



# **Town of Hopkinton, NH**

## **Office of the Select Board**

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### **SELECT BOARD PUBLIC MEETING MINUTES MONDAY, FEBRUARY 5, 2018 APPROVED FEBRUARY 20, 2018**

#### **CALL TO ORDER**

Chairman O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, February 5, 2018, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Bob Gerseny led those assembled in the Pledge of Allegiance.

**Members Present:** Jim O'Brien, Chair, Ken Traum, Vice Chair, Steve Lux, Jr., Bob Gerseny and Sabrina Dunlap

**Staff Present:** Neal Cass (Town Administrator), and Robin Buchanan (Administrative Assessing Assistant).

**Public Present:** Janet Krzyzaniak

**POINTS OF PRIDE:** Mr. Cass stated we don't often think about the water system until it has an issue. Mr. Cass highlighted Steve Clough's recent work and efforts to find the leak in the water system and repair that leak as soon as possible. Mr. Clough constantly monitors the system to ensure that it is in good working order, and can often tell if there is a leak in that system before anyone else knows.

#### **ADMINISTRATIVE Consent Agenda**

The Board members reviewed documents for signature and approved (5-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr Lux.

**CONSENT AGENDA**

5-Feb-18

<b>ACCOUNTS PAYABLE MANIFEST</b>	11,142.72
	20,866.32
<b>PAYROLL</b>	72,085.61

**Veteran's Credit**

David &amp; Lea Dumas Map 253 Lot 28.1

Jennifer Tine Map 221 Lot 22

Garrett Hoyt Map 227 Lot 20

**BUILDING PERMITS**

Town Republicans temporary sign permit (DENY)

**TRANSFER OF FUNDS**

Sewer Fund to General Fund	4,209.85
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The Board reviewed the Select Board Meeting Minutes of Monday, January 29, 2018. Mr. Traum made a motion, seconded by Mr. Lux to approve the Public Meeting Minutes of January 29, 2018.

**VOTE:** O'Brien, Traum, Lux, Dunlap, and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Non-Public Meeting Minutes of Monday, January 29, 2018, Session I. Mr. Traum made a motion, seconded by Mr. Lux to approve the Non-Public Meeting Minutes of January 29, 2018, Session I.

**VOTE:** O'Brien, Traum, Lux, Dunlap and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Non-Public Meeting Minutes of Monday, January 29, 2018, Session II. Mr. Traum made a motion, seconded by Mr. Lux to approve the Non-Public Meeting Minutes of January 29, 2018, Session II.

**VOTE:** O'Brien, Traum, Lux, Dunlap and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

**APPOINTMENTS:** There were no appointments.

**OLD BUSINESS:**

**Budget Committee Update and Budget Hearing:**

Mr. Traum updated the Board on what happened at the last Budget Committee Meeting. He noted that the Budget Committee voted to adopt the Town's budget as presented. Mr. Traum noted that Bob Gerseny of the EDC gave the presentation for the warrant articles regarding the TIF districts. He further stated that the School also presented its budget. Mr. Traum stated that Matt Belanger, School Board representative to the Budget Committee, presented the School's budget. It was noted that the School Board has decided to rescind the Facilities Project. Mr. Traum stated the Budget Committee voted to approve the School Operating Budget for \$20,000,471.

Mr. Traum stated that the Public Hearing on all the Budgets will be Wednesday, February 7, 2018 at 6:30 pm and the meeting will be held at the Middle/High School.

Mrs. Krzyzaniak stated that the Budget Committee wanted money to come out of Title 10; but they did not have the revenues available at the time.

Mr. Traum thanked Mr. Cass for all his work on the Budget Presentations.

**Warrant Article Votes and Assignments:**

The Board went over the Warrant Articles and voted as follows:

Article	Motion to Recommend and Second	Assigned to
<b>Article 2</b> Operating Budget	Mr. Traum/Mr. Lux	Mr. Traum
<b>Article 3</b> Appropriation to Capital Reserve	Mr. Traum/Mr. Lux	Mr. Traum
<b>Article 4</b> Appropriation to Expendable Trust Funds	Mr. Traum/Mr. Lux	Mr. Lux
<b>Article 5</b> Establish Recreational Facilities Capital Reserve Fund	Mr. Traum/Mr. Lux	Mr. Lux
<b>Article 6</b> Authorization to Expend Pay By Bag Special Revenue	Mr. Traum/Mr. Lux	Ms. Dunlap
<b>Article 7</b> Authorization to Expend from Senior Center Rental Special Revenue Fund	Mr. Traum/Mr. Lux	Ms. Dunlap
<b>Article 8</b> Adoption of RSA 162-K to Establish Municipal Economic & Revitalization	Mr. Gerseny/Mr. Lux	Mr. Gerseny

<b>Article 9</b> Adoption of Exit 6 TIF District & Plan	Mr. Gerseny/Mr. Lux	Mr. Gerseny
<b>Article 10</b> Adoption of Hart's Corner TIF District & Plan	Mr. Gerseny/Mr. Lux	Mr. Gerseny
<b>Article 11</b> Swap of Land with State of NH for Economic Development	Mr. Gerseny/Mr. Lux	Mr. Gerseny
<b>Article 12</b> Appropriation of Funds for Economic Development	Mr. Gerseny/Mr. Lux	Mr. Gerseny
<b>Article 13</b> Offshore Wind Petition Warrant Article	Mr. Traum/Mr. Lux	Petitioners

Mr. Cass noted that Tuesday, February 6, 2018 is the last day for petition warrant articles.

**TIF Document Review and Public Hearing:**

Mr. Cass stated there will be a Public Hearing on the TIF Districts on Tuesday, February 20, 2018 at 6:00 pm at the Town Hall. All information is available at the Town Hall as well as on the Town's website.

Mr. Gerseny noted that the EDC will be holding an informational meeting with regards to the TIF Districts on Wednesday, February 21, 2018 at the Town Hall beginning at 6:00 pm.

**NEW BUSINESS:**

Mr. Cass stated the Board is scheduled to do lunch at the Senior Center on Wednesday, February 28, 2018.

**PUBLIC FORUM:** No comment from the public.

**TOWN ADMINISTRATOR UPDATES:**

Mr. Cass stated that on March 5, 2018, a representative from NH DOT will be in to discuss bridge work that is scheduled for 2019. Discussion will include disruption of traffic and how best to handle it.

Mr. Cass also noted that we received our first electric payment in the amount of \$1,500.00.

**OTHER BUSINESS:**

**NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (b) Hiring of a Public Employee**

Mr. Traum moved to go into a non-public session to discuss the hiring of a public employee under the provisions of Nonpublic Session RSA 91-A: 3 II (b). Mr. Lux seconded the motion.

**VOTE:** Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, and the Town Administrator went into nonpublic session, as recorded separately, at 6:10 p.m. The Board returned to public session at 6:17 p.m.

These minutes were not sealed.

**NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel**

Mr. Traum moved to go into a non-public session to discuss a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Lux seconded the motion.

**VOTE:** Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:17 p.m. The Board returned to public session at 6:30 p.m.

**Vote to seal nonpublic minutes:**

Mr. Traum moved to seal the minutes of the just completed nonpublic session. Ms. Dunlap seconded the motion.

**VOTE:** Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried.

**NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel**

Mr. Traum moved to go into a non-public session to discuss a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Lux seconded the motion.

**VOTE:** Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:30 p.m. The Board returned to public session at 7:11 p.m.

These minutes were not sealed.

**ADJOURNMENT**

There being no further business, motion by Mr. Lux, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:11 p.m.

Respectfully submitted,

Robin Buchanan  
Administrative Assessing Assistant

