
Patrol Officer	(FT)	Jeffrey W. Danforth, Joshua A. Gallant, Brian C. Morrill
Patrol Officer	(PT)	Phillip T. Hill, William C. Simpson, Richard C. Walter
Administrative Assistant	(FT)	Melissa Courser
Animal Control Officer	(PT)	Nate Martel

### PUBLIC SAFETY – FIRE DEPARTMENT & AMBULANCE

Fire Chief	(FT)	Jeffrey Yale
Captain/Firefighter/Paramedic	(FT)	Nate Martel
LT/Firefighter/Paramedic	(FT)	Kevin Culpon, Ryan Hughes
Firefighter/EMT-I	(FT)	Matthew Cox, Christopher Gow, Andrew Reale

### DEPARTMENT OF PUBLIC WORKS

Director of Public Works	(FT)	Dan Blanchette
Superintendent of Highways	(FT)	Robert McCabe
Superintendent of Bldgs./Grounds	(FT)	Greg Roberts
Superintendent of Transfer Station	(FT)	Jolene Cochrane
Mechanic	(FT)	Kent Barton
Heavy Equipment Operator	(FT)	Brian Cayer, Michael Henley, Adam Pearson, David White
Light Equipment Operator	(FT)	Christopher Bentley, Tom Geer, Garrett Hoyt
MSW Facility Operator	(FT)	Christina Balassone
MSW Facility Attendant	(PT)	Tammy Junkins, Katherine Alcott, Shanda MacMaster
Custodian	(PT)	Kim Drew

**HEALTH/WELFARE**

Human Services Coordinator (FT) Marilyn Ceriello-Bresaw

**CULTURE AND RECREATION – LIBRARY**

Library Director (FT) Donna Dunlop  
Reference Librarian (FT) Karen Dixon  
Children's Librarian (PT) Leigh Maynard  
Reference Librarian (PT) Elissa Barr, Charlotte DeBell,  
Catherine Ryan, Cynthia Garland  
Circulation (PT) Barbara Diaz, Laura MacKenzie, Nancy Raymond

**CULTURE AND RECREATION – RECREATION DEPARTMENT**

Recreation Director (FT) Paula Simpkins  
Recreation Clerk (PT) Sara Darby  
Kimball Pond Staff (PTS) Alora Bergethon, Kendall Bergethon, Julie Delisle,  
Allan Faulkner, Thayer Maughan, Paul Molnar, Lily Sabol,  
Sydney Stockwell  
Summer Camp Staff (PTS) Jordan Whitaker, Brandon Ehrmanntraut, Jack  
Horne, Erica Lewis, Kayl Murdough, Shepyrd Murdough,  
Claire Reidy, Mary Trafton, Maura Zankel

# **Minutes of the 2018 Annual Town Meeting**



**Town of Hopkinton, NH**  
**Town Meeting Minutes – Saturday, March 17, 2018**

Moderator Bruce Ellsworth called the Annual Meeting of the Town of Hopkinton to order on Saturday, March 17, 2018 at 9:00 a.m. in the Hopkinton Middle/High School Gymnasium. Police Chief Stephen Pecora led the Pledge of Allegiance and Kathy Donohoe sang the National Anthem.

The Moderator introduced the Select Board members: Jim O'Brien (Chair), Ken Traum (Vice Chair), Steve Lux, Bob Gerseny and Sabrina Dunlap. Other town officials introduced were Town Administrator Neal Cass, Town Clerk Chuck Gangel, Assistant Moderator Tim Britain and Town Counsel Sharon Cuddy Somers of Donahue, Tucker and Ciandella. Virginia Haines, Candy Garvin and Jean Lightfoot were also introduced as the Supervisors of the Checklist with Bonnie Cressy assisting.

Select Board Chair O'Brien then shared the sad news of the recent passing of long-time town resident and employee Steve Clough. Mr. Clough served as the Superintendent of Environmental Services for the past 34 years. Over that time, his work had a tremendous impact on the community of Hopkinton. Significant advances led by Mr. Clough included the establishment of a transfer station, a recycling program, and the sewage treatment plant, all of which he managed with efficiency and professionalism.

Mr. O'Brien then also recognized local Representatives Dave Luneau and Mel Myler and noted the work of the Economic Development Committee, as well as other town committees.

Town employees with significant anniversaries of years of service were celebrated as follows: Adam Pearson serving 5 years, Karen Dixon, Chris Gow, Tom Geer, Tammy Junkins, Greg Roberts all serving 10 years, Carol Harless serving 15 years, and Dan Blanchette at 20 years.

Mr. O'Brien then presented outgoing Select Board member Steve Lux, Jr. with a plaque as a symbol of the gratitude for the many contributions he has made to the town, serving in many different ways including serving on the Hopkinton Fire Department and helping to establish the Contoocook Visitor Center as a member of the Board of the Contoocook Riverway Association.

Mr. O'Brien announced that Select Board meetings are now livestreamed and are archived on the town's website.

Select Board Vice Chair Ken Traum added his appreciation of the contributions made by Mr. Lux during his time on the Select Board.

The Moderator proposed rules for the meeting including not being constrained by Robert's Rules of Order, the procedure challenging the Moderator's decision, and raising a point of order. He made clear that discussion of issues is encouraged, but comments must be limited to the article

being addressed. The Moderator requested that all speakers be acknowledged by the Moderator, use a microphone, and announce his/her name and address.

**Moderator Ellsworth read the results of Article 1 - the Tuesday, March 13, 2018 official ballot portion of Town Meeting:**

**Article 1: Election of Officers**

**To choose all necessary Town Officers by ballot and majority vote for the ensuing year as enumerated: (\*-Those Elected)**

**Select Board Member - One for 3 Year Term**

\*Steven Whitley – 547

Steve Lux, Jr. – 443

**Town Moderator - One for 2 Year Term**

\*Bruce B. Ellsworth - 881

**Supervisor of the Checklist - One for 6 Year Term**

\*Jean Lightfoot - 867

**Budget Committee Member - Two for 3 Year Term**

\*Virginia L. Haines - 638

\*Jonathan Cohen - 625

Amy Bogart - 348

**Library Trustee - Two for 3 Year Term**

\*Peter Gagnon - 741

\*John Greabe - 727

**Cemetery Trustee - One for 3 Year Term**

\*Lynn Clark – 561

Robert A. Wells - 320

**Trustee of the Trust Funds - One for 3 Year Term**

\*Christine B. Hoyt - 848

Moderator Ellsworth then asked that each of those duly elected meet after the meeting to be sworn in.

**Article 2: Moved by Select Board Vice-Chair Ken Traum and seconded by Select Board Chair Jim O'Brien, that “the Town raise and appropriate the Budget Committee recommended sum of \$ 7,123,415 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.”**

Mr. Traum explained the budget and all the proposed expenditures with a PowerPoint presentation. The budget process was basically followed as it has been the past few years, with input from Department Heads, the Town Administrator, the CIP Committee, Select Board and the Budget Committee. The Select Board is proposing to use \$338,000 from the fund balance to offset taxes. The estimated 2018 town portion of the tax rate is \$7.36 per thousand.

Major drivers in the budget include a merit wage pool, employee health insurance and town road maintenance.

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the article adopted.**

**Article 3:** Moved by Select Board Vice-Chair Ken Traum and seconded by Select Board Member Sabrina Dunlap, that “the Town raise and appropriate the sum of \$623,000 to be added to previously established Capital Reserve Funds as follows:”

<b>New &amp; Replacement Equip. &amp; Vehicles for Public Works &amp; Highway Dept.</b>	<b>\$ 225,000</b>
<b>Replacement &amp; Equipping of Ambulance</b>	<b>75,000</b>
<b>Police and Fire Radio and Related Equipment Replacement</b>	<b>8,000</b>
<b>Police Vehicle Replacement</b>	<b>25,000</b>
<b>Fire Department Vehicle and Equipment Acquisitions</b>	<b>105,000</b>
<b>Transfer Station Equipment &amp; Facilities</b>	<b>15,000</b>
<b>Library Replacement Building</b>	<b>5,000</b>
<b>Dam Maintenance and Construction</b>	<b>10,000</b>
<b>Sewer System Equipment and Sludge Removal</b>	<b>50,000</b>
<b>Renovations to the Town Hall</b>	<b>75,000</b>
<b>Revaluation of Property</b>	<b>30,000</b>
<b>TOTAL</b>	<b>\$ 623,000</b>

Arnold Coda questioned the Library Replacement Building appropriation amount of \$5,000, and if funds were still being accumulated in a fund toward the revaluation of property. Mr. Traum explained that funds for the revaluation were still being accumulated and that the library funds were directed toward a generator for the sprinkler system and LED lighting.

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the article adopted.**

**Restrict reconsideration of Articles 2 and 3**

Select Board Chair O'Brien moved and Select Board Member Lux seconded a motion to restrict reconsideration on Articles 2 and 3.

**The Moderator called for a voice vote and declared the restriction of Articles 2 and 3 adopted.**

**Article 4:** Moved by Select Board Member Steve Lux and seconded by Select Board Chair Jim O'Brien, that **"the Town raise and appropriate the sum of \$32,000 to be added to previously established General Trust Funds as follows:"**

<b>Town Facilities Maintenance</b>	<b>\$ 15,000</b>
<b>Recreational Facilities Maintenance</b>	<b>10,000</b>
<b>Library Building Maintenance</b>	<b><u>7,000</u></b>
<b>TOTAL</b>	<b>\$ 32,000</b>

Ron Klemarczyk asked about icicles on the roof of the Library. Library Trustee Chair Elaine Loft explained that fuel use has been reduced by 40% in the past five years and that the structure is properly insulated and periodically examined for efficiency.

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the article adopted.**

**Article 5:** Moved by Select Board Chair Jim O'Brien and seconded by Select Board Member Sabrina Dunlap, that **"the Town establish a Recreation Facilities Capital Reserve Fund under the provisions of RSA 35:1 for construction, reconstruction and purchasing of equipment for the recreation fields and to raise and appropriate the sum of \$10,000 to be placed in this fund. Further, to name the Select Board as agents to expend from said fund."**

Patrice Gerseny questioned if this entailed any new fields. The Moderator noted a response that it did not entail any new fields.

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the article adopted.**

**Restrict reconsideration of Articles #4 and #5**

Select Board Chair O'Brien moved and Select Board Member Lux seconded a motion to restrict reconsideration on Articles 4 and 5.

**The Moderator called for a voice vote and declared the restriction on Articles 4 and 5 adopted.**

**Article 6:** Moved by Select Board Member Sabrina Dunlap and seconded by Select Board Member Steve Lux, that **"the Town raise and appropriate the sum of \$110,000 for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually, with said funds to come from the Pay-by-Bag Special Revenue Fund. No funds to be raised by taxation."**

Arnold Coda asked about revenue from the sale of green bags, recyclables overall, and the amount in this reserve fund at present. Select Board member Dunlap replied that there was approximately \$105,000 in the fund at present. Town Administrator Cass explained that the total income to the Transfer Station for 2017 was \$401,405, including the green bag "offset".

Sandy Bender asked about the present balance of the fund being below the amount being raised. Town Administrator Cass explained that March revenue will bring the fund to the amount being raised by this article.

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the article adopted.**

**Article 7:** Moved by Select Board Member Sabrina Dunlap and seconded by Select Board Vice Chair Ken Traum, that **"the Town raise and appropriate the sum of \$3,200 for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center with said funds to come from the Senior Center Rental Special Revenue Fund. No Funds to be raised by taxation."**

There was no discussion or amendment.

**The Moderator called for a voice vote and declared the article adopted.**

**Articles 8, 9, 10, 11, & 12**

Moderator Ellsworth explained that the next five Warrant Articles were proposed by the Economic Development Committee (EDC) and are all related to each other. He proposed that without objection a presentation will be given on all five articles and there will be discussion and then each Article will be voted on. There was no objection.

Select Board Member and Acting EDC Chair Bob Gerseny introduced Contoocook Chamber of Commerce President Lee Anne Vance to assist in a presentation regarding Articles 8 through 12. Ms. Vance noted that the role of the Economic Development Committee is to help increase economic growth responsibly. The immediate focus is the Hart's Corner and Exit 6 locations to promote development.

Mr. Gerseny explained that Article 8 would enable the Tax Increment Finance Districts, which would define the geographic areas in question. He defined a TIF District as a specific area where new revenues are first used to cover initial costs, such as providing water & sewer utilities, to facilitate development. He noted that both proposed TIF Districts have a public purpose of stabilizing the property tax rate, creating diversity in housing stock, and stimulating retail business. Articles 9 and 10 would define the two TIF Districts.

Potential development includes commercial, retail and housing as mixed development near Exit 6, conceptually at this point. Hart's Corner, being adjacent to Rte. 202/9, could offer housing for age 55 & over residents, with potentially \$1.2 million in new tax revenue.

Article 11 would allow the Hopkinton Select Board to negotiate a land swap with the State of NH. The state-owned lot adjacent to the Hart property would be swapped with town-owned land adjacent to the Mast Yard State Forest.

Article 12 would authorize funds needed to facilitate the land swap with the State of New Hampshire.

Craig Dunning spoke in favor of the overall proposal. Arnold Coda asked if there was a time projection for revenue replacing “up-front” money that the town provided. Mr. Gerseny replied that we are looking 6-10 years or longer for return, but this was laying out the groundwork at this time. It was noted that previous efforts for economic development had been sporadic and not well accepted. Stuart Lyman asked if the town land on East Penacook Road was guaranteed to be used as conservation land by the state. Mr. Gerseny replied that the town would expect the state to retain the lot as conservation property as part of the Mast Yard State Forest. Renee Adams asked about the Contoocook Village focus with Select Board member Gerseny replying that it would be addressed in one to two years.

Ron Klemarczyk pointed out that some current use or agricultural land is still open to development. His concern would be an economic downturn that could affect development after improvements had been made.

Brad Dorsey asked how this might affect neighboring property owners. Erik Leadbeater asked if the Exit 6 location involved only extending water and sewer lines or were there further needs. Mr. Gerseny replied that it depends on the level of development. Mr. Leadbeater then asked if “over 55” housing is controllable. It was stated that zoning could restrict the type of development to lessen the impact on the town school population. Vickie Bram suggested increased rental housing. Mr. Gerseny suggested that may be included in the Contoocook Village area in the future. Dijit Taylor asked for clarification on the land swap and the TIF District enlargement. Select Board member Gerseny replied that negotiation with the state would hopefully see the Mast Yard State Forest land retain its conservation status. Expansion of the TIF District would enhance development. Seth Greenblott spoke in favor of the articles as long-term planning is needed.

Arnold Coda asked about a performing arts center concept. Mr. Gerseny noted the potential cost of such a proposal. It was pointed out that the town is competing with neighboring communities, and that the establishment of TIF Districts is to attract developers. Rob Knight asked if TIF Districts aren’t usually used for commercial development. Celeste Hemingson asked if we could put the Mast Yard land in a conservation easement. Mr. Gerseny stated that doing so may change the value of the land, and if the swap didn’t meet the needs of the town, it didn’t have to be done. Matt Boyle asked if the townspeople would be able to vote on potential development. Mr. Gerseny replied that developers would need to submit a site plan to the Planning Board. He further stated that strictly commercial development wouldn’t be supported by the market, as stated by a consultant considering these concepts.

Lee Leppanin asked if a guarantee could be written into Article 11 to retain the Mast State Forest property’s conservation status. Mr. Gerseny responded that the Select Board constantly judges conflicting interests and that all options should be open for negotiation purposes. Skip Korbet

asked if land was being donated by Ms. Hart. Select Board member Gerseny stated that she will actually end up selling the lot. Melissa Trafton suggested proposing an amendment to Article 11 to include restriction to conservation before voting on the article. The Moderator suggested waiting until Article 11 comes up for that to take place but called for a voice vote as to when to discuss that subject. Tim Britain cautioned against amending Article 11, due to it limiting the ability to negotiate with the state. He stated that restrictions would reduce the value of the town-owned land and that there were other methods that could be used more productively.

**The Moderator called for a voice vote to “get a sense of the meeting” as to whether to consider an amendment to Article 11 which would restrict the use of the Mast Yard Forest land. He declared on the voice vote that the “sense of the meeting” is not to add additional restrictions to the land swap.**

Dick Schoch thanked the EDC for the work they have done. He pointed out that water extends to the Jordan Milton site, and that the sewage treatment plant has potential for increased capacity. Elizabeth Lamy-Harris suggested language be added to Article 11 for easement purposes. Ron Klemarczyk suggested there may be deed restrictions present, but that easements may help but are not guaranteed.

**Article 8:** Moved by Select Board Member Bob Gerseny and seconded by Select Board Chair Jim O’Brien, that **“the Town pursuant to New Hampshire RSA 162-K Municipal Economic Development and Revitalization Districts, adopt the provisions of RSA 162-K, allowing the Town the option to establish one or more Economic Development and Revitalization Districts.”**

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the article adopted.**

**Article 9:** Moved by Select Board Member Bob Gerseny and seconded by Select Board Vice Chair Ken Traum that **“the Town adopt and ratify the Exit 6 Tax Increment Finance District and Plan of 2018 as presented at Public Hearing on February 20, 2018, with an effective date of March 31, 2018.”**

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the article adopted.**

**Article 10:** Moved by Select Board Member Bob Gerseny and seconded by Select Board member Steve Lux that **“the Town adopt and ratify the Hart’s Corner Tax Increment Finance District and Plan of 2018, as presented at Public Hearing on February 20, 2018, with an effective date of March 31, 2018.”**

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the article adopted.**

**Article 11:** Moved by Select Board Member Bob Gerseny and seconded by Select Board member Sabrina Dunlap that **“the Town authorize the Select Board to swap land with the State of New Hampshire with the Town transferring to the State all or a portion of a 96-acre lot abutting Mast Yard Forest, and in return receiving State land located near the intersection of Maple Street and Route 202/9, upon such terms and conditions as the Select Board deem to be in the best interest of the Town.”**

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the article adopted.**

**Article 12:** Moved by Select Board Member Bob Gerseny and seconded by Select Board member Steve Lux that **“the Town raise and appropriate the sum of \$ 30,000 to be used for economic development purposes including professional fees, infrastructure work, and the purchase of land. This sum to come from fund balance (surplus) and no amount to be raised by taxation. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the work is complete or by December 31, 2020, whichever is sooner.”**

Ron Klemarczyk moved to amend Article 12, raising the amount to \$60,000, due to the unknowns within the proposals perhaps requiring further studies. The motion was seconded from the floor. Arnold Coda asked about use of the surplus. Select Board member Traum noted that this additional amount could come from surplus.

**The Moderator called for a voice vote to consider an amendment to Article 12, which would change the amount appropriated to \$60,000. He declared the amendment to have not passed.**

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the article as originally presented as adopted.**

**Restrict reconsideration of Articles 8, 9, 10, 11, and 12**

Select Board Chair O'Brien moved and Select Board Member Lux seconded a motion to restrict reconsideration on Articles 8, 9, 10, 11 and 12.

There was no further discussion or amendment.

**The Moderator called for a voice vote and declared the restriction of Articles 8, 9, 10, 11 and 12 adopted.**

**Article 13:** Moved by Elizabeth Lamy-Harris and seconded by Select Board member Sabrina Dunlap that **“the Town express its support to Governor Sununu for New Hampshire to join Massachusetts and Maine and study the feasibility of developing offshore wind power in the Gulf of Maine. The Town will provide written notice urging Governor Sununu request**

**the Bureau of Ocean Energy Management (BOEM) to form an intergovernmental task force. A bipartisan NH legislative committee studied the potential for offshore wind in 2014 and recommended the establishment of this task force. Floating wind turbines located far offshore in federal waters and barely visible from land, combined with other renewable energy can move NH to 100% renewable energy by 2050. The building of offshore wind farms will bring a significant number of jobs and revenue to New Hampshire.”**

Ms. Lamy-Harris noted the benefits of wind farms in providing energy with low maintenance and that the warrant refers specifically to approval of a study. Arnold Coda asked about the 3-2 vote by the Select Board in approving this article. The minority vote was due to the type of subject matter contained within the article. Melissa Birchard spoke in support of consideration of the article. Michael Foley expressed concern about dealing with policies that don't focus on specific town issues. David Luneau stated that there was a recent vote on a wind energy feasibility study, which lost by a close margin. He suggested that it was proper for towns to weigh in on issues such as these.

**There was a motion to call the question. The Moderator declared the question called.**

There was no further discussion or amendment.

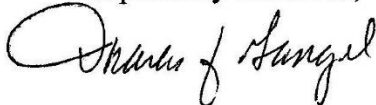
**The Moderator called for a voice vote and declared the article adopted.**

**Article 14: Other Legal Business**

The Moderator announced that of 4,760 registered voters, 259 checked in at Town Meeting, or 5.4% of the town voters.

There being no further business, the Moderator declared the meeting adjourned at 11:30 a.m.

Respectfully submitted,



Charles Gangel, Town Clerk/Tax Collector

# Administrative Reports



## Report of the Select Board

Thank you to the residents of Hopkinton for continuing to make our town a wonderful place to live, work and raise a family. We are extremely fortunate to live in a community where neighbors watch out for each other, where we build a vibrant community through volunteerism, and where we can have disagreements over challenging issues without being disagreeable. Hopkinton is truly a special place.

Last March, the town was greatly saddened by the passing of Steve Clough, our long-serving Environmental Director. Steve worked for the town for 34 years and his contributions to our community are many. On behalf of a grateful town, the Select Board is proud to dedicate this town report to Steve for his many years of dedicated service.

In late summer, Bob Gerseny stepped down from his position on the Select Board after serving for more than two years. Bob contributed greatly to the work of Board, as well as the Economic Development Committee (EDC), helping to propel the work of this important committee forward. The Board would like to recognize and thank Bob for his service to our community.

The Board was pleased to appoint Sara Persechino to fulfill the seven months remaining on Bob's term. Sara's commitment to Hopkinton, and her contributions to the work of the Select Board are admirable. Residents should extend a great deal of gratitude to Sara for stepping up and agreeing to serve her community in this capacity.

In early August, a lightning strike from a powerful summer storm hit the cupola on the library, causing a fire which caused extensive smoke damage throughout the facility. While the library building has remained closed since August, the resilience shown by the library staff and our community has been inspiring. Our staff, committed to providing the services we rely upon, opened a temporary home in the Slusser Center where they could continue operations. Community members rallied with an outpouring of support – helping to make a very challenging situation much more bearable. We are excited to see the progress being made, and as the rebuilding process comes to a close, we are excited for the next chapter of



the Hopkinton library to be written.

In October, the Board made the decision, after consultation with our town attorney, to move the Town Clerk/Tax Collector's office to Town Hall. While we understand that change is difficult, having the operations of the town consolidated under one roof is more efficient for taxpayers and customers to this office. With continued investments to update and improve access to Town Hall, we believe that this move is in the long-term interest of Hopkinton residents and taxpayers.

Over the past year the Select Boards of Hopkinton and Webster have been negotiating a long-term lease option with Granite Apollo, which would allow the company to install a solar array at our jointly owned transfer station/landfill. If approved at this year's Town Meeting and fully developed, the project would be a win/win in that the Towns would receive significant revenues and the land would be used to produce solar energy.

It is difficult to put into words the value that our town employees bring to their jobs and to our town. Our department heads and staff are dedicated to providing us with the quality services we have come to rely upon. Our town employees work hard to ensure that your tax dollars are used in the most efficient and effective manner. Because of their hard work and management, we ended 2018 with a slight budget surplus of approximately \$65,000.

Local government works because community-minded individuals volunteer to make our town better. Please consider joining a town committee or find another way to become involved in Hopkinton's town government – we need your voice and ideas to move us forward.

Respectfully submitted on behalf of the Hopkinton Select Board,

Jim O'Brien, Chair

## **Report of the Town Administrator**

Along with the regular on-going work of the Town, each year has its own unique issues and activities. 2018 was no exception to this and here is a summary of some of them.

- The passing of long-time employee Steve Clough saddened us all. Steve began working for the town in 1984 and oversaw Environmental Services including the Wastewater Treatment Plant and Transfer Station. He had substantial knowledge in his field, and he is greatly missed.
- With his passing, we restructured the areas that were Steve's responsibility. Director of Public Works Dan Blanchette took on overall responsibility for the services. He oversees a private contractor that now manages the Wastewater Treatment Plant. Jolene Cochrane was promoted to Transfer Station Superintendent overseeing the entire operation at the Transfer Station. She now reports to Dan in the same fashion as the Superintendents of Highways and Buildings & Grounds. Thank you to both of them for stepping up to these added tasks when needed.
- In October, the Select Board voted to move the Town Clerk/Tax Collector's office to the Town Hall. With the cooperation of the Town Hall staff and the help of the Highway Department, this move was completed in an orderly way with little disruption of service to residents. The effort of all involved in this move is greatly appreciated.
- After an initial meeting with Granite Apollo, a solar company, plans have been put in place for the possible building of a 17-megawatt solar farm on land connected to the Transfer Station. Authorization to proceed is being requested at Town Meeting. This project will generate renewable power and provide on-going income to the Town. Finding ways to generate additional revenue for the Town is always a goal.
- The lightning strike at the library in August has had a major impact on the Town this year. Fortunately, by staff working together, a temporary library is in operation at the Slusser Center. Work is proceeding at the library and we are all looking forward to celebrating the reopening when the work at the library is complete.
- For several years, funds have been going into the renovation and updating of the offices and other facilities at the Town Hall. An updated parking plan is in place and work on this and improved accessibility to the building will begin this summer. Gradually offices will be updated removing the 70s paneling and replacing very worn carpet. We strive to create a welcoming, professional atmosphere at the Town Hall for all who come here and have truly enjoyed the added use of the building since the consolidation of offices.

I can't stress enough how fortunate I am to work with such a dedicated, caring, professional staff. The town is very fortunate to have each and every one of them.

Please know that we use our website [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov) and our Facebook page [www.facebook.com/HopkintonNH](https://www.facebook.com/HopkintonNH) to help keep you informed. Check them both out on a regular basis.

Along with my sincere appreciation for the town staff, I am thankful for the support of the Select Board and the residents of the town. It is an honor to serve here.

Respectfully Submitted,

Neal A. Cass, Town Administrator

## **Indefinite Delegation of Authority**

For many years a number of articles appeared on the Town Meeting Warrant each year delegating specific powers to the Select Board and Library Trustees. These articles were often referred to as “boilerplate articles”. State law changed allowing towns to “authorize indefinitely, until specific rescission of such authority” meaning that the articles no longer have to appear on the Warrant each year. Town Meeting has voted the following Indefinite Delegation of Authority:

### **Select Board:**

**Authority to Accept Grants** – Voted to accept the provision of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year. **March 9, 1994, Article 18**

**Authority to Issue Tax Anticipation Notes** – Voted to accept the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to issue tax anticipation notes. **March 9, 1994, Article 20**

**Authority to Convey Real Estate Acquired by Tax Deed** – Voted to authorize the Selectmen to convey any real estate acquired by the Town by tax collector’s deed. Such conveyance shall be by deed following public auction, or the property may be sold by advertising sealed bids, or may be otherwise disposed of as justice may require, pursuant to RSA 80:80. This authorization will remain in effect indefinitely, until rescinded by a vote of the Town Meeting. **March 9, 1994, Article 21**

**Authority to Accept Gifts of Personal Property** – Voted to authorize the Board of Selectmen to accept gifts of personal property, other than cash, to the Town for any public purposes. This authorization in accordance with RSA 31:95-e shall remain in effect until rescinded by a vote of the Town Meeting. **March 9, 1994, Article 22**

**Authority to Accept Dedicated Streets** – Voted to Delegate to the Board of Selectmen the authority to accept dedicated streets in accordance with the provision of RSA 674:40-a. **March 9, 1994, Article 24**

**Authority to Accept Gifts, Legacies, and Devises** – Voted to authorize the Board of Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purposes, as permitted by RSA 31:19. This authorization will remain in effect indefinitely, until rescinded by a vote the Town Meeting. **March 13, 1996, Article 20**

**Authority to Acquire Land** – Voted that as permitted by RSA 41:14-c that the Town adopt the provision of RSA 41:14-a that will grant the Board of Selectmen the authority to acquire land, buildings, or both; provided, however, they shall first submit any such proposed acquisition to both the Planning Board and to the Conservation Commission for review and recommendation by those bodies, and after recommendations from both bodies, they shall hold two public hearings in accordance with RSA 41:14-a. **March 13, 2002 Article 19**

### **Library Trustees:**

**Authorization to Accept Unanticipated Revenue** – Voted to accept the provision of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. **March 9, 1994, Article 19**

**Authority to Accept Gifts of Personal Property** – Voted to adopt the provision of RSA 202-A:4-D authorizing the library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the library trustees shall be deemed to bind the town or the library trustees to raise, appropriate or expend any public funds for the operation, maintenance, repair or replacement of such personal property. **March 12, 1997, Article 23**

**Retain Money Collected** – Voted to permit the town library to retain all money it receives from its income generating equipment to be used for general repairs and upgrading and for the purchase of books, supplies and income generating equipment. **March 8, 2005 Article 3**

### **Conservation Commission**

**Authority to purchase land outside Town** – Voted to adopt the provision of RSA 36-A:4-a, I(a) to authorize the conservation commission to expend funds to purchase interests in land outside the boundaries of our municipality, subject to the approval of the local governing body. **March 13, 2010 Article 24**

**Authority to Contribute to “Qualified Organizations”** – Voted to adopt the provision of RSA 36-A: 4-a, I (b) to authorize the conservation commission to expend funds for contributions to “qualified organizations” for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property. **March 13, 2010 Article 25**

# **Department, Board, Committee and Supported Organization Reports**



## **Report of the Budget Committee**

### **Purpose**

The purpose of the Budget Committee is “to assist its voters in the prudent appropriation of public funds. The Budget Committee, in those municipalities which establishes one, is intended to have budgetary authority analogous to that of a legislative appropriations committee.” (RSA32.1). Throughout the year, the Committee works toward completing its ultimate assignment: to prepare the budgets presented to the voters at the March Annual Meetings.

### **The Budget Process**

The budget process is dynamic and comprised of many steps. At monthly meetings (2<sup>nd</sup> Wednesday, 5:30 p.m., Town Hall) the four governing bodies provide periodic financial data to the Budget Committee, keeping its members current as to actual expenditures and revenues as well as anticipated activity. In Hopkinton, the four governing bodies include: the Select Board, the School Board, the Contoocook Village Precinct Commissioners, and the Hopkinton Village Precinct Commissioners.

As the ‘budget season’ ensues, Department Heads and Administrators identify and present programmatic needs, estimated expenses, and projected revenues to their respective governing body which, after multiple reviews and evaluations, create their budget recommendations. Beginning in December and extending through January, each governing body presents its proposed budget, along with relevant details, to the Budget Committee.

The Budget Committee reviews all proposed budgets, analyzes the requests individually and as a whole, and works to balance these requests against a manageable tax load. After thorough deliberations, the Budget Committee determines and recommends budgets to be presented at its Public Hearing, held annually in February.

At the Public Hearing, each governing body presents its’ respective proposed budget, followed by a question-and-answer and public comment session. The Public Hearing provides the Budget Committee with input from the community on the proposed budgets. Following the Public Hearing, the Budget Committee deliberates on the four budgets and develops its budget recommendations for presentation to the voters.

The budgets presented in the warrant articles and voted on at Town, School and Precinct Annual Meetings are the Budget Committee’s recommendations. At that point, it is up to you; the Hopkinton voters, sitting as the town’s legislative body, to decide on and approve the final budgets.

We are very fortunate to live in a beautiful town with good community services and a school district that provides an excellent education. We encourage residents to participate in public hearings, as well as School, Town and Precinct meetings, so Hopkinton voters may have a better understanding of the services their tax dollars fund.

### **2018 Special Considerations**

In 2018, the Budget Committee worked closely with the School Board to develop a programmatic budget. Our purpose in doing so, is to enable the community to develop a better

understanding of the school system's operating budget. The programmatic budget offers taxpayers a high-level view of the operating budget, broken out by major program area (e.g., English, math, science, language, etc.) across each of our schools (Harold Martin, Maple Street, Middle School, High School). The combined effort yielded a framework for presenting the programmatic budget. For this first year, the student enrollment numbers per program area reflect this year's enrollment, while the dollar values reflect the proposed budget for 2019-2020. In subsequent years, historical data can be loaded for year to year comparisons.

A second major consideration in 2018, has been the ongoing prospect of a significant school facilities project and an associated bond proposal. The proposal is being developed by the School Board, in order to address accreditation, safety and security, deferred maintenance, and educational issues with our school facilities. The Budget Committee has been in active dialogue with the School Board to understand the facility needs, the options for what could be included in (and excluded from) a bond, and the tax impact on various proposals.

Finally, both the Town and School budgets are expected to propose increased funding for capital improvements and maintenance. The Budget Committee believes that long-range planning and annual funding for needed capital improvements and infrastructure maintenance is a good general practice, and if implemented over time, will likely help to stabilize the tax impact of such expenditures. Conversations with the School Board to provide long range planning for the operating budget, maintenance, and capital improvements will provide greater opportunities for community input going forward.

(Written by Mark Zankel for the Hopkinton Budget Committee)

## **Report of the Capital Area Fire Compact**

The 2018 annual report is prepared for the Board of Directors of the Capital Area Mutual Aid Fire Compact as a summary of general activities and events occurring through December 31, 2018. It is also provided to the Town Offices of the Compact's member communities for information and distribution as desired.

We welcomed the Town of Washington as a new member of the Compact in July. We are happy to have them as active members. The Compact now serves 23 communities in 4 counties. The Compact's operational area is now 817 square miles with a resident population of 134,457. The Equalized Property Valuation in our coverage area is over 13.8 billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatch service to member communities. This service is contracted with the City of Concord Fire Department's Communications Center under the direction of dispatch supervisor Captain Ernie Petrin. Emergency calls dispatched during 2018 totaled 25,124, a 3.3% increase over 2017. A detailed activity report by town/agency is attached.

The 2018 Compact operating budget was \$ 1,236,600. Funding for all Compact operations is provided by the member communities. We continue to apply for State and Federal Grant Funds

when available. The Phase 3 communications work funded with a 2015 grant was completed during 2018. That project added a simulcast site at Oak Hill in Loudon and included additional microwave links to improve the resiliency of our microwave system. During 2018 we received a Homeland Security Grant in the amount of \$387,415.00 to replace the existing dispatch console equipment. Work on that project began in 2018 and will be completed during 2019.

The Compact and Hazmat Team have received over 3.4 million dollars in grant funding since 1999. These funds have been used for communications improvements, training and equipment. The direct benefit that your community has realized from these grants is made possible by your participation in the regional service that we provide.

During 2017 we selected a vendor, signed a contract and began the process of replacing our Computer Aided Dispatch software. We worked on this throughout 2018. The vendor missed two scheduled implementation dates. We continue to work with them to get this project back on track. Continued improvements were made to our simulcast system and the 2015 grant that funded that upgrade was closed out in 2018.

As Chief Coordinator, I responded to 179 incidents, a 27.9% increase over 2017. In addition to responding to provide command post assistance at those mutual aid incidents, I also aid all departments with response planning, updating addressing information, and I represent the Compact with several organizations related to public safety.

Compact officers serving during 2018 were:

President, Chief Jon Wiggin, Dunbarton	Vice President, Chief Ed Raymond, Warner
Secretary, Chief Alan Quimby, Chichester	Treasurer Chief Jeff Yale, Hopkinton

The Training Committee, chaired by Concord Captain Mick Costello; with members Chichester Deputy Chief Matt Cole, Warner Deputy Chief Jon France, Northwood Lieutenant Daryl Morales and Bradford Lieutenant Rob Steiz, assisted departments with mutual aid exercises. These combined drills provide valuable training in the delivery of mutual aid services.

The Central New Hampshire Hazmat Team represents 58 Capital Area and Lakes Region communities and is ready to assist or respond to hazardous materials incidents in our combined areas. Anthony Manning has taken over as Chief of the Hazmat Team and is working with several other Team members to update the hazard plan and to pursue new grant opportunities.

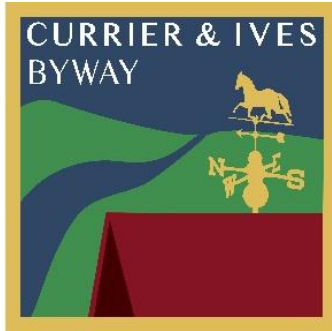
All departments are encouraged to send representation to all Compact meetings. Your input is needed. The Compact was created for the mutual benefit of member communities and active participation is a necessity to ensure the needs of all are being met.

I invite anyone with questions or comments to contact me. I thank all departments for their cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Keith Gilbert, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

## Capital Area Mutual Aid Fire Compact 2018 Incidents vs. 2017 Incidents

ID #	Town	2017 Incidents	2018 Incidents	% Change
50	Allenstown	716	688	-3.9%
51	Boscawen	181	197	8.8%
52	Bow	1,048	1,104	5.3%
53	Canterbury	372	339	-8.9%
54	Chichester	504	514	2.0%
55	Concord	8,246	9,005	9.2%
56	Epsom	936	984	5.1%
57	Dunbarton	215	242	12.6%
58	Henniker	928	972	4.7%
59	Hillsboro	1,102	1,196	8.5%
60	Hopkinton	1,192	1,144	-4.0%
61	Loudon	1,116	941	-15.7%
62	Pembroke	351	355	1.1%
63	Hooksett	2,350	2,396	2.0%
64	Penacook Rsq	887	863	-2.7%
65	Webster	200	184	-8.0%
66	CNH HazMat	7	8	14.3%
71	Northwood	755	671	-11.1%
72	Pittsfield	947	878	-7.3%
74	Salisbury	166	171	3.0%
79	Tri-Town Ambulance	1,254	1,306	4.1%
80	Warner	438	412	-5.9%
82	Bradford	180	180	0.0%
84	Deering	236	277	17.4%
86	Washington 7/10/18 -12/31/2018		97	
	Windsor	<u>26</u>	<u>49</u>	<u>88.5%</u>
<b>TOTAL</b>		<b>24,327</b>	<b>25,124</b>	<b>3.3%</b>
Mutual Aid Coordinator responses		140	179	27.90%
Fire alarm systems placed in/out of service for maintenance		2,888	3,158	9.30%



## Report of Currier & Ives Scenic Byway

The Currier and Ives Scenic Byway is a 40-mile long state-designated route that passes through the Towns of Salisbury, Webster, Warner, Hopkinton, and Henniker. It is part of the New Hampshire Scenic & Cultural Byways Program administered by the NH Department of Transportation (NHDOT). The Currier & Ives

Scenic Byway Council is a volunteer organization with representatives from each of the five Byway towns. Byway Council members are appointed by their Select Board.

In 2018, the Scenic Byway Council continued its efforts in public outreach and promoting awareness and appreciation of the Currier & Ives Scenic Byway among residents and visitors alike. The Council continues to build organizational capacity and is thankful for its dedicated volunteers who participate as Council members in the quarterly meetings, annual Byway event, and other projects.

In May, members of the Byway Council attended the second NH Scenic Byway Marketing Forum. The forum included a presentation made by Janet Kennedy, Executive Director of Lakes to Locks Passage in New York, and a series of breakout sessions covering topics of volunteer involvement, fundraising, and other various marketing tools.

Over the summer months, Central NH Regional Planning Commission staff created a Story Map of the Byway using ArcGIS's online software. The Story Map was created as a marketing tool to encourage visitors to the Byway and the surrounding area. It includes historic and cultural information on the Byway's five communities and plenty of things to see, do, and experience along the route. The Story Map can be viewed online at:

<https://cnhrpc.maps.arcgis.com/apps/MapJournal/index.html?appid=67e3b21e75dd44d184ccdc1444917508>.

On November 3<sup>rd</sup>, the Byway Council participated in the Kearsarge Business Showcase held in Warner at the Northeast Catholic College. Council members had the opportunity to network with businesses from the surrounding area and educate local residents about the Byway.

The Byway Council held its annual Open House this past November at the Henniker Brewing Company. Council Members would like to thank all the volunteers, business owners, and town representatives who gathered to celebrate and show support for the Byway. The Currier & Ives Byway is a local resource for attracting visitors and area residents to travel the byway and enjoy its many small businesses, recreation opportunities, and scenic landscapes.

The Currier & Ives Byway Council meets quarterly on a rotating basis among the five Byway towns. Meetings are open to the public, and all interested parties are welcome. Information is available on the Byway website at [www.currierandivesbyway.org](http://www.currierandivesbyway.org). The Central NH Regional Planning Commission also provides administrative support to the Byway Council and can be reached at [cnhrpc@cnhrpc.org](mailto:cnhrpc@cnhrpc.org).

## **Capital Improvement Program (CIP) 2019-2024**

### **Establishment of CIP Committee**

The current CIP Committee was authorized by Town Meeting vote in March, 2015 by the following Warrant Article:

To see if the town will vote to modify its vote at the 1979 Town Meeting establishing a Capital Improvement Program Committee to make it compliant with NH RSA 674:5, and authorize the Select Board to appoint a Capital Improvement Program Committee consisting of 5 members, at least one of which shall be a member of the Planning Board, to prepare and amend a recommended program of capital improvement projects projected over a period of at least 6 years. The Capital Improvements Program may encompass major projects being currently undertaken or future projects to be undertaken with federal, state, county and other public funds. The purpose and effect of the Capital Improvements Program shall be to aid the Select Board and Budget Committee in their consideration of the annual budget.

### **Background**

Hopkinton's CIP identifies the capital needs of the town and indicates how these needs might be funded over a six-year period. It describes long-term capital needs for all town departments, the Hopkinton School District, Hopkinton Village Precinct, and the Contoocook Village Precinct.

The CIP is a planning document and as such, it is updated annually and subject to change as the needs of the town change. Adjustments are made for new regulations, growth in population, transportation alternatives, changes of priorities, available funding, or other needs. The CIP provides for advance project identification, public discussion, project design and definition of scope, cost estimating, and financial planning.

### **Process**

The CIP Committee asked Department Heads for their recommendation for specific capital projects to be undertaken over the next 6 years. It was determined that capital projects would be defined as those projects outside normal operations and maintenance and having the following characteristics:

1. A gross cost of at least \$10,000; and
2. A useful life of at least 5 years; and
3. Is non-recurring (not an annual budget item); OR
4. Any project requiring bond financing

The Committee met with the Department Heads for departments where changes were requested, the School Superintendent, and the Town Administrator to review requested projects. The CIP Committee then determined its recommendations which are included in this report. Those recommendations are then provided to the Select Board, School Board, and Budget Committee. For this year, the CIP Committee used the School recommendations as part of their overall review of the impact, but did not make recommendations concerning their proposals. The Select Board and School Board determine the final list of items to be presented to their respective

annual meetings. Voters at the Town and School Meetings have the final say on all projects through their votes?

**Purpose**

The goal of the CIP is to establish a system of procedures and priorities by which to evaluate public improvement projects in terms of public safety, public need, project continuity, financial resources, and the strategic goals for the Town. The CIP allows town departments to establish a methodology and priority system to provide efficient and effective services. It also provides an opportunity for citizens and interested parties to voice their requests for community improvement projects.

**Recommendations**

The next three pages of this report summarize the recommendations of the committee. Following those pages is a project summary outlining each project reviewed with a specific recommendation.

Project Description	Balance in Trust/ CRF	Planned Year of Expenditure	2019	2020	2021	2022	2023	2024	Total Project Cost
<b>General Government</b>									
Revaluation CRF Appropriation	42,065		32,000	-	5,000	10,000	10,000	80,000	Ongoing
Residential/Commercial Revaluation		2019/2024	(41,000)					(69,000)	
Utility Revaluation		2019/2024	(33,000)					(37,950)	
Town Hall Renovation	111,361		75,000	50,000	50,000	50,000	30,000	80,000	446,361
Parking/Accessibility Improvements		2019	(180,000)						
Office Renovation		2020-2024		(50,000)	(50,000)	(50,000)	(30,000)	(80,000)	
<b>Public Safety</b>									
Police Cruiser/Accessories Appropriation	34,017			25,000	25,000	26,000	26,000	30,000	Ongoing
Cruiser Replacement		Yearly	-	(31,000)	(32,000)	(33,000)	(34,000)	(35,000)	Ongoing
Police/Fire Radio Replacement Appropriation	44,569		7,500	7,500	7,500	7,500	7,500	7,500	Ongoing
Radio Replacement		As Needed							Ongoing
Ambulance Replacement Appropriation	234,962	2019/2024	25,000	25,000	50,000	75,000	75,000	80,000	Ongoing
Ambulance (2010)		2018/2019	(229,491)						Ongoing
Ambulance (2015)		2024						(333,187)	Ongoing
Fire Vehicle/Equipment Appropriation	239,943		150,000	250,000	170,000	170,000	160,000	225,000	Ongoing
Breathing Apparatus		2019-2024	(10,000)	(15,000)	(55,000)	(55,000)	(55,000)		Ongoing
Protective Gear		2021-2025		(16,250)	(16,250)	(16,250)	(16,250)	(16,250)	Ongoing
Engine 2 (1995)		2021		(600,000)					600,000
Forestry Truck #1		2022			(52,500)	(55,000)			55,000
Staff Car		2023							52,500
Tank 1 (1994)/Tank 3 (2001)		2024						(400,000)	400,000
Forestry Truck #2		2026							75,000
Ladder Truck (1997)		2029							1,500,000
<b>Public Works</b>									
DPW Vehicle and Equipment Appropriation	39,337		280,000	270,000	270,000	250,000	280,000	265,000	Ongoing
3500 Sm Dump Truck (2008)		2019	(80,000)						75,000
Vibratory Roller		2019	(145,000)						145,000
Maintenance Van (2008)		2019	(40,000)						40,000
Ferris Zero Turn Mower (2014)		2019	(15,000)						
Loader (2010)		2020		(240,000)					240,000
Backhoe (2011)		2021		-	(140,000)				140,000
550 Sm Dump Truck (2011)		2021			(100,000)				100,000
4x4 Mower/Snowblower		2022				(35,000)			35,000
F-550 Sm Dump Truck (2013)		2022				(103,000)			103,000
6-Wheel Dump Truck (2013)		2023					(170,000)		170,000
F-550 Sm Dump Truck (2013)		2024							46,900
F-550 Sm Dump Truck (2014)		2024						(115,000)	110,000
Torro 72" Mower B&G		2024							28,000
10-Wheel Dump Truck (2013)		2025					(235,000)		250,000
Yearly Road Project			-	-	(100,000)	(200,000)	(200,000)	(100,000)	Ongoing
Rowell Bridge Decking		2021			70,000				70,000

Project Description	Balance in Trust/ CRF	Planned Year of Expenditure	2019	2020	2021	2022	2023	2024	Total Project Cost
<b>Transfer Station</b>									
Transfer Station Capital Appropriation	16,105		50,000	20,000	70,000	70,000	60,000	93,000	Ongoing
Office & Bathroom Renovation		2019	(7,500)						7,500
Recycling Building Rebuild		2024						{75,000}	75,000
Trailer Replacement (have 3)		Ongoing			{52,500}	{52,500}		{56,250}	Ongoing
Vertical Bailer 1		2022				{60,000}			60,000
10 Yard Packer		2023					{60,000}		60,000
<b>Sewer Department</b>									
Sludge/Sewer Equipment Appropriation	58,304		30,000	-	60,000	60,000	60,000	60,000	Ongoing
Air Line Replacement		2019	{17,000}						17,000
Equipment Replacement		Ongoing	{10,000}	{10,000}	{10,000}	{10,000}	{10,000}	{10,000}	Ongoing
Sewer System Automation		2024						{50,000}	50,000
Sludge Removal		2023					{200,000}		-
<b>Recreation</b>									
Recreation Fields	325		25,000	40,000	50,000	40,000	102,000	100,000	Ongoing
George Park Drainage		2020		{30,000}					
George Park Bathrooms		2023					{190,000}		19,000
Park Avenue Field Irrigation		2021						{50,000}	50,000
Well/Pump Houston Fields		2022				{20,000}			20,000
Field #2 Irrigation		2023					{20,000}		20,000
<b>Library</b>									
Library Systems Appropriation	19,651		5,000	5,000	5,000	5,000	5,000	5,000	Ongoing
Generator for Sprinkler System		2020		{11,000}					11,000
Replace Air Conditioning Units		2020-2021		{25,000}	{10,000}				35,000
<b>Municipal Bond Payments</b>									
Community Well			37,240	36,120					350,000
Highway Garage			58,920	57,747	56,575	55,402	54,225		530,566
Fire Station			269,391	269,391	269,391	269,391	269,390	269,390	2,995,041
Road Bond			249,279	249,280	249,279	249,279	249,279	249,279	2,200,000
Open Space - Beyer/Carson/Rollins			53,162	51,062					761,500
Open Space - Myron			27,544	35,640					279,836
Open Space - Rice			30,231	24,200	23,360	22,510	22,250	21,375	467,900
Open space - Ransmeier			7,360	-	-	-			368,250
<b>Municipal Totals</b>									
Proposed Appropriations			679,500	692,500	732,500	563,500	595,500	925,500	
Bond Payments			733,127	723,440	598,605	596,582	595,144	540,044	
<b>Total - Municipal</b>			<b>1,412,627</b>	<b>1,415,940</b>	<b>1,331,105</b>	<b>1,160,082</b>	<b>1,190,644</b>	<b>1,465,544</b>	



## Report of the Community Action Program

Phone (603) 225-3295  
(800) 856-5525  
Fax (603) 228-1898  
Web [www.bm-cap.org](http://www.bm-cap.org)



2 Industrial Park Drive  
P.O. Box 1016  
Concord, NH  
03302-1016

September 27, 2018

Neal Cass, Town Administrator  
Town of Hopkinton  
330 Main Street  
Hopkinton, New Hampshire 03229

Dear Mr. Cass:

Funds for the Warner Area Center are primarily generated from three main sources. The sources for the operation of the Center are funded by local tax dollars in conjunction with funding from the Electric Assistance Program (Utility Companies) and the Low Income Energy Assistance Program (Federal). The Center is the local service delivery network for Agency programs in your community. The local support of our Center is vital for us to continue intake and referral, outreach and contact with residents of your community.

The attached budget reflects the minimum costs of maintaining the Center. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Included is a brief description of Agency programs accessed by Hopkinton residents through the Center. This includes the number of residents served and the dollar amount of assistance provided by the Center staff. As always, we will be available to answer any questions that you may have.

Therefore, on behalf of the Warner Area Center and the \$64,470.96 worth of service dollars provided to residents of the Town of Hopkinton utilizing Federal, State and local funds, we respectfully request consideration of our services and submit the following recommendation to the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$5,900.00 for the continuation of services to the low income residents of Hopkinton through the Warner Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Thank you for your continued interest and support of our programs. I can be reached at 603-456-2207 or [ereed@bm-cap.org](mailto:ereed@bm-cap.org).

Sincerely,

Erin Reed, Director  
Warner Area Center

ER:klh/Enc.

AC-Hopkinton request letter 2018

<b>ALTON</b> Senior Center.....875-7102 Prospect View Housing.....875-3111	<b>CONCORD</b> Area Center.....225-6880 Head Start.....224-6492 Early Head Start.....224-6492 Concord Area Meals on Wheels.....225-9092 Concord Area Transit.....225-1989 Horseshoe Pond Place.....228-6956 WIC/CSFP.....225-2050 Workplace Success.....223-2305	<b>EPSOM</b> Meadow Brook Housing.....736-8250 <b>FRANKLIN</b> Area Center.....934-3444 Head Start.....934-2161 Early Head Start.....934-2161 Senior Center.....934-4151 Riverside Housing.....934-5340	<b>LACONIA</b> Area Center.....524-5512 Head Start.....528-5334 Early Head Start.....528-5334 Senior Center.....524-7689 Family Planning.....524-5453 Workplace Success.....524-4367 <b>MEREDITH</b> Area Center.....279-4096	<b>NEWBURY</b> Newbury Commons Housing.....763-0360 <b>PEMBROKE</b> Village at Pembroke Farms Housing.....485-1842 <b>PITTSFIELD</b> Senior Center.....435-8482 Head Start.....435-6618 Early Head Start.....435-6611	<b>SUNCOOK</b> Area Center.....485-7824 Senior Center.....485-4254 <b>TILTON</b> Senior Center.....527-8291 <b>WARNER</b> Area Center.....456-2207 Head Start.....456-2208 North Ridge Housing.....456-3398
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## Community Action Program Hopkinton Services Provided

**SUMMARY OF SERVICES 2018  
PROVIDED TO  
HOPKINTON RESIDENTS  
BY THE CONCORD AREA CENTER  
COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.**

SERVICE DESCRIPTION	UNITS OF SERVICE	HOUSEHOLDS/PERSONS	VALUE
<b>EMERGENCY FOOD PANTRIES</b> provide up to five days of food for people facing temporary food crisis. Value \$5.00 per meal.	MEALS--35	PERSONS--7	\$ 175.00
<b>USDA COMMODITY SURPLUS</b> foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.	CASES--233		\$ 4,039.96
<b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	APPLICATIONS--46	PERSONS--93	\$ 41,481.00
<b>ELECTRIC ASSISTANCE</b> program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.	HOUSEHOLDS--52		\$ 18,775.00
<b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.	HOMES--0	PERSONS--0	\$ -
<b>INFORMATION AND REFERRAL</b> --CAP provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.			
<b>GRAND TOTAL</b>			<b>\$ 64,470.96</b>

## Report of the Cemetery Trustees

Hopkinton's three Cemetery Trustees are entrusted with caring for the Town's cemeteries. Responsibilities include selling plots, helping families arrange for burials and managing the upkeep of the cemeteries and cemetery records.

There are five active cemeteries: the Contoocook Village Cemetery at the intersection of Main Street and Penacook Road, the Old Hopkinton Cemetery next to the Town Hall, the New

Hopkinton Cemetery by Exit 4 off I-89, the Stumpfield Cemetery in the back corner of the Contoocook Village Cemetery, and the Blackwater Cemetery on Dustin Road. The Trustees also oversee the inactive Putney Hill and Clement Hill Cemeteries, as well as three private family burial grounds.

The cemeteries are officially opened for burials from May 1 through October 31st. During this time, care and upkeep includes ensuring that lawns are mowed; shrubs are clipped; Memorial Garden flowers are planted, weeded and watered; trees and branches are cut; fences and stone walls are maintained; monuments are repaired and trash is removed.

We welcome Joseph Tristaino, as our new Cemetery Sexton. Beginning this year, the Sexton is the main contact for cemetery plot sales, in addition to maintenance work. Joe spent the year catching up on deferred maintenance projects and we have received many compliments on the cemeteries' appearance.

The Trustees are also grateful for services provided by Ken Soucy of Pinnacle Landscape Services, Dick Schoch & Son Plumbing, Heating and Air Conditioning, Jeff Dearborn of Yankee Tree Service and Sienna Larson, who keeps our Memorial Gardens beautiful. We continue to enjoy the excellent service that Gerry Courser, our contract gravedigger, has provided us for many years.

In 2018, the Trustees updated the Cemetery Rules and Regulations brochure, and the information forms used when selling plots and further began a multi-year project to organize all of the cemetery records using a single filing system.

Trustee Lynn Clark and employees of the Hopkinton Historical Society attended a hands-on workshop on gravestone cleaning and repair, hosted by the New Hampshire Old Graveyard Association. A similar workshop will be held in the Putney Hill Cemetery in the spring. Anyone interested in volunteering to help keep our gravestones in good repair is invited to attend.

We bid a fond farewell to our former Chair, Bob Gerseny, and wish him all the best in his future endeavors. We are pleased to welcome Gayle Kimball, who was appointed by the Select Board to complete his term.

Respectfully submitted,  
Lynn Clark, Trustee  
Judy Hampe, Trustee  
Gayle Kimball, Trustee

## **Report of the Conservation Commission**

The Commission worked closely with the Open Space Committee on several ongoing land protection projects, including 53 acres of prime agricultural land along the Contoocook River owned by the Houston family, as well as providing funding to help protect 27.5 acres of the Hart-Albin Farm in West Hopkinton with a Conservation Easement to be held by Five Rivers Conservation Trust. Several other tracts throughout the Town, that are already protected by Conservation Easements, were monitored by Commission members.

The Commission also assisted the Trails Sub-committee with their First Day hike on New Year's Day, co-sponsored by the Hopkinton Recreation Department, and the grand opening of the first section of the Hopkinton Village Greenway-Contoocook Village connector trail. The November event attracted 75 residents to hike the new trail. Commission members also helped with trail maintenance on the Town Forest trails and the annual installation of the kayak ramp at the Bohanan Farm. The Concord to Lake Sunapee Rail Trail organization began drainage improvement work on the Stevens Rail Trail near the Warner Town line. Planning work continued on the proposed hiking trail on the Rollins Town Forest off of Little Tooky Road. Kathy Barnes continued with her volunteer efforts to update the trail and conservation website.

Commission members posted land use signs around the Brockway Nature Preserve and the issue of hunting on Town Forests was revisited. Currently, hunting is not allowed on only four of the Town Forests, for either safety concerns or deed restrictions. They include the Brockway/Carson Nature Preserve, the Kimball Lake Conservation area, the Beyer Lot adjacent to the Smith Pond Bog Wildlife Sanctuary and the Hawthorne Forest. Commission members met with the Select Board to discuss remedies for the ongoing beaver flooding problem on the Class 6 portion of Cross Road. Despite the best efforts on the part of the Town, the beavers continue to have the upper hand.

The Commission continued its support of the Warner River Protection initiative and helped support the plastic bag reduction program developed by the Recycling Committee. The Commission also sponsored a student to the Barry Conservation 4H Camp.

The planned timber harvest on the Contoocook River Town Forest has been put on hold pending negotiations for land owned by the State in West Hopkinton, as part of the TIFF program initiated by the Town's Economic Development Committee.

Jed Merrow and his family moved out of Town necessitating Jed to resign from the Commission. His position was filled by Alternate Melissa Jones. The Commission thanks Jed for his many years of service and noted that his expertise regarding wetlands and wildlife will be missed.

Respectfully submitted,  
Lee Wilder, Chair



## CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

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28 Commercial Street, Suite 3, Concord, NH 03301  
*phone:* (603) 226-6020 *fax:* (603) 226-6023 *web:* [www.cnhrpc.org](http://www.cnhrpc.org)

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hopkinton is a member in good standing of the Commission. Clarke Kidder is the Town's representative to the Commission.

CNHRPC's mission is to comply with State statute (RSA 36:47) by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC evaluates developments of regional impact (RSA 36:54-58) and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC also provides technical assistance services, including zoning ordinance development, grant writing assistance, circuit rider assistance, plan review services, local master plan development, capital improvements program development and guidance, hazard mitigation planning guidance, and Planning Board process training. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2018, CNHRPC undertook the following activities:

- Staff continued to provide assistance to the Planning Board in the development of the Hopkinton Master Plan Update. The Master Plan Update will be finalized in 2019.
- Completed the development of the Central/Southern NH Comprehensive Economic Development Strategy (CEDS) for the 20-community CNHRPC region, plus six communities within the Southern New Hampshire Planning Commission region.
- Provided Hazard Mitigation Plan update development assistance to nine community Hazard Mitigation Committees.
- Continued to implement the CNHRPC Regional Brownfields Program through funding from the United States Environmental Protection Agency (EPA). For more information on brownfields and the regional Brownfields Assessment Program please visit [www.cnhrpc.org/cnhrpc-brownfields-program](http://www.cnhrpc.org/cnhrpc-brownfields-program).
- Assisted the Currier and Ives Scenic Byway Council with its member towns of Henniker, Hopkinton, Webster, Warner, and Salisbury. CNHRPC staff created a Story Map of the Byway using ArcGIS online software that can be viewed at [www.currierandivesbyway.org](http://www.currierandivesbyway.org).
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). Neal Cass and Dave White are Hopkinton's TAC representatives. In 2018, CNHRPC held six (6) TAC meetings. The CNHRPC TAC ranked the region's Transportation Alternative Program projects, participated in the development of the Long-Range Transportation Plan and was involved with the initiation of the NH FY2021-2030 Ten Year Plan (TYP) update.
- CNHRPC worked with Hopkinton on two intersection safety studies, one at the Cracker Barrel Intersection where NH 103, US 202, South Road and Briar Hill intersect, and the second at the I-89 Exit 4 interchange with US 202. At both locations, traffic data and accident reports were collected and analyzed to help determine options for improved safety and traffic calming. Conceptual engineering plans and estimates were developed for both intersections and potential funding options were identified.
- Completed over 200 traffic counts in the region as part of its annual Transportation Data Collection Program. In Hopkinton, CNHRPC conducted thirteen (13) traffic counts along state and local roads.
- Continued to support an enhanced volunteer driver program (VDP) in our region that was

established in November 2011 through CNHRPC's 2010 Coordinated Transportation Plan efforts. In 2018, the VDP provided over 3,500 rides to seniors and people with disabilities for essential medical appointments and vital services that help the residents of our region remain independent. The goal of the planning effort was to reduce transportation costs for those in need while increasing coordination between existing transportation providers. In Hopkinton, there are currently five (5) residents receiving rides and one (1) driver providing rides through the enhanced Mid-State RCC Volunteer Driver Program. For more information, visit [www.midstatercc.org](http://www.midstatercc.org).

- CNHRPC staff provided coordination and GIS mapping assistance to the Friends of the Mink Hills, a group comprised of residents and officials from the Mink Hills communities of Warner, Henniker, Bradford, and Hopkinton, who are facing regional and cross-town border issues regarding trail use and their associated impacts. Primary issues involve debates over desired and appropriate trail usage, private property owner concerns, erosion and maintenance of Class VI roads, ATV/OHRV related issues and concerns, and the coordination of strategies and policies between towns.
- Developed the draft West Central Trails (WCT) Plan, which evaluates and describes two former railroad corridors in the Central NH planning region, the Concord & Claremont and the Contoocook Valley rail lines, in the communities of Bradford, Warner, Hopkinton, Henniker, Hillsborough, and Concord.
- CNHRPC staff continued to promote CommuteSmart New Hampshire. Staff organized the CommuteSmart Central NH Commuter Challenge (May 14-18, 2018), including a Bike to Work Day Breakfast, contest prizes, and outreach through newsletters and social media. Staff provided coordination support to the CommuteSmart NH Program that works to support transportation demand management services and rideshare coordination across the state. Working closely with other Regional Planning Commissions and other organizations, staff will continue to organize and participate in a Coordination Committee, establishing commuting challenges and continuing outreach and recruitment of local businesses and employers. Additional information on CommuteSmart New Hampshire can be found at [www.commutesmartnh.org](http://www.commutesmartnh.org).
- CNHRPC staff participated in the planning and preparation of the 2018 NH Complete Streets Conference, held in October, working closely with the New Hampshire Department of Transportation's Complete Streets Advisory Committee, Regional Planning Commissions, and Bike-Walk Alliance of New Hampshire.
- Provided geographic information services (GIS) mapping assistance to local communities. Staff provided local mapping assistance and analysis as requested and maintained a GIS database for each municipality and the region.
- Updated CNHRPC Community Profiles located on the CNHRPC webpage with the most recent American Community Survey (ACS) data. These profiles can be viewed at [www.cnhrpc.org/gis-data/2010-census-data](http://www.cnhrpc.org/gis-data/2010-census-data).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

## Report of the Economic Development Committee

### *Mission Statement*

*The mission of the Town of Hopkinton's Economic Development Committee is to enhance the many attributes that the Town of Hopkinton has to offer.*

*We are dedicated to help create opportunities for economic development through desirable business growth, expansion, retention and attraction of sustainable workforce in working as partners to develop a climate conducive to maintaining the quality of life in this great Town of Hopkinton.*

*We are dedicated to creating a more vibrant and cultivated community by:*

- *Serving as a conduit between the commercial economic interests in Town of Hopkinton, the municipal government and the residents of Town;*
- *Encouraging the economic well-being and expansion of the existing commercial businesses located within the Town;*
- *Responsibly assisting in developing properties within the Town of Hopkinton in an effort to improve the aesthetics of the town while providing additional revenue; and*
- *Reviewing Town ordinances, policies, and practices to determine their impact on existing and proposed commercial businesses.*

Throughout the year, the Economic Development Committee has continued to work to meet its mission as outlined above. The following initiatives have been the focus over the past year:

- The two Tax Increment Finance (TIF) Districts proposed for the Exit 6 area and the Maple Street/Route 202/9 intersection area were both adopted by the 2018 Town Meeting.
- A sewer extension plan has been developed by our engineers and is available when needed as development happens in the Exit 6 area. The plan would be to pay for this extension with TIF District funds.
- The land swap between the State of New Hampshire and the Town is proceeding. This initiative approved at the 2018 Town Meeting swaps State owned land at the intersection of Maple Street and Routes 202/9 with Town owned land located next to the State's Mast Yard Forest. Appraisals have been completed and the swap is now slowly working its way through the State process. The final step will be the approval of the Governor and Executive Council.
- Working with the Henniker EDC, the Hopkinton EDC has advocated for improvements to Routes 202/9 at the Maple Street intersection. This project was moved up in the State's 10-year road plan but engineering still is not scheduled until 2026.
- There is continued financial support for the Contoocook Chamber of Commerce. More information on their work is available at <http://contoocookchamber.com/>.
- Enhancing downtown Contoocook Village has been part of on-going discussions. Topics have included parking, improving pedestrian access, and development around potential rail trails.

- Conversations have been happening with residents in the Burnham Intervale area as the EDC discusses possible residential development in that area.

The EDC is pleased to have received a Municipal Technical Aid Grant from \$14,600 grant from Plan NH to be used with the Town matching \$5,000 to gain public input and develop a plan for the use of the Maple Street and Route 202/9 intersection area. Work on this will happen throughout the next year with a plan to present a recommendation to the 2020 Town Meeting. There will be substantial opportunities for community input throughout this process.

The EDC meets the third Thursday of every month at 6:00 p.m. at the Town Hall. The public is always welcome and there are opening on the committee if you have an interest.

Respectfully Submitted,  
Hopkinton Economic Development Committee

Byron Carr	Lester Cressy	Steve Lux, Jr.	Tom Congoran
Anna Wells	Julie Voisin	Erik Newman	
Jim Fredyma, For the Planning Board			
Steven Whitley, Chair, For the Select Board			

## **Report of the Fire Department**

It is my pleasure to submit the annual report of the Hopkinton Fire Department.

The Hopkinton Fire Department responded to 1,144 calls for service in 2018, down slightly from 2017, which had been our busiest year to date. Over 800 of our calls were EMS in nature, ranging from requests for medical aid, lift assists, and motor vehicle accidents. Fire related calls account for the remainder of emergency calls including building fires, alarm activations, service calls and brush fires to name a few. A couple of interesting statistics in relation to our calls is that between the hours of 12pm and 6pm is when we are called out the most. September was the month with the largest call volume, while October had the fewest.

The Department responded to 19 building fires within the last year, one of which tragically claimed the life of a lifelong resident and left the home destroyed. The Hopkinton Town Library was struck by lightning over the summer during a severe thunder storm that ignited the roof of the cupola, filled the building with smoke and activated six automatic fire sprinkler heads, which held the fire to the area of origin until we were able to finish the suppression with the help of our mutual aid from the surrounding communities.

Also, as a reminder, please have properly placed and working smoke and carbon monoxide detectors on each floor which are not older than ten years. We also recommend changing the batteries every six months. These devices may save your life! Secondly, have an escape plan and a meeting spot worked out with your family and don't hesitate to practice it. I have never meet anyone who thought that they would be involved in one of these situations before it happened. Lastly, please be sure that your residence is properly numbered and visible from either direction of travel. Please give our initiative "Safety in Numbers" your consideration. Feel free to contact me any with questions you may have.

I would like to take a moment to thank all of the dedicated members of the Hopkinton Fire Department, the Auxiliary, Fire Explorers and their families, for their dedication to the Department and service to our Community.

Always for Emergency - Dial (911)

Respectfully submitted,  
Jeffrey Yale, Fire Chief

## **Report of the Forest Fire Warden**

Due to above average rainfall this year, Forestry calls were kept in low numbers for the most part. Hopkinton Fire responded to a roadside grass fire on I-89, a few illegal burns and Mutual Aid fires in Bow, Bradford and Webster. In September HFD responded with multiple other agencies to the Mastyard State Forest for another suspicious fire which burned 1.6 acres in a previous logged area.

Funding was raised to install a wood chainsaw carved, painted, and sealed image of Smokey Bear at the Hopkinton Station at 110 Main St. Many local people, businesses and agencies donated funds and services for sitework, transportation and purchase of Smokey. Local chainsaw artist Clayton George carved, painted and sealed the Bear. A dying cherry tree was removed by volunteers and Jeff Dearborn of Old Yankee Tree service where Smokey now sits. Brian Peroso of Bubba Gump stump grinding removed the stump. Rusty Kehr from Michie Corp. donated the concrete base. H.R. Clough, The Wells family, Eric Leadbeater, Dick Lord and other donors who wish to remain Anonymous provided the funding. Thank you all for your support!

State Forest Rangers and I continue to promote Safe Burning Practices by Education. A Permit to kindle MUST be obtained even when raining, unless there is a 100-foot diameter of frozen precipitation around the brush you wish to burn. A phone call to the Station at 746-3181 would be appreciated BEFORE you burn. Permits are issued on Class 1 (low), and Class 2 (moderate) Fire Danger Days. For \$3 you can purchase a Permit online at [www.NHfirepermit.com](http://www.NHfirepermit.com). Daily classification is posted daily by 10 a.m. on the sign next to the carved image of Smokey Bear at the Contoocook Station. Also, residents are encouraged to sign up for free daily information at [www.nixle.com](http://www.nixle.com) for time sensitive details about burning, weather and other community safety interests. The NH Dept. of Natural and Cultural Resources (DNCR) provides an informational pamphlet which explains in detail: hours, what is, and what is NOT permitted to be burned.

Landowners should ATTEND to and have ADAQUATE means to suppress the fire; you are responsible for damages AND suppression costs, if your fire gets out of control.

Have a Fire Safe Year!

Respectfully submitted,  
Captain/Warden Sean Weldon HFD

## Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

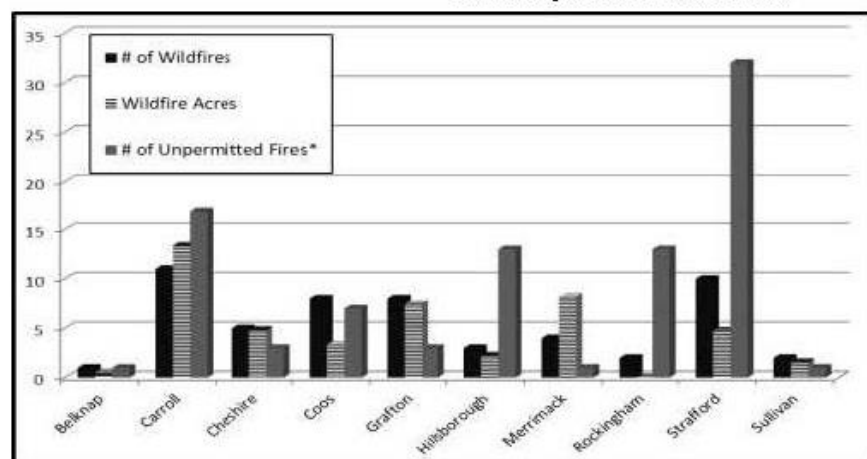
In 2019, we will be recognizing Smokey Bear's 75<sup>th</sup> birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.nhfirepermit.com](http://www.nhfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfi.org](http://www.nhdfi.org).

### 2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



\* Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

### CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

## **Report of the Human Services Department**

The office of Human Services operates as mandated by state law RSA 165:1. Pursuant to law, citizens of our community are assisted and served or as law states “relieved and maintained”. The method of service is governed by the need presented. Each need and family situation reveal its unique problems and difficulties. Whether it is direct financial assistance to meet a basic need or providing help with understanding and navigating the fragmented social services of New Hampshire, it is the responsibility of this office to perform these duties. This faction of the Human Services Department manages tax payer dollars to provide basic needs to eligible residents. The total expenditures for 2018 were \$50,246.41 and the breakdown is as follows:

Housing \$37,760.30, Fuel \$8,812.98, Electric \$1,878.76, Food \$689.36 and miscellaneous \$1,105.01.

Hopkinton’s Human Services Director Position is twofold, as indicated above, the requirement is governed by state statute. The second part is equally important, to initiate and administer programs that assist families in a more pro-active nature. Due to the overwhelming support and generosity of our citizens these programs flourish. They are as follows:

**Back to School Program:** Provides clothing and school supplies to those in need. In 2018, we provided for 37 students.

**Camp Scholarship Program:** Provides assistance to working families during the summer months. In 2018, we assisted 22 students.

**Got Lunch Program** in conjunction with Hopkinton Cares: Provides items for lunches. The program provided for 23 students on a monthly basis during 2018.

**Operation Christmas**, in conjunction with the Hopkinton Food Pantry, supplied food and gifts to 77 households in December 2018.

**Thanksgiving and Easter Programs:** Thanksgiving Dinner boxes were provided to 66 families and Easter Dinner was provided to 65 families.

**Fuel Assistance, Donated Funds.:** This account is funded by direct donations from organizations and individuals. A total of \$18,074.97 was expended during 2018.

**Medicare and Medicaid education and support.** Service Link of Merrimack County provides on going trainings and certifications, to enable this office to provide the service. A total of 21 people were assisted during open enrollment in 2018. On-going support and education continue on a year round basis.

**Hopkinton Food Pantry:** This office acts as a liaison and clearing house for the food pantry. The Pantry currently is supplying food and sundries on a weekly basis to 50-60 households. It is only because of the immense benevolence and support of the community that these programs exist. I am thankful to have the opportunity to serve my community in a way that I

believe makes a difference. The community of Hopkinton continues to be very caring and most generous beyond all expectations.

No person should be without food, shelter or medical attention in our community. Please do not hesitate to make a referral or inquiry. All information is kept confidential.

Respectfully submitted,  
Marilyn Ceriello Bresaw

## Report of the Hopkinton Town Library



### ***Community Building: Building Community***

The year 2018 started much like any other year. Through the month of July, we hosted over 6,000 children and adults for more than 250 programs, including story times, AARP tax preparation, ARC blood drives, gardening and arts programs, and author talks. The Summer Reading Program, “Libraries Rock,” served over 150 kids with the help of seventeen teen volunteers. And we had excellent plans in place for our 20<sup>th</sup> anniversary in the Fall. Then.... BOOM! We knew we were experiencing a ripshorter of a storm on August 3, and we did hear an impressive thunder clap, but nothing seemed amiss and we went on working. Then Reference Librarian Karen Dixon looked up and saw that the ceiling tiles in the cupola were on fire! (We learned subsequently that our fire alarm system had been taken out by a lightning strike, so we received no warning of the blaze.) After that, everything started to happen quickly; the Hopkinton Fire Department, eventually assisted by seven neighboring towns, jumped into action and the fire was put out. Not much was burned, but we were left with a thoroughly drenched floor and a smoke infused collection of books, furniture, computers and more. All we knew for sure that night was that nobody was hurt, and that it would be a long road back to reopening.

### **Library Mission**

**The Hopkinton Town Library provides community members of all ages free resources that support their educational, practical and recreational interests through a wide range of traditional and online resources. The library serves as a commons that provides a meeting place and resource center for the community.**

When the smoke cleared, we knew that we had many things to be thankful for, even beyond the fact that no one was hurt. We still had our lovely building, our books were smoky, but salvageable, almost all of our shelving could be cleaned and put back to work, our online offerings through our website remained intact, and beyond all that, we had a now empty building

and a singular opportunity to review our space and services and bring the library back even better than before the lightning strike. We are now fully embarked upon that journey of restoration and rebuilding, guided by rich data from the community and staff, which we compiled during our recent long-range planning process. This ensures that when we do re-open, our space will be even better to meet the needs of our library users.

Where are we right now, in January of 2019? There were 3,000 books out at the time of the lightning strike and our dedicated staff has turned these volumes into the core of a circulating collection. Patrons have visited frequently on the lower level of the Slusser Center to say hello, check out and return books, and offer much appreciated words of encouragement. Storytime is now back in the Community Room, which was undamaged by the fire and open again after a thorough cleaning. Work has begun on the cupola roof and restoration of the interior library and improvements to our insulation is underway, and we very much look forward to reopening this Spring. Please check out the website for updates, or come by the Slusser Center to ask us!

Since day one of this process, our Hopkinton community, and surrounding communities, have offered extraordinary support. Thanks to Neal Cass and Paula Simpkins, we were quickly able to set up a satellite library in the Slusser Center. Libraries from neighboring towns opened their doors to all Hopkinton residents, providing borrowing privileges without restriction. Of course, we couldn't have gotten through all of this without our extraordinary staff, including Reference Librarian Karen Dixon, part-time librarians Elissa Barr, Charlotte DeBell, and Catherine Ryan, Leigh Maynard, head of our Children's and Youth Services, and the Circulation Department, managed by Laura Mackenzie and Barb Diaz and assisted by Nancy Raymond and Cindy Garland. We are also grateful to our group of dedicated adult and teen volunteers, and our Friends of the Library group, led by Amy O'Brien. We are thankful for all of them and to the Town of Hopkinton, which we are here to serve.

<b>Statistics</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Items Circulated	67,476	67,928	70,661	70,937	75,910	74,930	56,035
Ebook and EAudiobook Downloads	3,556	5,030	5,822	7,379	9,019	9,487	11,608
Programs	324	312	318	334	363	399	364
Collection: Items added	2,695	2,657	2,616	2,757	3,087	2,886	2,233
Collection: Items deleted	2,369	2,409	1,569	2,634	2,048	2,947	1,951
Community Use of Public Spaces	609	606	653	632	710	744	529
Gallons of Fuel Used: (from 2006-08 an average of 7658 gallons of fuel were used per year.)	4241	4544	4823	5378	5418	4671	5395

Respectfully submitted,

Elaine Loft, Board Chair, Emilie Burack, Peter Gagnon, John Greabe, Nancy Skarmeas and Donna V. Dunlop, Library Director

## Report of the Open Space Committee

The Open Space Committee was created in 2003, to advise the Hopkinton Select Board about projects that are worth considering for town funding through an open space bond, passed by voters the same year. The Committee works in close collaboration with the Hopkinton Conservation Commission.

The Committee has worked for over a year, to acquire a conservation easement on the 56-acre Houston field in Contoocook Village. Similar to the approach taken in protecting Bohanan Farm, the Committee worked closely with the Five Rivers Conservation Trust to secure funding from a variety of sources, in order to reduce the amount requested from the Town. By the end of 2018, the Committee had raised significant funds from private grants, the Moose Plate Grant Program, and the Hopkinton Conservation Commission. The goal is to complete the project without bond funding. Once completed, the Houston conservation easement will protect over 50 acres of prime farmland soils and 4,835 feet of frontage on the Contoocook and Warner Rivers. A trail along the river will provide public access. Together with Bohanan Farm, the Open Space Committee's efforts will have protected more than five miles of contiguous farmland and river frontage on the Contoocook, Warner and Blackwater Rivers.

The Open Space Committee is currently working on another project that has the potential to preserve high value conservation land with public access. Several other properties were evaluated during the year, but were determined not yet ready or suitable to proceed with a land protection project.

The Committee follows a detailed selection criteria which provides an objective evaluation of prospective properties and their suitability to meet the Town's priorities for open space protection. A copy of these selection criteria is available at the Town Office. Once the Houston conservation easement is completed, the Open Space Committee's efforts will have led to the protection of 1,000 acres of land, 880 of which were protected through bond funding. Over \$1.2 million has been raised through grants and other funding sources to match the \$2.1 million in bond funding to date.

The Open Space Committee continues to collaborate with both the Hopkinton Conservation Commission and Recreation Department, to promote awareness of open space properties in town and create opportunities for public access. The Committee is also working closely with the Concord-Lake Sunapee Rail Trail to support efforts to connect Contoocook Village with communities along the route.

The Town's Conservation Lands website offers trail maps and information on the many protected properties in town: <http://hopkintonconservationland.org/>

### Open Space Committee Members 2018

Dijit Taylor, Chair  
Ron Klemarczyk

Robert Knight  
Bob LaPree

Lucia Kittredge  
Sabrina Dunlap, For the Select Board

## Report of the Planning Department

The Planning Department includes three primary areas: Planning Board, Zoning Board of Adjustment, and permits/inspections.

During the year 2018, the Planning Board held twelve meetings, acting on two applications for subdivision creating two new lots; four applications for lot line adjustments, five applications for site plan review for home businesses, a retail farm stand, and ten residential units.

The Planning Board, with the assistance of the Central NH Regional Planning Commission, worked on updating the Transportation and Community Facilities (including Public Utilities & Technology) chapters in the Master Plan. In 2019, the Planning Board will continue its work on the Community Facilities Chapter and begin work on the History and Culture, Housing, and Existing and Future Land Use chapters.

The Zoning Board of Adjustment is a quasi-judicial body, which hears and decides four types of zoning adjustment applications. The four types include Variances, Special Exceptions, Appeals from Administrative Decisions, and Equitable Waivers of Dimensional Requirements. New Hampshire's planning enabling legislation and Hopkinton's Zoning Ordinance provide the legal basis for the Board of Adjustment.

In 2018, the Zoning Board of adjustment held eight meetings, acting on three applications for Variances, & seven applications for Special Exceptions. The Board approved nine applications.

Permits/Inspections: All applications for permits for construction, renovations, electrical, plumbing, mechanical and other activities is reviewed and inspected by the Planning Dept. for compliance with the Town's ordinances, regulations and the NH State Building Code.

During 2018, there were 349 permits reviewed and 475 inspections completed. Inspections included on-going work from 2017, along with annual inspections at the Hopkinton Fair.

The Planning Department is always available to help residents & business owners understand the Town's ordinances/regulations and how they relate to their property. Information or applications may be obtained at the Town Hall and from the Town's website [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov) or by contacting the Planning Department at (603) 746-8243 or [planzone@hopkinton-nh.gov](mailto:planzone@hopkinton-nh.gov).

### Planning Board

Bruce Ellsworth, Chairman  
Michael Wilkey, Vice Chairman  
Sabrina Dunlap, Ex-Officio  
James Fredyma  
Richard Steele  
Celeste Hemington  
Jane Bradstreet  
Timothy Britain, Alternate  
Clarke Kidder, Alternate

### Zoning Board of Adjustment

Daniel Rinden, Chairman  
Charles Koontz  
Toni Gray  
Jessica Scheinman  
Seth Greenblott  
Jonathan Eck, Alternate  
Andrew Locke, Alternate  
John Pianka, Code Enforcement Officer  
Karen Robertson, Planning Director

## **Report of the Police Department**

To the Select Board and the Citizens of Hopkinton, I submit the annual report of the Hopkinton Police Department.

I am extremely grateful to the townspeople and all the Hopkinton employees who help make our community a success. The members of the Department put forth a tremendous effort throughout the year responding to more than 4,000 calls for service. Additionally, the officers investigated over 100 motor vehicle accidents. There was a statewide increase in the number of motor vehicle crashes and traffic fatalities. Hopkinton officers conducted over 5,600 motor vehicle stops during the year, as we strive to keep the roadways safe. The hard work and dedication of the employees in responding to various calls for service, conducting investigations, and addressing traffic safety concerns is commendable.

The officers also participated in several training and development courses. Topics included drug identification and overdose investigations, interviews and assault investigation training, legislative updates regarding juvenile laws, FEMA preparedness, mental illness intervention, supervisor leadership training, as well as crises and trauma training. The information the officers learned while attending the various classes later provided the basis for community awareness forums. Some of those included discussions on credit card, online, and telephone fraud, IRS scams, as well as concerns involving social media, harassment, and stalking. The intent of sharing the information with residents is to help make everyone more security conscious.

Incidents of opioid abuse and illegal methamphetamine use have continued to increase over the last several years. Hopkinton is not immune to the epidemic. In many cases, specifically nonviolent offenses, the intent of filing criminal charges is more than a judicial verdict. We are seeking to ensure treatment is in place to reduce future contacts those individuals may have with police under such circumstances. The Centers for Disease Control and Prevention has identified fentanyl as the most commonly used drug in overdose deaths. Heroin also remains a prevalent and leading cause of unintentional overdoses. The response to the issue has not only involved additional resources for police, there have been added developments to the courts, and treatment involving mental health. In recognizing the challenges of addiction there is no easy solution.

The members of the Department greatly appreciate all the support from the community throughout the year. We remain committed to our mission statement, “to provide professional, quality and effective police service in partnership with the community, while assuring fair and equal treatment to all.”

Respectfully submitted,  
Stephen S. Pecora, Chief of Police

## **Report of the Recreation Department**

The Hopkinton Recreation Department had a very busy 2018! Our goal is to provide quality programming and special events to all our residents and to increase the quality of life in Hopkinton. The Recreation Department is incredibly appreciative of the continued community support that we receive!

We could not provide all the wonderful recreational opportunities without our dedicated volunteers. We have a very strong volunteer base, especially within the Recreation Committee and Senior Recreation Council. In addition, the Recreation Department is fortunate to work with the Kimball Cabins Committee and Hopkinton Conservation Commission, who assist with events at Kimball Cabins. There are also so many community groups, school groups, and individuals who willingly volunteer to run programs and events or work behind the scenes for the Recreation Department. Volunteers please know that you are most appreciated!

The Recreation Department would also like to thank the other Hopkinton Town Departments, as they help support us in our endeavors. They are very community-minded and are always willing to assist us with our mission. We are very thankful for their support!

In 2018, the Recreation Department, along with the Recreation Committee, Kimball Cabins Committee, George Park Track Club, Lion's Club, Hopkinton Conservation Commission, Slusser Center Volunteers, and community volunteers organized many events for the Town's enjoyment. Together, we held the First Day Hike, Winter Fun Events at Kimball Cabins, Easter Egg Hunt, July 4<sup>th</sup> Family Fun Day, Halloween Holler, Trunk or Treat, Thanksgiving Day Turkey Trot, Kimball Cabin BBQ, Santa Calling, Senior Craft Sale, Gingerbread House Workshop, and Breakfast with Santa which raised \$500 for Operation Christmas.

The Recreation Department also offered many community programs including Tai Chi, Scrapbooking, Knitting, Granite State Track and Field, Nature Babes Hiking, British Soccer Camp, Red Cross Babysitting Class, Rec Soccer Camp, Pickup Tennis, Science Camp, Archery, Women's Basketball, Soccer, Field Hockey and Softball, Men's Basketball, Music Camp, Adult Ultimate Frisbee, Field Hockey Camp, and Lacrosse Camp.

Once again, the Recreation Department provided Summer Day Camp, which gives many families an affordable, safe and fun-filled experience for their children throughout the summer months. Participants enjoyed time at Kimball Pond and Elm Brook Park, field trips to places such as Odiorne State Park, Water Country and Canobie Lake Park, as well as many activities and games at Harold Martin School. Thank you, Camp Staff, for another very successful and safe summer of smiles!

Thanks also to our Pond staff, as the 2018 season was a safe and a very enjoyable experience for our beach visitors at Kimball Pond. Swimming lessons were once again offered, and many children participated in the Red Cross Swim Program.

The Recreation Department has also been enjoying the use of the Kimball Lake Cabins, currently being renovated by the volunteer Kimball Cabins Committee, who provide many volunteer hours

each week to restore the cabins. We also enjoy promoting the Hopkinton Greenway Trail system, a joint project by the Hopkinton Conservation Commission & Open Space Committee. We also are happy we can offer a Town sledding hill at Hawthorne Town Forest, that the community can enjoy during the winter months.

The Recreation Department also oversees the daytime senior activities at the Slusser Center, which provides a place of community social and physical wellness for our seniors. Its continued success is attributed to the many volunteer hours (over 3,000 hours in 2018) by senior volunteers. In March of 2018, Lane Lambert and Natalie Jones were acknowledged for their outstanding volunteer efforts at the Center. During 2018, many senior programs at the Slusser Center continued their success including line dancing, bingo, Friday movies, cooking demonstrations, quilting, card making, dominoes, scrabble, memoirs, knitting, billiards, and several 50+ Strong Living exercise programs. Seniors continued to enjoy the Senior to Senior Program with the Hopkinton High School. We also offered special programs throughout the year, such as the Safe Drivers Class by AARP and a Seasonal Flu Clinic by the VNA. Lunch continues to be served every Wednesday with the support and generosity of businesses, community members, volunteer groups, and non-profit groups in the area.

The Recreation Department is excited for a busy and fun year ahead. We look forward to serving the community, so that all may enjoy the recreational opportunities that Hopkinton has to offer!

Respectfully submitted,  
Paula Simpkins, Hopkinton Recreation Director

## **Report for the Department of Public Works**

It is with a heavy heart that I am informing you of the passing of Steve Clough. Steve will be irreplaceable with the skill and knowledge he possessed. Steve operated the Wastewater Treatment Facility, the Contoocook Village Water Supply, and was responsible for the administrative duties of the Hopkinton/Webster Transfer Station. Steve will be sorely missed, not only for his immense knowledge and professionalism, but also for his witty sense of humor and the fact he was a great guy.

### **Highway Department**

The year 2018 was a challenging year for the Highway Department. It started with 19 storm events from Jan. 1 to Apr. 16 totaling 60" of snow and ice, requiring 250-man hours just dealing with these events. With the lack of rain in the spring and early summer, the planned projects got a good jump start but were soon hindered with the onslaught of rain storms that began in July. With the frequency of rain storms road grading, road rebuilding, and large culvert installation was hindered but eventually completed. The projects completed by the Highway Dept. for the year were: resurfacing of Sugar Hill Rd. and the total reconstruction of Gage Hill Rd. Weaver

Brothers Construction finished the Rollins Rd. culvert and Briar Hill culvert #1, and then started and completed Briar Hill culvert #4.

### **Building and Grounds**

The Building and Grounds Dept. had no large-scale projects for the year, but with 21 town buildings and 30+ acres of fields and grass areas to maintain, they are always busy. A George Park Master plan has been drafted and presented to the Select Board and hopefully after some Public input in 2019, the plan can be adopted, and any future work done to the park can follow the outline of the plan.

### **Wastewater**

With the passing of Steve, I have assumed the administrative duties and WSO has been hired to operate the facilities day to day operations. Since it's startup in 1985, the Contoocook Village Wastewater Treatment Plant has provided reliable service to Contoocook Village. With any ageing system, breakdowns are inevitable, but are usually repaired with little to no disturbance to the village. Looking forward, a "SCADA" system (Supervisory Control and Data Acquisition) should be installed to modernize the facility and provide 24 hour remote data to plant operators.

### **Hopkinton/Webster Municipal Solid Waste Facility**

Jolene Cochrane, with the guidance of Steve Clough, before he passed, has assumed the responsibilities of the day to day operations of the Transfer Station. I have assumed the administrative role and between us, the transition so far has gone smoothly.

With China and other countries not importing recyclables in the volume we were accustomed to, the market across the U.S. has dropped considerably. We still have a market and are shipping recyclables and being compensated monetarily, but changes may be on the horizon. If we are not compensated financially, but are still able to ship recycling out, the Towns will still benefit from the tonnage not being disposed of in with the normal trash. It is up to each resident and business to do his/her part, in regards to recycling, to help curb the tipping fees of the trash being hauled away.

I would like to thank all the employees in the Department of Public Works for their time, skill, knowledge, and dedication to help to make the Town operate smoothly and efficiently.

Robert McCabe – Supt. of Highways

Brian Cayer – Heavy Equipment Operator

Adam Pearson - Heavy Equipment Operator

Greg Roberts – Supt. of Building and Grounds

Garrett Hoyt – Light Equipment Operator

William Simpson – PT Light Equipment Operator

Christina Balassone – Solid Waste Asst Manager

Tammy Junkins – PT Transfer Station Operator

Kathleen Alcott - Part Time Transfer Station Operator

Shanda McMaster - Part Time Transfer Station Operator

Kent Barton – Town Mechanic

Mike Henley – Heavy Equipment Operator

Dave White - Heavy Equipment Operator

Tom Geer – Light Equipment Operator

Chris Bentley – Light Equipment Operator

Jolene Cochrane – Supt. of Transfer Station

Respectfully submitted,

Dan Blanchette, Director of Public Works

## Report of the Town Clerk/Tax Collector

There are many, diverse responsibilities performed at the Town Clerk's/Tax Collector's Office, which include the following:

**Property taxes** – Billing for property taxes occurs twice each year, with due dates generally July 1<sup>st</sup> and December 1<sup>st</sup>, depending on office schedule and the setting of the property tax rate. Due dates are indicated on the tax bill itself and are due thirty days from date of issue. Infrequently, the question comes up whether an amount is due if a tax bill isn't received, if perhaps mail forwarding hasn't been completed or through some other complication. Property owners are responsible for being aware that billing is consistently biennial, without exception.

Notices of outstanding balances are also mailed twice annually, in January and September. Impending lien notices are posted via certified mail more than 30 days in advance before liens are assigned, usually in April each year.

Property taxes can be paid via mail, in the office, or online on the town website at: [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov). Online payments are via the "Tax Kiosk," with an additional fee of \$0.95 using ACH (electronic check), or 2.95% of the total paid via debit or credit card, which is the current industry standard.

**Department of Motor Vehicles** – Practically all motor vehicle transactions begin at your local Town Clerk's office. New vehicles, boats, and trailers are titled and registered, with plates other than specialty ones, are available in our office. Renewal notices are mailed monthly. These can be mailed in with proper payment or brought to the office for completion. Please note that we need either the notice or the current registrations to complete the renewal process each year. By law, any vehicle model year 2000 or newer must be titled.

A recent change in office policy is in requiring just one check for payment for motor vehicle transactions. This will enable us in the near future to accept payment via debit or credit card. Laws regarding vehicle registration, titling, driver licensing, etc. can be complex – call or visit our office with any questions or visit the state website at: <https://www.nh.gov/safety/divisions/dmv>.

**Utilities** – Our office handles for the Contoocook Village Precinct, the water and sewer billing, which is performed biennially, typically in April and October each year. Invoices are due thirty days from receipt, based on a fixed rate, plus consumption. Unpaid balances result in liens the following spring after billing cycles for the current year. These balances are indicated in the mailing of notices, made in January and September of each year.

**Dog Licensing** - State law requires the licensing of dogs by April 30<sup>th</sup> each year. We send out reminder notices in advance of this deadline each year, and hope that each dog owner remembers to license their dog(s) before we make sure that you've met this obligation. It presents difficulty for both our office and Police Department to move forward with civil forfeiture proceedings after this deadline. Licenses are available at our office and by mail after the first of each year. The form for ordering dog licenses can be found on the town website under the Town Clerk section.

**Vital Records** – Birth, Marriage and Death Certificates are available to residents in our office, as well as Marriage License applications. *New Hampshire vital records are considered private and New Hampshire Statute restricts access to them to only those individuals who can demonstrate a “direct and tangible interest” in that record.*

**Please note that our office is open Monday through Thursday, 8:00 a.m. – 5:30 p.m., and Friday 8:00 a.m. – 12 p.m. Location is now at the Hopkinton Town Hall, 330 Main Street, Hopkinton, NH.**

Respectfully submitted,  
Chuck Gangel, Town Clerk/Tax Collector

**2019**  
**Town Meeting**  
**Warrant**  
**and**  
**Narrative Warrant**



## Town of Hopkinton New Hampshire Warrant and Budget 2019

To the inhabitants of the TOWN OF HOPKINTON in the county of Merrimack in the state of New Hampshire qualified to vote in town affairs are hereby notified and warned that the Annual Town Meeting will be held as follows:

**BALLOT VOTING:** You are hereby notified to meet at the Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook, on Tuesday, March 12, 2019, beginning at 7:00 a.m. to act on Articles 1 and 2, the election of officers and zoning amendments.

**The polls will be open from 7:00 a.m. to 7:00 p.m.**

**DELIBERATIVE (DISCUSSION) MEETING:** You are hereby notified to meet at the Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook, on Saturday, March 16, 2019, at 9:00 a.m. to act upon Articles 3 to 12.

### **Article 1: Election of Officers**

To choose all necessary town officers by ballot and majority vote for the ensuing year as enumerated:

2 Select Board Members	3 Year Term
1 Town Clerk/Tax Collector	3 Year Term
2 Budget Committee Members	3 Year Term
1 Library Trustee	3 Year Term
1 Cemetery Trustee	3 Year Term
1 Trustee of Trust Funds	3 Year Term

### **Article 2: Zoning Amendments**

To see what action the Town will take with respect to the following proposed amendments to the Hopkinton Zoning Ordinance by ballot vote upon the following questions:

1. *Are you in favor of the adoption of **Amendment No. 1** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, 3.12 Accessory Dwelling Units (ADU), to allow a detached ADU provided the property owner agrees to and demonstrates compliance with conditions, and to clarify provisions allowing an attached ADU.

Yes      ☐                      No      ☐

2. *Are you in favor of the adoption of **Amendment No. 2** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, inserting 3.13 Solar Energy Systems Ordinance that will accommodate solar energy systems, while considering the impacts and benefits of siting solar in Hopkinton.

Yes ☐ No ☐

3. *Are you in favor of the adoption of **Amendment No. 3** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.D.7 Primary Agriculture Solar Energy System as a use requiring a Conditional Use Permit in all zoning districts.

Yes ☐ No ☐

4. *Are you in favor of the adoption of **Amendment No. 4** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.F.21 Commercial Solar as a use requiring a Conditional Use Permit in all zoning districts.

Yes ☐ No ☐

5. *Are you in favor of the adoption of **Amendment No. 5** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.H.20 Accessory Residential Solar Energy System as a use permitted in all zoning districts.

Yes ☐ No ☐

6. *Are you in favor of the adoption of **Amendment No. 6** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.H.21 Accessory Agricultural Solar Energy System as a use permitted in all zoning districts.

Yes ☐ No ☐

7. *Are you in favor of the adoption of **Amendment No. 7** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.H.22 Accessory Commercial Solar Energy System as a use requiring a Conditional Use Permit in all zoning districts.

Yes ☐ No ☐

8. *Are you in favor of the adoption of **Amendment No. 8** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.H.23 Shared Solar Energy System as a use requiring a Conditional Use Permit in all zoning districts.

Yes ☐ No ☐

9. *Are you in favor of the adoption of **Amendment No. 9** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, 3.6 Use Regulations, inserting 3.6.1(e) Uses authorized by Conditional Use Permit. Uses denoted by the letter “C” in the Table of Uses shall obtain a Conditional Use Permit from the Planning Board. A Conditional Use Permit may not establish a use specifically prohibited by the Zoning Ordinance.

Yes ☐ No ☐

10. *Are you in favor of the adoption of **Amendment No. 10** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section II Definitions, inserting 2.1.C.4.a Conditional Use Permit: A conditional method to permit uses that are consistent with the intent of the underlying zoning district, as indicated by the Table of Uses in Section III, or as otherwise indicated in the Ordinance. A Conditional Use Permit shall be administered by the Planning Board, pursuant to RSA 674:21, to ensure that conditional use opportunities do not adversely impact neighboring properties, and are consistent with the health, safety and welfare of the public.

Yes ☐ No ☐

### **Article 3: Operating Budget**

To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$ 7,282,386 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

*(The Budget Committee recommends this article (9-0)).*

### **Article 4: Appropriation to Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of \$ 502,000 to be added to previously established Capital Reserve Funds as follows:

New & Replacement Equip. & Vehicles for Public Works & Highway Dept.	\$ 245,000
Replacement & Equipping of Ambulance	25,000
Fire Department Vehicle and Equipment Acquisitions	150,000
Transfer Station Equipment & Facilities	25,000

Recreation Facilities	15,000
Dam Maintenance and Construction	10,000
Revaluation of Property	32,000
<b>TOTAL</b>	<b>\$ 502,000</b>

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

*(The Budget Committee recommends this article (90)).*

#### **Article 5: Appropriation to Expendable Trust Funds**

To see if the Town will vote to raise and appropriate the sum of \$45,000 to be added to previously established Town Facilities General Trust Fund

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

*(The Budget Committee recommends this article (9-0)).*

#### **Article 6: Authorization to Sell the Bates Building**

To see if the Town will vote to authorize the Select Board to sell the Bates Building (Former Bates Library) at 846 Main Street, identified on the Town Tax Maps at Map 101, Lot 085-000, with sufficient land; further, that the Select Board shall be authorized to sell such lot upon such terms and conditions which they deem to be in the best interest of the Town and as determined by the Probate Court.

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

#### **Article 7: Petition Article on Location of Town Clerk/Tax Collector's Office**

To see if the Town will vote to support restoring the physical location of the Hopkinton Town Clerk and Tax Collector's office to its previous location in the Bates Building at 846 Main Street in Contoocook Village.

*By Petition*

*(The Select Board DOES NOT recommend this article (5-0)).*

#### **Article 8: Authorization to Enter Agreement for Solar Array at Transfer Station**

To see if the Town will vote to authorize the Select Board to enter into an agreement whereby Hopkinton Solar, LLC will lease land owned by the Town at the Transfer Station, 491 East Penacook Road. Further, the lease period shall not exceed a period of forty-one (41) years from the date upon which the solar farm is commissioned and authorized to generate electricity under local and state regulations. The lease shall include various easements to facilitate operation of the solar farm. The purpose of the lease is to enable Hopkinton Solar, LLC to construct and operate a solar farm on land owned by the Town of Hopkinton at the Transfer Station.

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

#### **Article 9: Authorization to Sell Lots at Intersection of Routes 202/9 and Maple Street**

To see if the Town will vote to authorize the Select Board to sell all or a portion of the lots owned by, or soon to be owned by the Town, located at the intersection of Routes 202/9 and Maple Street, identified on the Town Tax Maps at Map 211, Lots 007-000, 008-000, 009-000,

and 009-001; further, that the Select Board shall be authorized to sell such lot upon such terms and conditions which they deem to be in the best interest of the Town.

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

**Article 10: Authorization to Expend from Pay-by-Bag Special Revenue Fund**

To see if the Town will vote to raise and appropriate the sum of \$110,000 for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually, with said funds to come from the Pay-by-Bag Special Revenue Fund. No funds to be raised by taxation.

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

*(The Budget Committee recommends this article (9-0)).*

**Article 11: Authorization to Expend from Senior Center Rental Special Revenue Fund**

To see if the Town will vote to raise and appropriate the sum of \$910 for the purpose of offsetting operational and maintenance costs of the Slusser Center with said funds to come from the Senior Center Rental Special Revenue Fund. No funds to be raised by taxation.

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

*(The Budget Committee recommends this article (9-0)).*

**Article 12: Other Legal Business**

To transact any other business that may legally come before said meeting.

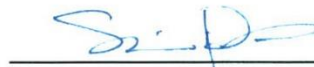
**Given under our hands and seal this 11th day of February 2019,**

**We certify and attest that on or before February 25, 2019, a true and attested copy of the within Warrant will be posted at the place of meeting, and like copies at the Town Hall, on the town website, and delivered the original to the Town Clerk/Tax Collector.**

  
\_\_\_\_\_  
**Jim O'Brien, Chair**

  
\_\_\_\_\_  
**Ken Traum, Vice Chair**

  
\_\_\_\_\_  
**Sara Persechino**


  
\_\_\_\_\_  
**Sabrina Dunlap**


  
\_\_\_\_\_  
**Steven Whitley**

*Select Board, Hopkinton, New Hampshire*

Attest:

  
\_\_\_\_\_  
**Jim O'Brien, Chair**

  
\_\_\_\_\_  
**Sara Persechino**

  
\_\_\_\_\_  
**Steven Whitley**

  
\_\_\_\_\_  
**Ken Traum, Vice Chair**

  
\_\_\_\_\_  
**Sabrina Dunlap**

*Select Board, Hopkinton, New Hampshire*

## **Town Meeting Warrant Narrative The Warrant Articles with Explanations**

Each year this “Narrative Warrant” is prepared as a companion to the Town Meeting Warrant to give detail to each Warrant Article that will be voted on and discussed. The hope is that this section will provide you, the voter, with a better understanding of what you are being asked to vote on at Town Meeting. Please also feel free to contact the Town Hall if you have additional questions. Also, additional information is available at the Town website as [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov). We hope you find this information useful as you prepare for Town Meeting.

### **Ballot Articles:**

Article 1 and are voted by ballot either in-person or by absentee ballot. If you cannot be there in person, you should contact the Town Clerk’s Office (746-3180) in order to obtain an absentee ballot.

### **Voting will take place:**

Where: Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook

When: Tuesday, March 12, 2019 - Polls are open from 7:00 a.m. to 7:00 p.m.

**Voter Registration:** If you are not registered to vote, you may do so on the day of voting, March 12, 2019. Please bring a photo ID and identification denoting your physical address. You cannot register to vote on Saturday, March 16.

**Article 1: To choose all necessary Town Officers by ballot and majority vote for the ensuing year as enumerated:** (Candidates who filed for an open office are listed here alphabetically.)

#### **Select Board – Two for a 3-year term**

Ken Traum

Anna Wells

#### **Town Clerk/Tax Collector – One for a 3-year term**

Chuck Gangel

Carol Harless

Amy O’Brien

#### **Budget Committee – Two for a 3-year term**

Janet Krzyzaniak

Mark Zankel

#### **Library Trustee - One for a 3-year term**

Nancy Skarmeas

#### **Cemetery Trustee – One for a 3-year term**

Judy Hampe

#### **Trustee of the Trust Funds – One for a 3-year term**

Christine Barton

Here are the zoning amendments as they will appear on the ballot followed by the complete text of the proposed changes.

**Article 2: Zoning Amendments**

To see what action the Town will take with respect to the following proposed amendments to the Hopkinton Zoning Ordinance by ballot vote upon the following questions:

1. *Are you in favor of the adoption of **Amendment No. 1** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, 3.12 Accessory Dwelling Units (ADU), to allow a detached ADU provided the property owner agrees to and demonstrates compliance with conditions, and to clarify provisions allowing an attached ADU.

Yes ☐ No ☐

2. *Are you in favor of the adoption of **Amendment No. 2** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, inserting 3.13 Solar Energy Systems Ordinance that will accommodate solar energy systems, while considering the impacts and benefits of siting solar in Hopkinton.

Yes ☐ No ☐

3. *Are you in favor of the adoption of **Amendment No. 3** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.D.7 Primary Agriculture Solar Energy System as a use requiring a Conditional Use Permit in all zoning districts.

Yes ☐ No ☐

4. *Are you in favor of the adoption of **Amendment No. 4** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.F.21 Commercial Solar as a use requiring a Conditional Use Permit in all zoning districts.

Yes ☐ No ☐

5. *Are you in favor of the adoption of **Amendment No. 5** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.H.20 Accessory Residential Solar Energy System as a use permitted in all zoning districts.

Yes ☐ No ☐

6. *Are you in favor of the adoption of **Amendment No. 6** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.H.21 Accessory Agricultural Solar Energy System as a use permitted in all zoning districts.

**Yes** ☐ **No** ☐

7. *Are you in favor of the adoption of **Amendment No. 7** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.H.22 Accessory Commercial Solar Energy System as a use requiring a Conditional Use Permit in all zoning districts.

**Yes** ☐ **No** ☐

8. *Are you in favor of the adoption of **Amendment No. 8** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, Table of Uses 3.6, inserting 3.6.H.23 Shared Solar Energy System as a use requiring a Conditional Use Permit in all zoning districts.

**Yes** ☐ **No** ☐

9. *Are you in favor of the adoption of **Amendment No. 9** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section III Establishment of Districts and Uses, 3.6 Use Regulations, inserting 3.6.1(e) Uses authorized by Conditional Use Permit. Uses denoted by the letter "C" in the Table of Uses shall obtain a Conditional Use Permit from the Planning Board. A Conditional Use Permit may not establish a use specifically prohibited by the Zoning Ordinance.

**Yes** ☐ **No** ☐

10. *Are you in favor of the adoption of **Amendment No. 10** as proposed by the Planning Board for the Town Zoning Ordinance as follows:*

Amend Section II Definitions, inserting 2.1.C.4.a Conditional Use Permit: A conditional method to permit uses that are consistent with the intent of the underlying zoning district, as indicated by the Table of Uses in Section III, or as otherwise indicated in the Ordinance. A Conditional Use Permit shall be administered by the Planning Board, pursuant to RSA 674:21, to ensure that conditional use opportunities do not adversely impact neighboring properties, and are consistent with the health, safety and welfare of the public.

**Yes** ☐ **No** ☐

And here is the complete text of the proposed changes:

## Hopkinton Zoning Ordinance – Proposed Amendments

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### SECTION II DEFINITIONS

**2.1.C.4.a Conditional Use Permit:** A conditional method to permit uses that are consistent with the intent of the underlying zoning district, as indicated by the Table of Uses in Section III or as otherwise indicated in this Ordinance. A Conditional Use Permit shall be administered by the Planning Board, pursuant to RSA 674:21, to ensure that conditional use opportunities do not adversely impact neighboring properties, and are consistent with the health, safety and welfare of the public.

### SECTION III ESTABLISHMENT OF DISTRICTS AND USES

#### **3.6 USE REGULATIONS**

**3.6.1** The Table of Uses, Section 3.6, is divided into two parts, one for **principal uses** and the other for **accessory uses**, specifying the uses that are permitted by right, are permitted by special exception, **are permitted by Conditional Use Permit**, or are not permitted.

- (a) **Uses Permitted by Right** Uses denoted by the letter “P” in the Table of Uses are permitted by right in the Districts so indicated, subject to all other applicable sections of this Ordinance and other local, state and federal laws, rules and regulations.
- (b) **Uses Permitted by Special Exception** Uses which require the granting of a Special Exception by the Zoning Board of Adjustment are denoted by the letter “S” in the Table of Uses in the District so indicated. The Zoning Board of Adjustment may grant Special Exceptions in accordance with the procedures and conditions as specified in Section XV, Board of Adjustment, of this Ordinance, subject to all other applicable sections of this Ordinance and other local, state and federal laws, rules and regulations.
- (c) **Uses Permitted by Conditional Use Permit** Uses denoted by the letter “C” in the Table of Uses shall obtain a Conditional Use Permit from the Planning Board, subject to applicable sections of this Ordinance and other local, state and federal laws, rules and regulations. A Conditional Use Permit may not establish a use specifically prohibited by this Ordinance.
- ~~(e)~~(d) **Uses Not Permitted and Uses Not Specified** Uses denoted by the letter “X” in the Table of Uses are not permitted in the District so indicated.

Any use not specifically listed in the **Table of Uses** as a permitted use shall not be allowed unless the Board of Adjustment determines it is substantially similar to a use listed as a permitted use in the applicable zone by virtue of an Administrative Appeal to the Board. A use shall not be deemed substantially similar to a permitted use unless it is substantially similar in all aspects to a permitted use; otherwise the use shall be deemed to be not permitted. For purposes of this section, a substantially similar use shall include a use by reason of its normal operation, would not cause observable difference in patronage, service, sight, noise, traffic, employment or similar characteristics, including its impacts to abutting properties. Any use deemed by the Board to be a prohibited use, and any use

explicitly prohibited by this Ordinance, shall only be allowed in the event that the Board of Adjustment grants a Variance allowing the use.

~~(d)~~(e) **All Uses subject to Wetlands Conservation District** All uses are subject to the provisions of Section XII, Wetlands Conservation District (Overlay).

3.6 TABLE OF USES	R-4	R-3	R-2	R-1	B-1	M-1	VR-1	VB-1	VM-1	W-1
<b>D. Agricultural/Forestry Uses</b>										Section XII Wetlands Conservation District (Overlay)
7. Primary Agriculture Solar Energy System, Section III.	C	C	C	C	C	C	C	C	C	
<b>F. Commercial Uses</b>										
21. Commercial Solar Energy System, Section III.	C	C	C	C	C	C	C	C	C	
<b>H. Accessory Uses</b>										
20. Accessory Residential Solar Energy System, Section III.	P	P	P	P	P	P	P	P	P	
21. Accessory Agriculture Solar Energy System, Section III.	P	P	P	P	P	P	P	P	P	
22. Accessory Commercial Solar Energy System, Section III.	C	C	C	C	C	C	C	C	C	
23. Shared Solar Energy System, Section III.	C	C	C	C	C	C	C	C	C	

### 3.12 ACCESSORY DWELLING UNIT (ADU)

**3.12.1 Authority:** This Ordinance is adopted by the Town of Hopkinton on **June 1, 2017**, and amended on **March 12, 2019**, in accordance with the authority granted in New Hampshire Revised Statutes Annotated 674:21 and 674:71 – 73.

**3.12.2 Purpose:** These regulations have been enacted in order to establish guidelines for Accessory Dwelling Units, in an effort to maintain neighborhood aesthetics while fulfilling the following goals:

- (a) Increase the supply of affordable housing and workforce housing without the need for more infrastructure or further land development.
- (b) Provide flexible housing options for residents and their families.
- (c) Integrate affordable housing and workforce housing into the community with minimal negative impact.
- (d) Provide aging residents with the opportunity to retain their homes and age in place.

#### 3.12.3 Definitions:

- (a) **Accessory Dwelling Unit (ADU):** A residential living unit that is subordinate and within or attached to a single-family dwelling, **or is located in a detached structure**, and that provides independent living facilities for one or more persons, including provisions for sleeping,

eating, cooking, and sanitation on the same parcel of land as the principal dwelling unit it accompanies. Every accessory dwelling residence shall be deemed a residence of workforce housing for purposes of satisfying the obligations under NH RSA 674:59.

**3.12.4 Standards:** Applicant proposing an ~~Accessory Dwelling Unit~~ **ADU**, as defined in Section III, 3.12.3 (a), must agree to and demonstrate compliance with the following conditions in order to receive a building/use permit:

- (a) A maximum of one (1) ~~Accessory Dwelling Unit~~ **ADU** shall be permitted.
- (b) The ~~Accessory Dwelling Unit~~ **ADU** shall be located within or attached to the principal single-family dwelling **with common walls, or may be in a separate detached structure, such as a garage or barn, provided the existing structure conforms with required setbacks for the zoning district. An ADU may also be in a new structure.**
- (c) New construction for an **attached or detached accessory dwelling unit ADU** shall comply with all standards for a single-family detached dwelling including, but not limited to, setbacks, height limits and lot coverage, and shall not increase any non-conforming aspect of any existing structure. The architecture of the ~~Accessory Dwelling Unit~~ **ADU** shall be the same as the principal dwelling unit so to ~~match~~ provide aesthetic continuity **as a single-family dwelling**. This includes appearance, design, colors, and materials.
- (d) The accessory dwelling and principal dwelling units shall comply with all applicable State Building Codes and Fire Codes for construction.
- (e) ~~The Accessory Dwelling Unit shall consist of not more than 750 square feet of living area with the total area not to exceed 850 square feet and include no more than two (2) bedrooms.~~ **The total area of an ADU shall not exceed the lesser of (i) 1,400 square feet (combined heated/non-heated space); or (ii) 50% of the total floor area of the principal dwelling (heated/occupied space). Where 50% of the total floor area of the principal dwelling is less than 750 square feet, the maximum size allowed shall be 750 square feet.**
- (f) The ~~Accessory Dwelling Unit~~ **ADU** shall contain fully self-sufficient living quarters, consisting of adequate sleeping, bathing, and eating accommodations.
- (g) An ~~Accessory Dwelling Unit~~ **ADU** shall not be considered an additional dwelling unit for purposes of determining minimum lot size or development density of the property.
- (h) An interior door shall be provided between the principal dwelling unit and the **attached** ~~Accessory Dwelling Unit~~ **ADU**. There is no requirement that the interior door remain unlocked.
- (i) An independent exterior means of ingress and egress shall be provided **for an attached ADU**. The ingress and egress shall not be on the same side of the building as the principal dwelling unit.
- (j) **All new construction, intended to be used as a detached accessory dwelling unit, must be located to the side or rear of the existing principal dwelling, except when the Planning Board finds, during Site Plan Review, that the placement of the detached accessory**

dwelling unit will not adversely affect the character of the neighborhood; traffic on roads; safety of pedestrians, and will not create a hazard or nuisance to abutting property owners.

- (k) Either the principal dwelling unit or the ~~accessory dwelling unit~~ ADU must be owner-occupied. ~~A temporary leave of absence by the property owner is allowed, provided the owner-occupied unit is not rented during the temporary leave of absence.~~ The owner must demonstrate that one of the units is their principal place of residence and legal domicile. Both the principal and ~~accessory dwelling units~~ ADU must remain in common ownership. ~~Transfer of either dwelling unit to condominium ownership is not permitted.~~

Prior to the issuance of a zoning/building permit, the owner shall record in the Merrimack County Registry of Deeds acknowledgement of the ADU and the owner/occupancy requirement. Acknowledgement is to be in a form that is satisfactory to the Town, in order to put prospective buyers on notice of the prohibition against renting out both units.

- (l) There shall be a minimum of two (2) parking spaces for each dwelling unit with no additional curb cut from that which is for the principal dwelling unit.
- (m) The applicant for a permit to construct an ~~accessory dwelling unit~~ ADU shall make adequate provisions for water supply and sewage disposal for the ~~accessory dwelling unit~~ ADU in accordance with RSA 485-A:38, but separate systems shall not be required for the principal and accessory dwelling units.
- (n) No home business will be permitted in the ADU.
- (o) The use of the ADU shall not include such transient occupancies as bed and breakfasts, VRBO (vacation rental by owner), hotels, motels, inns, rooming, or board houses.
- (p) As an alternative, if allowed within the zoning district, a property owner can seek permission to convert the attached ADU to either a standard two-family or a multi-family dwelling.

### **3.13 SOLAR ENERGY SYSTEMS**

**3.13.1 Authority** This Ordinance is adopted by the Town of Hopkinton on March 12, 2019, in accordance with the authority granted in New Hampshire Revised Statutes Annotated 674:16, 674:21, 674:17(l)(j), and 672:1-III-a, as amended.

**3.13.2 Purpose** The purpose of this Solar Energy Systems Ordinance is to:

- (a) Accommodate solar energy systems and distributed generation resources in appropriate locations, while protecting the public's health, safety and welfare;
- (b) Regulate the implementation of solar energy systems in accordance with the recommendations stated in the Energy Chapter of the Hopkinton Master Plan;
- (c) Promote environmental sustainability while respecting the characteristics and landscape of Hopkinton; and

- (d) Support the State of New Hampshire's goal of developing clean safe, renewable energy resources as provided for in the statutes referenced above.

### **3.13.3 Definitions**

- (a) **Agriculture Solar, Primary.** A mixed use of property for a solar energy system and agricultural use. The solar energy system is designed to *primarily* serve off-site uses and consisting of one or more ground-mounted solar arrays or modules, or solar related equipment, regardless of the rated nameplate capacity and solar land coverage, provided the existing agricultural use is preserved at the time of installation.
- (b) **Agriculture Solar, Accessory.** A solar energy system for on-site agricultural use and consisting of one or more ground-mounted or roof/building-mounted solar arrays or modules, or solar related equipment, intended to reduce on-site consumption of utility power and without a limit to the rated nameplate capacity or solar land coverage, provided the existing agricultural use is preserved.
- (c) **Commercial Solar.** A use of land that consists of one or more free-standing, ground-mounted, solar energy systems regardless of rated nameplate capacity and solar land coverage that is designed primarily to serve off-site uses. A Commercial solar energy system may be authorized by Conditional Use Permit (CU) as a principal use.
- (d) **Commercial Solar, Accessory.** A solar energy system for on-site commercial use, and consisting of one or more free-standing, ground or roof/building-mounted, solar arrays or modules, or solar related equipment, intended to reduce on-site consumption of utility power.
- (e) **Ground Mount, Free-Standing.** A solar energy system and associated mounting hardware that is affixed to or placed upon (such as ballasted systems) the ground including, but not limited to, fixed, passive, or active tracking racking systems.
- (f) **Rated Nameplate Capacity.** Maximum rated wattage output of a solar energy system based on the design output of the solar system.
- (g) **Residential Solar, Accessory.** A solar energy system for on-site residential use, and consisting of one or more free-standing, ground or roof mounted, solar arrays or modules, or solar related equipment, intended to reduce on-site consumption of utility power.
- (h) **Roof/Building Mount.** A solar energy system that is structurally mounted to a roof or attached to a building. The system shall be no taller than 5 feet above the ridge line of the roof and not extend beyond the building footprint more than 5 feet. The system may include limited accessory equipment that is ground-mounted. For purposes of calculating array sizes or solar land coverage under the solar definitions in this section, roof or building mounted portions shall not be included if the system is made up of both roof or building and ground mounted systems. The building inspector may require information demonstrating that the roof or building can support the solar energy system, with additional supports if necessary.
- (i) **Screening.** A device or materials used to conceal one (1) or more elements of a site

from other elements or from adjacent or contiguous sites. Screening may include one (1) or a combination of the following materials of sufficient mass to be opaque or which shall become opaque after twelve (12) months and which shall be maintained year-round in an opaque condition: walls, fences, berms or plantings.

- (j) **Shared Solar.** A solar energy system that serves residences and/or commercial/industrial structures situated on two or more contiguous lots. The system is considered accessory to the uses on each of the lots that it serves.
- (k) **Solar Energy System.** Includes all equipment required to harvest solar energy to generate electricity. The solar energy system includes storage devices, power conditioning equipment, transfer equipment, and parts related to the functioning of those items. Solar energy systems include only equipment up to the stage that connection is made to the utility grid or site service point. A solar energy system may be allowed by right or authorized by a Conditional Use Permit.
- (l) **Solar Land Coverage.** Defined exclusively for the purposes of calculating the footprint of the land area occupied by the components of a solar array. The solar land coverage is the land area that encompasses all components of the solar energy system that touches the ground, i.e., footings and ancillary components of the system. It does not include mounting equipment, panels, access roads or fencing and is not to be interpreted as a measurement of impervious surface as it may be defined in this ordinance.

#### **3.13.4 Applicability**

- (a) **General** Any person seeking to construct or to carry out a commercial, commercial (accessory), agricultural (primary), or shared solar energy system shall apply to the Planning Board for Site Plan Review in accordance with the requirements set forth in the Town's Site Plan Review Regulations. In addition, such applicant shall submit the information required in 3.13.6 of this Ordinance.
- (b) **Exempt from this Ordinance**
  - (1) **Municipal Systems:** All solar energy systems for municipal use are exempt from land use regulations pursuant to NH RSA 674:54.
  - (2) The Town recognizes the benefit of participating in solar development. Therefore, privately owned and operated solar energy systems, under a lease agreement, on town property is exempt from this Ordinance.
- (c) **Building Permit** No solar energy system shall be erected, constructed, or installed without first receiving a building permit from the building inspector. Furthermore, a building permit shall be required for any physical modifications to an existing solar energy system.

#### **3.13.5 Solar Energy System Requirements:**

- (a) **Setbacks.** All solar energy systems, including the panels, shall be considered structures and shall comply with building setback requirements in accordance with the

Dimensional and Density Requirements, Section IV, as applicable, unless modified elsewhere in this Ordinance. For tracking systems, the setback shall be measured from the point and time where the array is closest to the lot line. No portion of a system may cross into the setback.

- (b) **Height.** For roof or building-mounted systems located in any residential zoning districts, the maximum height for any part of the system is five (5) feet above the ridge of the roof or five (5) feet above the highest part of the roof where there is no ridge. The maximum height for a ground-mounted system shall comply with the height restrictions in accordance with the Dimensional and Density Requirements, Section IV, as applicable, unless modified elsewhere in this Ordinance.
- (c) **Glare.** Solar energy systems shall be sited in a manner that will minimize impact due to glare on neighboring or adjacent uses.
- (d) **Signs.** All signs are prohibited, except for manufacturer identification, contact information for the owner/operator, or proper warning signs.
- (e) **Code Compliance.** The solar energy system shall comply with all applicable sections of the New Hampshire State Building Code.
- (f) **Visual Impacts.** It is inherent that solar energy systems may pose some visual impacts due to the size and/or number of arrays needed to ensure adequate access to direct sunlight for solar energy use. It is the responsibility of the applicant to minimize the visual impacts for surrounding neighbors and the community
- (g) **Lot Coverage:** Ground-mounted solar energy systems shall not be considered as part of the maximum required lot coverage limitations and shall not be considered impervious surface. Impervious surface limitations as related to stormwater management for solar energy systems shall be addressed in accordance with applicable provisions of the Site Plan Review Regulations.
- (h) **Landscaping.** The following landscaping requirements shall apply to commercial and agricultural (primary) solar energy systems constructed under this ordinance.
  - (1) Solar energy systems shall, where practical, be landscaped with a buffer of plant materials that effectively screens the view of the solar system compound from adjacent streets and residential property. The standard buffer shall consist of a landscaped strip at least ten (10) feet wide outside the perimeter of the compound. Natural vegetation is preferred.
  - (2) In locations where the visual impact of the system would be minimal, the landscaping requirement may be reduced or waived entirely.
  - (3) Existing mature tree growth and natural landforms on the site shall be preserved to the maximum extent possible.
- (i) **Noise.** Noise levels at the property line shall be in accordance with the Noise Control requirements, Section 5.5, unless modified elsewhere in this Ordinance.

- (j) **Stormwater** Ground mounted systems that are required to secure a New Hampshire Department of Environmental Services Alteration of Terrain (AoT) Permit in accordance with NH RSA 485:17 shall secure such permit accordingly.

A permit issued by NH DES shall be incorporated by reference into the final approval and shall be enforceable by the Town in accordance with the Zoning Ordinance.

No further local review of stormwater and erosion control shall be required where a project is required to secure the NH DES AoT Permit

All ground mounted systems shall be constructed in accordance with Best Management Practices for erosion and sedimentation control during the pre-construction, construction and post- construction restoration period.

Post construction: For purposes of enhancing natural stormwater management, site conditions and plantings post-construction shall include restoration of those areas of soil compaction to natural conditions. Plantings shall be native species and are recommended to beneficial habitat to song birds, pollinators and/or foraging species in order to maintain a healthy surface and subsurface habitat that can attenuate stormwater on the site.

- (k) **Lighting**. On-site lighting shall be minimal and limited to access and safety requirements only. All lighting shall be downcast and shielded from abutting properties in accordance with Hopkinton's Outdoor Lighting Ordinance, Section XVIII.
- (l) **Screening**. All applications shall include a plan demonstrating how the proposed ground-mounted solar installation will be incorporated into the local landscape so that effective screening is provided along public ways and from abutting views. The use of evergreens is recommended. The use of existing or created topography is encouraged to reduce visual impacts.

**3.13.6 Conditional Use Permits.** In granting a Conditional Use Permit, the Planning Board may impose such conditions as the Board determines are necessary to minimize any adverse effect of the proposed solar energy system on adjoining properties, and to preserve the intent of this Ordinance.

- (a) **Procedure on Applications.** The Planning Board shall act upon an application in accordance with the procedural requirements of the Site Plan Review Regulations and RSA 676:4.
- (b) **Decisions.** Possible decisions that may be rendered by the Planning Board include approval, approval with conditions, disapproval without prejudice, or disapproval. All decisions shall be rendered in writing, in accordance with RSA 676:3. Pursuant to RSA 676:5, any decision made under this ordinance cannot be appealed to the Board of Adjustment but may be appealed under State law.
- (c) **Application Requirements.** All applications shall meet the standards set forth in 3.13.5 of this Ordinance.

- (d) **Plan Requirements:** Each applicant requesting a Conditional Use Permit under this Ordinance shall submit a scaled plan in accordance with the Site Plan Review Regulations and further information including:
- (1) A detailed plan showing the installation area of the site, including property lines with dimensions, topography, setbacks, right-of-way of the public road, and the location of accessways.
  - (2) A detailed plan showing the location, dimensions, and type of the proposed system to be installed on the site, including foundations, anchors, associated equipment, and utility connection point(s).
  - (3) A scaled elevation view;
  - (4) Fencing;
  - (5) Lighting;
  - (6) Location, dimensions, and types of existing major structures on the property;
  - (7) A plan detailing erosion control measures that will be adhered to during construction. Best Management Practices for erosion control shall be followed.
  - (8) A detailed landscape plan showing all systems visually screened via preservation of existing vegetation or use of landscaped screening as outlined in the Site Plan Review Regulations. The landscape plan shall indicate the location, height and spacing of existing vegetation to be preserved and areas where new plantings will be required. Following construction, cleared land areas must be restored with native species that are consistent with the use of the site as a solar energy system (such as slow growth or low ground cover).
  - (9) A plan demonstrating effective stormwater infiltration along with erosion control measures and soil stabilization.
- (e) **Other Information:** In order to assess compliance with this Ordinance, the Planning Board shall require the applicant to submit the following information, prior to any decision by the Board.
- (1) Solar energy system specifications, including manufacturer, model, height, type, nameplate generation capacity.
  - (2) Copy of the application for interconnection with the electric utility provider.
  - (3) An emergency response plan, including details on emergency responder access to site, detailed response guidance and disconnection locations, including industry guidance documents on safety procedures for specific equipment, and contact information for the owner/operator shall be posted on-site and updated as necessary.

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- (4) Evidence of site control, which may be in the form of an option to lease or purchase.
  - (5) A glare analysis, prepared by the manufacturer or qualified engineer, detailing potential glare onto abutting structures and roadways estimating the interaction of sun to panel angle, time of year and visibility locations. Based on the information, the Planning Board may require reasonable mitigation. Mitigation may include angle of panels, details on the anti-reflective nature of the panel coating or any additional specific screening to minimize resulting impacts.
  - (6) An estimate of the equipment (e.g., inverters) noise based on equipment specifications shall be provided. Noise levels at the property line shall be in accordance with the Town's Noise Ordinance.
  - (7) Electrical components in sufficient detail to allow for a determination that the manner of installation conforms to the NH State Building Code.
- (f) **Other Factors.** Other factors to be considered by the Board in reviewing applications shall include:
- (1) Nature of uses on adjacent and nearby properties;
  - (2) To the maximum extent possible, all wiring associated with the utility connection shall be underground.
  - (3) All equipment locations, except for utility connections shall comply with required setbacks.
  - (4) Systems within viewsheds may be subject to additional screening.
  - (5) Security fencing may be required if the location of the systems presents a safety concern.
  - (6) Systems located on agricultural lands should minimize impacts to farmland activities and prime farmland soils.
  - (7) Dual use of the site (solar and non-solar) should be explored and encouraged, where appropriate and practical.
  - (8) Land clearing of natural vegetation shall be limited to that which is necessary for the construction, operation and maintenance of the solar energy system;
  - (9) All season access to the critical components of the system shall be provided;
  - (10) In locations where the visual impact would be minimal, the landscaping requirement may be reduced or waived;
  - (11) For commercial systems, the applicant may be required to include a natural resource inventory that details site conditions, habitat and mitigation efforts.

- (12) For grid-connected systems, a copy of the final approved interconnection shall be filed with the Town.
- (13) Mitigation through anti-reflective coating shall have an index of refraction equal to or less than 1.30.
- (14) The applicant shall demonstrate through site planning and proposed mitigation that the solar energy system's visual impacts will be minimized for surrounding neighbors and the community. This may include, but is not limited to, design, appearance, buffering, and screening. Required screening shall be maintained during the operative lifetime of the solar energy system's Conditional Use Permit. All electrical conduits shall be underground, except when the financial costs are prohibitive.
- (15) The Planning Board, at the time of review, may require the applicant to file a decommissioning plan and post a decommissioning security. The decommissioning security is to be based on the estimated cost of removal and restoration.

### **3.13.7 Waivers**

- (a) **General.** The Planning Board may grant waivers to these regulations provided that a majority of the Board finds that the criteria set forth in Section 15.8.3 of the Zoning Ordinance regarding “variances” have been satisfied.
- (b) **Conditions.** In approving waivers, the Board may impose such conditions, as it deems appropriate to substantially secure the objectives of the standards or requirements of these regulations.
- (c) **Procedures.** A petition for any such waiver shall be submitted in writing by the applicant for Board review. The petition shall state fully the grounds for the waiver and all of the facts relied upon by the applicant.

**3.13.8 Abandonment** At such time that a commercial or agriculture (primary) solar energy system is scheduled to be abandoned or discontinued, the applicant will notify the building inspector by certified U.S. mail of the proposed date of abandonment or discontinuation of operations.

Upon abandonment or discontinuation of use, the owner shall physically remove the solar energy system within 90 days from the date of abandonment or discontinuation of use. This period may be extended at the request of the owner and at the discretion of the building inspector. “Physically remove” shall include, but not be limited to:

- (a) Removal of all above-grade components of the solar energy system including, but not limited to, mounting equipment, panels, and ancillary components of the system.
- (b) Restoration of the location of the solar energy system to its natural condition, except that any landscaping, grading or below-grade foundation may remain in its same condition at initiation of abandonment.

In the event that an applicant fails to give such notice, the system shall be considered abandoned or discontinued if the system is out-of-service for a continuous 12-month period. After the 12 months of inoperability, the building inspector may issue a Notice of Abandonment to the owner of the solar energy system. The owner shall have the right to respond to the Notice of Abandonment within 30 days from Notice receipt date. After review of the information provided by the owner, the building inspector shall determine if the solar energy system has been abandoned. If it is determined that the solar energy system has not been abandoned, the building inspector shall withdraw the Notice of Abandonment and notify the owner of the withdrawal.

If the owner fails to respond to the Notice of Abandonment or if, after review by the building inspector, it is determined that the solar energy system has been abandoned or discontinued, the owner of the solar energy system shall remove the system at the owner's sole expense within 90 days of receipt of the Notice of Abandonment. If the owner fails to physically remove the solar energy system after the Notice of Abandonment procedure, the building inspector may pursue legal action to have the system removed at the owner's expense.

**3.13.9 Bonding and Security Insurance:** In recognition of the hazards presented by abandoned and unmonitored commercial or agriculture (primary) solar energy systems, the Planning Board shall set the form and amount of security that represents the cost for removal and disposal of such abandoned facilities in the event that such facility is abandoned and the owner thereof is incapable and unwilling to remove the facility in accordance with Subsection 3.13.8. The Planning Board shall also require the applicant to submit proof of appropriate liability insurance with respect to the proposed solar energy system, prior to the construction of system.

### **Town Meeting Gathering – Deliberative (Discussion) Session**

#### **This meeting will take place:**

Where: Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook

When: Saturday, March 16, 2019

Hours: Beginning at 9:00 a.m.

### **Summary of Tax Rate Impact**

The Budget Committee has unanimously voted to present the Select Board's operating budget to the Town Meeting. The Committee is also recommending the money related Warrant Articles being proposed. With the Select Board's recommended use of a portion of the Unassigned Fund Balance, the estimated 2019 Town portion of the tax rate is \$7.66 per thousand which is \$ 0.30 or 3.95% higher than the 2018 rate.

### **Article 3: Operating Budget**

**To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$ 7,282,386 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.**

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

*(The Budget Committee recommends this article (9-0)).*

This article is the funding for the operating budget for the Town not including any other warrant articles. The proposed amount of \$ 7,282,386 is an increase of \$158,972 over last year, a 2.23% increase. There are 5 major drivers in this increase. \$70,652 equivalent to a 3.0% wage increase is added to the budget for employee merit pay increases and the corresponding benefit changes. All increases are based on merit, so this is the entire amount to be allocated to all employees for increases. Employee health insurance is increasing by \$28,429, a 4.5% increase. Shimming & Paving is increasing \$16,000, a 5% increase. It is anticipated that this line will increase 5% a year over the next several years to bring it to an amount that will begin to allow for repaving prior to the disintegration of the pavement already in place. The increases are offset by a \$ 17,556 decrease in the amount of bond payments due to the Ransmeier open space bond last payment in 2019, and a \$ 31,291 decrease in the Town Clerk/Tax Collector part-time wages and benefits due to the elimination of the position because of the office move and automating the office.

### Proposed Budget Detail

<i>Account</i>	Approved Budget 2018	Actual Expense 2018	Budget Committee & Select Board Proposed Budget 2019	\$ Change 2018 vs 2019 Budget	% Change 2018 vs 2019 Budget
<b>Executive</b>	<b>\$226,790</b>	\$234,681	<b>\$229,840</b>	\$3,050	1.34%
<b>IT Services</b>	<b>41,000</b>	52,478	<b>41,000</b>	-	0.00%
<b>Town Clerk/Tax Collector</b>	<b>213,210</b>	196,321	<b>177,976</b>	(35,234)	-16.53%
<b>Election Administration</b>	<b>13,529</b>	10,678	<b>5,841</b>	(7,688)	-56.83%
<b>Financial Administration</b>	<b>122,117</b>	121,697	<b>124,599</b>	2,482	2.03%
<b>Assessing</b>	<b>73,320</b>	70,230	<b>81,024</b>	7,704	10.51%
<b>Legal</b>	<b>25,000</b>	23,819	<b>20,000</b>	(5,000)	-20.00%
<b>Personnel Administration</b>	<b>788,572</b>	733,061	<b>891,083</b>	102,511	13.00%
<b>Planning and Zoning</b>	<b>116,193</b>	114,520	<b>118,087</b>	1,894	1.63%
<b>Cemeteries</b>	<b>17,228</b>	16,639	<b>17,228</b>	-	0.00%
<b>Property/Liability Insurance</b>	<b>67,064</b>	68,063	<b>66,884</b>	(180)	-0.27%
<b>Police</b>	<b>779,792</b>	713,195	<b>795,359</b>	15,567	2.00%
<b>Ambulance</b>	<b>670,175</b>	651,551	<b>682,556</b>	12,381	1.85%
<b>Fire</b>	<b>316,522</b>	282,604	<b>320,223</b>	3,701	1.17%
<b>Emergency Management</b>	<b>1</b>	-	<b>1</b>	-	0.00%
<b>DPW Administration</b>	<b>777,079</b>	771,078	<b>831,318</b>	54,239	6.98%
<b>Highway &amp; Streets</b>	<b>747,500</b>	856,542	<b>762,300</b>	14,800	1.98%
<b>Street Lighting</b>	<b>2,100</b>	2,134	<b>2,220</b>	120	5.71%
<b>Transfer Station</b>	<b>545,994</b>	583,647	<b>553,980</b>	7,986	1.46%
<b>Solid Waste-Landfill</b>	<b>35,500</b>	32,181	<b>43,000</b>	7,500	21.13%
<b>Animal Control</b>	<b>6,834</b>	6,248	<b>6,834</b>	-	0.00%
<b>Community Health</b>	<b>14,675</b>	14,675	<b>14,675</b>	-	0.00%
<b>Human Services Administration</b>	<b>65,132</b>	64,382	<b>65,626</b>	494	0.76%
<b>Welfare Vendors</b>	<b>50,000</b>	50,246	<b>50,000</b>	-	0.00%

<i>Account</i>	<b>Approved Budget 2018</b>	<b>Actual Expense 2018</b>	<b>Budget Committee &amp; Select Board Proposed Budget 2019</b>	<b>\$ Change 2018 vs 2019 Budget</b>	<b>% Change 2018 vs 2019 Budget</b>
<b>Buildings &amp; Grounds</b>	<b>82,580</b>	81,172	<b>85,080</b>	2,500	3.03%
<b>Library</b>	<b>295,127</b>	293,460	<b>296,107</b>	980	0.33%
<b>Patriotic Purposes</b>	<b>3,250</b>	3,000	<b>3,200</b>	(50)	-1.54%
<b>Conservation Committee</b>	<b>1</b>	-	<b>1</b>	-	0.00%
<b>Economic Development</b>	<b>23,500</b>	14,519	<b>14,000</b>	(9,500)	-40.43%
<b>Principal on Bonds/Notes</b>	<b>583,882</b>	583,134	<b>584,973</b>	1,091	0.19%
<b>Interest on Bonds/Notes</b>	<b>166,801</b>	167,505	<b>148,154</b>	(18,647)	-11.18%
<b>TAN</b>	<b>2,000</b>	-	<b>2,000</b>	-	0.00%
<b>OPERATING BUDGET TOTAL</b>	<b>\$7,008,260</b>	<b>\$6,949,581</b>	<b>\$7,171,148</b>	<b>\$162,888</b>	<b>2.32%</b>
<b>Sewer Disposal</b>	<b>\$115,156</b>	\$108,351	<b>\$111,240</b>	-\$3,916	-3.40%
<b>TOTAL</b>	<b>\$7,123,416</b>	<b>\$7,057,932</b>	<b>\$7,282,388</b>	<b>\$158,972</b>	<b>2.23%</b>

#### **Article 4: Appropriation to Capital Reserve Funds**

To see if the Town will vote to raise and appropriate the sum of \$ 502,000 to be added to previously established Capital Reserve Funds as follows:

New & Replacement Equip. & Vehicles for Public Works & Highway Dept.	\$ 245,000
Replacement & Equipping of Ambulance	25,000
Fire Department Vehicle and Equipment Acquisitions	150,000
Transfer Station Equipment & Facilities	25,000
Recreation Facilities	15,000
Dam Maintenance and Construction	10,000
Revaluation of Property	32,000
<b>TOTAL</b>	<b>\$ 502,000</b>

(Majority vote required).

(The Select Board recommends this article (5-0)).

(The Budget Committee recommends this article (9-0)).

For many years the Town has maintained Capital Reserve Fund (CRF) accounts to help to level the impact of major expenditures by putting funds aside annually. Replacement equipment for the next 20 years has been estimated and reviewed to create a spreadsheet indicating the required amount to be put in each fund each year in order to maintain as constant an expenditure level as possible. \$ 502,000 is requested this year, an amount that is \$ 131,000 lower than last year.

New and Replacement Equipment and Vehicles for the Public Works and Highway Department – established to purchase vehicles and equipment used by the Public Works Department. The expenses scheduled for 2019 from this fund are the replacement of a 1-ton dump truck, the maintenance van, and zero turn mower.

Replacement and Equipping of Ambulance – established by Town Meeting in 2011 to replace and equip ambulances when required. The 2010 ambulance was due to be replaced in 2018 but was back ordered and should arrive this coming spring. The 2015 ambulance is due to be replacement in 2024. Both Warner and Webster contribute toward the purchase of a new ambulance.

Fire Department Vehicle and Equipment Acquisitions – major Fire Department equipment and vehicles are purchased through this fund. The 1995 pumper is due to be replaced in 2020 at a cost estimated at \$600,000.

Transfer Station Equipment and Facilities – established to purchase equipment used at the Transfer Station and amended to also include facility upgrades. One of the vertical bailers is due to be replaced in 2019 and some work will be done to the office and bathroom to keep the pipes from freezing.

Recreation Facilities - This Capital Reserve Fund (CRF) was established in 2018 to be used to continue to maintain our fields. Following the established plan for George Park, drainage will be fixed to protect the fields from the runoff from the high school parking lot. This is a joint effort between the town and school.

Dam Maintenance and Construction – established to fund required work on Town owned dams. The Town owns several dams. The State Dam Bureau is requiring the Town to bring the dam on Main Street, by Kimball Lake into compliance. It is expected that the engineering work will be around \$ 40,000 and then there will be some structural work done to the dam itself.

Revaluation of Property – the NH Department of Revenue mandates that each town in the State be reassessed every five years. 20% of the properties in town are reviewed each year to assure that the assessing data is correct. In 2019, the fifth year, a complete statistical update is being done using recent sales of property. This fund was established to cover the fifth-year costs of \$74,000.

#### **Article 5: Appropriation to Expendable Trust Funds**

**To see if the Town will vote to raise and appropriate the sum of \$45,000 to be added to previously established Town Facilities General Trust Fund**

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

*(The Budget Committee recommends this article (9-0)).*

Town Facilities Maintenance – established to cover the cost of large maintenance items on town owned buildings. Over the last five years the fund has been used to replace roofs on the Town Hall, and Horseshoe Tavern and for the new well at George Park, taking a substantial burden off the Contoocook Precinct water system and saved the Town substantially in water costs. The police department driveway will be redone in 2019.

#### **Article 6: Authorization to Sell the Bates Building**

**To see if the Town will vote to authorize the Select Board to sell the Bates Building (Former Bates Library) at 846 Main Street, identified on the Town Tax Maps at Map 101,**

**Lot 085-000, with sufficient land; further, that the Select Board shall be authorized to sell such lot upon such terms and conditions which they deem to be in the best interest of the Town and as determined by the Probate Court.**

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

This article authorizes the Select Board to sell the Bates Building. Working with the Attorney General's Charitable Trust Department it is recommended that 50% of the proceeds from the sale go to the library (the funds for the building were originally to build a library) and 50% to help cover the cost of renovations at the Town Hall. Probate Court will have to agree to this plan which is considered likely given the support of the AGs office.

**The following FAQ information prepared by the Select Board will help to answer further questions.**

### **Bates Building – Frequently Asked Questions**

In October 2018, following advice from Town Counsel and after much deliberation, the Select Board unanimously made the decision to quickly move the Town Clerk/Tax Collector's office to the Town Hall. When the decision was first made, the move was to be on a temporary basis (through at least the March Town meeting). Then during the budget process, the Select Board decided to make the move of the office permanent. Understandably, there are questions around this decision. To assure that accurate and up to date information is available, the Select Board developed this document.

### **What are the factors the Select Board used to decide to make this move?**

**OPERATIONAL EFFICIENCIES** – There is a significant amount of collaboration required between the Town Clerk/Tax Collector's office and the Assessing and Finance offices. Having all these departments in one building makes this collaboration much more efficient.

**COST SAVINGS** – There are costs savings beginning in 2019 with anticipated additional savings in future years. In 2019 the estimated savings is roughly \$33,700 largely through the elimination of a part time position (see below). In future years there will be additional operational savings by eliminating the need for the duplication of items such as computer servers and postage machines. The cost to heat and maintain the Bates Building will also result in savings.

<b>Savings in 2019 Budget</b>	
Part-time Position	31,291
Telephone	960
Heating Fuel	<u>1,500</u>
<b>TOTAL</b>	<b>33,751</b>

**CONVENIENCE OF TOWN SERVICES IN ONE LOCATION** – During an extended survey at the Town Hall, consistently 2-3 people per day came to the Town Hall for services only available at the Bates Building. Sometimes people were just in the wrong building, and sometimes people needed the services of both buildings. Often someone needs a tax card (Assessing) and a copy of their tax bill (Tax Collector). Now that can be done in one place.

**SAFETY AND SECURITY OF EMPLOYEES** – Even with three staff members at the Bates Building, there were times that one person was alone in the building. This is not ideal especially for the office where money is collected. The combined staffs at the Town Hall assures that no one is ever alone in the building.

**BATES BUILDING BACK ON THE TAX ROLES** – The Town does not have a need at this time for the Bates Building, and there is no anticipated need in the future, so the building can be sold and added back on the tax role and generate tax revenue.

### **Was this decision made quickly?**

Yes and no. There has been discussion around this move for at least 5 years with no decision being made. Due to reasons that can't be discussed publicly, the office had to be moved this fall. Because this had to happen right away the decision was a temporary one at that time. After the move and further review during the budget process, the decision was made to make the move permanent.

### **How can the part-time position be eliminated?**

There are two reasons for the ability to eliminate this position, more people in the building, and efficiencies that have been added to the office. For security reasons, the offices required three people to minimize how often one person was alone in the building. Several office efficiencies are in the process of being implemented now. Upgraded integrated software will create better reporting and simplify what must be done for each customer. The need to write more than one check to register your car will be eliminated. It will also allow for the use of credit/debit cards for the registration of cars and other Town Clerk functions. Working with our bank who has provided a check scanner, we will now be able to scan checks to deposit them. Between this and the addition of the acceptance of credit/debit cards, the need to go to the bank will be dramatically decreased.

### **Is there enough parking at the Town Hall?**

While there is a plan in place to improve parking and access at the Town Hall, parking is generally working most of the time since the move. Staff is parking by the cemetery, on the street, or in the St. Andrew's parking lot thanks to an agreement with them. This leaves open the spaces in front of the building and is a manageable situation for now.

### **Can we sell the Bates Building? I thought it had restrictions on it.**

The land and funds to build the Bates Library was donated to the Town to be used as a library. In 1999 the Town received permission to use the building for town purposes. The Select Board is working to assure that the wishes of the donor are followed, and the Town has the flexibility needed to move forward. The Charitable Trust Division of the NH Attorney General's Office has agreed to support the selling of the building with half the proceeds going to the library with the other half being used to accomplish needed renovations at the Town Hall. Probate court approval will be required. The lot the Bates Building is on includes the bandstand and the

municipal parking area, so a subdivision will have to happen requiring Planning Board review. Also, Town Meeting approval is required to sell the building.

### **Aren't the town archive records kept at the Bates Building?**

Currently the town archive records are held in a concrete room in the basement of the Bates Building. Basements are not the best place to keep archives, and there is some space at the Town Hall if needed. The Select Board is putting in place a Town Records/Archive Committee which will include someone from the Town Clerk's Office and other departments that have permanent records, as well as people with some expertise with records storage. They will make recommendations as to the best storage of records.

### **Is anyone still located at the Bates Building now?**

The Supervisors of the Checklist are the only ones currently located at the Bates Building. The Select Board has met with the Supervisors and is committed to assuring that there is secure space for their records and supplies, as well as adequate space for them to work. Some relatively simple modifications to the Town Hall will accommodate their needs (see below).

### **Will extensive renovation be required to the Town Hall to accommodate this additional use?**

Currently the offices are all functioning fine since the move. Minor renovations could be done to remove the many walls in the Planning Department to make a conference room that could be used for a small meeting at night, as well as during the day and could be used by the Tax Collector to have private meetings when needed. This space could also be used by the Supervisors of the Checklist when needed. If, in the distant future additional space is needed, the upstairs could be renovated into a large meeting room and additional space could be used downstairs.

### **Article 7: Petition Article on Location of Town Clerk/Tax Collector's Office**

**To see if the Town will vote to support restoring the physical location of the Hopkinton Town Clerk and Tax Collector's office to its previous location in the Bates Building at 846 Main Street in Contoocook Village.**

*By Petition*

*(The Select Board DOES NOT recommend this article (5-0)).*

This is a Petitioned Warrant Article that received the required 25 signatures to be on the Town Meeting Warrant.

### **Article 8: Authorization to Enter Agreement for Solar Array at Transfer Station**

**To see if the Town will vote to authorize the Select Board to enter into an agreement whereby Hopkinton Solar, LLC will lease land owned by the Town at the Transfer Station, 491 East Penacook Road. Further, the lease period shall not exceed a period of forty-one (41) years from the date upon which the solar farm is commissioned and authorized to generate electricity under local and state regulations. The lease shall include various easements to facilitate operation of the solar farm. The purpose of the lease is to enable**

**Hopkinton Solar, LLC to construct and operate a solar farm on land owned by the Town of Hopkinton at the Transfer Station.**

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

This article gives the Select Board the authority to lease on behalf of the Town, land on the same lots as the Transfer Station to Hopkinton Solar, LLC for up to 41 years. Hopkinton Solar, LLC plans to install a solar array that could produce 17 megawatts of electricity which is enough power to supply about 6,000 homes. The electricity will be sold to the grid. The Town will receive the lease revenue as well as property taxes or a Payment in Lieu of Taxes (PiLOT).

**Article 9: Authorization to Sell Lots at Intersection of Routes 202/9 and Maple Street**

**To see if the Town will vote to authorize the Select Board to sell all or a portion of the lots owned by, or soon to be owned by the Town, located at the intersection of Routes 202/9 and Maple Street, identified on the Town Tax Maps at Map 211, Lots 007-000, 008-000, 009-000, and 009-001; further, that the Select Board shall be authorized to sell such lot upon such terms and conditions which they deem to be in the best interest of the Town.**

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

At Town Meeting last year, the Select Board was authorized to negotiate of swap of land with the State of New Hampshire with Town owned land located near the Mast Yard Forest with State land located at the intersection of Maple Street and Route 202/9. The land swap is in process and is expected to be completed during this year. This article gives the Select Board the authority to sell this property if a development plan is in place and they find it to be in the best interest of the Town.



*The 3 lots at the intersection of Maple St. & Routes 202/9*

**Article 10: Authorization to Expend from Pay-by-Bag Special Revenue Fund**

**To see if the Town will vote to raise and appropriate the sum of \$110,000 for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually, with said funds to come from the Pay-by-Bag Special Revenue Fund. No funds to be raised by taxation.**

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

*(The Budget Committee recommends this article (9-0)).*

When the Pay-by-Bag program was started by the Town Meeting in 2010, the warrant article required that all revenue from the sale of bags go into the Pay-by Bag Special Revenue fund. Monies in this fund can only be expended to offset the cost of solid waste collection and disposal and can only be expended with Town Meeting approval. This article will allow the funds collected in 2018 to be used to offset Hopkinton costs at the Transfer Station.

**Article 11: Authorization to Expend from Senior Center Rental Special Revenue Fund**

**To see if the Town will vote to raise and appropriate the sum of \$910 for the purpose of offsetting operational and maintenance costs of the Slusser Center with said funds to come from the Senior Center Rental Special Revenue Fund. No funds to be raised by taxation.**

*(Majority vote required).*

*(The Select Board recommends this article (5-0)).*

*(The Budget Committee recommends this article (9-0)).*

At the Town Meeting in 2009 the Town established the Senior Center Rental Special Revenue Fund requiring all revenues from the rental of the senior center to go into this fund. Monies in a Special Revenue Fund cannot be expended without Town Meeting approval, so this article authorizes the Select Board to expend from this fund to offset operational and maintenance costs of the Slusser Senior Center.

# **2019 Proposed Town Budget**



# Proposed Budget of the Town of Hopkinton - 2018

## State of New Hampshire Form MS-737



New Hampshire  
Department of  
Revenue Administration

2019  
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### Proposed Budget Hopkinton

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

#### BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Janet Krzyzaniak	Budget Committee Chair	<i>Janet Krzyzaniak</i>
Richard Houston	Budget Committee Vice Chair	<i>Richard C. Houston</i>
Mark Zankel	Budget Committee Member	
Deborah Norris	Budget Committee Member	<i>Deborah Norris</i>
Jonathan Cohen	Budget Committee Member	<i>Jonathan Cohen</i>
Virginia Haines	Budget Committee Member	<i>Virginia Haines</i>
Ken Traum	For the Select Board	<i>Ken Traum</i>
Jim O'Brien	For the School Board	<i>Jim O'Brien</i>
Candice Youngman	For the HVP	<i>Candice Youngman</i>
Donald Houston	For the CVP	<i>Donald Houston</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$287,159	\$267,790	\$270,840	\$0	\$270,840	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$206,999	\$226,739	\$183,817	\$0	\$183,817	\$0
4150-4151	Financial Administration	03	\$121,697	\$122,117	\$124,599	\$0	\$124,599	\$0
4152	Revaluation of Property	03	\$70,230	\$73,320	\$81,024	\$0	\$81,024	\$0
4153	Legal Expense	03	\$23,819	\$25,000	\$20,000	\$0	\$20,000	\$0
4155-4159	Personnel Administration	03	\$733,061	\$788,572	\$891,081	\$0	\$891,081	\$0
4191-4193	Planning and Zoning	03	\$114,520	\$116,193	\$118,087	\$0	\$118,087	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries	03	\$16,639	\$17,228	\$17,228	\$0	\$17,228	\$0
4196	Insurance	03	\$68,063	\$67,064	\$66,884	\$0	\$66,884	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,642,187</b>	<b>\$1,704,023</b>	<b>\$1,773,560</b>	<b>\$0</b>	<b>\$1,773,560</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	03	\$713,195	\$779,792	\$795,359	\$0	\$795,359	\$0
4215-4219	Ambulance	03	\$651,551	\$670,175	\$682,556	\$0	\$682,556	\$0
4220-4229	Fire	03	\$282,604	\$316,522	\$320,223	\$0	\$320,223	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	03	\$0	\$1	\$1	\$0	\$1	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$1,647,350</b>	<b>\$1,766,490</b>	<b>\$1,798,139</b>	<b>\$0</b>	<b>\$1,798,139</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration	03	\$771,078	\$777,079	\$831,318	\$0	\$831,318	\$0
4312	Highways and Streets	03	\$741,204	\$747,500	\$762,300	\$0	\$762,300	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	03	\$2,134	\$2,100	\$2,220	\$0	\$2,220	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$1,514,416</b>	<b>\$1,526,679</b>	<b>\$1,595,838</b>	<b>\$0</b>	<b>\$1,595,838</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$583,647	\$545,994	\$553,980	\$0	\$553,980	\$0
4325	Solid Waste Cleanup	03	\$50,277	\$52,300	\$60,500	\$0	\$60,500	\$0
4326-4329	Sewage Collection, Disposal and Other	03	\$108,351	\$115,156	\$111,240	\$0	\$111,240	\$0
<b>Sanitation Subtotal</b>			<b>\$742,275</b>	<b>\$713,450</b>	<b>\$725,720</b>	<b>\$0</b>	<b>\$725,720</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Health</b>								
4411	Administration	03	\$6,248	\$6,834	\$6,834	\$0	\$6,834	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$14,675	\$14,675	\$14,675	\$0	\$14,675	\$0
Health Subtotal			\$20,923	\$21,509	\$21,509	\$0	\$21,509	\$0
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	03	\$64,382	\$65,132	\$65,626	\$0	\$65,626	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	03	\$50,246	\$50,000	\$50,000	\$0	\$50,000	\$0
Welfare Subtotal			\$114,628	\$115,132	\$115,626	\$0	\$115,626	\$0
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	03	\$199,197	\$201,572	\$203,559	\$0	\$203,559	\$0
4550-4559	Library	03	\$293,460	\$295,127	\$296,107	\$0	\$296,107	\$0
4583	Patriotic Purposes	03	\$3,000	\$3,250	\$3,200	\$0	\$3,200	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$495,657	\$499,949	\$502,866	\$0	\$502,866	\$0
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	03	\$0	\$1	\$1	\$0	\$1	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	03	\$9,519	\$53,500	\$14,000	\$0	\$14,000	\$0
Conservation and Development Subtotal			\$9,519	\$53,501	\$14,001	\$0	\$14,001	\$0



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### Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	03	\$583,134	\$583,882	\$584,973	\$0	\$584,973	\$0
4721	Long Term Bonds and Notes - Interest	03	\$167,505	\$166,801	\$148,154	\$0	\$148,154	\$0
4723	Tax Anticipation Notes - Interest	03	\$0	\$2,000	\$2,000	\$0	\$2,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$750,639</b>	<b>\$752,683</b>	<b>\$735,127</b>	<b>\$0</b>	<b>\$735,127</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>			<b>\$7,282,386</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,282,386</b>	<b>\$0</b>



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### Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	10	\$110,000	\$0	\$110,000	\$0
<i>Purpose: Authorization to Expend from Pay-by-Bag Special Re</i>						
4520-4529	Parks and Recreation	11	\$910	\$0	\$910	\$0
<i>Purpose: Authorization to Expend from the Senior Center Ren</i>						
4915	To Capital Reserve Fund	04	\$502,000	\$0	\$502,000	\$0
<i>Purpose: Appropriation to Capital Reserve Funds</i>						
4916	To Expendable Trusts/Fiduciary Funds	05	\$45,000	\$0	\$45,000	\$0
<i>Purpose: Appropriation to Expendable Trust Funds</i>						
<b>Total Proposed Special Articles</b>			<b>\$657,910</b>	<b>\$0</b>	<b>\$657,910</b>	<b>\$0</b>



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### Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	03	\$13,247	\$20,000	\$20,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$26,049	\$20,000	\$20,000
3186	Payment in Lieu of Taxes	03	\$117,853	\$121,000	\$121,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$79,008	\$80,000	\$80,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$236,157</b>	<b>\$241,000</b>	<b>\$241,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	03	\$960	\$750	\$750
3220	Motor Vehicle Permit Fees	03	\$1,227,098	\$1,200,000	\$1,200,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	03	\$22,741	\$24,200	\$24,200
3311-3319	From Federal Government	03	\$0	\$1	\$1
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$1,250,799</b>	<b>\$1,224,951</b>	<b>\$1,224,951</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$288,995	\$290,000	\$290,000
3353	Highway Block Grant	03	\$193,986	\$194,000	\$194,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$433	\$400	\$400
3357	Flood Control Reimbursement	03	\$222,367	\$222,000	\$222,000
3359	Other (Including Railroad Tax)	03	\$5,810	\$7,000	\$7,000
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$711,591</b>	<b>\$713,400</b>	<b>\$713,400</b>



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Charges for Services</b>					
3401-3406	Income from Departments	03	\$894,091	\$955,240	\$955,240
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$894,091	\$955,240	\$955,240
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	03	\$1,540	\$2,500	\$2,500
3502	Interest on Investments	03	\$34,978	\$30,000	\$30,000
3503-3509	Other	03	\$50,263	\$44,401	\$44,401
Miscellaneous Revenues Subtotal			\$86,781	\$76,901	\$76,901
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	11, 10	\$113,200	\$110,910	\$110,910
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$113,200	\$110,910	\$110,910
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	03	\$330,000	\$135,000	\$135,000
Other Financing Sources Subtotal			\$330,000	\$135,000	\$135,000
Total Estimated Revenues and Credits			\$3,622,619	\$3,457,402	\$3,457,402



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**Budget Summary**

<b>Item</b>	<b>Period ending 12/31/2018</b>	<b>Selectmen's Period ending 12/31/2019 (Recommended)</b>	<b>Budget Committee's Period ending 12/31/2019 (Recommended)</b>
Operating Budget Appropriations		\$7,282,386	\$7,282,386
Special Warrant Articles	\$808,200	\$657,910	\$657,910
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$7,931,615	\$7,940,296	\$7,940,296
Less Amount of Estimated Revenues & Credits	\$3,639,807	\$3,457,402	\$3,457,402
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$4,291,808</b>	<b>\$4,482,894</b>	<b>\$4,482,894</b>



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Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$7,940,296</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$584,973
3. Interest: Long-Term Bonds & Notes	\$148,154
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$733,127
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$7,207,169</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$720,717
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$8,661,013</b>

## Notes



# **Financial Information**

**Report of the Treasurer**

**Report of the Town Clerk/Tax Collector**

**Library Trustee Financial Report**

**Conservation Commission Financial Report**

**Report of the Trustee of Trust Funds**

**Report of the Assessing Department**

**Schedule of Town Property**

**Schedule of School and Precinct Property**

**Tax Rate Calculation - 2018**

**Statement of Debt**



## Report of the Treasurer

### GENERAL OPERATING ACCOUNT

Balance at the time of settlement - December 31, 2017      **\$ 9,191,868.70**

#### RECEIPTS:

State Highway Block Grant	\$	193,986.39
State-Landfill Grant		
State Reimbursement Forest Fires		
State Flood Control		222,366.93
State Grants-Other		6,260.24
State Rooms & Meals Tax		288,994.61
State Revenue		433.07
 Town Departments Income		 1,138,243.47
Ella Tarr Trust Income		13,489.76
Ambulance Income		379,156.70
Landfill Income		277,367.07
Payment in Lieu of Taxes		117,852.53
Rental of Town Property		7,920.00
Sale of Town Property		400.00
Other Financial Sources		191,867.66
 Town Clerk Fees		 1,253,456.72
Property Taxes		21,488,653.12
 Interest on Deposits-MCSB		 <u>34,989.91</u>

TOTAL RECEIPTS:      \$ 25,615,438.18

GRAND TOTAL:      **\$ 34,807,306.88**

TOTAL SELECT BOARD ORDERS PAID      \$ 25,753,599.78

BALANCE AS OF DECEMBER 31, 2018      **\$ 9,053,707.10**

Bonita A. Cressy, Treasurer, in Account with the Town of Hopkinton, NH

**TREASURER'S REPORT OF TOWN SUB ACCOUNTS**

(Accounts held by the Town Treasurer designated for a specific purpose)

**January 1, 2018 to December 31, 2018**

ACCOUNT NAME	BEGINNING BALANCE	INCOME	EXPENDED	INTEREST EARNED	ENDING BALANCE
MCKERCHER POLICE FUND	\$24,419.26	\$	\$	\$12.26	\$24,431.52
POLICE/DRUG FORFEIT	4,640.62			2.34	\$4,642.96
POLICE/DRUG STATE	3,383.17			1.69	\$3,384.86
SEWER FUND	23,471.82	108,707.04	118,666.03	4.85	\$13,517.68
HOP STATE FOREST	68,581.87			34.40	\$68,616.27
HOP CONSERVATION COM	61,425.83	10,220.21	10,102.94	32.73	\$61,575.83
RECREATION REVOLVING FUND	43,843.68	79,625.49	70,867.07	16.08	\$52,618.18
RECYCLING REVOLVING FUND	22,461.88	500.00	2,869.06	10.76	\$20,103.58
PUBLIC SAFETY REVOLVING FUND	35,271.04	69,740.15	64,314.71	18.18	\$40,714.66
HUMAN SERVICES DONATIONS	13,843.95	12,100.00	10,886.10	7.71	\$15,065.56
SPIRIT SKATEBOARD FUND	137.00			0.11	\$137.11
HUMAN SERVICES FUEL DONATIONS	23,672.08	5,073.00	2,821.54	11.52	\$25,935.06
SLUSSER CENTER RENTALS	3,380.58	1,140.00	3,612.00	1.52	\$910.10
COMMUNITY GARDEN FUND	854.86			0.44	\$855.30
PAY BY BAG SPECIAL REVENUE FUND	93,714.43	77,311.68	70,609.25	50.68	\$100,467.54
LUCAS MACHINE DONATIONS	1,579.27			0.78	\$1,580.05
HOP FIRE DEPT AUX. ACCT.	9,873.10	2,597.00	2,608.73	4.81	\$9,866.18
KIMBALL LAKE CABINS	14,319.54	8,097.04	6,453.20	8.78	\$15,972.16
FIRE STATION DONATIONS	2,014.75		1,799.00	0.65	\$216.40
SLUSSER CENTER DONATIONS	46,876.78	611.77		23.81	\$47,512.36
DOG PARK	<u>12,383.63</u>	<u>139.95</u>	<u>11,212.52</u>	<u>0.63</u>	<u>\$1,311.69</u>
<b>TOTALS</b>	<b>\$510,149.14</b>	<b>\$ 375,863.33</b>	<b>\$ 376,822.15</b>	<b>\$244.73</b>	<b>\$509,435.05</b>

Respectfully submitted,  
 Bonita A. Cressy,  
 Treasurer

<b>STATEMENT OF REVENUES - 2018</b>					
		UNAUDITED			
<b>Account Code</b>	<b>Account Description</b>	<b>2018 Revenues</b>	<b>2018 Actual Revenues</b>	<b>Over/(Under) Collected</b>	<b>% Received</b>
<b>TAXES</b>					
3120	Land Use Change Tax	\$ 20,000	\$ 13,247	\$ (6,753)	66.24%
3185	Timber Tax	23,000	26,049	3,049	113.26%
3186	Paymnt in lieu of Taxes	118,000	117,853	(147)	99.88%
3190	Interest & Penalties on Taxes	<u>100,000</u>	<u>79,008</u>	<u>(20,992)</u>	<u>79.01%</u>
		<b>\$ 261,000</b>	<b>\$ 236,157</b>	<b>\$ (24,843)</b>	<b>90.48%</b>
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	UCC Fees	\$ 750	\$ 960	\$ 210	128.00%
3220	Motor Vehicle Permits	1,180,000	1,227,098	47,098	103.99%
3290	Other Licenses, Permits & Fees	<u>24,000</u>	<u>22,741</u>	<u>(1,259)</u>	<u>94.75%</u>
		<b>\$ 1,204,750</b>	<b>\$ 1,250,799</b>	<b>\$ 46,049</b>	<b>103.82%</b>
<b>FROM FEDERAL GOVERNMENT</b>					
3319	FEMA	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ (1)</u>	<u>100.00%</u>
		<b>\$ 1</b>	<b>\$ -</b>	<b>\$ (1)</b>	<b>100.00%</b>
<b>FROM STATE OF NEW HAMPSHIRE</b>					
3352	Room & Meals Tax	\$ 290,000	\$ 288,995	\$ (1,005)	99.65%
3353	Highway Block Grant	190,709	193,986	3,277	101.72%
3356	Fed/State Forest Land	400	433	33	108.27%
3357	Flood Control Reimbursement	222,646	222,367	(279)	
3359	Grants	<u>9,000</u>	<u>5,810</u>	<u>(3,190)</u>	<u>64.56%</u>
		<b>\$ 712,755</b>	<b>\$ 711,591</b>	<b>\$ (1,164)</b>	<b>99.84%</b>
<b>CHARGES FOR SERVICE</b>					
3401 1&2	Planning/Zoning	\$ 4,000	\$ 6,794	\$ 2,794	169.85%
3401-3	Copy Revenue	500	288	(212)	57.60%
3401-4	Building Permits	36,000	32,344	(3,656)	89.85%
3401-6	Ambulance Revenue	385,000	378,297	(6,703)	98.26%
3401-7&8	Report Fees	1,600	2,090	490	130.63%
3404	Transfer Station	<u>414,000</u>	<u>365,566</u>	<u>(48,434)</u>	<u>88.30%</u>
		<b>\$ 841,100</b>	<b>\$ 785,379</b>	<b>\$ (55,721)</b>	<b>93.38%</b>

Account Code	Account Description	2018 Revenues	2018 Actual Revenues	Over/(Under) Collected	% Received
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Town Property	\$ 3,500	\$ 1,540	\$ (1,960)	44.00%
3502	Interest on Investments	24,000	34,978	10,978	145.74%
3503	Rental of Town Property	8,400	7,920	(480)	94.29%
3504	Fines	500	1,105	605	221.00%
3506	Insurance Reimbursements	2,500		(2,500)	0.00%
3508	Donations/Refunds	1,000	10,418	9,418	1041.79%
Account Code	Account Description	2018 Revenues	2018 Actual Revenues	Over/(Under) Collected	% Received
3509	Other	24,500	30,820	6,320	125.80%
		<b>\$ 64,400</b>	<b>\$ 86,781</b>	<b>\$ 22,381</b>	<b>134.75%</b>
<b>OPERATING TRANSFERS IN</b>					
3914	From Sewer Fund	\$ 104,601	\$ 108,712	\$ 4,111	103.93%
		<b>\$ 104,601</b>	<b>\$ 108,712</b>	<b>\$ 4,111</b>	<b>103.93%</b>
<b>SubTotal</b>		<b>\$ 3,188,607</b>	<b>\$ 3,179,419</b>	<b>\$ (9,188)</b>	<b>99.71%</b>
<b>TOTALS</b>		<b>\$ 3,188,607</b>	<b>\$ 3,179,419</b>	<b>\$ (9,188)</b>	<b>99.71%</b>

<b>STATEMENT OF EXPENDITURES - 2018</b>					
		UNAUDITED			
<b>Account Code</b>	<b>Account Description</b>	<b>2018 Appropriation</b>	<b>2018 Actual Expenditures</b>	<b>Remaining</b>	<b>% Used</b>
<b>GENERAL GOVERNMENT</b>					
4130	Executive	\$ 226,790	\$ 234,681	\$ (7,891)	103.48%
4135	IT Services	41,000	52,478	(11,478)	128.00%
4140	Town Clerk/Tax Collector	213,210	196,321	16,889	92.08%
4141	Elections	13,529	10,678		
4150	Financial Administration	122,117	121,697	420	99.66%
4152	Assessing of Property	73,320	70,230	3,090	95.79%
4153	Legal Expense	25,000	23,819	1,181	95.28%
4155	Personnel Administration	788,572	733,061	55,511	92.96%
4191	Planning and Zoning	116,193	114,520	1,673	98.56%
4195	Cemeteries	17,228	16,639	589	96.58%
4196	Insurance	67,064	68,063	(999)	101.49%
		<b>\$ 1,704,023</b>	<b>\$ 1,642,187</b>	<b>\$ 58,985</b>	<b>96.37%</b>
<b>PUBLIC SAFETY</b>					
4210	Police	\$ 779,792	\$ 713,195	\$ 66,597	91.46%
4215	Ambulance	670,175	651,551	18,624	97.22%
4220	Fire	316,522	282,604	33,918	89.28%
4290	Emergency Management	1		1	0%
		<b>\$ 1,766,490</b>	<b>\$ 1,647,350</b>	<b>\$ 119,140</b>	<b>93.26%</b>
<b>HIGHWAYS &amp; STREETS</b>					
4311	Highway Administration	\$ 777,079	\$ 771,078	\$ 6,001	99.23%
4312	Highways & Streets	863,615	856,542	7,073	99.18%
4316	Street Lighting	2,100	2,134	(34)	101.62%
		<b>\$ 1,642,794</b>	<b>\$ 1,629,754</b>	<b>\$ 13,040</b>	<b>99.21%</b>
<b>SANITATION</b>					
4324	Transfer Station	\$ 545,994	\$ 583,647	\$ (37,653)	106.90%
4325	Solid Waste-Landfill	35,500	32,181	3,319	90.65%
4327	Solid Waste-Com. Well	16,800	18,096		107.71%
		<b>\$ 598,294</b>	<b>\$ 633,924</b>	<b>\$ (34,334)</b>	<b>105.96%</b>
<b>HEALTH/WELFARE</b>					
4411	Animal Control	\$ 6,834	\$ 6,248	586	91.43%
4415	Community/Health Programs	14,675	14,675	-	100.00%
4441	Human Service Admin.	65,132	64,382	750	98.85%
4445	Human Service Vendor Pymt.	50,000	50,246	(246)	100.49%
		<b>\$ 136,641</b>	<b>\$ 135,551</b>	<b>\$ 1,090</b>	<b>99.20%</b>

Account Code	Account Description	2018 Appropriation	2018 Actual Expenditures	Remaining	% Used
<b>CULTURE &amp; RECREATION</b>					
4520	Recreation	\$ 118,992	\$ 118,026	\$ 966	99.19%
4521	Buildings & Grounds	82,580	81,172	1,408	98.29%
4550	Library	295,127	293,460	1,667	99.44%
4583	Patriotic Purposes	<u>3,250</u>	<u>3,000</u>	<u>250</u>	<u>92.31%</u>
		<b>\$ 499,949</b>	<b>\$ 495,658</b>	<b>\$ 4,291</b>	<b>99.14%</b>
<b>CONSERVATION</b>					
4611	Conservation Commission	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ 1</u>	<u>0.00%</u>
		<b>\$ 1</b>	<b>\$ -</b>	<b>\$ 1</b>	<b>0.00%</b>
<b>ECONOMIC DEVELOPMENT</b>					
4652	Economic Development	<u>\$ 45,000</u>	<u>\$ 31,019</u>	<u>\$ 13,981</u>	<u>68.93%</u>
		<b>\$ 45,000</b>	<b>\$ 31,019</b>	<b>\$ 13,981</b>	<b>68.93%</b>
<b>DEBT SERVICE</b>					
4711	Principal-LT Bonds & Notes	\$ 583,882	\$ 583,134	\$ 748	99.87%
4721	Int.-LT Bonds & Notes	166,800	167,505	(705)	100.42%
4723	Int.-Tax Anticipation Notes	<u>2,000</u>	<u>-</u>	<u>2,000</u>	<u>0.00%</u>
		<b>\$ 752,682</b>	<b>\$ 750,639</b>	<b>\$ 2,043</b>	<b>99.73%</b>
<b>SUB TOTAL</b>		<b>\$ 7,145,874</b>	<b>\$ 6,966,082</b>	<b>\$ 178,237</b>	<b>97.48%</b>
<b>OPERATING TRANSFERS OUT</b>					
4914	To Sewer Fund	\$ 115,156	\$ 108,351	\$ 6,805	94.09%
4915	To Capital Reserve Fund	633,000	633,000	-	100.00%
4916	To Expendable Trust Fund	<u>32,000</u>	<u>32,000</u>	<u>-</u>	<u>100.00%</u>
		<b>\$ 780,156</b>	<b>\$ 773,351</b>	<b>\$ 6,805</b>	<b>99.13%</b>
<b>SUBTOTALS</b>		<b>\$ 7,926,030</b>	<b>\$ 7,739,433</b>	<b>\$ 186,597</b>	<b>97.65%</b>
<b>CAPITAL OUTLAY</b>					
4901-4909	Land/Bldgs/Bridges/Roads	\$ 1,512,507	\$ 939,033	\$ 573,474	62.08%
	<b>WA #03-2016</b>	<b>\$ 1,512,507</b>	<b>\$ 939,033</b>	<b>\$ 573,474</b>	<b>62.08%</b>
<b>TOTAL</b>		<b>\$ 9,438,537</b>	<b>\$ 8,678,466</b>	<b>\$ 760,071</b>	<b>91.95%</b>

## Report of the Tax Collector



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

### Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

#### Instructions

##### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

##### For Assistance Please Contact:

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

Municipality:

County:

Report Year:

#### PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

<b>Debits</b>						
		<b>Prior Levies (Please Specify Years)</b>				
<b>Uncollected Taxes Beginning of Year</b>	<b>Account</b>	<b>Levy for Year of this Report</b>	<b>Year:</b>	<b>2017</b>	<b>Year:</b>	<b>2016</b>
			<b>Year:</b>	<b>2015</b>		
Property Taxes	3110			\$651,569.82		
Resident Taxes	3180					
Land Use Change Taxes	3120			\$1,188.00		
Yield Taxes	3185			\$17.72		\$272.53
Excavation Tax	3187					
Other Taxes	3189			\$35,015.64		
Property Tax Credit Balance		(\$367,043.21)				
Other Tax or Charges Credit Balance						

		<b>Levy for Year of this Report</b>	<b>Prior Levies</b>	
<b>Taxes Committed This Year</b>	<b>Account</b>	<b>2017</b>		
Property Taxes	3110	\$21,663,137.89		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$25,720.00		
Yield Taxes	3185	\$26,253.27		
Excavation Tax	3187			
Other Taxes	3189	\$339,066.18	\$3,487.42	

		<b>Levy for Year of this Report</b>	<b>Prior Levies</b>		
<b>Overpayment Refunds</b>	<b>Account</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	
Property Taxes	3110	\$16,137.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$10,160.10	\$33,810.23		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$21,713,431.23</b>	<b>\$725,088.83</b>	<b>\$0.00</b>	<b>\$272.53</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

<b>Credits</b>				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$20,519,580.63	\$442,104.03		
Resident Taxes				
Land Use Change Taxes	\$19,192.60	\$1,188.00		
Yield Taxes	\$26,031.25	\$17.72		
Interest (Include Lien Conversion)	\$10,123.10	\$29,787.23		
Penalties	\$37.00	\$4,023.00		
Excavation Tax				
Other Taxes	\$270,525.47	\$28,001.24		
Conversion to Lien (Principal Only)		\$217,732.48		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2017	2016	2015
Property Taxes	\$98,143.89	\$1,489.00		
Resident Taxes				
Land Use Change Taxes	\$1,175.40			
Yield Taxes				
Excavation Tax				
Other Taxes	\$11,695.46	\$746.13		
Current Levy Deeded	\$1,585.00			



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

<b>Credits</b>				
<b>Remitted to Treasurer</b>	<b>Levy for Year of this Report</b>	<b>Prior Levies</b>		
		<b>2017</b>	<b>2016</b>	<b>2015</b>
Property Taxes	\$20,519,580.63	\$442,104.03		
Resident Taxes				
Land Use Change Taxes	\$19,192.60	\$1,188.00		
Yield Taxes	\$26,031.25	\$17.72		
Interest (Include Lien Conversion)	\$10,123.10	\$29,787.23		
Penalties	\$37.00	\$4,023.00		
Excavation Tax				
Other Taxes	\$270,525.47	\$28,001.24		
Conversion to Lien (Principal Only)		\$217,732.48		
Discounts Allowed				

<b>Abatements Made</b>				
<b>Abatements Made</b>	<b>Levy for Year of this Report</b>	<b>Prior Levies</b>		
		<b>2017</b>	<b>2016</b>	<b>2015</b>
Property Taxes	\$98,143.89	\$1,489.00		
Resident Taxes				
Land Use Change Taxes	\$1,175.40			
Yield Taxes				
Excavation Tax				
Other Taxes	\$11,695.46	\$746.13		
Current Levy Deeded	\$1,585.00			



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

### Lien Summary

#### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015
Unredeemed Liens Balance - Beginning of Year			\$169,863.14	\$100,337.98
Liens Executed During Fiscal Year		\$235,257.84		
Interest & Costs Collected (After Lien Execution)		\$4,443.22	\$15,264.83	\$19,262.22
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$239,701.06</b>	<b>\$185,127.97</b>	<b>\$119,600.20</b>

#### Summary of Credits

	Last Year's Levy	Prior Levies		
		2017	2016	2015
Redemptions		\$72,177.43	\$68,236.74	\$47,829.11
Interest & Costs Collected (After Lien Execution) #3190		\$4,443.22	\$15,264.83	\$19,262.22
Abatements of Unredeemed Liens		\$8,425.18	\$32,722.17	\$4,386.27
Liens Deeded to Municipality		\$3,470.80	\$3,482.46	\$5,378.80
Unredeemed Liens Balance - End of Year #1110		\$151,184.43	\$65,421.77	\$42,743.80
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$239,701.06</b>	<b>\$185,127.97</b>	<b>\$119,600.20</b>

#### For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$755,613.96</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$259,350.00</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**HOPKINTON (227)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Charles

Preparer's Last Name

Gangel

Date

Jan 23, 2019

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Charles Gangel* Town Clerk/Tax Collector  
Preparer's Signature and Title

## Report of the Town Clerk

January 1, 2018 through December 31, 2018

<b>Receipts:</b>	<b><u>Town</u></b>	<b><u>State</u></b>
Auto/Boat:		
Permits:	\$1,202,812.72	397,806.62
Clerk Agent Fees:	24,823.00	
Dog Licenses:		
Fees:	8,933.50	3,021.50
Town Vital Fees:		
Certified Copies:	1,446.00	1,589.00
Marriages:	217.00	1,333.00
UCC's:	960.00	
Miscellaneous:	310.00	
Pay By Bag:	2,535.00	
State Fish & Games Fees:		1,267.00
OHRV:		4,060.50
<b>TOTAL:</b>	<b>\$1,241,982.72</b>	<b>\$409,077.62</b>
<b>PAID OUT:</b>		
Town Treasurer	\$1,241,982.72	
State of New Hampshire	\$409,077.62	
<b>TOTAL</b>	<b>\$1,651,060.34</b>	

## Hopkinton Town Library-2018 Financial Report

**BEGINNING BALANCE** (General and Fines Accts.) **\$24,716.99**

**REVENUES**

Trust Funds	\$	15,720.73
Gifts/Memorials	\$	2,261.00
Interest	\$	20.52
Misc. (Fines, copier, used book sales, etc.)	\$	4,381.39
<i>Subtotal</i>	<i>\$</i>	<i>22,383.64</i>

**Subtotal** **\$47,100.63**

**EXPENDITURES**

Revenue to Town of Hopkinton	\$	15,000.00
Programs and Fees	\$	606.00

**Subtotal** **(\$15,606.00)**

**ENDING BALANCE** **\$ 31,494.63**

**Other Funds**

Starting Balance	\$67,274.79
Ending Balance	\$67,443.16

## Conservation Commission Financial Report

### HOPKINTON CONSERVATION COMMISSION 2018 ANNUAL ACCOUNTS SUMMARY

	CHECKING ACCOUNT	CONSERVATION COMMISSION SAVINGS ACCT	TOWN FOREST ACCOUNT	TOTALS
Beginning Balance	\$1,092.87	\$60,332.96	\$68,581.87	\$130,007.70
Income (Interest)	\$0.35	\$32.38	\$36.95	\$69.68
Income (Change of Use Tax)		10,219.71		\$10,219.71
Transferred to Checking to Pay Expenses	\$10,078.50	(10,078.50)		
Expenses Paid	10,102.94	\$0.00	\$0.00	\$10,102.94
Ending Balance	\$1,068.78	\$60,507.05	\$68,616.27	\$130,192.10

#### EXPENSE DETAILS

Youth conservation camper	\$510.00
NH Assn. of Conservation Commissions dues	\$350.00
Donations to Five Rivers Conservation Trust for Hart property stewardship	\$7,500.00
Town conservation land/trail management	\$218.50
Donation to Recycling Committee's c2c Project	\$500.00
Appraisal	\$1,000.00
Administrative expense (checks)	\$24.44

**TOTAL EXPENSES** **\$10,102.94**

#### INCOME DETAILS

Interest (all accounts)	\$69.68
Change of use tax	\$10,219.71

**TOTAL INCOME** **\$10,289.39**

## Report of the Trustees of Trust Funds

### STATEMENT OF CAPITAL RESERVE FUNDS

January 1, 2018 to December 31, 2018

<u>ACCOUNT NAME</u>	<u>BEGINNING BALANCE</u>	<u>TRANSFERS</u>		<u>INTEREST</u>	<u>ENDING BALANCE</u>
		<u>IN</u>	<u>OUT</u>		
Police Cruiser & Accessory Equipment	\$ 37,857.40	\$ 25,000.00	\$ 29,519.15	\$ 678.75	\$ 34,017.00
Sewer System Equip/Sludge Removal	30,608.21	50,000.00	23,000.00	695.70	58,303.91
Transfer Station Equipment & Facilities	926.84	15,000.00		178.26	16,105.10
Fire Dept Vehicles & Equipment	131,381.46	105,000.00		3,561.82	239,943.28
Ambulance Replacement & Equipment	217,177.74	75,000.00	61,474.64	4,258.94	234,962.04
Contoocook Village Revitalization	3.65	-		0.08	3.73
PW/HWY Dept Vehicles & Equipment	205.61	225,000.00	187,529.55	1,661.17	39,337.23
Library Replacement Bldg Systems	37,092.47	5,000.00	23,021.25	579.83	19,651.05
Cemetery Maintenance	14,032.58	-		260.00	14,292.58
Town Hall Renovations	42,124.72	75,000.00	7,259.06	1,495.75	111,361.41
Police/Fire Radios & Equip Replacement	39,412.13	8,000.00	3,625.17	782.52	44,569.48
Dam Maintenance & Construction	36,702.31	10,000.00		787.40	47,489.71
Contoocook Village Precinct	91,134.28	503,268.21	30,000.00	7,163.80	571,566.29
Hopkinton Village Precinct	129.75	-		2.42	132.17
Hopkinton School District Vehicles	19,651.94	10,000.00		456.90	30,108.84
Hopkinton School Dist Main/ Reno	280,828.44			5,203.33	286,031.77
Road/Bridge Rehabilitation	3,427.73			63.50	3,491.23
Revaluation	31,255.84	30,000.00	20,000.00	808.89	42,064.73
Recreation Facility Fields		10,000.00	9,719.90	45.17	325.27
<b>TOTALS</b>	<b>\$ 1,013,953.10</b>	<b>\$ 1,146,268.21</b>	<b>\$ 395,148.72</b>	<b>\$ 28,684.23</b>	<b>\$ 1,793,756.82</b>

Respectfully submitted,  
Bonita A. Cressy,  
Clerk

**TOWN OF HOPKINTON TRUST FUNDS AND EXPENDABLE FUNDS**  
**Year Ended 12/31/2018**

MS-9 Summary 12/31/2018		Principal Book Value*					Income Book Value*					Total Principal & Income Book Value*		Total Principal & Income Market Value**	
		12/31/2017 Book Value*	New Funds	Expended Funds	Realized Gain/Loss***	12/31/2018 Book Value*	12/31/2017 Book Value*	Income Earned YTD	Expended Income YTD	12/31/2018 Book Value*	Total Principal & Income Book Value*	Total Principal & Income Market Value**			
Cemetery and Trust Funds	Date														
Hopkinton Cemetery	Lot Care	207,477.77	400.00	-	4,907.75	212,785.52	47,038.13	6,085.31	13,196.72	39,926.72	252,712.24	245,225.24			
Cotococok Cemetery	Lot Care	304,402.30	1,200.00		7,214.92	312,817.22	189,132.70	8,877.72	9,254.12	188,756.30	501,573.52	486,715.59			
Stumpfield Cemetery	Lot Care	6,121.82	400.00		163.97	6,675.79	230.53	189.46	419.99	419.99	7,095.78	6,885.58			
Blackwater Cemetery	Lot Care	14,565.36			343.87	14,909.23	3,166.59	423.12	2,524.33	1,065.38	15,974.61	15,501.40			
Misc. Cemeteries	Lot Care	4,621.61	-	-	109.11	4,730.72	768.95	168.02	679.83	257.14	4,987.86	4,840.11			
Lerned, Dr Ebenezer	1834 Community Outreach	1,154.01			27.24	1,181.25	2,586.10	33.52		2,619.62	3,800.87	3,688.28			
Lerned, Hamnah Brook	1906 Community Outreach	1,129.23			26.66	1,155.89	1,721.16	32.80		1,753.96	2,909.85	2,823.65			
Anderson, Hon.Lars	1938 Community Outreach	1,130.36			27.87	1,208.23	1,225.66	34.29		1,56.85	1,365.08	1,324.64			
Anderson, Isabel	1949 Community Outreach	1,032.03			24.37	1,056.40	1,111.21	29.98		141.19	1,197.59	1,162.11			
Helping Hand Fund	1955 Community Outreach	17,689.82			417.64	18,107.46	16,434.87	513.89		16,948.76	35,056.22	34,017.76			
Flanders, Mary L.	1990 Community Outreach	105,822.12			2,498.34	108,320.46	121,119.05	3,074.12		124,193.17	232,513.63	225,625.96			
Chase, Ruth G	1984 Community Outreach	3,970.99			93.75	4,064.74	6,363.15	115.36		6,478.51	10,543.25	10,230.93			
Babson, John	1961 Scholarship	22,105.04			521.90	22,627.94	695.09	642.18	650.00	687.27	23,315.21	22,824.55			
Kimball, Marion Memorial	1961 Scholarship	6,964.65	200.00		169.15	7,333.80	352.22	208.13	250.00	310.35	7,644.15	7,417.71			
Gould, Jessie	1969 Scholarship	49.48			1.17	50.65	36.25	1.44		37.69	88.34	85.72			
Rice, Earl & Evelyn Memorial	1973 Scholarship	4,568.95			107.87	4,676.82	159.25	132.73	125.00	166.98	4,843.80	4,700.31			
Martin, Harold M. Memorial	1973 Scholarship	14,579.80			344.21	14,924.01	485.59	423.54	425.00	484.13	15,408.14	14,951.71			
Regal, Barry	1977 Scholarship	9,223.11			76.09	9,299.20	109.79	93.63	100.00	103.42	9,402.62	9,301.83			
Carroll, Andrew J. Memorial	1981 Scholarship	9,528.89			224.97	9,753.86	320.91	276.81	275.00	322.72	10,076.58	9,778.09			
Sterling, W & D Memorial	1982 Scholarship	48,629.93	25,000.00		1,738.32	75,368.25	1,485.54	2,138.94	1,400.00	2,224.48	77,592.73	75,294.23			
Sterling, W C & MJB	1989 Scholarship	47,866.01	25,000.00		1,720.28	74,586.29	1,435.27	2,116.75	1,400.00	2,152.02	76,738.31	74,465.12			
Sullivan, J & A Memorial	1985 Scholarship	11,217.86			264.84	11,482.70	394.37	325.88	375.00	345.25	11,827.95	11,477.57			
Blanchard, Brooke Memorial	1986 Scholarship	12,103.46			285.76	12,389.21	410.40	351.60	375.00	387.00	12,776.21	12,397.74			
Griscorn, Stacey Memorial	1996 Scholarship	13,057.79			13,366.07	26,423.86	379.33	400.00	400.00	412.89	13,778.96	13,370.79			
McAuliffe, Christa Mem Scholarship	2003 Scholarship	4,633.03			109.38	4,742.41	166.92	134.59	150.00	151.51	4,893.92	4,748.95			
Houghton, Gertrude Memorial	2010 Scholarship	236,992.49			5,585.68	242,178.17	7,165.25	6,872.99	5,500.00	7,539.24	249,717.41	242,320.12			
Aubry, Travis Memorial	2011 Scholarship	5,198.67		394.14	113.43	4,917.96	0.00	105.86	105.86	0.00	4,917.96	4,772.28			
Burns, Richard	1929 Books for Children	1,120.63			26.46	1,147.09	33.05	32.55	33.05	32.55	1,179.64	1,144.70			
Kimball, Sarah U	1943 Hopkinton Library	224.13			5.29	229.42	6.61	6.51	6.61	6.51	235.93	228.94			
Richardson, Eliza	1943 Hopkinton Library	2,044.52			48.27	2,092.79	60.29	59.39	60.29	59.39	2,152.18	2,085.43			
Lerned, Lucy	1943 Hopkinton Library	332.28			7.84	340.12	9.80	9.65	9.80	9.65	349.77	339.41			
Richardson, Eliza	1943 Cotococok Library	1,456.91			34.40	1,491.31	42.96	42.32	42.96	42.32	1,533.63	1,488.20			
Kimball, John P	1952 Hopkinton Library	448.23			10.58	458.81	13.22	13.02	13.22	13.02	471.83	457.85			
Young, William P	1961 Books for Children	1,238.95			29.25	1,268.20	36.54	36.99	36.54	35.99	1,304.19	1,265.56			
Hazelton, Glenn M. Mem	1968 Child Bks Cotococok	11,902.64			281.01	12,183.65	351.00	345.77	351.00	345.77	12,529.42	12,165.27			
Houston, Ty Memorial	1978 Child Bks Cotococok	672.39			15.87	688.26	19.93	19.53	19.83	19.53	707.79	686.82			
Sample, Katherine E.	1978 Child Bks Cotococok	6,810.80			160.80	6,971.60	200.84	197.85	200.84	197.85	7,169.45	6,957.07			
Brown, Jessie H. Memorial	1982 Libraries	1,164.29			27.49	1,191.78	34.33	33.82	34.33	33.82	1,226.60	1,189.29			
Wright, C. Louise Memorial	1983 Child Bks Cotococok	4,003.09			94.51	4,097.60	118.05	116.29	118.05	116.29	4,213.89	4,089.06			
Kelly, G. Everett	1990 Libraries	44,234.84			1,044.33	45,279.17	1,304.45	1,285.02	1,304.45	1,285.02	46,564.19	45,184.84			
Baily, Helen Young	1988 General School use	234.09			5.53	239.62	224.10	6.80		230.90	470.52	455.58			
Gould, Jessie	1982 School Libraries	10,376.75			244.98	10,621.73	4,642.88	301.44	306.00	4,638.32	15,260.05	14,808.01			
Project Graduation	1990 Graduation	168,769.28	5,000.00		3,866.40	167,635.68	9,384.70	4,757.48	4,681.97	9,460.21	177,095.89	171,849.84			
Slusser Sr. Center	2010 Senior Center	18,457.34			435.76	18,893.10	3,838.86	536.18		4,375.04	23,268.14	22,578.88			
M. Dustin Band Concert	2017 Concert	25,453.07		267.25	594.59	25,710.41	750.59	739.41	1,490.00	0.00	25,780.12	25,016.44			
Totals		\$1,398,431.81	\$7,200.00	\$661.39	\$34,350.17	\$1,489,320.69	\$423,518.50	\$42,321.01	\$46,894.80	\$418,944.71	\$1,908,265.02	\$1,851,737.17			

\*Book Value: Original deposit

\*\*Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

\*\*\*Realized Gain/Loss includes Capital Gain Distribution of \$10,792.72 shown as income on MS-10

MS-9 Summary 12/31/2018		Principal Book Value*					Income Book Value*				Total Principal & Income Market Value**	Total Principal & Income Market Value**
Fund Description	Date	Purpose	12/31/2017 Book Value*	New Funds	Expended Funds	Realized Gain/Loss	12/31/2018 Book Value*	12/31/2017 Book Value*	Income Earned YTD	Expended Income YTD	12/31/2018 Book Value*	12/31/2017 Market Value**
Expendable:												
Library Tech Fund	2003		23,362.30			-	23,362.30	1,263.28	34.33	-	1,297.61	24,659.91
Town Facilities	2002		13,760.89	15,000.00	5,576.62	-	23,184.27	3,294.73	34.07	-	3,294.73	26,479.00
Recreation Facilities	2002		4,003.88	10,000.00	14,003.88	-	-	1,563.24	6.48	931.61	638.11	638.11
Library Building	2004		13,463.66	7,000.00	4,283.00	-	16,180.66	759.60	23.78	-	783.38	16,963.94
Human Services	2004		26,324.44			-	26,324.44	2,192.57	32.20	-	2,224.77	28,549.21
Sub total			80,915.07	32,000.00	23,863.50	-	89,051.87	9,039.35	130.86	931.61	8,238.60	97,290.17
Educating Disabled Children	2005		157,435.51			-	157,435.51	12,297.91	237.58	-	12,535.49	169,971.00
HSD Health Insurance Fund	2010		75,000.00		75,000.00	-	-	426.87	34.71	461.58	-	-
Totals			313,350.56	32,000.00	98,863.50	-	246,487.08	21,764.13	403.15	1,393.19	20,774.09	267,261.17

\*Book Value: Original deposit

\*\*Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

## Statement of Assets

TOWN OF HOPKINTON TRUST FUNDS  
MS-10 Summary as of 12/31/2018

SHS/FACE	Asset Description	Maturity Date	Beginning Book Value*	Purchases	Bond Amortization	Proceeds from Sale	Adjust to Book Value	Gains or (Losses)**	Ending Balance Book Value*	Market Value** 12/31/2018	Income Earned***
-	American Express 7.00%/3/19/2018	3/19/2018	19,424.00			20,000.00		576.00	-	-	700.00
-	Goldman Sachs Group 2.900%/7/19/2018	7/19/2018	15,225.15			15,000.00		(225.15)	-	-	435.00
30,000	Wal-Mart Stores 4.125%/2/1/2019	2/1/2019	30,054.60						30,054.60	30,023.04	1,237.50
30,000	Target Corp 2.300%/06/26/19	6/26/2019	30,452.80						30,452.80	29,903.22	690.00
55,000	NASDAQ QMX Group Inc. 5.550%/1/15/2020	1/15/2020	56,425.05						56,425.05	56,196.09	3,052.50
15,000	Citigroup Inc Sr Global NT 2.6500%/10/26/20	10/26/2020	15,212.25						15,212.25	14,800.58	397.50
25,000	Boston Properties LP 4.125%/5/15/2021	5/15/2021	24,744.50						24,744.50	25,338.75	1,031.26
15,000	Verizon Communications 3.500%/11/01/2021	11/1/2021	15,180.15						15,180.15	15,160.68	525.00
20,000	JP Morgan Chase & Co. 4.500%/01/24/2022	1/24/2022	21,237.60						21,237.60	20,607.72	900.00
45,000	Morgan Stanley Sub 4.875%/11/1/2022	11/1/2022	46,732.05						46,732.05	46,372.19	2,193.76
15,000	General Elec Cap Corp 3.100%/1/9/2023	1/9/2023	14,059.80						14,059.80	13,996.61	465.00
20,000	AT&T Inc Sr Global NT 3.600%/2/17/2023	2/17/2023	-	19,972.80					19,972.80	19,876.06	280.00
20,000	GE Capital Internotes Condit 5.100%/05/15/2023	5/15/2023	21,783.80						21,783.80	19,174.74	1,020.00
20,000	Blackrock Inc. 3.500%/3/18/2024	3/18/2024	20,787.00						20,787.00	20,216.52	700.00
20,000	PepsiCo Inc Sr NT 2.7500 4/30/2025	4/30/2025	20,570.00						20,570.00	19,191.86	560.00
25,000	Apple Inc. Sr. Global 3.250%/2/23/2026	2/23/2026	9,993.40	14,825.55					24,818.95	24,403.18	327.71
-	Freddie Mac 1.050%/11/28/2018	11/28/2018	30,000.00			30,000.00		-	-	-	315.00
15,000	Freddie Mac 1.5000%/08/30/19	8/30/2019	15,000.00						15,000.00	14,885.33	225.00
40,000	Fannie Mae 1.480%/12/29/2020	12/29/2020	40,000.00						40,000.00	39,184.60	592.00
30,000	Freddie Mac 3.100%/6/14/2021	6/14/2021	-	30,015.00					30,015.00	30,021.39	
30,000	Federal Home Loan Bank 2.000%/11/14/2022	11/14/2022	30,000.00						30,000.00	29,267.43	600.00
45,000	Fed Farm Credit Bank 1.820%/9/12/2023	9/12/2023	45,000.00						45,000.00	43,167.83	819.00
40,000	Freddie Mac 1.500%/12/30/2024	12/30/2024	40,000.00						40,000.00	38,601.92	600.00
40,000	Fannie Mae 2.000%/3/30/2026	3/30/2026	40,000.00						40,000.00	39,044.28	800.00
40,000	Fannie Mae 1.500%/4/28/2026	4/28/2026	40,000.00						40,000.00	39,811.12	750.00
40	3M Company		-	8,365.64					8,365.64	7,621.60	108.80
195	Abbvie Inc		14,315.13	5,159.69		13,068.78		6,248.70	12,654.74	17,977.05	551.90
100	Ameriprise Financial Inc.		12,763.16	3,485.25		3,915.66		675.54	13,008.29	10,437.00	309.75
75	Amgen Inc		8,940.85	3,621.40					12,562.25	14,600.25	343.20
450	AT&T Inc		14,880.50	2,294.63					17,175.13	12,843.00	750.00
192	British American Tobacco		7,409.83	4,499.81					11,909.64	6,117.12	372.67
295	Carnival Corp		13,073.34	5,557.10					18,630.44	14,543.50	500.75
90	Chevron Corporation		16,793.52			10,002.52		2,352.04	9,143.04	9,791.10	403.20
245	Cisco Systems Inc		10,809.67			5,297.85		1,480.20	6,992.02	10,615.88	352.75
165	CMS Energy		4,127.83	3,022.31					7,150.14	8,192.25	169.48
145	Crown Castle Int Corp		12,676.63						12,676.63	15,751.35	609.00
140	Digital Realty Trust Inc		12,498.86						12,498.86	14,917.00	554.40
110	Dominion Resources Inc.		10,375.95			2,092.48		(135.19)	8,148.28	7,860.60	442.55
140	DowDuPont Inc.		9,058.42			2,444.35		647.24	7,261.31	7,487.20	212.80
100	Duke Energy Corp New		9,576.20			1,597.76		9.68	7,988.12	8,630.00	381.30



SHS/FACE	Asset Description	Maturity Date	Beginning Book Value <sup>a</sup>	Purchases	Bond Amortization	Proceeds from Sale	Adjust to Book Value	Gains or (Losses) <sup>***</sup>	Ending Balance Book Value <sup>a</sup>	Market Value <sup>***</sup> 12/31/2018	Income Earned <sup>***</sup>
Total			1,821,960.03	609,319.79	-	546,562.25	-	23,557.45	1,908,265.02	1,951,737.17	42,321.01

\*\*\*Capital Gain Distribution of \$10,792.72 shown as income

	Asset Description	Maturity Date	Beginning Book Value <sup>a</sup>	Additions	Withdrawals	Income	Adjust to Book Value <sup>a</sup>	Gains or (Losses)	Ending Balance Book Value <sup>a</sup>	Market Value <sup>***</sup> 12/31/2017	Income Earned
SHS											
	MCSB/EXPENDABLE/ Account #3000715868		89,954.42	32,000.00	24,795.11	130.86		-	97,290.17	97,290.17	130.86
	MCSB/ED DIS CHILDREN/Account #3000751465		169,733.42	-	-	237.68		-	169,971.00	169,971.00	237.58
	MCSB/HSD HEALTH INS/Account #3000763312		75,426.87	-	75,461.58	34.71		-	-	-	34.71
Total			335,114.71	32,000.00	100,256.69	403.15	-	-	267,261.17	267,261.17	403.15

<sup>a</sup>Book Value: Original deposit

<sup>\*\*\*</sup>Market Value: Current value of original deposit as determined by Interactive Data Services Inc., an independent pricing service.

## 2018 Report of the Assessing Department

	<b>Town</b>	<b>Contoocook Village Precinct</b>	<b>Hopkinton Village Precinct</b>
<b>Value of Land</b>			
Current use	2,032,162	111,154	\$21,005
Conservation restriction	0	0	\$0
Discretionary easement	16,112	0	\$0
Discretionary preservation easement	21,330	1,400	\$880
Residential	130,716,000	24,700,400	\$8,561,800
Commercial/Industrial	7,279,800	3,040,700	\$338,300
<b>Total Taxable Land</b>	<b>140,065,504</b>	<b>27,853,654</b>	<b>\$8,921,985</b>
<b>Value of Buildings</b>			
Residential	409,620,090	88,350,322	\$28,828,135
Manufactured housing	9,338,100	116,700	\$0
Commercial/Industrial	41,909,100	15,810,200	\$1,767,700
Discretionary Preservation easement	139,710	18,078	\$28,565
<b>Total Taxable Buildings</b>	<b>461,057,000</b>	<b>104,295,300</b>	<b>\$30,624,400</b>
<b>Public Utility Companies</b>	<b>26,566,400</b>		
<b>Total Valuation Before Exemptions</b>	<b>627,688,904</b>	<b>132,148,954</b>	<b>\$39,546,385</b>
<b>Less Exemptions</b>			
Assist Persons with Disabilities (Vet)	321,600	5,182	\$0
Blind	180,000	90,000	\$0
Elderly	5,249,800	1,830,000	\$200,000
Solar/Wind Power	173,100	39,050	\$0
<b>Total Amount of Exemptions</b>	<b>5,602,900</b>	<b>1,959,050</b>	<b>\$200,000</b>
<b>Net value, which tax rate for Municipal, County &amp; Local Education Tax is computed</b>	<b>621,759,222</b>	<b>130,184,722</b>	<b>\$39,346,385</b>
<b>Less Public Utilities</b>	<b>26,566,400</b>		<b>\$0</b>
<b>Net value, less public utilities on which tax rate for State Education Tax is computed</b>	<b>595,192,822</b>	<b>130,184,722</b>	<b>\$39,346,385</b>

### UTILITY SUMMARY

<b>Name of Public Utility Company</b>	
UNITIL Energy Systems	\$347,800
New –England Hydro-Transmission Corp.	\$8,728,700
New England Power Company	\$2,713,100
Eversource	\$14,327,800
Green Mountain Power Corporation	\$449,000
<b>Total Value</b>	<b>\$26,566,400</b>

### Current Use Report

Current Use Classification	Acres Receiving Current Use Assessment
Farm Land	1,867.06
Forest Land	8,386.55
Forest Land with Documented Stewardship	3,464.98
Unproductive	67.66
Wet Land	872.98
<b>Total Acreage</b>	<b>14,641.23</b>
Other Current Use Statistics	
Acres Receiving a 20% Recreational Adjustment	1,062.42
Acres Removed From Current Use During the Year	10.00

### Discretionary Easements

Acres	Owners	Description
38.78	1	Golf course

### Tax Credits

Type of Tax Credits	Amount of Credit	Number of Individuals	Total of Tax Credits
Totally & Permanently Disabled Veterans, Spouses or Widows	\$2,000	10	\$20,000
Veterans Credits	\$500	332	\$166,000
All Veterans Credit	\$500	22	\$11,000
<b>Total</b>		<b>357</b>	<b>\$197,000</b>

## Schedule of Town Property

Map	Lot	SubLot	Location	Acres	Description	Value
<b>ROAD &amp; OTHER RELATED PROPERTIES</b>						
101.00	017	000	Cedar St.	0.43	Cedar St Parking Lot	64,100
102.00	038	000	Cedar/Maple St	0.03	Triangle at intersection	1,700
103	017	000	Penacock/Gould	0.47	Triangle at intersection	4,000
103	022	000	Penacock/Gould	0.15	Land at intersection	3,600
104	060	001	Main St	0.09	Triangle at Penacock & Main St.	1,800
221	104	000	Spring St	0.18	Turn-around	2,100
229	001	000	Gage Hill Rd	0.2	Turn-around	5,000
230	003	000	Little Frost Rd	0.05	Turn-around	13,800
249	021	000	Patch Rd	0.053	Triangle Briar/patch	3,800
251	056	000	Garrison Ln	0.4	Triangle Hopkinton Rd/Garrison Ln	13,100
259	020	000	Currier Rd	0.16	Currier Road Triangle	5,400
259	024	000	Beech Hill/Currier	0.19	Triangle Currier/Beech Hill	4,500
265	027	000	Upper Straw Rd	0.6	Turn-around	4,000
					<b>Total</b>	<b>126,900</b>
<b>TOWN FACILITIES</b>						
101	020	000	9 Pine St	1.1	Contoocook Fire Station	1,033,600
101	039	001	Kearsarge Ave	0.709	Path to Houston Fields	51,500
101	052	000	Park/Kearsarge	0.054	Triangle by the Contoocook Fire Station	2,800
101	085	000	846 Main St	2.41	Bates Building/Gazebo/Municipal Parking	261,500
102	009	000	Public Works Rd	46.78	Highway Garage/Sewer Plant	5,995,900
105	024	001	Old Putney Hill Rd	0.06	"Town Pound"	1,600
105	031	000	Hopkinton Rd	0.33	Civil War Park	27,500
106	003	000	185 Main St	52.5	Kimbal Cabins/Kimball Lake	374,300
106	003	001	185 Main St	0.2	Former Horseshoe Tavern Building	241,000
106	023	000	330 Main St	0.47	Town Hall	488,500
106	049	000	110 Main St	1.2	Hopkinton Village Fire Station	294,000
210	010	000	Kast Hill Rd	95	Town Gravel Pit	184,100
210	099	000	Rowell Bridge Rd	0	Rowell Bridge	720,000
221	083	000	Houston Dr	67.85	Houston Park/Library/Sr Ctr	3,025,100
222	067	002	200 Kearsarge	16	George Park	525,500
222	078	000	Park Ave	5.8	Park Ave Field	64,400
239	037	000	1696 Hopkinton Rd	0.91	Police Station	681,600
244	006	000	491 E Penacock Rd	48	Transfer Station/Landfill	286,000
244	011	000	601 E Penacock Rd	85	Community Well	191,300
244	012	000	601 E Penacock Rd	14.24	Access to Community Well	80,000
249	013	000	Patch Rd	33.46	Gravel Pit	128,500
250	065	000	58 Rollins Rd	7	Kimball Pond Swim Area	164,500
					<b>Total</b>	<b>14,823,200</b>
<b>CEMETERIES</b>						
102	064	000	Main St	20.04	Contoocook Village Cemetery	87,300
103	009	000	Main St	2.4	Stumpfield Cemetery	50,600
106	024	000	Main St	5.4	Old Hopkinton Cemetery	63,500
206	003	000	Bound Tree Rd	0.22	Hardy Cemetery	-
208	001	000	Clement Hill Rd	0.53	Clement Hill Cemetery	40,600
223	003	000	Granite Valley	0.9	Putnam Cemetery	-

Map	Lot	SubLot	Location	Acres	Description	Value
224	046	000	Dustin Rd	1.3	Blackwater Cemetery	53,000
239	062	000	Putney Hill Rd	0.52	Putney Hill Cemetery	36,200
251	007	000	Greenleaf Ln	8	New Hopkinton Cemetery	67,300
					<b>Total</b>	<b>398,500</b>
<b>OTHER PROPERTIES WHICH THE TOWN OF HOPKINTON HOLDS INTEREST</b>						
101	021	000	33 Pine St	0.55	Hyro Plant - Leased to Contoocook Hydro	369,200
105	012	000	Old Henniker Rd	1	Old highway garage- no structures permitted	5,200
202	007	000	Camp Merrimac Rd	4.5	Wetland - donated to Town	29,700
207	016	000	Bound Tr/Clem	4.3	At intersection - By court decree	63,100
207	017	000	Bound Tree	40	By court decree	150,400
210	014	000	Bailey Rd	0.25	Old School House site	36,900
217	041	000	Barton Crner	24	Land Locked-abutts flood control	45,200
233	002	000	Eugene Foote Rd	31	At Weare Town Line	112,500
					<b>Total</b>	<b>812,200</b>
<b>DESIGNATED OPEN SPACE LAND</b>						
103	016	000	Penacook Rd	46.78	"Rollins Land" Open Space with Easement	115,700
105	017	000	Old Henniker Rd	9	Abuts "Beyer Land"	61,000
204	015	000	Bound Tree Rd	50.6	Has Conservation Easement on it	12,900
207	038	000	Bound Tree Rd	33.5	Has Conservation Easement on it	11,700
219	012	000	Maple St	201.21	"Rice Land" Open Space with Easement	202,300
238	080	000	Old Henniker Rd	14.2	"Beyer Land" Open Space	73,500
239	038	001	Briar Hill Rd	63.53	"Ransmeier Land" Open Space	172,100
250	061	000	Rollins Rd	18.5	Hawthorne Forest"	206,600
250	067	000	Briar Hill Rd	4.92	"Ransmeier Land" Open Space	72,000
251	010	001	Hawthorne Hill Rd	92.54	Hawthorne Forest"	212,900
					<b>Total</b>	<b>1,140,700</b>
<b>CONSERVATION LAND</b>						
102	022	001	Carriage Lane	1.42	Conservation Land with Easement	22,100
206	019	000	Keararge Ave	18	Abuts 89 and 206-20 and Rail bed	80,200
206	020	000	Keararge Ave	19.5	Abuts 89 and 206-19 and Rail bed	88,400
208	099	022	Clement Hill Rd	6.099	Conservation land per subdivision plan	14,000
214	001	000	Hatfield Rd	41.5	Town Forest	142,500
220	035	000	Pine St	12	Land Locked-Town Forest	24,000
221	044	000	Pine St	45.5	Town Forest	133,600
221	126	001	Spring St.	6.43	Old Rail Bed	12,900
221	126	002	Spring St.	4.81	Old Rail Bed	9,700
222	021	000	Spring St.	7.08	Adjacent to old rail bed	14,200
222	107	000	Kearsarge Ave	14	Adjacent to old rail bed	14,000
231	008	000	Bassett Mill Rd	9.7	"Turn around but is 10 acres	85,900
237	038	000	Irish Hill Rd	1.3		2,600
237	039	000	Sugar Hill Rd	5.8		11,600
239	056	000	Old Putney Hill	33.5		128,600
246	006	000	E Penacook Rd	97	Abuts Mast Yard State Forest	210,800
251	061	000	Fieldstone Rd	16.19	Abuts Kimball Cabin Property	31,100
256	002	000	Jewett Rd	9.4		9,400
256	003	000	Jewett Rd	10.1		6,100

Map	Lot	SubLot	Location	Acres	Description	Value
256	005	000	Jewett Rd	16.4		86,200
265	002	000	Farrington Corner	34.86	With Easement	11,800
266	044	001	Farrington Corner	96.2	Brockway Nature Preserve	211,400
					<b>Total</b>	<b>1,351,100</b>
PROPERTY ACQUIRED BY TAX DEED						
102	085	000	Maple St	0.67	Landlocked	23,200
207	007	000	Clement Hill	1.5	Land Locked	29,700
209	058	000	Clement Hill Rd	1.2		4,400
210	027	001	Kast Hill Rd	3.5	Along river	8,900
225	083	000	Bluebird Ln	0.21	In Little Tooky area on river - No road	400
238	049	000	Gage Hill Rd	0.31		7,700
243	044	000	Penacook Rd	14		10,300
256	027	001	Brockway Rd	2		4,000
					<b>Total</b>	<b>88,600</b>
					<b>GRAND TOTAL</b>	<b>18,741,200</b>

## Schedule of School and Precinct Property

### School

Map/Lot	Location	Total
106/007	MAIN ST	4,872,900
102/003	MAPLE ST	200,800
102/004	MAPLE ST	4,200,100
251/001	NEW RD	7,800
222/067-1	PARK AVE	8,574,600

### Contoocook Village Precinct

Map/Lot	Location	Total
204/013-1	BOUND TREE RD	1,466,300
204/024	BOUND TREE RD	30,700
204/025	BOUND TREE RD	62,700
104/095-1	HOPKINTON RD	791,600
204/021	PLEASANT POND RD	116,900

### Hopkinton Village Precinct

Map/Lot	Location	Total
250/006	BRIAR HILL RD	78,300
105/049	MAIN ST	62,000
105/022	OLD PUTNEY HILL RD	71,300
239/062/01	PUTNEY HILL RD	42,100

## 2018 Tax Rate Calculation



**New Hampshire**  
Department of  
Revenue  
Administration

**2018**  
**\$34.74**

### Tax Rate Breakdown Hopkinton

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$4,579,236	\$621,759,222	<b>\$7.36</b>
County	\$1,900,202	\$621,759,222	<b>\$3.06</b>
Local Education	\$13,646,801	\$621,759,222	<b>\$21.95</b>
State Education	\$1,410,714	\$595,192,822	<b>\$2.37</b>
<b>Total</b>	<b>\$21,536,953</b>		<b>\$34.74</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Contoocook Village	\$273,388	\$130,184,722	<b>\$2.10</b>
Hopkinton Village	\$17,706	\$39,346,385	<b>\$0.45</b>
<b>Total</b>	<b>\$291,094</b>		<b>\$2.55</b>

Tax Commitment Calculation	
Total Municipal Tax Effort	\$21,536,953
War Service Credits	(\$197,000)
Village District Tax Effort	\$291,094
Total Property Tax Commitment	\$21,631,047

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

10/15/2018

## Appropriations and Revenues

Municipal Accounting Overview		
Description	Appropriation	Revenue
Total Appropriation	\$7,931,615	
Net Revenues (Not Including Fund Balance)		(\$3,311,250)
Fund Balance Voted Surplus		(\$30,000)
Fund Balance to Reduce Taxes		(\$300,000)
War Service Credits	\$197,000	
Special Adjustment	\$0	
Actual Overlay Used	\$91,871	
<b>Net Required Local Tax Effort</b>	<b>\$4,579,236</b>	

County Apportionment		
Description	Appropriation	Revenue
Net County Apportionment	\$1,900,202	
<b>Net Required County Tax Effort</b>	<b>\$1,900,202</b>	

Education		
Description	Appropriation	Revenue
Net Local School Appropriations	\$17,419,242	
Net Cooperative School Appropriations	\$0	
Net Education Grant		(\$2,361,727)
Locally Retained State Education Tax		(\$1,410,714)
<b>Net Required Local Education Tax Effort</b>	<b>\$13,646,801</b>	
State Education Tax	\$1,410,714	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$1,410,714</b>	

## Valuation

Municipal (MS-1)		
Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$621,759,222	\$617,920,647
Total Assessment Valuation without Utilities	\$595,192,822	\$590,686,947
Village (MS-1V)		
Description	Current Year	
Contoocook Village	\$130,184,722	
Hopkinton Village	\$39,346,385	

## Statement of Debt

TOWN OF HOPKINTON  
2018 - STATEMENT OF DEBT  
ANNUAL MATURITIES OF OUTSTANDING BONDS AND LONG TERM NOTES

Year	<u>Open Space #1</u> Beyer/Carson/Rollins		<u>Open Space #2</u> Rice		<u>Open Space #3</u> Myron		<u>Open Space #4</u> Ransmeyer		<u>Community Well</u>		<u>Highway Garage</u>		<u>Fire Station</u>		<u>Road Bond</u>		<u>Total Debt</u>	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2018	50,000	5,231	25,000	6,256	24,168	3,376	18,413	1,118	35,000	3,360	53,057	7,035	178,366	91,024	199,878	49,401	583,882	166,801
2019	50,000	3,162	25,000	5,231	25,145	2,399	7,050	310	35,000	2,240	53,057	5,863	184,734	84,657	204,987	44,292	584,973	148,154
2020	50,000	1,062	20,000	4,200	34,184	1,456			35,000	1,120	53,057	4,690	191,119	78,272	210,124	39,156	593,484	129,956
2021			20,000	3,360							53,057	3,518	198,151	71,240	215,598	33,681	486,806	111,799
2022			20,000	2,510							53,057	2,345	205,224	64,166	221,109	28,170	499,390	97,191
2023			20,000	2,250							53,053	1,172	212,550	56,840	226,761	22,518	512,364	82,780
2024			20,000	1,375									220,008	49,382	232,515	16,764	472,523	67,521
2025			20,000	665									227,992	41,399	238,500	10,779	486,492	52,843
2026													236,130	33,260	244,597	4,682	480,727	37,942
2027													244,560	24,830			244,560	24,830
2028													253,252	16,138			253,252	16,138
2029													263,981	7,090			263,981	7,090
Total	150,000	9,455	170,000	25,847	83,497	7,231	25,463	1,428	105,000	6,720	318,338	24,623	2,616,067	618,298	1,994,069	249,443	5,462,434	943,045
GRAND TOTAL	159,455		195,847		90,728		26,891		111,720		342,961		3,234,365		2,243,512		6,405,479	

**Total Debt Payment by Year**

	2018	2019	2020	2021	2022	2023	2024	2024	2026	2027	2028	2029	TOTAL
Principal	583,882	584,973	593,484	486,806	499,390	512,364	472,523	486,492	480,727	244,560	253,252	263,981	5,462,434
Interest	166,801	148,154	129,956	111,799	97,191	82,780	67,521	52,843	37,942	24,830	16,138	7,090	943,045
TOTAL	750,683	733,127	723,440	598,605	596,581	595,144	540,044	539,335	518,669	269,390	269,390	271,071	6,405,479

## Notes



# **2017**

# **Independent**

# **Auditor's Report**



**TOWN OF HOPKINTON, NEW HAMPSHIRE  
FINANCIAL REPORT  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2017**

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## Roberts &amp; Greene, PLLC

**INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of Hopkinton  
330 Main Street  
Hopkinton, New Hampshire 03229

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hopkinton, as of and for the year ended December 31, 2017, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hopkinton, as of December 31, 2017, and the respective changes in financial position thereof and budget to actual comparison for the General Fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Town of Hopkinton  
Independent Auditor's Report

***Other Matters******Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the pension related schedules and the schedule of funding progress for other postemployment benefits on pages 33 – 35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Hopkinton has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Town of Hopkinton. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

June 20, 2018

*Robert A. Greene, PLLC*

**EXHIBIT 1**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Statement of Net Position**  
**December 31, 2017**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 10,133,660
Investments	1,846,977
Intergovernmental receivable	11,861
Other receivables, net of allowance for uncollectibles	1,262,010
Prepaid items	36,696
Tax deeded property held for resale	2,015
Capital assets, not being depreciated:	
Land	8,410,469
Intangible assets	323,900
Capital assets, net of accumulated depreciation:	
Land improvements	305,096
Buildings and building improvements	6,323,986
Machinery, vehicles and equipment	1,621,180
Infrastructure	5,197,573
Total assets	<u>35,475,423</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred amounts related to pensions	<u>769,544</u>
<b>LIABILITIES</b>	
Accounts payable	246,779
Accrued payroll and benefits	68,545
Contract payable	465,660
Accrued interest payable	48,337
Intergovernmental payable	6,347,360
Performance and escrow deposits	120
Noncurrent obligations:	
Due within one year:	
Bonds and notes payable	435,049
Compensated absences payable	7,311
Accrued landfill postclosure care costs	28,000
Due in more than one year:	
Bonds and notes payable	4,881,336
Compensated absences payable	233,902
Other postemployment benefits payable	163,119
Accrued landfill postclosure care costs	252,000
Net pension liability	4,382,631
Total liabilities	<u>17,560,149</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Unearned revenue	367,043
Deferred amounts related to pensions	373,485
Total deferred inflows of resources	<u>740,528</u>
<b>NET POSITION</b>	
Net investment in capital assets	17,912,666
Restricted for:	
Perpetual care:	
Nonexpendable	537,189
Expendable	300,457
Other purposes	1,665,016
Unrestricted	(2,471,038)
Total net position	<u>\$ 17,944,290</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 2**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Year Ended December 31, 2017**

		Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 1,611,759	\$ 5,439	\$ 15,841	\$ -	\$ (1,590,479)
Public safety	1,834,444	543,533	8,654	-	(1,282,257)
Highways and streets	2,961,049	-	190,706	385,256	(2,385,087)
Sanitation	854,537	528,326	25,060	-	(301,151)
Health	22,076	-	-	-	(22,076)
Welfare	122,857	-	-	-	(122,857)
Culture and recreation	862,394	88,003	6,602	-	(767,789)
Conservation	1,750	-	443	-	(1,307)
Economic development	9,650	-	-	-	(9,650)
Interest on long-term debt	182,874	-	-	-	(182,874)
Capital outlay	452,899	-	-	-	(452,899)
Total governmental activities	<u>\$ 8,916,289</u>	<u>\$ 1,165,301</u>	<u>\$ 247,306</u>	<u>\$ 385,256</u>	<u>(7,118,426)</u>
General revenues:					
Property taxes					4,106,191
Other taxes					275,769
Licenses and permits					1,210,751
Grants and contributions not restricted to specific programs					289,283
Miscellaneous					331,590
Total general revenues					<u>6,213,584</u>
Change in net position					<u>(904,842)</u>
Net position, beginning, as restated, see Note III.D.3.					<u>18,849,132</u>
Net position, ending					<u>\$ 17,944,290</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 3**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
**December 31, 2017**

	General	Roads, Bridges & Culverts	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 7,866,011	\$ 1,513,569	\$ 754,080	\$ 10,133,660
Investments	-	-	1,846,977	1,846,977
Receivables, net of allowance for uncollectibles:				
Taxes	773,250	-	-	773,250
Accounts	208,476	-	49,144	257,620
Intergovernmental	11,861	-	-	11,861
Interfund receivable	93,932	-	10,571	104,503
Prepaid items	214,466	-	-	214,466
Tax deeded property held for resale	2,015	-	-	2,015
Total assets	<u>\$ 9,170,011</u>	<u>\$ 1,513,569</u>	<u>\$ 2,660,772</u>	<u>\$ 13,344,352</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>				
Liabilities:				
Accounts payable	\$ 243,182	\$ -	\$ 3,597	\$ 246,779
Accrued salaries and benefits	68,545	-	-	68,545
Contract payable	-	465,660	-	465,660
Intergovernmental payable	6,347,360	-	-	6,347,360
Interfund payable	8,340	-	96,163	104,503
Escrow and performance deposits	-	-	120	120
Total liabilities	<u>6,667,427</u>	<u>465,660</u>	<u>99,880</u>	<u>7,232,967</u>
Deferred inflows of resources:				
Deferred revenue	<u>983,091</u>	<u>-</u>	<u>9,291</u>	<u>992,382</u>
Fund balances:				
Nonspendable	216,481	-	761,065	977,546
Restricted	116,115	1,047,909	578,631	1,742,655
Committed	-	-	1,211,905	1,211,905
Assigned	21,500	-	-	21,500
Unassigned	1,165,397	-	-	1,165,397
Total fund balances	<u>1,519,493</u>	<u>1,047,909</u>	<u>2,551,601</u>	<u>5,119,003</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 9,170,011</u>	<u>\$ 1,513,569</u>	<u>\$ 2,660,772</u>	<u>\$ 13,344,352</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 4**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Position**  
**December 31, 2017**

Total fund balances of governmental funds (Exhibit 3)		\$ 5,119,003
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Cost	\$ 65,267,056	
Less accumulated depreciation	<u>(43,084,852)</u>	
		22,182,204
Debt payments not due until the subsequent period are recorded as prepaid in the governmental funds.		
Prepaid principal and interest		(177,770)
Interfund receivables and payables between governmental funds are eliminated on the statement of net position.		
Receivables	\$ (104,503)	
Payables	<u>104,503</u>	
		-
Revenues that are not available to pay for current period expenditures are deferred in the funds.		
Unavailable tax revenue	\$ 459,199	
Unavailable ambulance revenue	47,515	
Unavailable landfill charges	13,111	
Unavailable payments in lieu of taxes	96,223	
Unavailable sewer charges	9,291	
Unavailable elderly and welfare liens	<u>231,140</u>	
		856,479
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(48,337)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds and notes outstanding	\$ 5,316,385	
Compensated absences payable	241,213	
Other postemployment benefits payable	163,119	
Accrued landfill postclosure care costs	280,000	
Net pension liability	<u>4,382,631</u>	
		(10,383,348)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.		
Deferred outflows of resources related to pensions	\$ 769,544	
Deferred inflows of resources related to pensions	<u>(373,485)</u>	
		396,059
Total net position of governmental activities (Exhibit 1)		<u>\$ 17,944,290</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 5**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended December 31, 2017**

	General	Roads, Bridges & Culverts	Other Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 4,357,020	\$ -	\$ 13,682	\$ 4,370,702
Licenses, permits and fees	1,210,751	-	-	1,210,751
Intergovernmental	911,177	-	-	911,177
Charges for services	783,435	-	352,713	1,136,148
Miscellaneous	96,057	737	257,239	354,033
Total revenues	<u>7,358,440</u>	<u>737</u>	<u>623,634</u>	<u>7,982,811</u>
Expenditures:				
Current:				
General government	1,579,740	-	20,360	1,600,100
Public safety	1,555,904	-	110,145	1,666,049
Highways and streets	1,505,866	-	-	1,505,866
Sanitation	615,872	-	131,806	747,678
Health	22,076	-	-	22,076
Welfare	108,242	-	11,467	119,709
Culture and recreation	489,310	-	99,129	588,439
Conservation	-	-	1,750	1,750
Economic development	9,650	-	-	9,650
Debt service:				
Principal	713,335	-	-	713,335
Interest	180,207	-	-	180,207
Capital outlay	-	712,128	559,844	1,271,972
Total expenditures	<u>6,780,202</u>	<u>712,128</u>	<u>934,501</u>	<u>8,426,831</u>
Excess (deficiency) of revenues over (under) expenditures	<u>578,238</u>	<u>(711,391)</u>	<u>(310,867)</u>	<u>(444,020)</u>
Other financing sources (uses):				
Transfers in	90,036	-	538,231	628,267
Transfers out	(536,000)	-	(92,267)	(628,267)
Total other financing sources and uses	<u>(445,964)</u>	<u>-</u>	<u>445,964</u>	<u>-</u>
Net change in fund balances	132,274	(711,391)	135,097	(444,020)
Fund balances, beginning	1,387,219	1,759,300	2,416,504	5,563,023
Fund balances, ending	<u>\$ 1,519,493</u>	<u>\$ 1,047,909</u>	<u>\$ 2,551,601</u>	<u>\$ 5,119,003</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 6**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund**  
**Balances of Governmental Funds to the Statement of Activities**  
**For the Year Ended December 31, 2017**

Net change in fund balances of governmental funds (Exhibit 5)		\$ (444,020)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capitalized capital outlay exceeded depreciation expense in the current period.		
Capitalized capital outlay	\$ 889,014	
Depreciation expense	<u>(1,959,544)</u>	
		(1,070,530)
Transfers in and out between governmental funds are eliminated on the operating statement.		
Transfers in	\$ (628,267)	
Transfers out	<u>628,267</u>	
		-
Payments on debt not due until the subsequent period are recorded as prepaid in governmental funds.		
Change in prepaid principal and interest		(177,770)
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in governmental funds.		
Change in unavailable tax revenue	\$ (33,172)	
Change in unavailable ambulance revenue	24,854	
Change in unavailable landfill revenue	4,290	
Change in unavailable grant revenue	(11,775)	
Change in unavailable payment in lieu of taxes	32,496	
Change in unavailable sewer charges	9	
Change in allowance for unavailable liens	<u>11,934</u>	
		28,636
The repayment of the principal of long-term debt consumes the current financial resources of governmental funds, but has no effect on net position.		
Repayment of bond and note principal		862,167
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Decrease in accrued interest expense	\$ 26,271	
Increase in compensated absences payable	(36,888)	
Increase in other postemployment benefits payable	(10,276)	
Increase in accrued landfill postclosure care costs	<u>(5,000)</u>	
		(25,893)
Governmental funds report pension contributions as expenditures. However, in the statement of activities, the cost of pension benefits earned, net of employee contributions, is reported as pension expense.		
Town pension contributions	\$ 382,922	
Cost of benefits earned, net of employee contributions	<u>(460,354)</u>	
		(77,432)
Change in net position of governmental activities (Exhibit 2)		<u>\$ (904,842)</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 7**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in Unassigned Fund Balance**  
**Budget and Actual (Non-GAAP Budgetary Basis)**  
**For the Year Ended December 31, 2017**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
<b>REVENUES</b>				
Taxes	\$ 4,368,734	\$ 4,368,734	\$ 4,323,848	\$ (44,886)
Licenses, permits and fees	1,125,500	1,125,500	1,210,751	85,251
Intergovernmental	742,959	905,848	911,177	5,329
Charges for services	658,390	658,390	783,435	125,045
Miscellaneous	55,400	55,400	96,057	40,657
Total revenues	<u>6,950,983</u>	<u>7,113,872</u>	<u>7,325,268</u>	<u>211,396</u>
<b>EXPENDITURES</b>				
Current:				
General government	1,722,562	1,722,562	1,579,740	142,822
Public safety	1,599,872	1,599,872	1,555,904	43,968
Highways and streets	1,434,555	1,597,444	1,621,981	(24,537)
Sanitation	601,358	601,358	615,872	(14,514)
Health	22,509	22,509	22,076	433
Welfare	111,180	111,180	108,242	2,938
Culture and recreation	485,804	485,804	489,310	(3,506)
Conservation	1	1	-	1
Economic development	31,500	31,500	31,150	350
Debt service:				
Principal	722,801	722,801	713,335	9,466
Interest on long-term debt	170,778	170,778	180,207	(9,429)
Interest on tax anticipation note	2,000	2,000	-	2,000
Total expenditures	<u>6,904,920</u>	<u>7,067,809</u>	<u>6,917,817</u>	<u>149,992</u>
Excess of revenues over expenditures	<u>46,063</u>	<u>46,063</u>	<u>407,451</u>	<u>361,388</u>
Other financing sources (uses):				
Transfers in	104,937	104,937	90,036	(14,901)
Transfers out	(536,000)	(536,000)	(536,000)	-
Total other financing sources and uses	<u>(431,063)</u>	<u>(431,063)</u>	<u>(445,964)</u>	<u>(14,901)</u>
Net change in fund balance	<u>\$ (385,000)</u>	<u>\$ (385,000)</u>	<u>(38,513)</u>	<u>\$ 346,487</u>
Increase in nonspendable fund balance			(124,345)	
Unassigned fund balance, beginning			1,787,454	
Unassigned fund balance, ending			<u>\$ 1,624,596</u>	

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 8**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**December 31, 2017**

	Private Purpose Trust	Agency
Assets:		
Cash and cash equivalents	\$ 28,965	\$ 254,663
Investments	657,940	391,744
Total assets	686,905	646,407
Liabilities:		
Due to other governmental units	-	636,905
Net position:		
Held in trust for specific purposes	\$ 686,905	\$ -

**EXHIBIT 9**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Year Ended December 31, 2017**

	Private Purpose Trust
Additions:	
New funds	\$ 52,850
Investment earnings:	
Interest and dividends	9,796
Net change in fair value of investments	51,238
Total additions	113,884
Deductions:	
Trust distributions	16,271
Change in net position	97,613
Net position, beginning	589,292
Net position, ending	\$ 686,905

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2017**

**I. Summary of Significant Accounting Principles**

**I.A. Introduction**

The accounting and reporting framework and the more significant accounting principles and practices of the Town of Hopkinton (the Town) are discussed in subsequent sections of this note. The remainder of the notes is organized to provide explanations, including required disclosures, of the Town's financial activities for the fiscal year ended December 31, 2017.

**I.B. Financial Reporting Entity – Basis of Presentation**

**I.B.1. *Entity Defined***

The Town of Hopkinton is a municipal corporation governed by a board of selectmen consisting of five members elected by the voters. These financial statements present the financial position and activity of the primary government. Component units are organizations for which the primary government is financially accountable, or other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete. Based on the stated criteria, the Town's financial statements do not include any component units.

**I.B.2. *Government-Wide and Fund Financial Statements***

*Government-Wide Financial Statements*

The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the Town as a whole, excluding fiduciary activities. Individual funds are not displayed.

The statement of activities reports the direct expenses of a given function offset by program revenues directly connected with the functional program. Direct expenses are those that are clearly identifiable with a specific function. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges for the Town's services; (2) operating grants and contributions, which finance annual operating activities including restricted investment income; and (3) capital grants and contributions, which finance the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. Taxes and revenue from other sources not properly included with program revenues are reported as general revenues.

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2017**

*Fund Financial Statements*

Fund financial statements are provided for governmental and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The major individual, governmental funds are reported in separate columns in the basic fund financial statements with composite columns for nonmajor funds.

***I.B.3. Measurement Focus, Basis of Accounting and Financial Statement Presentation***

The financial statements of the Town are prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Fiduciary fund financial statements also report using this same basis of accounting, although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property tax revenues are recognized in the year for which they are levied, while grants are recognized when grantor eligibility requirements are met.

The agency funds are custodial in nature and do not measure results of operations.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The Town considers revenues to be available if they are collected within sixty days of the end of the fiscal year. However, on the budgetary basis, tax revenue is not so deferred in accordance with the instructions of the State of New Hampshire Department of Revenue Administration. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond and note principal and interest, which are reported as expenditures in the year due.

Major revenues susceptible to accrual are property taxes, intergovernmental amounts and investment income. In general, other revenues are recognized when cash is received.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed. Restricted assets and liabilities payable from restricted assets current in nature are reported with current assets and current liabilities in the financial statements.

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2017**

**I.B.4. *Fund Types and Major Funds***

*Governmental Funds*

The Town reports the following major governmental funds:

*General Fund* – Reports as the primary fund of the Town. This fund is used to account for all financial resources not reported in other funds.

*Roads, Bridges and Culverts Fund* – Reports as a Capital Project Fund and used to report the financial activity associated with the planning, design, rehabilitation and construction of existing town roads, bridges and culverts.

The Town also reports twelve nonmajor governmental funds.

*Fiduciary Funds*

The Town reports the following fiduciary funds:

*Private Purpose Trust Funds* – Account for financial resources of the Town used only for the benefit of other entities or individuals.

*Agency Funds* – Account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. The Town's agency funds are used to account for the various capital reserve accounts held by the trustees of trust funds on behalf of the local school district and village precincts.

**I.C. *Assets, Liabilities, and Net Position or Fund Equity***

**I.C.1. *Cash and Investments***

The laws of the State of New Hampshire require that the Town's treasurer have custody of all monies belonging to the Town, other than those held by the trustees of trust funds and library trustees, and pay out the same only upon orders of the Board of Selectmen. The treasurer shall deposit all monies in participation units in the public deposit investment pool established pursuant to N.H. RSA 383:22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

Investments are stated at fair value based on quoted market prices.

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2017**

New Hampshire law authorizes the Town to invest in obligations of the United States government; the public deposit investment pool established pursuant to RSA 383:22; savings bank deposits; prime bankers' acceptances; or certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or monies for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

**I.C.2. *Capital Assets and Depreciation***

Generally, the Town's property, plant and equipment with useful lives of more than two years are stated at historical cost and reported in the government-wide financial statements. Donated assets are stated at acquisition value on the date donated. The Town generally capitalizes assets with cost of \$5,000 or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follow:

	<u>Years</u>
Land improvements	20
Buildings and building improvements	20-50
Machinery, vehicles and equipment	5-20
Infrastructure	7-50

**I.C.3. *Long-Term Liabilities***

In the government-wide financial statements, outstanding debt is reported as liabilities. Other long-term liabilities include compensated absences, other postemployment benefits, accrued landfill postclosure care costs, and the net pension liability. These are not reported in the governmental funds.

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2017**

**I.C.4. *Equity***

The government-wide statement of net position reports net position in the following components:

- Net investment in capital assets, which is computed as the total capital assets less accumulated depreciation, net of outstanding debt used to acquire those assets.
- Restricted for perpetual care, which consists of the balance of the Permanent Fund that is allowed to be used only for cemetery care. This balance is segregated between nonexpendable, representing the principal balance that must be invested to generate income and cannot be expended, and expendable, representing income earned that can be used for cemetery care.
- Restricted for other purposes, which consists of the Library Fund; the rest of the Permanent Fund that is to be used for other purposes; and the unexpended bond proceeds in the Road, Bridges and Culverts Fund.
- Unrestricted, which consists of the remaining balance of net position.

The governmental funds report the following components of fund balance:

- Nonspendable, representing the principal balance of the permanent funds that cannot be spent, and the balances of tax deeded property and prepaid expenditures.
- Restricted, representing the unexpended additional highway block grant, the income portion of the Permanent Fund, the balance of the Library Fund and the unexpended bond proceeds in the Road, Bridges and Culverts Fund. that can only be used for specific purposes per terms of endowments or State law
- Committed, representing the unrestricted balances of the Special Revenue and Capital Projects Funds.
- Unassigned, representing the remaining balance of the General Fund.

**I.C.5. *Use of Estimates***

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2017**

## **II. Stewardship, Compliance and Accountability**

### **II.A. Budgetary Information**

An annual budget was adopted on a basis consistent with generally accepted accounting principles for the General Fund, as well as some of the nonmajor funds. Unless encumbered, all governmental fund appropriations lapse at year-end. The Town is allowed to use beginning fund balance to balance the budget. In 2017, \$385,000 of the fund balance from 2016 was so used.

Revenues are budgeted by source. Expenditures in the General Fund are budgeted by functions as follow: general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, conservation, economic development, debt service and capital outlay. Management can transfer appropriations among budget line items as necessary, but the total expenditures cannot legally exceed the total appropriations unless permission is received from the Commissioner of Revenue Administration.

### **II.B. Reconciliation of General Fund Budgetary Basis to GAAP**

The following reconciles the budgetary basis to the GAAP basis for the General Fund. The Permanent Fund does not have a formal budget.

Revenues and other financing sources:	
Per Exhibit 7 (budgetary basis)	\$ 7,415,304
Adjustments:	
Basis difference:	
Tax revenue deferred in the prior year	492,371
Tax revenue deferred in the current year	(459,199)
Per Exhibit 5 (GAAP basis)	<u>\$ 7,448,476</u>
Expenditures and other financing uses:	
Per Exhibit 7 (budgetary basis)	\$ 7,453,817
Adjustment:	
Basis difference:	
Encumbrances, ending	(137,615)
Per Exhibit 5 (GAAP basis)	<u>\$ 7,316,202</u>
Unassigned fund balance:	
Per Exhibit 7 (budgetary basis)	\$ 1,624,596
Adjustment:	
Basis difference:	
Deferred tax revenue, GAAP basis	(459,199)
Per Exhibit 3 (GAAP basis)	<u>\$ 1,165,397</u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
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**III. Detailed Notes on Funds and Government-Wide Statements**

**III.A. Assets**

**III.A.1. Cash**

Custodial credit risk is the risk that in event of a bank failure, a government's deposits may not be returned to it. The Town does not have a policy for custodial credit risk. As of December 31, 2017, \$226,660 of the Town of Hopkinton's bank balances of \$11,916,771 was exposed to custodial credit risk as uninsured and collateralized. The Town realized in 2018 that it did not have enough collateral for all of its deposits, and has taken the steps to obtain more.

**III.A.2. Investments**

As of December 31, 2017, the Town had the following investments:

U.S. government agency bonds	\$ 274,351
Exchange traded funds	205,074
Mutual funds	385,285
Preferred stock	63,755
Common stock	582,606
Corporate bonds	368,992
New Hampshire Public Deposit Investment Pool	1,016,598
	<u>\$ 2,896,661</u>

The investments appear in the financial statements as follow:

Fund reporting level:	
Governmental funds - balance sheet (Exhibit 3)	\$ 1,846,977
Fiduciary funds - statement of fiduciary net position (Exhibit 8)	1,049,684
Total	<u>\$ 2,896,661</u>

**Investment Policies**

**Credit Risk** is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. New Hampshire law limits investments to those described in Note I.C.1. The Town's investment policy does not place any further restrictions on its investment choices.

**Interest Rate Risk** is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The Town's investment policy limits concentration of investments with a specific maturity.

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**III.A.3. *Receivables, Uncollectible Accounts and Deferred Revenue***

*Property Taxes Receivable and Property Tax Calendar*

Property taxes are levied and collected by the Town on a semi-annual basis. Tax bills are due on or around July 1 and December 1, with interest of 12% per annum on all taxes not received by the due date. The first billing is an estimate only based on half of the previous year's billing. The final billing is levied based on an inventory taken in April of each year (the tax year runs from April 1 to March 31), and is assessed after the tax rate has been calculated and set by the New Hampshire Department of Revenue Administration. A lien should be executed on any unpaid property taxes in the following year and this lien takes priority over any others. Interest of 18% per annum is charged upon redemption of lien taxes. Properties not redeemed within two years of the date of the tax lien should be deeded to the Town. The tax collector executed a tax lien for uncollected 2016 property taxes on April 14.

The property taxes levied and collected by the Town include amounts for the State of New Hampshire, the Hopkinton School District, Merrimack County, and the Contoocook Village and Hopkinton Village Precincts. The Town is responsible for the collection of all these taxes. During the annual tax rate setting process, the Town sets an amount for potential abatements and tax deedings, known as overlay. Overlay is raised through taxation and is reported as a reduction in tax revenue.

The net assessed valuation as of April 1, 2017, upon which the 2017 property tax levy was based was:

For the New Hampshire education tax	\$590,686,947
For all other taxes	\$617,920,647

The tax rates and amounts assessed for the year ended December 31, 2017 were as follow:

	<u>Per \$1,000 of Assessed Valuation</u>	
Municipal portion	\$7.09	\$ 4,379,231
School portion:		
State of New Hampshire	\$2.35	1,389,580
Local	\$21.81	13,477,393
County portion	\$3.04	1,878,295
Precinct portion:		
Contoocook Village	\$2.12	275,345
Hopkinton Village	\$0.46	17,879
Total property taxes assessed		<u><u>\$21,417,723</u></u>

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The following details the taxes receivable at year-end:

Property:	
Levy of 2017	\$651,570
Unredeemed (under tax lien):	
Levy of 2016	169,863
Levy of 2015	59,377
Levy of 2014	12,042
Levy of 2013	4,422
Levy of 2012	3,632
Levy of 2011	2,917
Levy of 2010	17,182
Levy of 2009	1,039
Land use change	1,188
Timber	18
Less: allowance for estimated uncollectible taxes	(150,000)
Net taxes receivable	<u><u>\$773,250</u></u>

*Other Receivables and Uncollectible/Unavailable Accounts*

Significant receivables include amounts due from customers primarily for sewer, ambulance, landfill and other services. The fund financial statements report accounts receivable net of any allowance for uncollectible/unavailable accounts and revenues net of uncollectibles. The allowance amounts consist of all of the elderly and welfare liens, and an amount for potential adjustments to ambulance receivables.

Related amounts are as follow:

Accounts	\$ 275,186
Intergovernmental	11,861
Liens	231,140
Less: allowance for uncollectible amounts	(248,706)
Net total receivables	<u><u>\$ 269,481</u></u>

*Deferred Revenue*

Deferred revenue in the governmental funds consists of \$459,199 of taxes, \$9,291 of sewer charges, \$96,223 of payments in lieu of taxes, \$47,515 of ambulance related fees, and \$13,111 of landfill revenue deferred because they were not received within sixty days of year-end; and \$367,043 of prepaid taxes to be applied to the subsequent year's levy. In the Governmental Activities, only the prepaid taxes are reported as unearned revenue.

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
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**III.A.4. Capital Assets**

*Changes in Capital Assets*

The following provides a summary of changes in capital assets of the governmental activities:

	Balance, beginning	Additions	Deletions	Balance, ending
At cost:				
Not being depreciated:				
Land	\$ 8,410,469	\$ -	\$ -	\$ 8,410,469
Intangible assets	323,900	-	-	323,900
Total capital assets not being depreciated	<u>8,734,369</u>	<u>-</u>	<u>-</u>	<u>8,734,369</u>
Being depreciated:				
Land improvements	1,147,328	-	-	1,147,328
Buildings and building improvements	8,804,074	-	-	8,804,074
Machinery, vehicles and equipment	4,321,015	582,114	(314,500)	4,588,629
Infrastructure	41,685,756	306,900	-	41,992,656
Total capital assets being depreciated	<u>55,958,173</u>	<u>889,014</u>	<u>(314,500)</u>	<u>56,532,687</u>
Total all capital assets	<u>64,692,542</u>	<u>889,014</u>	<u>(314,500)</u>	<u>65,267,056</u>
Less accumulated depreciation:				
Land improvements	(816,980)	(25,252)	-	(842,232)
Buildings and building improvements	(2,214,029)	(266,059)	-	(2,480,088)
Machinery, vehicles and equipment	(2,849,989)	(431,960)	314,500	(2,967,449)
Infrastructure	(35,558,810)	(1,236,273)	-	(36,795,083)
Total accumulated depreciation	<u>(41,439,808)</u>	<u>(1,959,544)</u>	<u>314,500</u>	<u>(43,084,852)</u>
Net book value, capital assets being depreciated	<u>14,518,365</u>	<u>(1,070,530)</u>	<u>-</u>	<u>13,447,835</u>
Net book value, all capital assets	<u>\$ 23,252,734</u>	<u>\$ (1,070,530)</u>	<u>\$ -</u>	<u>\$ 22,182,204</u>

Depreciation expense was charged to functions of the Town as follows:

Governmental activities:	
General government	\$ 266,059
Public safety	142,538
Highways and streets	1,437,909
Sanitation	109,903
Culture and recreation	3,135
Total depreciation expense	<u>\$ 1,959,544</u>

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**III.B. Liabilities****III.B.1. Intergovernmental Payable**

The amount due to other governments at December 31, 2017 consists of the balance of the 2017-2018 district assessment due to the Hopkinton School District in the amount of \$6,347,360.

**III.B.2. Long-Term Liabilities**

General obligation bonds and notes are approved by the voters and repaid with general revenues (property taxes). These liabilities are backed by the full faith and credit of the Town. Long-term liabilities also include compensated absences, the OPEB liability, accrued landfill postclosure care costs, and the net pension liability.

Long-term liabilities currently outstanding are as follow:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/2017	Current Portion
General obligation bonds and notes payable:						
Open space (Beyer/Carson/Rollins)	\$761,500	2004	2020	4.31	\$ 100,000	\$ -
Open space (Rice)	\$467,900	2005	2025	4.00	170,000	25,000
Open space (Ransmeier)	\$368,250	2006	2026	4.39	25,462	18,412
Open space (Myron)	\$279,837	2007	2020	3.97	83,366	24,168
Community well	\$350,000	2010	2020	3.20	105,000	35,000
Highway garage	\$530,566	2013	2023	2.21	318,339	53,057
Fire Station renovations	\$2,995,041	2014	2029	3.49	2,619,235	178,366
Roads, bridges, and culverts	\$2,200,000	2016	2026	2.54	1,894,983	101,046
					<u>5,316,385</u>	<u>435,049</u>
Compensated absences payable					241,213	7,311
Other postemployment benefits payable					163,119	-
Accrued landfill postclosure care costs					280,000	28,000
Net pension liability					<u>4,382,631</u>	<u>-</u>
					<u>\$ 10,383,348</u>	<u>\$ 470,360</u>

*This note continues on the following page.*

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*Changes in Long-Term Liabilities*

The following is a summary of changes in long-term liabilities for the year ended December 31, 2017:

	General Obligation Bonds and Notes Payable	Compensated Absences Payable	OPEB Liability	Accrued Landfill Postclosure Care Costs	Net Pension Liability	Total
Balance, beginning	\$ 6,178,552	\$ 204,325	\$ 152,843	\$ 275,000	\$ 5,055,916	\$ 11,866,636
Additions	-	36,888	25,695	5,000	-	67,583
Reductions	(862,167)	-	(15,419)	-	(673,285)	(1,550,871)
Balance, ending	<u>\$ 5,316,385</u>	<u>\$ 241,213</u>	<u>\$ 163,119</u>	<u>\$ 280,000</u>	<u>\$ 4,382,631</u>	<u>\$ 10,383,348</u>

*Debt Service Requirements to Maturity*

The annual debt service requirements to maturity for bonds and notes as of year-end are as follow:

Year Ending December 31,	Principal	Interest	Total
2018	\$ 435,049	\$ 137,863	\$ 572,912
2019	584,972	148,155	733,127
2020	593,353	129,954	723,307
2021	486,804	111,799	598,603
2022	499,389	97,191	596,580
2023-2027	2,196,413	266,171	2,462,584
2028-2029	520,405	23,198	543,603
Totals	<u>\$ 5,316,385</u>	<u>\$ 914,331</u>	<u>\$ 6,230,716</u>

At the March 12, 2003 Town Meeting, \$5,000,000 of bonds were approved for the purpose of acquiring land for open space. As of December 31, 2017, five bonds totaling \$2,037,486 have been issued of this authorization, leaving \$2,962,514 still unissued.

*Accrued Landfill Postclosure Care Costs*

State and federal laws and regulations require that the Town continue to perform certain monitoring and maintenance functions at the landfill site for thirty years after closure. The amount recorded as the postclosure care liability represents the estimate of what it will cost for this monitoring and maintenance costs over the next eleven years, the length of time monitoring is expected to continue. The actual cost of postclosure care could be higher or lower.

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**III.C. Balances and Transfers – Payments Within the Reporting Entity**

**III.C.1. *Receivables and Payables***

Generally, outstanding balances between funds reported as “interfund receivables/payables” include outstanding charges by one fund to another for goods or services, subsidy commitments outstanding at year-end, or other miscellaneous amounts. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is also reported as “interfund receivables/payables.”

The following reports the interfund receivables and payables at year-end:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General	Nonmajor	\$ 93,932
Nonmajor	General	8,340
Nonmajor	Nonmajor	2,231
		<u>\$ 104,503</u>

The amount due to the General Fund represents reimbursements for expenditures paid on behalf of other funds. The amount due to the Nonmajor Funds from the General Fund represents payment of land use change tax due to the Conservation Commission and other revenue due to the Pay-By-Bag Fund. The amount due to the Nonmajor Funds from other Nonmajor Funds represents Permanent Fund interest due to the Library Fund.

**III.C.2. *Transfers***

Transfers within the reporting entity are substantially for the purposes of distributing taxes to the fund for which the appropriation was made, funding capital projects, and making additions to and using capital reserve accounts. The government-wide statement of activities eliminates transfers reported within the activities columns.

The following reports transfers within the reporting entity:

	<u>Transfers In:</u>		
	<u>General Fund</u>	<u>Nonmajor Funds</u>	<u>Total</u>
Transfers out:			
General fund	\$ -	\$ 536,000	\$ 536,000
Nonmajor funds	90,036	2,231	92,267
	<u>\$ 90,036</u>	<u>\$ 538,231</u>	<u>\$ 628,267</u>

The transfers from the General Fund represent \$536,000 to the Expendable Trust Fund as voted by Town Meeting. The transfers from the Nonmajor Funds represent \$15,000 from the Library

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Fund to the General Fund for interest; \$75,036 from the Pay-by-Bag Fund to the General Fund as voted; and \$2,231 representing earnings on library trust funds paid to the Library Fund.

**III.D. Equity**

**III.D.1. *Components of Fund Balance***

Fund balance is categorized in the following components as described in Note I.C.4.:

	General Fund	Bridges Roads & Culverts Fund	Nonmajor Funds
Nonspendable:			
Endowments	\$ -	\$ -	\$ 761,065
Prepaid items	214,466	-	-
Tax deeded property	2,015	-	-
Total nonspendable	<u>216,481</u>	<u>-</u>	<u>761,065</u>
Restricted:			
General government	-	-	300,457
Public safety	-	-	169,720
Highways and streets	116,115	-	-
Culture and recreation	-	-	108,454
Capital outlay	-	1,047,909	-
Total restricted	<u>116,115</u>	<u>1,047,909</u>	<u>578,631</u>
Committed:			
Public safety	-	-	79,252
Highways and streets	-	-	1,579
Sanitation	-	-	148,577
Welfare	-	-	37,516
Culture and recreation	-	-	105,936
Conservation	-	-	133,095
Capital outlay	-	-	705,950
Total committed	<u>-</u>	<u>-</u>	<u>1,211,905</u>
Assigned to economic development	<u>21,500</u>	<u>-</u>	<u>-</u>
Unassigned	<u>1,165,397</u>	<u>-</u>	<u>-</u>
Total fund balance	<u><u>\$ 1,519,493</u></u>	<u><u>\$ 1,047,909</u></u>	<u><u>\$ 2,551,601</u></u>

**III.D.2. *Restricted Net Position***

The government-wide statement of net position includes restricted net position of \$837,646 for perpetual care; \$405,182 for library, community outreach and the senior center representing public trust funds reported as restricted to reflect purpose restrictions in trust indentures; \$1,046,847 of unexpended bond proceeds; \$96,868 of the library fund balance and \$116,119 representing additional highway block grant monies, all whose use is restricted by law.

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**III.D.3. Restatement of Beginning Equity**

Equity of the Governmental Activities at January 1, 2017 was restated as follows:

To adjust for capital assets not recorded in prior year	\$ 252,012
Net position, as previously reported	18,597,120
Net position, as restated	<u>\$ 18,849,132</u>

**IV. Other Information**

**IV.A. Risk Management**

The Town's risk management activities are reported with governmental activities and recorded in the General Fund. During the fiscal year, the Town was a member of the NH Public Risk Management Exchange (Primex), which is organized to provide certain property and liability protection to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of Primex, the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 through June 30 for property/liability, and from January 1 through December 31 for workers' compensation.

Contributions paid for property/liability coverage in 2017 to be recorded as an insurance expenditure/expense totaled \$71,377. There were no unpaid contributions due in 2017. The Town also paid \$79,826 for workers' compensation coverage for the year. The policy agreement permits Primex to make additional assessments to members should there be a deficiency in trust assets to meet its liabilities. At this time, the Town foresees no likelihood of any additional assessments for past years.

**IV.B. Retirement Pensions**

The New Hampshire Retirement System (NHRS) is a multiple-employer, cost-sharing, contributory public employee defined benefit plan qualified under section 401(a) of the Internal Revenue Code, and funded through a trust which is exempt from tax under Internal Revenue Code section 501(a). The NHRS provides service, disability, death and vested retirement benefits for the Town's police officers, fire personnel and other employees, and their beneficiaries. The New Hampshire Legislature establishes the provisions for benefits and contributions. The NHRS issues a separate financial report that is available at [www.nhrs.org](http://www.nhrs.org) or by contacting the NHRS at 54 Regional Drive, Concord, NH 03301.

Both the members and the Town make contributions to the NHRS. Member rates of contribution are set by the Legislature. Employer rates are determined by the NHRS trustees based on an actuarial valuation. The rates of contribution for police officers, firefighters and other employees were 11.55%, 11.80% and 7.0% of gross wages, respectively. The rates of

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contribution from the Town were 26.38% for police, 29.16% for fire personnel, and 11.17% for other employees increasing on July 1, 2017 to 29.43% for police, 31.89% for fire personnel, and 11.38% for other employees. The rates are actuarially determined to generate an amount, that when combined with employee contributions, is expected to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Employer contributions from the Town during the years 2015, 2016 and 2017 were \$350,050, \$367,709 and \$391,770, respectively. The amounts are paid on a monthly basis as due.

*Pension Liabilities, Pension Expense, and Deferred Outflows and Inflows of Resources Related to Pensions*

At December 31, 2017, the Town reported a liability of \$4,382,631 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating municipalities and school districts, actuarially determined. As of June 30, 2017, the Town's proportion was 0.0891%, which was a decrease of 0.006% from its proportion reported as of June 30, 2016.

For the year 2017, the Town recognized pension expense of \$460,354. At year-end, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes in proportion and differences between employer contributions and proportionate share of contributions	\$ 113,917	\$ 261,892
Net differences between projected and actual earnings on pension plan investments	-	55,815
Changes in assumptions	440,074	-
Differences between expected and actual experience	9,937	55,778
Town contributions subsequent to the measurement date	205,616	-
	<u>\$ 769,544</u>	<u>\$ 373,485</u>

The Town reported \$205,616 as deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date, which will be recognized as a reduction of the net pension liability in the year 2018.

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Other amounts reported as deferred inflows of resources related to pensions will be recognized in pension expense as follow:

Year Ended December 31,	
2018	\$ 50,709
2019	151,577
2020	109,489
2021	<u>(121,332)</u>
	<u>\$ 190,443</u>

*Actuarial Assumptions*

The total pension liability in the June 30, 2017 actuarial valuation was determined using the actuarial valuation as of June 30, 2016 rolled forward, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5%
Salary increases	5.6% average, including inflation
Investment rate of return	7.25% per year

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of the most recent actuarial experience study, which was for the period July 1, 2010 to June 30, 2015.

Mortality rates were based on the RP-2014 Healthy Annuitant and Employee generational mortality tables for males and females, adjusted for mortality improvements using Scale MP-2015, based on the last experience study.

*This note continues on the following page.*

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*Sensitivity of the Town's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate*

The following presents the Town's proportionate share of the net pension liability calculated using the discount rate of 7.25%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.25%) or one percentage point higher (8.25%) than the current rate.

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Town's proportionate share of net pension liability	\$5,773,896	\$4,382,631	\$3,242,544

Other actuarial assumptions, as well as detailed information about the pension plan's fiduciary net position, is available in the separately issued NHRS report.

#### **IV.C. Contingent Liabilities**

Amounts received from grantor agencies are subject to audit and adjustments by such agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

There are also some pending claims and litigation that have arisen through the Town's normal operations, most notably, property tax appeals from two power companies, seeking abatements of taxes assessed in prior years. The Town is defending against these claims, and is unable at this time to determine the likelihood of an unfavorable outcome, but should the plaintiffs succeed, the effect to the Town would be expected to be significant.

#### **IV.D. Other Postemployment Benefits**

*Plan Description*

As required by NH RSA 100-A:50, *New Hampshire Retirement System: Medical Benefits*, the Town provides its eligible retirees including certain beneficiaries, the ability to purchase health, dental and prescription drug coverage at the Town's group rates. The Town does not supplement the cost of these plans directly, but recognizes the liability for the inclusion of implicit rate subsidies to the retirees. The subsidy occurs because when a blended rate is used for a group of individuals that includes younger and presumably healthier people along with older, retired people, implicitly, the active employees are subsidizing the retirees. As of

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December 31, 2017, there were ten retirees with seven spouses, and thirty-one active employees with twenty-seven spouses participating in the plan.

*Benefits Provided*

The Town provides medical, dental and prescription drug coverage to retirees and their eligible spouses and dependents. All active employees who retire from the Town and meet the eligibility requirements will receive these benefits.

*Funding Policy*

Retirees contribute all of the premiums as determined by the Town, but the remainder of the costs as derived from the implicit subsidy are paid by the Town on a pay-as-you-go basis.

*Annual OPEB Costs and Net OPEB Obligation*

The Town's annual OPEB expense for the year 2017 was calculated based on the annual required contribution of the Town (ARC). The Town has elected to calculate the ARC and related information using the alternative measurement method permitted by GASB Statement No. 45 for employers in plans with fewer than one hundred total plan members. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize the unfunded actuarial liability over a period not to exceed thirty years.

The Town's annual OPEB cost for the year ended December 31, 2017 including the amount actually contributed to the plan and the change in the Town's net OPEB obligation is as follows:

Annual Required Contribution (ARC)	\$ 25,695
Interest on Net OPEB Obligation (NOO)	-
Adjustment to ARC	-
Annual OPEB Cost (Expense)	<u>25,695</u>
Age Adjusted Contributions Made	<u>(15,419)</u>
Change in Net OPEB Obligation (NOO)	10,276
Net OPEB Obligation (NOO), beginning	<u>152,843</u>
Net OPEB Obligation (NOO), ending	<u><u>\$ 163,119</u></u>

*This note continues on the following page.*

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The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the year 2017 and the preceding eight years (the first years of recording) were as follow:

Fiscal Year Ended	Annual OPEB Cost	Age Adjusted Contribution	Percentage of Annual Cost Contributed	Net OPEB Obligation
12/31/2009	\$42,584	\$14,743	34.62%	\$27,841
12/31/2010	\$29,581	\$10,969	37.08%	\$18,612
12/31/2011	\$29,050	\$6,197	21.33%	\$22,853
12/31/2012	\$29,050	\$6,072	20.90%	\$22,978
12/31/2013	\$28,646	\$6,257	21.84%	\$22,389
12/31/2014	\$30,412	\$12,658	41.62%	\$17,754
12/31/2015	\$23,384	\$12,385	52.96%	\$10,999
12/31/2016	\$22,871	\$13,454	58.83%	\$9,417
12/31/2017	\$25,695	\$15,419	60.01%	\$10,276

*Funded Status and Funding Progress*

The funded status of the plan as of December 31, 2017, is as follows:

Accrued Liability (AL)	\$ 171,115
Value of Plan Assets	-
Unfunded Accrued Liability (UAL)	<u>\$ 171,115</u>
Funded Ratio (Value of Plan Assets / AL)	0.00%
Covered Payroll of Active Plan Members	\$2,158,167
UAL as a Percentage of Covered Payroll	7.93%

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information after the notes to the financial statements, presents multi-year trend information about whether the value of plan assets is increasing or decreasing over time relative to the accrued liability for benefits.

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2017**

*Methods and Assumptions*

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in accrued liabilities and the value of assets, consistent with the long-term perspective of the calculations.

The following simplifying assumptions were made:

*Retirement age for active employees* – Based on the historical average retirement age for the covered group, active plan members were assumed to retire at age 62, or at the first subsequent year in which the member would qualify for benefits.

*Marital status* – Marital status of members at the calculation date was assumed to continue throughout retirement.

*Health insurance premiums* – The health insurance premiums for retirees in 2017 were used as the basis for calculation of the present value of total benefits to be paid.

**EXHIBIT 10  
TOWN OF HOPKINTON, NEW HAMPSHIRE  
Schedule of the Town's Proportionate Share of the Net Pension Liability  
New Hampshire Retirement System**

	2017	2016	2015	2014
Town's proportion of net pension liability	0.0891%	0.0951%	0.0916%	0.0944%
Town's proportionate share of the net pension liability	\$4,382,631	\$5,055,916	\$3,626,825	\$3,542,092
Town's covered-employee payroll	\$2,158,167	\$2,025,249	\$1,962,243	\$2,053,126
Town's proportionate share of the net pension liability as a percentage of covered-employee payroll	203.07%	249.64%	184.83%	172.52%
Plan fiduciary net position as a percentage of the total pension liability	62.7%	58.3%	65.5%	66.3%

**EXHIBIT 11**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
*Schedule of the Town's Pension Contributions*  
*New Hampshire Retirement System*

	2017	2016	2015	2014
Contractually required contribution	\$ 382,922	\$ 368,038	\$ 350,050	\$ 356,384
Contribution in relation to the contractually required contribution	382,922	368,038	350,050	356,384
Contribution deficiency	\$ -	\$ -	\$ -	\$ -
Town's covered-employee payroll	\$2,158,167	\$2,025,249	\$ 1,962,243	\$2,053,126
Contribution as a percentage of covered-employee payroll	17.74%	18.17%	17.84%	17.36%

**EXHIBIT 12**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
*Other Postemployment Benefits*  
*Schedule of Funding Progress*

Valuation Date	Value of Assets	Accrued Liability (AL)	Unfunded AL (UAL)	Funded Ratio	Covered Payroll	UAL as a Percentage of Covered Payroll
12/31/2009	\$ -	\$404,661	\$404,661	0.00%	\$1,727,557	23.42%
12/31/2010	\$ -	\$286,916	\$286,916	0.00%	\$1,815,431	15.80%
12/31/2011	\$ -	\$275,930	\$275,930	0.00%	\$1,847,376	14.94%
12/31/2012	\$ -	\$278,391	\$278,391	0.00%	\$1,849,035	15.06%
12/31/2013	\$ -	\$274,514	\$274,514	0.00%	\$1,938,595	14.16%
12/31/2014	\$ -	\$294,145	\$294,145	0.00%	\$2,053,126	14.33%
12/31/2015	\$ -	\$156,301	\$156,301	0.00%	\$1,962,243	7.97%
12/31/2016	\$ -	\$152,930	\$152,930	0.00%	\$2,025,249	7.55%
12/31/2017	\$ -	\$171,115	\$171,115	0.00%	\$2,158,167	7.93%

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**NOTE TO THE REQUIRED SUPPLEMENTARY INFORMATION**  
**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2017**

The Schedule of the Town's Proportionate Share of the Net Pension Liability, the Schedule of the Town's Pension Contributions, and the Schedule of Funding Progress for the Other Postemployment Benefits are meant to present related information for ten years. Because this is the third year that the Town has presented the pension schedules, and the ninth year that the Town has presented its OPEB information, only four and nine years, respectively, are presented. An additional year's information will be added each year until there are ten years shown.

**EXHIBIT 13**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Nonmajor Governmental Funds**  
**Combining Balance Sheet**  
**December 31, 2017**

	Special Revenue Funds										Capital Projects		
	Library	Recreation Revolving	Recycling Revolving	Conservation Commission	Pay-by-Bag	Sewer	Senior Center Rental	Drug Forfeiture Seizure	Public Safety Revolving	Other	Expendable Trust	Permanent Fund	Total
ASSETS													
Cash and cash equivalents	\$ 91,992	\$ 44,577	\$ 22,462	\$ 130,008	\$ 99,564	\$ 23,472	\$ 3,381	\$ 32,443	\$ 35,271	\$ 127,155	\$ 91,255	\$ 52,500	\$ 754,080
Investments	2,645	-	-	-	-	-	-	-	-	-	651,773	1,192,559	1,846,977
Accounts receivable	-	-	-	-	8,818	39,826	-	-	500	-	-	-	49,144
Interfund receivable	2,231	-	-	3,087	5,253	-	-	-	-	-	-	-	10,571
Total assets	<u>\$ 96,868</u>	<u>\$ 44,577</u>	<u>\$ 22,462</u>	<u>\$ 133,095</u>	<u>\$ 113,635</u>	<u>\$ 63,298</u>	<u>\$ 3,381</u>	<u>\$ 32,443</u>	<u>\$ 35,771</u>	<u>\$ 127,155</u>	<u>\$ 743,028</u>	<u>\$ 1,245,059</u>	<u>\$ 2,660,772</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES													
Liabilities:													
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,597	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,597
Interfund payable	-	4,551	600	-	27,674	9,656	475	-	850	13,048	37,078	2,231	96,163
Escrow and performance deposits	-	-	-	-	-	-	120	-	-	-	-	-	120
Total liabilities	<u>-</u>	<u>4,551</u>	<u>600</u>	<u>-</u>	<u>27,674</u>	<u>13,253</u>	<u>595</u>	<u>-</u>	<u>850</u>	<u>13,048</u>	<u>37,078</u>	<u>2,231</u>	<u>99,880</u>
Deferred inflows of resources:													
Deferred revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,291</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,291</u>
Fund balances:													
Nonspendable	-	-	-	-	-	-	-	-	-	-	-	761,065	761,065
Restricted	96,868	-	-	-	-	-	-	-	-	-	-	481,763	578,631
Committed	-	40,026	21,862	133,095	85,961	40,754	2,786	32,443	34,921	114,107	705,950	-	1,211,905
Total fund balances	<u>96,868</u>	<u>40,026</u>	<u>21,862</u>	<u>133,095</u>	<u>85,961</u>	<u>40,754</u>	<u>2,786</u>	<u>32,443</u>	<u>34,921</u>	<u>114,107</u>	<u>705,950</u>	<u>1,242,828</u>	<u>2,551,601</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 96,868</u>	<u>\$ 44,577</u>	<u>\$ 22,462</u>	<u>\$ 133,095</u>	<u>\$ 113,635</u>	<u>\$ 63,298</u>	<u>\$ 3,381</u>	<u>\$ 32,443</u>	<u>\$ 35,771</u>	<u>\$ 127,155</u>	<u>\$ 743,028</u>	<u>\$ 1,245,059</u>	<u>\$ 2,660,772</u>

**EXHIBIT 14**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Nonmajor Governmental Funds**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For the Year Ended December 31, 2017**

	Special Revenue Funds										Capital Projects Fund	Permanent Fund	Total
	Library	Recreation Revolving	Recycling Revolving	Conservation Commission	Pay-by-Bag	Sewer	Senior Center Rental	Drug Forfeiture and Seizure	Public Safety Revolving	Other	Expendable Trust		
<b>REVENUES</b>													
Taxes	\$ -	\$ -	\$ -	\$ 13,682	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,682
Charges for services	8,056	79,947	-	-	82,896	111,899	-	-	69,915	-	-	-	352,713
Miscellaneous	16,320	8	11	41,200	49	51	1,062	16	27	69,249	35,167	94,079	257,239
Total revenues	24,376	79,955	11	54,882	82,945	111,950	1,062	16	69,942	69,249	35,167	94,079	623,634
<b>EXPENDITURES</b>													
Current:													
General government	-	-	-	-	-	-	-	-	-	-	-	20,360	20,360
Public safety	-	-	-	-	-	-	-	-	103,785	6,360	-	-	110,145
Sanitation	-	-	600	-	27,674	103,532	-	-	-	-	-	-	131,806
Welfare	-	-	-	-	-	-	-	-	-	11,467	-	-	11,467
Culture and recreation	9,604	70,600	-	-	-	-	404	-	-	16,151	2,370	-	99,129
Conservation	-	-	-	1,750	-	-	-	-	-	-	-	-	1,750
Capital outlay	-	-	-	-	-	-	-	-	-	-	559,844	-	559,844
Total expenditures	9,604	70,600	600	1,750	27,674	103,532	404	-	103,785	33,978	562,214	20,360	934,501
Excess (deficiency) of revenues over (under) expenditures	14,772	9,355	(589)	53,132	55,271	8,418	658	16	(33,843)	35,271	(527,047)	73,719	(310,867)
Other financing sources (uses):													
Transfers in	2,231	-	-	-	-	-	-	-	-	-	536,000	-	538,231
Transfers out	(15,000)	-	-	-	(75,036)	-	-	-	-	-	-	(2,231)	(92,267)
Total other financing sources and uses	(12,769)	-	-	-	(75,036)	-	-	-	-	-	536,000	(2,231)	445,964
Net change in fund balances	2,003	9,355	(589)	53,132	(19,765)	8,418	658	16	(33,843)	35,271	8,953	71,488	135,097
Fund balances, beginning	94,865	30,671	22,451	79,963	105,726	32,336	2,128	32,427	68,764	78,836	696,997	1,171,340	2,416,504
Fund balances, ending	\$ 96,868	\$ 40,026	\$ 21,862	\$ 133,095	\$ 85,961	\$ 40,754	\$ 2,786	\$ 32,443	\$ 34,921	\$ 114,107	\$ 705,950	\$ 1,242,828	\$ 2,551,601

**EXHIBIT 15**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**General Fund**  
**Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)**  
**For the Year Ended December 31, 2017**

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property	\$ 4,108,334	\$ 4,094,257	\$ (14,077)
Land use change	18,000	25,452	7,452
Timber	20,000	21,848	1,848
Payments in lieu of taxes	107,400	92,754	(14,646)
Interest and penalties on delinquent taxes	115,000	89,537	(25,463)
Total taxes	<u>4,368,734</u>	<u>4,323,848</u>	<u>(44,886)</u>
<b>Licenses, permits and fees:</b>			
Business licenses and permits	1,000	765	(235)
Motor vehicle permits	1,100,000	1,186,163	86,163
Other	24,500	23,823	(677)
Total licenses, permits and fees	<u>1,125,500</u>	<u>1,210,751</u>	<u>85,251</u>
<b>Intergovernmental:</b>			
State sources:			
Meals and rooms distributions	289,283	289,283	-
Highway block grant	190,709	190,706	(3)
Additional highway block grant	162,889	162,889	-
State and federal forest land	443	443	-
Flood control reimbursement	229,523	222,367	(7,156)
Landfill grant	27,000	25,060	(1,940)
Witness fees	500	240	(260)
Other	500	-	(500)
Federal sources:			
Emergency management	1	11,775	11,774
Police grants	5,000	8,414	3,414
Total intergovernmental	<u>1,068,737</u>	<u>1,074,066</u>	<u>5,329</u>
<b>Charges for services:</b>			
Income from departments	<u>658,390</u>	<u>783,435</u>	<u>125,045</u>
<b>Miscellaneous:</b>			
Sale of property	3,500	2,300	(1,200)
Interest on investments	15,000	31,755	16,755
Rent of property	8,400	10,462	2,062
Fines and forfeits	500	822	322
Insurance dividends and reimbursements	2,500	10,876	8,376
Contributions and donations	500	15,366	14,866
Other	25,000	24,476	(524)
Total miscellaneous	<u>55,400</u>	<u>96,057</u>	<u>40,657</u>
<b>Other financing sources:</b>			
Transfers in:			
Nonmajor funds	<u>104,937</u>	<u>90,036</u>	<u>(14,901)</u>
Total revenues and other financing sources	<u>7,381,698</u>	<u>\$ 7,578,193</u>	<u>\$ 196,495</u>
Use of fund balance to reduce taxes	<u>385,000</u>		
Total revenues, other financing sources and use of fund balance	<u>\$ 7,766,698</u>		

**EXHIBIT 16**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**General Fund**  
*Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)*  
*For the Year Ended December 31, 2017*

	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:				
General government:				
Executive	\$ 257,810	\$ 261,369	\$ -	\$ (3,559)
Election and registration	207,961	198,829	-	9,132
Financial administration	117,855	117,591	-	264
Revaluation of property	85,100	81,716	-	3,384
Legal	25,000	9,854	-	15,146
Personnel administration	835,585	705,061	-	130,524
Planning and zoning	108,791	108,438	-	353
Cemeteries	15,056	14,629	-	427
Insurance, not otherwise allocated	69,404	82,253	-	(12,849)
Total general government	<u>1,722,562</u>	<u>1,579,740</u>	<u>-</u>	<u>142,822</u>
Public safety:				
Police	692,705	668,375	-	24,330
Ambulance	603,146	603,601	-	(455)
Fire	304,020	283,928	-	20,092
Emergency management	1	-	-	1
Total public safety	<u>1,599,872</u>	<u>1,555,904</u>	<u>-</u>	<u>43,968</u>
Highways and streets:				
Public works	719,955	748,070	-	(28,115)
Highways	875,389	755,499	116,115	3,775
Street lighting	2,100	2,297	-	(197)
Total highways and streets	<u>1,597,444</u>	<u>1,505,866</u>	<u>116,115</u>	<u>(24,537)</u>
Sanitation:				
Transfer station	548,858	568,801	-	(19,943)
Solid waste	40,500	39,912	-	588
Community wells	12,000	7,159	-	4,841
Total sanitation	<u>601,358</u>	<u>615,872</u>	<u>-</u>	<u>(14,514)</u>
Health:				
Animal control	6,834	6,401	-	433
Health agencies and hospitals	15,675	15,675	-	-
Total health	<u>22,509</u>	<u>22,076</u>	<u>-</u>	<u>433</u>
Welfare:				
Administration	61,180	62,480	-	(1,300)
Vendor payments	50,000	45,762	-	4,238
Total welfare	<u>111,180</u>	<u>108,242</u>	<u>-</u>	<u>2,938</u>

(continued)

**EXHIBIT 16 (continued)**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**General Fund**  
*Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Year Ended December 31, 2017**

	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Culture and recreation:				
Parks and recreation	196,488	190,358	-	6,130
Public library	286,066	296,152	-	(10,086)
Patriotic purposes	3,250	2,800	-	450
Total culture and recreation	<u>485,804</u>	<u>489,310</u>	<u>-</u>	<u>(3,506)</u>
Conservation	<u>1</u>	<u>-</u>	<u>-</u>	<u>1</u>
Economic development	<u>31,500</u>	<u>9,650</u>	<u>21,500</u>	<u>350</u>
Debt service:				
Principal	722,801	713,335	-	9,466
Interest on long-term debt	170,778	180,207	-	(9,429)
Interest on tax anticipation note	2,000	-	-	2,000
Total debt service	<u>895,579</u>	<u>893,542</u>	<u>-</u>	<u>2,037</u>
Other financing uses:				
Transfers out:				
Nonmajor funds	<u>536,000</u>	<u>536,000</u>	<u>-</u>	<u>-</u>
Total appropriations, expenditures, encumbrances and other financing uses	<u>\$ 7,603,809</u>	<u>\$ 7,316,202</u>	<u>\$ 137,615</u>	<u>\$ 149,992</u>

**EXHIBIT 17**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**General Fund**  
*Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)*  
*For the Year Ended December 31, 2017*

Unassigned fund balance, beginning		\$ 1,787,454
Changes:		
Unassigned fund balance used to reduce tax rate		(385,000)
Budget summary:		
Revenue surplus (Exhibit 15)	\$ 196,495	
Unexpended balance of appropriations (Exhibit 16)	<u>149,992</u>	
Budget surplus		346,487
Increase in nonspendable fund balance		<u>(124,345)</u>
Unassigned fund balance, ending		<u><u>\$ 1,624,596</u></u>

# 2018 Vital Statistics



## Resident Births

### January 1, 2018 - December 31, 2018

1/15/2019

**DEPARTMENT OF STATE**

**DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT BIRTH REPORT**

01/01/2018-12/31/2018

--HOPKINTON--

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Partner's Name</b>	<b>Mother's Name</b>
LOY, JULIAN ALDER RAYTON	01/28/2018	CONCORD,NH	LOY, REED	RAYTON, LINDEN
AMIN-PAUL, BODHI MICHAEL	02/19/2018	CONCORD,NH	PAUL, MICHAEL	AMIN, AJITA
DORAZIO, ANGELINA CARMEN	03/21/2018	CONCORD,NH	DORAZIO, MARC	DORAZIO, ELIZABETH
MONTENEGRO, MASON ALEXANDER	04/01/2018	CONCORD,NH	MONTENEGRO, ALEXANDER	MONTENEGRO, CHRISTINA
O'DONNELL, RAELEE JO	05/08/2018	CONCORD,NH	O'DONNELL, JOSEPH	STANFORD, NICHOLE
DEARBORN, GEMMA JOANNE	05/15/2018	MANCHESTER,NH	DEARBORN, JUSTIN	CULLEN, SAMANTHA
FAULKNER, ELIZABETH ROSE	06/11/2018	LEBANON,NH	FAULKNER, JAMES	FAULKNER, EMMA
SOMMERS, LUCY PETUNIA	07/14/2018	CONCORD,NH	SOMMERS, AARON	SOMMERS, ELIZABETH
BOHANAN, CLARA MARIE	07/14/2018	CONCORD,NH	BOHANAN, SEAN	BOHANAN, CAITLYN
SAGRIS, LYDIA LOUISE	08/09/2018	CONCORD,NH	SAGRIS, GREGORY	SAGRIS, EMILY
SALYER, WYATT JUSTIN DONALD	08/10/2018	CONCORD,NH	SALYER, CHRISTOPHER	GREENE, KIRSTEN
WERTH, JAMES NORMAN BONHAM	08/21/2018	CONCORD,NH	WERTH, JEREMY	CATALENA, ELIZABETH
LAMY, MARK THOMAS	08/21/2018	CONCORD,NH	LAMY, PHILIP	LAMY, VALERIE
BERGERON, LONDON RICHARD	09/01/2018	CONCORD,NH	BERGERON, LOGAN	BERGERON, BRITTNEY
GREENBLOTT, LUCY LYNN	09/11/2018	CONCORD,NH	GREENBLOTT, SETH	GREENBLOTT, SUSAN
MERRILL, EMILIA EVELYN	10/04/2018	CONCORD,NH	MERRILL, LUKE	MERRILL, DANIELLE
GARLAND, ELLIOT JASPER	10/04/2018	CONCORD,NH	GARLAND, SAMUEL	MCCURDY, CAITLIN
FOSS, ALENA LILLIAN	10/07/2018	LEBANON,NH	FOSS, RYAN	FOSS, LAUREN
NORRIS, ROWAN ROBERT	10/24/2018	MANCHESTER,NH	NORRIS, SHANE	NORRIS, STEPHANIE
DEREGO, VIVIAN ROSE	11/01/2018	CONCORD,NH	DEREGO, PETER	DEREGO, KIMBERLY
MAGUIRE, BEAU MATTHEW	11/21/2018	CONCORD,NH	MAGUIRE, MATTHEW	MAGUIRE, JAIME
BLAGRIFF, ROBERT ANDREW	12/22/2018	CONCORD,NH	BLAGRIFF, EDWARD	BLAGRIFF, JENNIFER

Total number of records 22

## Resident Deaths

### January 1, 2018 – December 31, 2018

**DEPARTMENT OF STATE**  
**DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT**

01/01/2018 - 12/31/2018

—HOPKINTON, NH —

01/15/2019



Decedent's Name	Death Date	Death Place	Father's Parent's Name	Mother's Parent's Name Prior to First Marriage/Civil Union	Military
KRANTZ, JOHN	01/03/2018	CONCORD	KRANTZ, EARL	PERSELS, GLADYS	Y
THIBODEAU, ROBIN	01/28/2018	CONCORD	DOYLE, FRANK	GLIDEWELL, CLAUDINE	N
NEPVEU, MAURICE	02/02/2018	BOSCAWEN	NEPVEU, ERNEST	SANSCHAGRIN, ANTOINETTE	Y
CLARK, PAUL	02/09/2018	CONCORD	CLARK, MOSES	SEVERANCE, DOROTHY	Y
THIBODEAU, ERNEST	02/20/2018	CONCORD	THIBODEAU, LEON	DUPLAGE, VELNA	N
GRABSTALD, HERTA	02/24/2018	HOPKINTON	HAUSKNECHT, MARCUS	ROTH, SARAH	N
SMITH, ROBERT	03/07/2018	CONCORD	SMITH, LEROY	LESSARD, EUGENIA	Y
CLOUGH, STEPHEN	03/11/2018	CONCORD	CLOUGH JR, FRANK	ANDREWS, BEVERLY	N
MCLEOD, GREG	03/25/2018	CONTOOCCOOK	MCLEOD, RODERICK	MORRISON, EMMA	Y
ZAJA, ANTHONY	04/06/2018	BOSCAWEN	ZAJA, GUY	MORRELLI, FRANCES	N
PAGE, JULIE	04/14/2018	LEBANON	PAGE, LEVI	TAYLOR, VILMA	N
ARNOLD, JAMES	04/18/2018	CONCORD	ARNOLD, MELVIN	CIPELLO, PHYLLIS	N
MILLANES, SHANE	04/27/2018	CONCORD	MILLANES, THOMAS	LESPEERANCE, JEWEL	N
SHEDD, RUTH	05/01/2018	HOPKINTON	FLANDERS, CHARLES	WILKINS, RUTH	N
CLARK, GLORIA	05/08/2018	LONDONDERRY	SWIFT, KENDALL	TREMPE, LOUISE	N
VOLPE, FLORENCE	05/14/2018	CONCORD	VOLPE, GIOVANNI	CARDAROLI, CAROLINE	N
CALLANAN, PHILIP	05/30/2018	CONCORD	CALLANAN, JOSEPH	MORRIS, MARGARET	N
NANGANO, TERESA	06/16/2018	CONCORD	INCAO, COSIMO	SIRAGUSA, VINCENZA	N

01/15/2019



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT**

01/01/2018 - 12/31/2018

-HOPKINTON, NH -

Decedent's Name	Death Date	Death Place	Father's/P Parent's Name	Mother's/P Parent's Name Prior to First Marriage/Civil Union	Military
NESBITT, WALTER	06/21/2018	CONCORD	NESBITT, WALTER	GRANDBERG, GRACIA	N
CAHILL, LILIAN	07/08/2018	CONCORD	MACKINNON, HERBERT	CARTER, MARIE	N
BARON, STEVEN	07/17/2018	CONTOOCCOOK	BARON, JOHN	CARR, DAWN	Y
HAMILTON, ALVIN	07/22/2018	CONTOOCCOOK	HAMILTON, AUBREY	MCGRAY, BERTHA	Y
JOHNSON, BEVERLY	07/24/2018	HOPKINTON	MARTIN, EDWARD	DWINNELLS, EDNA	N
COBURN, DEAN	08/06/2018	CONTOOCCOOK	MACADAM JR, JAMES	COBURN, JEAN	N
CRESSY JR, RICHARD	08/16/2018	CONTOOCCOOK	CRESSY, RICHARD	BUTMAN, PAULINE	Y
KILLAM JR, PERRY	09/16/2018	CONCORD	KILLAM SR, PERRY	GRINELL, ALICE	Y
YESTRAMSKI JR, THOMAS	10/20/2018	HOPKINTON	YESTRAMSKI SR, THOMAS	BUDREWICZ, DEBORAH	Y
MITCHELL, SHAWN	10/22/2018	CONTOOCCOOK	MITCHELL, WAYNE	BRITCH, CAROLYN	N
MAYO, MONA	11/07/2018	MANCHESTER	JONES, CLIFFORD	WOODBURY, OLGA	N
MINER, NANCY	11/08/2018	HOPKINTON	MITCHELL, JOHN	RENDER, MARY	N
WARD, ROBERT	11/10/2018	CONCORD	WARD, MILTON	COLBY, HELEN	Y
WATSON, SHIRLEY	11/23/2018	CONCORD	HANSEN, ALBERT	STEWART, DOROTHY	N
CHERKAQUI-ELANSSARI, ELMAATI	12/02/2018	NASHUA	CHERKAQUI-ELANSSARI, ELAARBI	BENT HASAN, KHADIJA	N
MARTIN, BEVERLY	12/03/2018	CONTOOCCOOK	SWERLING, MOE	BLEET, ZELD A	N
LONG III, FRED	12/13/2018	MANCHESTER	LONG JR, FRED	LONGLEY, ROSAMOND	Y

Total number of records 35

# Resident Marriages

January 1, 2018 – December 31, 2018

1/15/2019

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT MARRIAGE REPORT  
01/01/2018 - 12/31/2018  
-- HOPKINTON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
VANDELL, SEAN M HOPKINTON, NH	DAVIS, CRYSTAL T HOPKINTON, NH	CONCORD	HOPKINTON	01/03/2018
MORIN, PAUL J HOPKINTON, NH	NEWHALL-GRAHAME, PATRICIA A HOPKINTON, NH	HOPKINTON	CONCORD	02/10/2018
MCLEOD, GREG A CONTOOCOON, NH	KIMBALL, LYNDIA CONTOOCOON, NH	HOPKINTON	CONTOOCOON	03/17/2018
HUEGLIN, ANN M CONTOOCOON, NH	HANLON, JOHN J CONTOOCOON, NH	HENNIKER	CONTOOCOON	03/30/2018
DESMARAIS, RICHARD M LONDONDERRY, NH	BONOLLO, KRISTIN HOPKINTON, NH	SUNAPEE	HOPKINTON	04/07/2018
CARTER, ASHLEY M CONTOOCOON, NH	ZBYSZYNSKI, CHRIS-JONATHAN CONTOOCOON, NH	HOPKINTON	MANCHESTER	04/28/2018
DAVIS, SHARI B HOPKINTON, NH	WILMOT, MICHAEL T HOPKINTON, NH	HARRISVILLE	HARRISVILLE	07/07/2018
MCGHEE, LINDA K HOPKINTON, NH	TAYLOR, MATTHEW A HOPKINTON, NH	HOPKINTON	LACONIA	08/25/2018
HARRITT, THOMAS E HOPKINTON, NH	CORNELL, GAIL J HOPKINTON, NH	HOPKINTON	CONCORD	09/01/2018
BLAIS, MEGAN C CONTOOCOON, NH	ROBERTSON, JOSIAH C CONTOOCOON, NH	HOPKINTON	HOPKINTON	09/25/2018
THERRIEN, MARY L CONTOOCOON, NH	LUCIO, MICHAEL A CONTOOCOON, NH	HOPKINTON	CONCORD	09/29/2018

1/15/2019

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**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT MARRIAGE REPORT**

01/01/2018 - 12/31/2018

-- HOPKINTON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
THOMPSON, GREGG A HOPKINTON, NH	CORRIGAN, LAUREN M HOPKINTON, NH	HOPKINTON	GILMANTON	09/29/2018
TASKER, KERRI S HOPKINTON, NH	BARON, THOMAS R HOPKINTON, NH	HOPKINTON	CONCORD	10/07/2018
HEINTZELMAN, JESS D HOPKINTON, NH	PRISCO, AMANDA E HOPKINTON, NH	HOPKINTON	HOPKINTON	10/19/2018
COOK, DEBRA E HOPKINTON, NH	SIDELEAU, ERIC N HOPKINTON, NH	HOPKINTON	HOPKINTON	12/01/2018

Total number of records 15

# Contoocook Village Precinct

## **Precinct Commissioners (Elected by the Precinct)**

Chris Boudette  
William Chapin  
Thomas Yestramski

Term Expires 2019  
Term Expires 2020  
Term Expires 2021

## **Regular Meeting Schedule**

1<sup>st</sup> Tuesday of the Month, 6:00 p.m. at  
Wastewater Treatment Plant, Contoocook

## **Report of Contoocook Village Precinct**

The fiscal year 2018 began benignly enough, but by late spring, the second longest working town employee Steve Clough passed away, and his part time assistant Kent Barton took over running the plant.

Since June, we have had three leaks, a statewide drought with no restrictions, a faucet leak caught before digging, and success in fulfilling water needs from daily productions ranging from 100,000 gallon days to 300,000 gallon days during the fair. At the December meeting, Kent Barton was raised to Superintendent. The current arrangement includes working with WSO and their current license.

Kent still works full time for the Hopkinton Highway Department. Dick Strickford was a Commissioner and worked part time for the Precinct until his passing. Chris Boudette is assuming that roll, working with Kent while preparing to take the Level 1 State of NH water exam.

The Commissioners authorized setting aside surplus funds for a new plant in +/- ten years. Kent repairs and upgrades breakdowns when possible, and at the moment, we predict a +/- 10 year replacement plan.

In late June 2018, the members of the Precinct gathered Steve Clough's family together to thank them for Steve's excellent service to the Precinct. The Precinct building at George Park was dedicated to Steve for a job well done for 32 years. We will miss our friend and mentor.

The Precinct meets on the first Tuesday of each month, at 6:00p.m., at the Precinct building.

Respectfully submitted,

Commissioners: Thomas Yestramski, Christopher Boudette, and William Chapin Sr, Chair

**CONTOOCOOK VILLAGE PRECINCT  
TOWN OF HOPKINTON  
STATE OF NEW HAMPSHIRE**

**ANNUAL MEETING WARRANT 2019**

To the Inhabitants of the CONTOOCOOK VILLAGE PRECINCT in the Town of HOPKINTON, County of MERRIMACK, in said STATE, who are qualified to vote in Precinct affairs:

You are hereby notified to convene at the Annual Meeting of the Contoocook Village Precinct at the Senior Center in said Precinct on Thursday, the 21st day of March, 2019 at 7:00 PM (local time) to act upon the following subjects:

Article I: To hear and act on reports of the Precinct Officers.

Article II: To elect a MODERATOR for the ensuing year.

Article III: To elect a CLERK for the ensuing year.

Article IV: To elect a COMMISSIONER for the ensuing term. (3 year term)

Article V: To select an AUDITOR for the ensuing year.

Article VI: To see if the Precinct will vote to raise and appropriate the sum of \$104,456 for General Government expenses:

• Precinct Wages	\$ 78,400
• Financial Administration	\$ 10,800
• Legal Expenses	\$ 5,000
• Personnel Administration (FICA)	\$ 3,800
• Insurance	\$ 5,506
• General Government	\$ 950

Article VII: To see if the Precinct will vote to raise and appropriate the sum of \$18,000 for Street Lighting.

Article VIII: To see if the Precinct will vote to raise and appropriate the sum of \$111,000 for Water Distribution and Treatment.

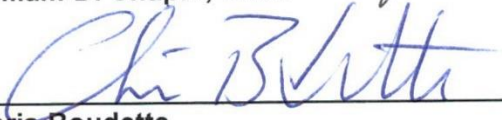
Article IX: To see if the Precinct will vote to authorize the Commissioners to raise and appropriate the sum of \$250,000, to be added to the Capital Reserve Fund for Repair, Replacement, and Improvements. This Article is Recommended by the Commissioners 3-0.

Article X: To vote in property located at 1036 Bound Tree Road, owned by Thomas Fatcheric (Lot #17, Map: 000207, Parcel ID: 207-015-000) into the Precinct. This Article is recommended by the Commissioners 3-0.

Article XI: To transact any other business that may legally come before the Meeting.

Given under our hands and seal, this 6<sup>th</sup> day of February, in the year of our Lord,  
Two Thousand and Nineteen.

  
\_\_\_\_\_  
William D. Chapin, Chair

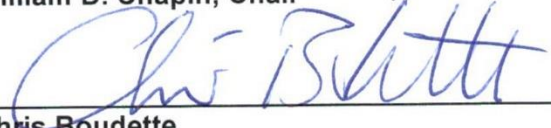
  
\_\_\_\_\_  
Chris Boudette

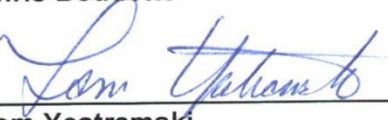
  
\_\_\_\_\_  
Tom Yestramski

PRECINCT COMMISSIONERS

A true copy of Warrant-Attest:

  
\_\_\_\_\_  
William D. Chapin, Chair

  
\_\_\_\_\_  
Chris Boudette

  
\_\_\_\_\_  
Tom Yestramski

PRECINCT COMMISSIONERS

# Contoocook Village Precinct 2019 Proposed Budget

New Hampshire  
Department of  
Revenue Administration

2019  
MS-737

## Proposed Budget

### Contoocook Village

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

#### BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
JANET KRZYZANIAK	BUDGET COMMITTEE	<i>Janet Krzyzaniak</i>
Kim Tramm	sub board	<i>LT</i>
Candace Youngman	Hopkinton Village Precinct	<i>Candace Youngman</i>
Virginia L. Holmes	budget committee	<i>Virginia L. Holmes</i>
Richard C. Gustin		<i>Richard C. Gustin</i>
Deborah Holmes		<i>Deborah Holmes</i>
Don Hanston		<i>Don Hanston</i>
Jonathan Cohen		<i>Jonathan Cohen</i>
Jim Brian		<i>Jim Brian</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-737**

**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Commissioner's Appropriations for period ending 12/31/2019 (Recommended)	Commissioner's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	06	\$49,956	\$70,800	\$78,400	\$0	\$78,400	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0	\$0	\$0
4150-4151	Financial Administration	06	\$7,726	\$8,750	\$10,800	\$0	\$10,800	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	06	\$0	\$5,000	\$5,000	\$0	\$5,000	\$0
4155-4159	Personnel Administration	06	\$3,108	\$3,800	\$3,800	\$0	\$3,800	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0	\$0	\$0
4196	Insurance	06	\$4,371	\$5,506	\$5,506	\$0	\$5,506	\$0
4197	Advertising and Regional Association		\$0	\$500	\$0	\$0	\$0	\$0
4199	Other General Government	06	\$192	\$950	\$950	\$0	\$950	\$0
	<b>General Government Subtotal</b>		<b>\$65,353</b>	<b>\$95,306</b>	<b>\$104,456</b>	<b>\$0</b>	<b>\$104,456</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Public Safety Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Commissioner's Appropriations for period ending 12/31/2019 (Recommended)	Commissioner's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	07	\$16,622	\$24,000	\$18,000	\$0	\$18,000	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$16,622	\$24,000	\$18,000	\$0	\$18,000	\$0
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services	08	\$49,166	\$61,500	\$61,500	\$0	\$61,500	\$0
4335-4339	Water Treatment, Conservation and Other	08	\$38,946	\$51,600	\$49,500	\$0	\$49,500	\$0
Water Distribution and Treatment Subtotal			\$88,112	\$113,100	\$111,000	\$0	\$111,000	\$0
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



**New Hampshire**  
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Revenue Administration

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### Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Commissioner's Appropriations for period ending 12/31/2019 (Recommended)	Commissioner's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Health</b>								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Health Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



New Hampshire  
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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Commissioner's Appropriations for period ending 12/31/2019 (Recommended)	Commissioner's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$233,456</b>	<b>\$0</b>	<b>\$233,456</b>	<b>\$0</b>



**New Hampshire**  
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### Special Warrant Articles

Account	Purpose	Article	Commissioner's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Commissioner's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	09	\$250,000	\$0	\$250,000	\$0
<i>Purpose: Capital Reserve Fund</i>						
<b>Total Proposed Special Articles</b>			<b>\$250,000</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>



**New Hampshire**  
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### Individual Warrant Articles

Account	Purpose	Article	Commissioner's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Commissioner's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



New Hampshire  
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CONTOOCOOK VILLAGE PRECINCT

197

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Commissioner's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$0	\$0	\$0



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Commissioner's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Charges for Services</b>					
3401-3406	Income from Departments	06	\$0	\$205,000	\$205,000
3409	Other Charges	06	\$0	\$4,000	\$4,000
	<b>Charges for Services Subtotal</b>		<b>\$0</b>	<b>\$209,000</b>	<b>\$209,000</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	06	\$0	\$50	\$50
3503-3509	Other		\$0	\$0	\$0
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$0</b>	<b>\$50</b>	<b>\$50</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$0</b>	<b>\$209,050</b>	<b>\$209,050</b>



**New Hampshire**  
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**Budget Summary**

<b>Item</b>	<b>Period ending 12/31/2018</b>	<b>Commissioner's Period ending 12/31/2019 (Recommended)</b>	<b>Budget Committee's Period ending 12/31/2019 (Recommended)</b>
Operating Budget Appropriations		\$233,456	\$233,456
Special Warrant Articles	\$250,000	\$250,000	\$250,000
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$482,406	\$483,456	\$483,456
Less Amount of Estimated Revenues & Credits	\$209,050	\$209,050	\$209,050
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$273,356</b>	<b>\$274,406</b>	<b>\$274,406</b>



**New Hampshire**  
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Revenue Administration

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### Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$483,456</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$0
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$483,456</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$48,346
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting:</b> <b>(<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	
	<b>\$531,802</b>

# Hopkinton Village Precinct

## **Precinct Commissioners (Elected by the Precinct)**

Nick Casolaro

Term Expires 2019

Diana Wieland

Term Expires 2020

John Wuellenweber

Term Expires 2021

## **Regular Meeting Schedule**

3<sup>rd</sup> Thursday of the Month, 7:30 p.m. at  
Hopkinton Town Hall, 330 Main Street, Hopkinton

## **Report of Hopkinton Village Precinct**

The Hopkinton Village Precinct (HVP) supports several systems within its boundaries. The taxes from HVP residents, pays for electricity for the precinct lights, lights at the memorial, for some costs related to the clock in the bell tower of the First Congregational Church and for upkeep of the old fire station.

John Wuellenweber and Diana Wieland were commissioners for the year. Tim Landry was commissioner for part of the year until his resignation, and Nick Casolaro took that position for the remainder of the year. Chuck Gregory was clerk for part of 2018, until Candace Youngman took that position. Suzi Calley is Treasurer. HVP residents should contact any of the commissioners, if they have questions or concerns.

HVP commission deals with the town, state and utility for precinct light. One of the commissioners goes throughout the precinct to determine when lights need to be replaced. If you notice a light is out, please contact any commissioner directly, so the appropriate repair or replacement request can be made.

HVP also has a water system, which provides water to most HVP homes and commercial sites. The Water Board of the HVP supervises the operation of the well and water system. Andrew Ashton, Rich Armstrong and Sandy Bender comprise the Board. The HVP Water Board members donate their time and efforts to assure residents have good quality drinking water. Board members visit the well site on a regular basis to monitor the system; they work with water and engineering professionals to plan and apply updates on the system; they monitor the generator during electrical outages; supervise the business operations of the system and maintains the grounds.

In 2016, the Water Board supervised the replacement of the generator to assure residents have water during an electrical outage. Residents saw the benefits of that new generator in 2017. In 2017, and continuing in 2018, the Water Board has led the process to update the water system. Improvements to the system are expected for 2019. The Water Board members perform an invaluable service to the Precinct.

The clock, which chimes on the hour is a special landmark for HVP. We appreciate and thank Lee Wilder for his valuable assistance in dealing with the maintenance and upkeep of the clock. Nicolas Kerr performs the clock winding duties, to assure the clock accurately chimes and continues to add to the character of the Precinct.

HVP has its own Zoning Ordinances and a Zoning Board of Appeals (ZBA). Beginning in January 2017, Peter Afflerbach assumed the position as Chair of the ZBA. The HVP ordinances will be reviewed this upcoming year. If there is business, the ZBA meetings are scheduled for the 3<sup>rd</sup> Thursday of each month at 8:00p.m., at the Hopkinton Town Hall. If you are interested in becoming a member of the ZBA, please contact Peter or any HVP Commissioner.

Respectfully submitted, HVP Commissioners

John Wuellenweber

Diana Wieland

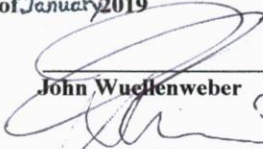
Nick Casolaro

**WARRANT  
HOPKINTON VILLAGE PRECINCT  
2019 ANNUAL MEETING**

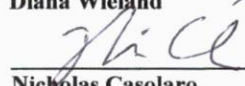
To the residents of Hopkinton Village Precinct, located in the town of Hopkinton, in the County of Merrimack, in the State of New Hampshire, qualified to vote in Precinct affairs: You are hereby notified to meet in the Town Hall located in Hopkinton Village on March 21, 2019 at 7:30 in the evening to act upon the following subjects:

- Article 1:** To elect the following officers:  
     Moderator for the ensuing year  
     Clerk for the ensuing year  
     Precinct Commissioner for three years  
     Member of the Water Board for three years
- Article 2:** To hear reports of officers, boards and committees and take appropriate action with respect thereto.
- Article 3:** To see if the Precinct will vote to raise and appropriate the sum of \$82,643 for the General expenses and debt service of the Water Dept, including:
- |   |          |
|---|----------|
| Water Administration:                                       | \$ 6,000 |
| Water Service:  | \$71,000 |
| Principal payments on bonds and notes:                      | \$ 5,172 |
| Interest on Precinct debt incurred for waterworks purposes: | \$ 471   |
- \$ 82,643 of the appropriation is to be provided by the Water dept; no funds from the General Fund are included.
- Article 4:** To see if the Precinct will vote to raise and appropriate the sum of \$25,625 for the general expenses of the Precinct, to the funding of which \$8,635 of available fund balance and \$16,990 will be raised by Precinct taxes.
- Article 5:** To see if the village district will vote to raise and appropriate the sum of \$99,000 for the improvements to Precinct water system and to authorize the issuance of not more than \$99,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; Recommendations required (2/3 ballot vote required, 3/5 ballot vote required if SB2 or applicable charter)
- Article 5:** To transact any other business that may legally come before said meeting.

Given under our hands and seals this 17<sup>th</sup> day of January 2019

  
 John Wuellenweber

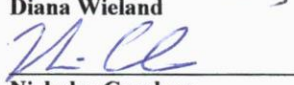
  
 Diana Wieland

  
 Nicholas Casolaro  
 Precinct Commissioners

A true copy of Warrant Attest

  
 John Wuellenweber

  
 Diana Wieland

  
 Nicholas Casolaro  
 Precinct Commissioners

# Hopkinton Village Precinct 2019 Proposed Budget

New Hampshire  
Department of  
Revenue Administration

2019

MS-737

## Proposed Budget Hopkinton

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: \_\_\_\_\_

### BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Janet Krzyzaniak	Budget Committee Chair	<i>Janet Krzyzaniak</i>
Richard Houston	Budget Committee Vice Chair	<i>Richard Houston</i>
Mark Zankel	Budget Committee Member	<i>Mark Zankel</i>
Deborah Norris	Budget Committee Member	<i>Deborah Norris</i>
Jonathan Cohen	Budget Committee Member	<i>Jonathan Cohen</i>
Virginia Haines	Budget Committee Member	<i>Virginia Haines</i>
Ken Traum	For the Select Board	<i>Ken Traum</i>
Jim O'Brien	For the School Board	<i>Jim O'Brien</i>
Candice Youngman	For the HVP	<i>Candice Youngman</i>
Donald Houston	For the CVP	<i>Donald Houston</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire  
Department of  
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HOPKINTON VILLAGE PRECINCT

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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$287,159	\$267,790	\$270,840	\$0	\$270,840	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$206,999	\$226,739	\$183,817	\$0	\$183,817	\$0
4150-4151	Financial Administration	03	\$121,697	\$122,117	\$124,599	\$0	\$124,599	\$0
4152	Revaluation of Property	03	\$70,230	\$73,320	\$81,024	\$0	\$81,024	\$0
4153	Legal Expense	03	\$23,819	\$25,000	\$20,000	\$0	\$20,000	\$0
4155-4159	Personnel Administration	03	\$733,061	\$788,572	\$891,081	\$0	\$891,081	\$0
4191-4193	Planning and Zoning	03	\$114,520	\$116,193	\$118,087	\$0	\$118,087	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4195	Cemeteries	03	\$16,639	\$17,228	\$17,228	\$0	\$17,228	\$0
4196	Insurance	03	\$68,063	\$67,064	\$66,884	\$0	\$66,884	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,642,187</b>	<b>\$1,704,023</b>	<b>\$1,773,560</b>	<b>\$0</b>	<b>\$1,773,560</b>	<b>\$0</b>
<b>Public Safety</b>								
4210-4214	Police	03	\$713,195	\$779,792	\$795,359	\$0	\$795,359	\$0
4215-4219	Ambulance	03	\$651,551	\$670,175	\$682,556	\$0	\$682,556	\$0
4220-4229	Fire	03	\$282,604	\$316,522	\$320,223	\$0	\$320,223	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	03	\$0	\$1	\$1	\$0	\$1	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
<b>Public Safety Subtotal</b>			<b>\$1,647,350</b>	<b>\$1,766,490</b>	<b>\$1,798,139</b>	<b>\$0</b>	<b>\$1,798,139</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**New Hampshire**  
Department of  
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**2019**  
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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration	03	\$771,078	\$777,079	\$831,318	\$0	\$831,318	\$0
4312	Highways and Streets	03	\$741,204	\$747,500	\$762,300	\$0	\$762,300	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	03	\$2,134	\$2,100	\$2,220	\$0	\$2,220	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Highways and Streets Subtotal</b>		<b>\$1,514,416</b>	<b>\$1,526,679</b>	<b>\$1,595,838</b>	<b>\$0</b>	<b>\$1,595,838</b>	<b>\$0</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$583,647	\$545,994	\$553,980	\$0	\$553,980	\$0
4325	Solid Waste Cleanup	03	\$50,277	\$52,300	\$60,500	\$0	\$60,500	\$0
4326-4329	Sewage Collection, Disposal and Other	03	\$108,351	\$115,156	\$111,240	\$0	\$111,240	\$0
	<b>Sanitation Subtotal</b>		<b>\$742,275</b>	<b>\$713,450</b>	<b>\$725,720</b>	<b>\$0</b>	<b>\$725,720</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Health</b>								
4411	Administration	03	\$6,248	\$6,834	\$6,834	\$0	\$6,834	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$14,675	\$14,675	\$14,675	\$0	\$14,675	\$0
	<b>Health Subtotal</b>		<b>\$20,923</b>	<b>\$21,509</b>	<b>\$21,509</b>	<b>\$0</b>	<b>\$21,509</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	03	\$64,382	\$65,132	\$65,626	\$0	\$65,626	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	03	\$50,246	\$50,000	\$50,000	\$0	\$50,000	\$0
	<b>Welfare Subtotal</b>		<b>\$114,628</b>	<b>\$115,132</b>	<b>\$115,626</b>	<b>\$0</b>	<b>\$115,626</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	03	\$199,197	\$201,572	\$203,559	\$0	\$203,559	\$0
4550-4559	Library	03	\$293,460	\$295,127	\$296,107	\$0	\$296,107	\$0
4583	Patriotic Purposes	03	\$3,000	\$3,250	\$3,200	\$0	\$3,200	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$495,657</b>	<b>\$499,949</b>	<b>\$502,866</b>	<b>\$0</b>	<b>\$502,866</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	03	\$0	\$1	\$1	\$0	\$1	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	03	\$9,519	\$53,500	\$14,000	\$0	\$14,000	\$0
	<b>Conservation and Development Subtotal</b>		<b>\$9,519</b>	<b>\$55,501</b>	<b>\$14,001</b>	<b>\$0</b>	<b>\$14,001</b>	<b>\$0</b>



**New Hampshire**  
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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	03	\$583,134	\$583,882	\$584,973	\$0	\$584,973	\$0
4721	Long Term Bonds and Notes - Interest	03	\$167,505	\$166,801	\$148,154	\$0	\$148,154	\$0
4723	Tax Anticipation Notes - Interest	03	\$0	\$2,000	\$2,000	\$0	\$2,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Debt Service Subtotal</b>		<b>\$750,639</b>	<b>\$752,683</b>	<b>\$735,127</b>	<b>\$0</b>	<b>\$735,127</b>	<b>\$0</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
	<b>Operating Transfers Out Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total Operating Budget Appropriations</b>			<b>\$7,282,386</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,282,386</b>	<b>\$0</b>



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### Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	10	\$110,000	\$0	\$110,000	\$0
<i>Purpose: Authorization to Expend from Pay-by-Bag Special Re</i>						
4520-4529	Parks and Recreation	11	\$910	\$0	\$910	\$0
<i>Purpose: Authorization to Expend from the Senior Center Ren</i>						
4915	To Capital Reserve Fund	04	\$502,000	\$0	\$502,000	\$0
<i>Purpose: Appropriation to Capital Reserve Funds</i>						
4916	To Expendable Trusts/Fiduciary Funds	05	\$45,000	\$0	\$45,000	\$0
<i>Purpose: Appropriation to Expendable Trust Funds</i>						
<b>Total Proposed Special Articles</b>			<b>\$657,910</b>	<b>\$0</b>	<b>\$657,910</b>	<b>\$0</b>



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### Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2019 (Recommended) (Not Recommended)
<b>Total Proposed Individual Articles</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	03	\$13,247	\$20,000	\$20,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$26,049	\$20,000	\$20,000
3186	Payment in Lieu of Taxes	03	\$117,853	\$121,000	\$121,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$79,008	\$80,000	\$80,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$236,157</b>	<b>\$241,000</b>	<b>\$241,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	03	\$960	\$750	\$750
3220	Motor Vehicle Permit Fees	03	\$1,227,098	\$1,200,000	\$1,200,000
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees	03	\$22,741	\$24,200	\$24,200
3311-3319	From Federal Government	03	\$0	\$1	\$1
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$1,250,799</b>	<b>\$1,224,951</b>	<b>\$1,224,951</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$288,995	\$290,000	\$290,000
3353	Highway Block Grant	03	\$193,986	\$194,000	\$194,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	03	\$433	\$400	\$400
3357	Flood Control Reimbursement	03	\$222,367	\$222,000	\$222,000
3359	Other (Including Railroad Tax)	03	\$5,810	\$7,000	\$7,000
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$711,591</b>	<b>\$713,400</b>	<b>\$713,400</b>



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
<b>Charges for Services</b>					
3401-3406	Income from Departments	03	\$894,091	\$955,240	\$955,240
3409	Other Charges		\$0	\$0	\$0
<b>Charges for Services Subtotal</b>			<b>\$894,091</b>	<b>\$955,240</b>	<b>\$955,240</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	03	\$1,540	\$2,500	\$2,500
3502	Interest on Investments	03	\$34,978	\$30,000	\$30,000
3503-3509	Other	03	\$50,263	\$44,401	\$44,401
<b>Miscellaneous Revenues Subtotal</b>			<b>\$86,781</b>	<b>\$76,901</b>	<b>\$76,901</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	11, 10	\$113,200	\$110,910	\$110,910
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$113,200</b>	<b>\$110,910</b>	<b>\$110,910</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	03	\$330,000	\$135,000	\$135,000
<b>Other Financing Sources Subtotal</b>			<b>\$330,000</b>	<b>\$135,000</b>	<b>\$135,000</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$3,622,619</b>	<b>\$3,457,402</b>	<b>\$3,457,402</b>



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### Budget Summary

Item	Period ending 12/31/2018	Selectmen's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations		\$7,282,386	\$7,282,386
Special Warrant Articles	\$808,200	\$657,910	\$657,910
Individual Warrant Articles	\$0	\$0	\$0
Total Appropriations	\$7,931,615	\$7,940,296	\$7,940,296
Less Amount of Estimated Revenues & Credits	\$3,639,807	\$3,457,402	\$3,457,402
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$4,291,808</b>	<b>\$4,482,894</b>	<b>\$4,482,894</b>



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Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$7,940,296</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$584,973
3. Interest: Long-Term Bonds & Notes	\$148,154
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$733,127
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$7,207,169</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$720,717
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting:</b>	
<b>(Line 1 + Line 8 + Line 11 + Line 12)</b>	
	<b>\$8,661,013</b>

## Notes

