



Town of Hopkinton, NH

Office of the Select Board

330 Main Street, Hopkinton, NH 03229-2627

Tel: (603) 746-3170 E-mail: selectmen@hopkinton-nh.gov

Fax: (603) 746-2952 Web: hopkinton-nh.gov

SELECT BOARD PUBLIC MEETING MINUTES MONDAY, JUNE 26, 2017 Unapproved

CALL TO ORDER

Chairman Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, June 26, 2017, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Bob Gerseny led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair, Ken Traum, Vice Chair, Steve Lux, Jr., Bob Gerseny and Sabrina Dunlap.

Staff Present: Neal Cass (Town Administrator) and Robin Buchanan (Administrative Assessing Assistant), Paula Simpkins (Recreation Director)

Public Present: Mary Duquette, Janet Krzyzaniak

POINTS OF PRIDE: Mr. Cass stated that today is the first day of summer camp and that Kimball Pond was opened for the season on Saturday, June 24, 2017. It was noted that both Paula Simpkins, Recreation Director and Deb Gallant, Finance Director put a tremendous amount of work into getting the summer programs staffed and running. Interviews, reference and background checks need to be completed to ensure a successful summer season.

ADMINISTRATIVE

Consent Agenda

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Lux.

CONSENT AGENDA 06-26-17

ACCOUNTS PAYABLE MANIFEST

\$647,284.09
\$1,388,666.58

PAYROLL

\$69,823.08

ABATEMENTS

Dorothy Boutwell Map 243 Lot 29	\$1,726.24
Anthony P. Costine -sewer abatement Map 101 Lot 81	\$1,113.26
Petro Fiber Map 210- Lot 25-1	refund to lien
Philip Wise Map 104 Lot 87	\$737.82
Ashley Fox & Shaun Geary Map 216 Lot 9	\$1,031.98
Angelyn Dambruoso Map 104 Lot 40-2	\$1,560.74
Carol Dunning Map 104 Lot 39-1	\$1,660.10
Bonnie Christie Map 104 Lot 38-2	\$1,659.57
Robert & Jane Lewellen Map 104 Lot 37-2	\$1,660.36
Judith Kumin Map 104 Lot 38-1	\$1,669.06
Julia Miller Map 104 Lot 36-2	\$1,659.83
Davis & Sandra Clark Map 104 Lot 36-1	\$1,575.49
Patricia Ayers Map 104 Lot 34-2	\$1,491.81
Gary Richardson Map 104 Lot 34-1	\$1,489.61
Frank Weeks Map 104 Lot 33-1	\$1,667.22
Margaret Kimball Map 104 Lot 32-1	\$1,663.00
Flenniken Enterprises Map 102 Lot 48	DENY
Lawrence Donahue	DENY
Erin & Pierre Vanden Bore	DENY

VETERAN'S CREDIT

Antonio Lamarie Map 228 Lot 39
 Anthony Clough Map 251 Lot 41

YIELD TAX LEVY AND TIMBER WARRANT

John Duston Map 202 Lot 6	\$981.77
---------------------------	----------

BUILDING PERMITS

Lance Moulton construct single family res Map 101 Lot 60
 Geoffry Fitzgerald detached garage Map 241 Lot 32
 Robert Blank above ground pool Map 102 Lot 13
 Crathern Family Holdings utilize offices, warehouse
 Chris Boudette farmers porch Map 221 Lot 32
 Chris Boudette deck Map 204 Lot 2
 Sun Solar solar roof mount array Map 235 Lot 9
 ER Fox Plumbing mech for generator Map 223 Lot 11.1

PAF

Mitchell Dean new hire part-time Fire Department

LAND USE CHANGE TAX

Binney Wells Map 215-14-2

\$4,200.00

LANDOWNER PROJECT PERMISSION FORM**NO WARRANTY DEED**

Town of Hopkinton to Delmer & Debroa Boutwell

OVERPAYMENT OF PROPERTY TAX

Corelogic

\$503.00

James Stewart

\$599.00

The Board reviewed the Select Board Meeting Minutes of Monday, June 12, 2017. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of June 12, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Non Public Meeting Minutes of Monday, June 12, 2017. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Non Public Meeting Minutes of June 12, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Public Meeting Minutes of Thursday, June 15, 2017. Mr. Traum made a motion, seconded by Ms. Dunlap, to approve the Public Meeting Minutes of June 15, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Gerseny and Dunlap voting in favor of the motion; no votes against, Lux abstaining. MOTION APPROVED 4-0-1.

APPOINTMENTS:**Mary Duquette & Chuck Gregory: Tennis Courts**

Mrs. Duquette is before the Board to ask for funds to help repair the tennis courts. There are cracks in the court, holes in the fences, re-striping and the net poles need to be replaced. Mrs. Duquette stated she has been working with Paula Simpkins, Recreation Director and Greg Roberts, Superintendent of Building and Grounds, on making improvements to the tennis facilities. Mrs. Duquette also stated that she and HYSA have been working with the United States Tennis Association (USTA). USTA currently has grants that would contribute up to 50% in the infrastructure of tennis facilities to foster the sport's continue growth. With that in mind, Mrs. Duquette suggested that resurfacing the court seems to be the best place to start. With an USTA grant of \$7,000 and HYSA fundraising \$3,500.; she would ask the Town to fund \$3,500.

Mrs. Simpkins stated that she has set aside \$1,000. to redo the sign at Kimball Pond, however, she would be happy to transfer the funds for this project, making the Town's portion \$2,500. Discussion ensued with the Board agreeing to fund \$2,500. for the resurfacing.

Mr. Gerseny made a motion to fund the resurfacing of the tennis courts in the total amount of \$3,500.; with \$1,000 to come from the Recreation Department. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

Cleve Kappla: Trail Agreement

Mr. Kappla was in to discuss the Trail Agreement for property owned by David Dufault. Discussion ensued with regards to a new trail agreement that will have to be made with the buyers of Peter Russell's land and other trail issues.

Mr. Gerseny made a motion to approve the Trail Agreement with David Dufault as written. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

OLD BUSINESS:

River Access Process Review: Mr. Cass handed out the charge for the Contoocook River Access Working Group. The Board looked over the charge. They requested that the fundraising policy be sent along with the charge to the Work Group.

Mr. Gerseny made a motion to approve the charge and fundraising policy for the Contoocook River Access Working Group. Mr. Lux seconded the motion.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

Town Property Parking: Mr. Cass informed the Board that Men's Softball has been told they no longer have authority to do the parking at George's Park for the Hopkinton Fair. Mr. Cass informed the Board that he drafted a new process and application for parking cars during the fair. Any entity established by the Town of Hopkinton, a Hopkinton School team/club or registered non-profit charity which includes local support in its mission can fill out an application.

Mr. Lux made a motion to approve the policy and application for parking cars at George's Park during the Hopkinton Fair. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

Fair Board Meeting: Mr. Cass has spoken to Town Counsel, Sharon Somers. She will first attempt to contact the Fair Board by phone before she requests the need for mediation. Mr. Lux stated the Fair Board has already met with the Fire Chief and the Police, noting the agreement stated there was to be a Select Board member there as well.

Warner Gun Range: Mr. Cass informed the Select Board that he attended a court hearing on Monday, June 26, 2017 regarding the Warner Gun Range. This hearing was not about the merits of the case; it was about whether to remand it back to the Warner ZBA. Mr. Cass stated there is no decision yet. He feels, however, no matter how the Court rules it will be appealed.

Rail Trail Update: Mr. Cass stated there is a Grant Application in the Board's packet along with guidelines, along with a permission slip as the rail trail goes over town owned land.

Culvert Replacement Update: Mr. Cass stated that we are closer to finishing up the easements. The Army Corp needs to review the easements. Also cutting cannot begin until August 1, 2017 due to bats.

NEW BUSINESS: Highway Block: Mr. Cass stated we are expecting about \$150,000 from the Highway Block Grant.

TOWN ADMINISTRATOR UPDATES: Mr. Cass stated that the scanning of the property files is going well.

Mr. Cass stated that the new copier was delivered at the Town Hall today.

Mr. Cass informed the Board that he will be off beginning Thursday, June 29, 2017 and will return on Thursday, July 6, 2017.

PUBLIC FORUM: Janet Krzyzaniak inquired about the building before the Fairgrounds, as the doors and windows are always open. Mr. Cass stated the owners are in the process of tearing it down.

ADJOURNMENT

There being no further business, motion by Mr. Traum, seconded by Mr. Lux to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:00 pm.

Respectfully submitted,

Robin Buchanan, Administrative Assessing Assistant