



# **Town of Hopkinton, NH**

## **Office of the Select Board**

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### **SELECT BOARD PUBLIC MEETING MINUTES MONDAY, MARCH 19, 2018 Approved April 2, 2018**

#### **CALL TO ORDER**

Town Administrator Neal Cass called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, March 19, 2018, in the large meeting room in the Town Hall. Mr. Cass introduced the members of the Board. Jim O'Brien led those assembled in the Pledge of Allegiance.

**Members Present:** Jim O'Brien, Ken Traum, Bob Gerseny, Sabrina Dunlap and Steven Whitley

**Staff Present:** Neal Cass, Town Administrator and Robin Buchanan Administrative Assessing Assistant

**Public Present:** Janet Krzyzaniak

#### **ADMINISTRATIVE**

##### **Election of Board Chair and Vice Chair:**

Mr. Traum made a motion, seconded by Mr. Gerseny to nominate Jim O'Brien for Chairman of the Select Board.

**VOTE:** O'Brien, Traum, Dunlap, Gerseny and Whitley voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

Chairman O'Brien made a motion, seconded by Mr. Gerseny to nominate Ken Traum as Vice Chair of the Select Board.

**VOTE:** O'Brien, Traum, Dunlap, Gerseny and Whitley voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

**Consent Agenda**

The Board members reviewed documents for signature and approved (5-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Gerseny.

**CONSENT AGENDA****ACCOUNTS PAYABLE MANIFEST**

\$48,950.86

\$42,679.76

**PAYROLL**

\$81,432.60

**Warrant and Land Use Change Tax**

C&amp;D Realty Trust Map 245 Lot 3

\$8,680.00

**BUILDING PERMITS**

MRF Dressage LLC 1797 Hatfield Rd construct detached barn 211-5

Thrower Carl 856 Clement Hill Rd 8x8 block &amp; tile chimney 208-105

Jennison Andrew 78 Wildwood 18x14 lazy L inground pool 223-1.8

**Elderly Deferral**

Andrew &amp; Valerie McEvoy Map 102 Lot 225

**ELDERLY EXEMPTION**

George &amp; Dorothy Dodge Map 218 Lot 44

**Solar Exemption**

David &amp; Miranda Lasher 758 Upper Straw Rd Map 258 Lot 36

**ABATEMENT**

Lynn Hall sewer abatement 25 Cedar Street Map 101 Lot 13

\$20.15

**CURRENT USE APPLICATION**

Richard M. George Map 220 Lot 33

**MS-232 Report of Appropriations Actually Voted**

**REQUEST FOR REIMBURSEMENT**

Neal Cass Town Meeting Expense (payment for childcare) \$160.00

**REQUEST REFUND**

Schoch Richard B vehicle registration refund request registered in error \$73.00

The Board reviewed the Select Board Meeting Minutes of Monday, March 5, 2018. Mr. Traum made a motion, seconded by Mr. Gerseny to approve the Public Meeting Minutes of March 5, 2018.

**VOTE:** O'Brien, Traum, Dunlap, and Gerseny voting in favor of the motion; no votes against, Whitley abstaining. **MOTION APPROVED 4-0-1.**

The Board reviewed the Select Board Meeting Non-Public Minutes of Monday, March 5, 2018. Mr. Traum made a motion, seconded by Mr. Gerseny to approve the Non-Public Meeting Minutes of March 5, 2018.

**VOTE:** O'Brien, Traum, Dunlap, and Gerseny voting in favor of the motion; no votes against, Whitley abstaining. **MOTION APPROVED 4-0-1.**

**POINTS OF PRIDE:** Mr. Cass thanked everyone on staff that helped prepare for Town Meeting as well as the budget process. He also noted that employees from the Highway Department and Transfer Station have stepped up.

Mr. Gerseny wanted to thank Mr. Cass for all the work and time he put into the Economic Development Committee presentation for the TIF Districts. The presentation professional and was well done.

Mr. Traum thanked Mr. Cass, Mr. Gerseny and staff for their work during the budget process.

**APPOINTMENTS:** There were no scheduled appointments.

**OLD BUSINESS:**

**Town Meeting Overall Review of Meeting:** Mr. Cass stated the discussion about the TIF Districts and the presentation were great. Ms. Dunlap noted that the turnout seemed low compared to the School District Meeting. Discussion ensued in regarding how to get more people to attend Town Meeting. Mr. Cass stated that in the past, Town Reports were mailed to each household, which was expensive. Later, the Town Hall sent out cards to each household

informing them that the Town Report was available. It was suggested to use the a-frame signs. Discussion ensued with regards to childcare Town Meeting and the need for it.

**NEW BUSINESS:**

**2018 Select Board Assignments:** The Board discussed and agreed with the following Committee Assignments:

Budget Committee	Ken Traum
Planning Board	Sabrina Dunlap
EDC Representative	Bob Gerseny
Open Space	Sabrina Dunlap
Recycling Committee	Jim O'Brien
Sewer Committee	Steven Whitley
Road Committee	Steven Whitley

The Board discussed the vacancies that are open on all the Committees. Mr. Cass will contact the incumbents to see if they wish to serve again. Some suggestions were made for other vacancies and those individuals will be contacted by the Board member that suggested they serve.

**OTHER:** None

**TOWN ADMINISTRATOR UPDATES:**

Mr. Cass noted that the Slusser Center will receive \$611.77 from the Estate of Barbara McCoy.

**PUBLIC FORUM:** None

**NON-PUBLIC SESSION:** None

**ADJOURNMENT**

There being no further business, motion by Mr. Traum and seconded by Ms. Dunlap, to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:11 p.m.

Respectfully submitted,

Robin Buchanan  
Administrative Assessing Assistant