



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, AUGUST 21, 2017

CALL TO ORDER

Select Board Vice Chair Ken Traum called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, August 21, 2017, in the large meeting room in the Town Hall. Mr. Traum introduced the members of the Board. Neal Cass led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien-Chair, Ken Traum-Vice Chair, Steve Lux, Jr., Bob Gerseny, and Sabrina Dunlap

Staff Present: Neal Cass (Town Administrator)

POINTS OF PRIDE

Mr. Cass highlighted the upcoming staff appreciated picnic and thanked the staff for all that each one of the does throughout the year. Mr. Traum thanked School Superintendent Steve Chamberlin and Town Administrator Cass for their work to provide the senior lunch at Elm Brook Park.

ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda taking the following action on motion made by Mr. Lux and seconded by Ms. Dunlap.

<u>Item</u>	<u>Date</u>	<u>Action</u>	<u>Comment</u>
BUILDING PERMITS			
Fales-251 Burham Intervale 220-007-000	8/21/2017	Approve	Erect portable car port
Hopkinton Retreat, LLC 756 Clement Hill Rd 208-099-000	8/21/2017	Approve	Construct 80' X 120' Detached Barn
Milton-141 Pamela Drive 245-022-000	8/21/2017	Approve	Construct 12' X 18' Attached Deck

ACCOUNTS PAYABLE			
AP Manifest	8/14/2017	Approve	\$223,160.85 - Checks- 58343-58380
AP Manifest	8/21/2017	Approve	\$71,885.941 - Checks 58381-58419
PAYROLL			
Payroll Manifest PPE: 08/19/2017	8/17/2017	Approve	Checks 32417-32436 - \$12,303.40 Direct Deposit - \$61,031.87 TOTAL=\$73,335.27
ACCEPTANCE OF RESIGNATION & THANK YOU			
Joanne Woodward	8/21/2017	Approve	Senior Recreation Council Eff: 8/1/2017
Meredith Astles	8/21/2017	Approve	EDC EFF: 8/8/2017
OTHER			
Approval of FD Donation Account Rename	8/21/2017	Approve	"Fire Station Donations"
MS-1 Extention	8/21/2017	Approve	Until 9/15/2017-Utility Evaluations
2017 MS-535		Approve	Period Ending 12/31/2017
Barn Easement for Registry	8/21/2017	Approve	To record previously approved easemnt

Approval of Minutes

The Board reviewed the minutes of their previous meeting. Mr. Gerseny made a motion, seconded by Ms. Dunlap, to approve the Select Board Public Meeting Minutes of August 7, 2017. Vice Chair Traum called for a vote.

VOTE: Traum, Gerseny, and Dunlap voting in favor of the motion; no votes against; Lux abstained. MOTION APPROVED 3-0-1

Chair O'Brien arrived and took over chairing the meeting.

Support of 202/9/127 Intersection Upgrade

The Board reviewed the letter indicating support for moving up the improvement to the Route 202/9/127 intersection in the NHDOT 10-year plan.

Mr. Gerseny moved to support the project and approve and send the letter. Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

Transfer Station Capital Cost Allocation

The Board reviewed the documents concerning the percentage of Transfer Station capital cost paid by Hopkinton and Webster. Mr. O'Brien updated the Board on past discussion concerning the agreement. The Board said there is no indication that the 1975 agreement as amended has been changed to allocate expenses in any way other than using a per capita number. A letter will be drafted for the Board to send.

Town Hall Parking Configuration

The Board reviewed two conceptual plans for parking at the Town Hall. They preferred the head-in parking model.

Public Hearing to Accept and Expend Unanticipated Funds

Chair O'Brien called the Public Hearing to order at 6:00 p.m. and said that the purpose was to receive public comment under NH RSA 31:95-b concerning the Town accepting \$162,889.34 as an additional apportionment from the NH Department of Transportation. These funds are additional funds to be used for highway construction, reconstruction, and maintenance purposes. It was noted that these funds have to be used to do new work, not replace funds that are already appropriated.

There was no public comment. Mr. O'Brien closed the public comment portion of the hearing.

The Board reviewed the recommendation from Director of Public Works Dan Blanchette to use the funds as follows:

1. Approximately \$60,000 will be used immediately for the following:
 - a. 2,000 CY ledgepack gravel for Sugar Hill Road
 - b. Rebuild apron and pave Hopkinton Fire Station
 - c. Shim and overlay Garrison Lane (culverts have already been done)
 - d. Drag shim rough section of Kast Hill to hold the road until a later date.
2. The remaining funds will be used for paving next year in order to give time to prepare the roads for paving such as replacing culverts. There is not enough time in this year's schedule to prepare these roads.

Mr. Traum noted that he would like to see Spring Street repaved.

Mr. Gerseny moved to accept the funds and to expend them following the guideline sent by NHDOT, and following the recommendations of the Director of Public Works. Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Public Hearing adjourned at 6:10 p.m.

Meeting with Riverway Association Concerning Moving Train Storage Building

Members of the Riverway Association presented a plan to move a railroad storage shed currently located on property owned by TDS Telecom, to land owned by the Town behind the train depot. They asked for land behind the depot including 3 parking spaces the Town currently owns in that area. Mr. Lux said that his would provide more parking for the Depot and the Town would not have to maintain the spaces. The Riverway Association has not spoken with TDS at this time. The Town selling land requires a Town Meeting vote.

Board members asked the Riverway Association to provide additional information including:

- Could the building be put on Riverway Association land?
- Is there a more detailed plan with specifics on what parking the Town would be giving up?
- How does this fit with the proposed new river access?
- Do they have a timeline for this?

It will be determined who has the actual 8 foot right-of-way. Director of Public Works Dan Blanchette will be consulted to see if he has any issues.

The Riverway Association will provide the Board with more information and a meeting will be arranged at a future date.

Re-adoption of the Town Investement Policy

The Board reviewed the investment policy which has no changes from the one adopted last year.

Mr. Traum moved to re-adopt the Town of Hopkinton Investment Policy as presented. Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (5–0).

Telecommunication Assessment

The Board reviewed the telecommunication assessments prepare by utility assessor George Sansoucy. After review the Board decided to use the assessments recommended by Sansoucy.

Public Forum

Janet Krzyzaniak asked about the building near the fair entrance that is being torn down. The Town does not have a blight ordinance and the owners have time to remove the building.

Other Items

Mr. Gerseny shared that he recently experience the ambulance personnel with a family member. Staff did a wonderful job.

Mr. Traum recommended Mike Norris be suggested to the Fair as a possible Fair Board member.

Mr. Traum noted that the school building facilities committee will be presenting to the School Board at its next meeting.

Mr. Lux shared his concerns about people hanging out at the bandstand. He wondered if a curfew should be put in place.

ADJOURNMENT

There being no further business, motion by Mr. Traum, seconded by Mrs. Dunlap to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 7:25 p.m.

Respectfully submitted,
Neal A. Cass, Town Administrator