



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, JULY 10, 2017 Approved July 24, 2017

CALL TO ORDER

Chairman Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, July 10, 2017, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Steve Lux, Jr. led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair, Ken Traum, Vice Chair, Steve Lux, Jr., Bob Gerseny
Absent: Sabrina Dunlap.

Staff Present: Neal Cass (Town Administrator) and Robin Buchanan (Administrative Assessing Assistant)

Public Present: Ken Wilkens

PUBLIC FORUM: As Mr. Wilkens was the only member of the public present, Chairman O'Brien asked Mr. Wilkens if he had any comments before the Board left to view barns for the barn easement. Mr. Wilkens stated he feels the intercom system at the Police Station is not adequate needs to be updated. The system is old.

APPOINTMENTS: At 5:35 pm, the Board left the Town Hall to view the following barns: at 5:45 pm Holmes, 725 Hatfield Road and at 6:15 pm Kattaf at 344 Moran Road.

The Board returned to the Town Hall at 6:35 pm.

POINTS OF PRIDE: Mr. Cass read a letter from a new resident complimenting Karen Robertson, Dan Blanchette and John Pianka for their help during their buying process. The letter stated all were very helpful, supportive and welcoming.

Mr. Traum stated that the July 4th celebration was very good and well received.

Chairman O'Brien stated he has been to the swimming pond and the lifeguards are doing a great job.

ADMINISTRATIVE**Consent Agenda**

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Lux.

CONSENT AGENDA 07-10-17

ACCOUNTS PAYABLE MANIFEST	\$242,039.19
	\$31,717.46
PAYROLL	\$84,409.79

GIS INTERNET SERVICES MAINTENANCE AGREEMENT WITH CAI (2)	\$2,400.00
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APPLICATION FOR REIMBURSEMENT TO TOWNS & CITIES**Department of Revenue Use of PA 28 Inventory Forms****VETERAN'S CREDIT**

Lennard Lindsay Map 104 Lot 13

YIELD TAX LEVY AND TIMBER WARRANT

Hopkinton Forestry	\$1,194.15
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BUILDING PERMITS

Matthew Belanger deck 69 W Ridge Cir Map 209 Lot 45.10
 Tom & Carrie Dupell new residence Patch Rd Map 249 Lot 4
 Kyle Vetter garage 31 W Ridge Cir Map 209-45-12
 Countryside Community Church Temporary Sign Permit
 Curtis Crown deck 534 Upper Straw Rd Map 258 Lot 43

PAF

Nathaniel Martel Fire Department new hire full time

TRANSFER OF FUNDS (SPECIAL REVENUE ACCOUNTS)

Slusser Center Rental Expenses-Deposit to General Fund	\$400.00
Sewer Fund to General Fund	\$8,966.64
Recreation Revolving Fund #803 to General Fund	\$10,648.13
Public Safety Revolving Fund #801 to General Fund	\$32,562.00

APPLICATION FOR PAYMENT FROM EXPENDABLE TRUST FUND ACCOUNTS

Recreation Facilities Trust to General Fund	\$2,000.00
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APPLICATION FOR PAYMENT FROM CAPITAL RESERVE FUND ACCOUNTS

Town Hall Renovations Capital Reserve Fund to General Fund	\$1,255.50
PW/Hwy Vehicles-Spreader Capital Reserve Fund	\$12,147.91

TRANSFER OF FUNDS (SPECIAL REVENUE FUND ACCOUNT)

Kimball Cabins to General Fund	\$467.58
Human Services Donations to General Fund	\$430.00
Community Gardens to General Fund	\$143.96
Hop FD Auxiliary to General Fund	\$1,558.53
Fire Station Reno to General Fund	\$1,385.33
Human Services Energy	\$927.09

The Board reviewed the Select Board Meeting Minutes of Monday, June 26, 2017. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of June 26, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

APPOINTMENTS (continued):

The Board began the evaluation process of the two barns that they had viewed. Each barn is rated on the following points: scenic, public access, historic and condition. Discussion ensued, with regards to each of the points of the Holmes barn located at 725 Hatfield Road. It was the Board's decision to give a Barn Easement at 57.5%.

Discussion ensued, with regards to each of the points of the Kattief barn located at 344 Moran Road. It was the Board's decision to a Barn Easement at 60%.

OLD BUSINESS:

Hopkinton Fair Board: Mr. Cass reported that he received a response today and the only date the Hopkinton Fair Board gave to meet was this Thursday, July 13th at 10:00 am. Chairman O'Brien and Select Board Member Lux stated they will not be available on that date. The Board stated it was very short notice and they would like the full Select Board at the meeting. Mr. Cass was asked to request more dates.

NEW BUSINESS:

Oil Contract: Mr. Cass stated that the School has locked down the oil price for the next year. The contract will be with HR Clough at \$1.689 per gallon.

Financial Review: Mr. Cass stated that things are good; revenue is ahead and expenses are where they should be. Mr. Traum inquired if the Town was paying the Town Band to play the concerts this year. Mr. Cass responded yes, they bill us at the end of the season. Mr. Traum

inquired of Mr. Gerseny if the EDC planned to spend their full budget. Mr. Gerseny replied yes, EDC will be doing a marketing study and engineering cost.

It was noted that the Budget Committee will be meeting on Wednesday, July 12, 2017 with regards to questions for the School Board.

TOWN ADMINISTRATOR UPDATES: Mr. Cass stated that all the easements for the drainage for Briar Hill Road have been signed, and the Army Corp of Engineers has given their approval as the run off goes into the Contoocook River. Mr. Cass also informed the Board that scanning of property files is moving along.

Mr. Traum inquired if there were any updates regarding the Warner Gun Range. Mr. Cass stated there is nothing new.

Mr. Cass informed the Board that the sign on Park Avenue for the field will be similar to the sign at Houston Fields.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (d) Acquisition of Property

Mr. Traum moved to go into a non-public session to discuss the acquisition of property under the provisions of Nonpublic Session RSA 91-A: 3 II (d). Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, and Gerseny voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:55 p.m. The Board returned to public session at 7:07 p.m.

These minutes were not sealed.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mr. Traum moved to go into a non-public session to discuss a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, and Gerseny voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:07 p.m. The Board returned to public session at 7:11 p.m.

These minutes were not sealed.

ADJOURNMENT

There being no further business, motion by Mr. Lux, seconded by Mr. Traum to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:12 p.m.

Respectfully submitted,

Robin Buchanan, Administrative Assessing Assistant