



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, JUNE 12, 2017 Approved June 26, 2017

CALL TO ORDER

Chairman Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, June 12, 2017, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Ken Traum led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair, Ken Traum, Vice Chair, Steve Lux, Jr., Bob Gerseny and Sabrina Dunlap.

Staff Present: Neal Cass (Town Administrator) and Robin Buchanan (Administrative Assessing Assistant)

Public Present: Janet Krzyzaniak, Tom Walton, Chris Boutwell, Heather Boutwell, and Elmer Boutwell, Shawn McCluskey

POINTS OF PRIDE: Mr. Cass stated he received a letter from a resident complimenting Jolene Cochrane and Christina Balassone for helping him find his wedding ring in a very large pile of leaves at the Transfer Station.

ADMINISTRATIVE

Consent Agenda

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Lux.

CONSENT AGENDA 06-12-17

ACCOUNTS PAYABLE MANIFEST

\$1,287.08
\$376,714.30
\$173,648.15

PAYROLL

\$97,328.43

APPLICATION FOR STATE BRIDGE AID CONSTRUCTION**ABATEMENTS**

Alfred Lebel-removed camper from Sandy Beach	\$109.00
Sandy Beach-camper sold and removed from park	\$292.00

RIGHT TO BURY

Russell and Pauline Miller

VETERAN'S CREDIT

John & Nancy Remick Map 208 Lot 85
 Claudette Phelps (Arthur Phelps) Map 266 Lot 34

Application for Payment of Approved Warrant Articles

\$487,000.00

Revaluation of Property	\$ 22,000
Fire Dept Vehicles & Equipment	\$ 50,000
Public Works Vehicles & Equipment	\$200,000
Replacement & Equipping of Ambulance	\$ 75,000
Police & Fire Radio/Equip. Replacement	\$ 5,000
Transfer Station Equipment & Facilities	\$ 35,000
Library Replacement Building Systems	\$ 10,000
Town Hall Renovations	\$ 50,000
Dam Maintenance & Construction	\$ 10,000
Sewer System Equipment/Sludge Removal	\$ 30,000

APPLICATION FOR PAYMENT FROM CAPITAL RESERVE FUND ACCTS

\$49,000.00

Recreation Facilities	\$ 7,000
Town Facilities Building Maintenance Fund	\$30,000
Library Technology Fund	\$ 5,000
Library Building Maintenance Fund	\$ 7,000

BUILDING PERMITS

Margaret Kennedy Map 204 Lot 2 arena rentals, boarding, riding lessons
 Daniel Rinden Map 260 Lot 7 demo 20x20 garage, erect 24x36 garage
 Frank Grano Map 239 Lot 33 erect barn on existing foundation

Transfer of Funds

Pay by Bag Fund to General Fund	\$51,355.00
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TRANSFER OF FUNDS

Sewer Fund to General Fund

\$8,910.74

PAF

Joseph Cooper new hire part time-Fire Department
Matt McCormack new hire part time-Fire Department
Peter Benson II new hire part time-Fire Department

INTENT TO CUT

Katherine Mitchell Map 204 Lot 7

The Board reviewed the Select Board Meeting Minutes of Tuesday, May 30, 2017. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of May 30, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Non Public Minutes of Tuesday, May 30, 2017, Session I. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Non Public Meeting Minutes of May 30, 2017, Session I. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Non Public Minutes of Tuesday, May 30, 2017, Session II. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Non Public Meeting Minutes of May 30, 2017, Session II. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Non Public Minutes of Tuesday, May 30, 2017, Session III. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Non Public Meeting Minutes of May 30, 2017, Session III. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Non Public Minutes of Tuesday, May 30, 2017, Session IV. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Non Public Meeting Minutes of May 30, 2017, Session IV. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Meeting Minutes of Thursday, June 1, 2017. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of June 1, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, and Lux voting in favor of the motion; no votes against; Gerseny and Dunlap abstaining. MOTION APPROVED 3-0-2.

The Board reviewed the Select Board Meeting Minutes of Thursday, June 8, 2017. Mr. Traum made a motion, seconded by Mrs. Dunlap, to approve the Public Meeting Minutes of Thursday, June 8, 2017. Chair O'Brien called for a vote.

VOTE: Traum, Gerseny and Dunlap voting in favor of the motion; no votes against; O'Brien and Lux abstaining. MOTION APPROVED 3-0-2.

APPOINTMENTS:

Tom Walton-River Access: Mr. Walton came before the Select Board with a conceptual plan to improve the access to the river behind the gazebo. Mr. Walton stated the trail down to the river is steep and uneven. He would like to improve the trail so that more people will use the access. Mr. Walton went into further detail with regards to developing the area for better use. He believes he has enough volunteers to get the project started. Chairman O'Brien state he believes that DES permits would be required and that a committee should be formed. Chairman O'Brien stated that volunteers formed a committee to renovate the Kimball Cabins and that the funds were obtained through fundraising and the committee members, with the help of the Highway Department completed the landscaping and work on the first cabin. Discussion ensued, with regards to what the charge for the committee would be. Mr. Cass will draft a charge. Chairman O'Brien also suggested that Mr. Walton get in touch with the members of the Open Space, Conservation Commission and the trails sub-committee.

Shawn McCluskey-Men's Softball: Chairman O'Brien stated that there was a discussion at the last meeting regarding Men's Softball and the parking of cars during the Hopkinton Fair. The Board does not have a firm understanding of the agreement or how it came about and asked Mr. McCluskey to clarify. Mr. McCluskey stated that an agreement was made about 50 years ago with Barbara Boatwright and Mark Bates, who were the Recreation Committee, for the Men's Softball to park cars at George's Park during the Hopkinton Fair. George's Park is Town owned. The money from the fundraising was used to make improvements to the fields. It has evolved into Men's Softball not parking cars, but having other teams park the cars and receiving a percentage of their profits. However, there are only 4 days to park cars and now there are more than 4 teams that would like to do this. Mr. McCluskey stated Men's Softball would like to get the lights replaced on the field and this is their only fundraiser. Discussion ensued about whether this practice should continue, if the money should go back into the fields and how to facilitate everything. It was noted that the lights have been shut off and the fence needs repairs. Chairman O'Brien stated that the Board has another appointment at 6:30 pm, but would like continue this discussion after that appointment.

Chris Boutwell, Heather Boutwell and Elmer Boutwell: 30 E Penacook Rd. Chris Boutwell is in to try to come to an agreement about the back taxes on 30 E. Pennacook Rd. This property belonged to Mr. Boutwell's grandmother and he would like to obtain the property.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (c) Reputation

Mr. Traum moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, members of the Boutwell Family, and the Town Administrator went into nonpublic session, as recorded separately, at 6:40 p.m. The Board returned to public session at 7:15 p.m.

Vote to seal nonpublic minutes:

Mr. Gerseny moved to seal the minutes of the just completed nonpublic session. Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

Men's Softball re: Hopkinton Fair Parking (continued): Mr. Gerseny stated the expectation is that 100% of the money should go back into the fields. He also stated we should have guidelines to maintain the fields. Mr. Lux stated that if a certain team that you want to support is parking cars then you go to the parking area, however, you believe your donation is going to the team parking the cars, when in fact some of it is going to another organization. Discussions continued and the Board agreed to put in writing a plan for 2017, which will be discussed at the next meeting.

OLD BUSINESS: Hopkinton Fair Board: Mr. Cass stated that he has made repeated attempts to contact the Fair Board, but has still not received a reply. He has been trying since January. Mr. Gerseny stated they are not showing a good faith effort. Chairman O'Brien stated he was very disappointed with the Fair Board. The Select Board agreed to have Town Counsel draw up a letter to the Hopkinton Fair Board, as they are now in violation of the Agreement, between the Fair Board and the Select Board.

NEW BUSINESS: Year to date Financials: Mr. Cass stated we are right where we should be with expenses and revenue is good.

Mr. Traum stated there was a budget meeting held on Wednesday, June 7, 2017. He informed the Select Board that Janet Krzyzaniak was voted in as Chair and Rich Houston was voted in as Vice-Chair.

Mr. Cass stated that the Human Services Committee has updated their charge, which the Board received it in their packet.

Mr. Gerseny made a motion to accept the updated charge of the Human Services Committee. Ms. Dunlap seconded the motion.

VOTE: O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

TOWN ADMINISTRATOR UPDATES: None

PUBLIC FORUM: None

ADJOURNMENT

There being no further business, motion by Mr. Gerseny, seconded by Ms. Dunlap to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 8:10 pm.

Respectfully submitted,

Robin Buchanan, Administrative Assessing Assistant