



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, NOVEMBER 27, 2017 APPROVED DECEMBER 11, 2017

CALL TO ORDER

Chairman Jim O'Brien called this regular meeting of the Select Board to order at 5:32 p.m. on Monday, November 27, 2017, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Ken Traum led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair, Ken Traum, Vice Chair, Steve Lux, Jr., Bob Gerseny and Sabrina Dunlap (arriving at 6:03 pm).

Staff Present: Neal Cass (Town Administrator), and Robin Buchanan (Administrative Assessing Assistant), Dan Blanchette, Director of Public Works, and Paula Simpkins, Recreation Director.

Public Present: Janet Krzyzaniak, Rich Houston, Ken Wilkens, Ginni Haines, Joyce Bossie and John Segedy, Bruce Johnson and Michael Borek, Webster Select Board Members.

POINTS OF PRIDE: Mr. Cass highlighted the Library and Transfer Station, noting that they were closed on Thanksgiving, however, both were open on Friday and Saturday of the holiday weekend.

Chairman O'Brien stated, he drove by the office on Friday, November 24, 2017, and noted that Mr. Cass was also working over the holiday weekend.

ADMINISTRATIVE

Consent Agenda

The Board members reviewed documents for signature and approved (4-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Lux.

CONSENT AGENDA 11-27-17

ACCOUNTS PAYABLE MANIFEST

\$1,311,703.02

PAYROLL

\$76,849.64

BUILDING PERMITS

Michelle M Arruda 82 Penacook Rd installation of 10'x16'shed Map 104 Lot 57

TEMPORARY SIGN PERMIT

Hopkinton Women's Club tree lighting/hot chocolate, sign near Fire Station

Explore Contoocook Starry Starry Weekend

APPOINTMENT PAPERS

David White CNHRP Transportation-Advisory Committee

The Board reviewed the Select Board Meeting Non Public Minutes of Monday, November 20, 2017. Mr. Traum made a motion, seconded by Mr. Lux to approve the Non Public Meeting Minutes of November 20, 2017.

VOTE: O'Brien, Traum, Lux, and Gerseny voting in favor of the motion; no votes against. **MOTION APPROVED 4-0.**

APPOINTMENTS:

Webster Select Board, re: Transfer Station: Bruce Johnson, Chairman of Webster Select Board and Michael Borek, Webster Select Board Member were in to discuss the original Transfer Station Agreement of 1975 and an Amendment of 1989 made to the original Agreement. It was noted that there was also an Amendment of 1984, however, it was deemed moot as it was only signed by the Boards and not voted at Town Meeting. as required by the original agreement. The point of contention appears to be that the 1984 Amendment made the split for any costs above and beyond the general, annual operational budget will be shared as follows: 20% Webster, 80% Hopkinton.

The 1989 Amendment states the split for costs will be shared on a per capita basis. Discussion ensued with regards to the difference between 20/80 split and the per capita basis. Chairman O'Brien stated the Hopkinton Select Board believes it should be a per capita split as the 1989 Amendment supersedes any previous amendment. Mr. Johnson stated as an individual he agrees with that statement, however, he needs to take everything back to the Webster Board for discussion and a vote. Mr. Johnson stated he will get back to the Hopkinton Select Board within the next two weeks.

The Boards then went over the proposed budget for the Transfer Station for 2018. Chairman O'Brien stated that the Webster Board, in the future, should be invited to the Budget Presentation for the Transfer Station, instead of after the presentation, and the Webster Select Board Members agreed. The Webster Select Board Members had no issues with the proposed 2018 Transfer Station Budget. Chairman O'Brien thanked the Webster Board for coming in to meet with them.

OLD BUSINESS: Finalization of the 2018 Budget for Presentation to the Budget Committee

Dan Blanchette, Director of Public Works was in to discuss the proposed purchase of a 10 Wheel Truck to replace the old 6 Wheel Truck. The purchase of the truck was pushed back one year on the CIP schedule. Mr. Blanchette stated that delaying the purchase from 2018 to 2019 is not acceptable to him. Mr. Blanchette stated that currently the 6 Wheel has a cracked head and engine issues, noting that Kent Barton is 4 days into the repair. Mr. Blanchette stated it may cost more in the long run if we do not purchase a new truck for 2018. Repairs on the 6 Wheeler could be very costly if we continue to work it. He further stated the trucks are well maintained but they work them hard.

Paula Simpkins, Recreation Director was in to inquire what was cut from the CIP schedule for the Recreation Department. The Board noted that the budget for the bathrooms/snack shack at George Park was reduced to \$75,000.00, noting that the Board is unwilling to commit on other things until the school deals with the drainage issue. Discussion ensued, with regards to the Houston Barn. Chairman O'Brien stated we cut this out, because we have to determine what the long range goals are for this building.

Discussion ensued with regards to the Track proposal. Mrs. Simpkins questioned if that is a go or not. Chairman O'Brien stated it is on the schedule for 2022; however, it will have a better chance of staying on the CIP schedule if private fundraising efforts are showing a result. Mr. Traum stated the school seems supportive of the 1/3 split between the town, the school, and fundraising.

Chairman O'Brien inquired to Mr. Blanchette, whether if he could work with the amount of money for the paving, shimming line. Mr. Blanchette stated he will work with it; his main concern is the purchase of the new truck for 2018. Chairman O'Brien thanked Mr. Blanchette and Mrs. Simpkins for coming in to meet with them.

Discussion ensued with regards to purchasing the 10 wheel truck in 2018 and reducing the merit pool again. The Board agreed to putting the purchase of the 10 wheel truck in 2018 and leaving the merit pool at 3.5%. Further discussion ensued, with regards to increasing the amount of the Fund Balance used from \$300,000 to \$308,000, which the Board agreed to do.

Mr. Traum made a motion to approve the Proposed 2018 Budget to be presented to the Budget Committee in the amount of \$4,550,808 to be raised by taxes.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against; **MOTION PASSED (5-0).**

NEW BUSINESS:

TOWN ADMINISTRATOR UPDATES: Mr. Cass stated that this morning he received a check in the amount of \$25,000 from the Estate of Merle Dustin to the Trustees of the Trust Fund for the purpose of providing summer band concerts.

PUBLIC FORUM: Rich Houston stated he drives trucks for a living and states that you cannot continually load the truck to capacity, as it will stress the truck and will not last as long. Not loading to capacity may add a few more years to our trucks.

Ken Wilkens stated that Steve Chamberlin, Superintendent of Schools, will be presenting the School Budget and answering questions on Wednesday, November 29, 2017 at the Slusser Center at 1:00 pm following Senior Lunch. Mr. Cass added that it was Deb Norris from the Budget Committee that suggested this event.

ADJOURNMENT

There being no further business, motion by Mr. Gerseny, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant