



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, SEPTEMBER 18, 2017 APPROVED OCTOBER 2, 2017

CALL TO ORDER

Vice Chairman Ken Traum called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, September 18, 2017, in the large meeting room in the Town Hall. Vice Chairman Traum introduced the members of the Board, noting that Chairman O'Brien will meet them at the site review. The member of the Select Board left for a site review at the Depot in Contoocook Village. The Board returned at 6:20 p.m. Chairman O'Brien led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair, Ken Traum, Vice Chair, Steve Lux, Jr., Bob Gerseny and Sabrina Dunlap.

Staff Present: Neal Cass (Town Administrator), Robin Buchanan (Administrative Assessing Assistant), and Paula Simpkins (Recreation Director).

Public Present: Mary Leadbeater, Skate Murdough, Dan Meserve, Athletic Director, Digit Taylor, Ron Klemarczyk, and Bob LaPree and residents of Farrington Road

POINTS OF PRIDE: Mr. Cass stated that the Library held a Touch a Truck event. The Police Department, Fire Department and members of the Highway Department were in attendance as well. Mr. Cass thanked them for their participation. Mr. Cass also noted there is a thank you letter addressed to Officer Michael Lobsinger. Officer Lobsinger was on patrol when he came upon an abandoned car with blood on it. Officer Lobsinger found the person that was injured, saving this person's life.

ADMINISTRATIVE

Consent Agenda

The Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda, taking the following action on a motion made by Mr. Gerseny and seconded by Mr. Traum.

CONSENT AGENDA 09-18-17
ACCOUNTS PAYABLE MANIFEST

\$50,894.67

PAYROLL

\$70,231.73

THANK YOU

Officer Michael Lobsinger

APPOINTMENT PAPERS

Elaine Millerick Senior Recreation Committee

Chris Hodgdon Capital Improvement Committee

INTENT TO CUT

Robert Koch 212 College Hill Rd Map 213 Lots 3.1 and 3.2

Timber Tax and Warrant

Tasha Dunning Map 201 Lot 14

\$634.11

Richard Mecke Map 259 Lot 9.1

\$33.03

Kathryn Mitchell Map 204 Lot 7

\$660.32

BUILDING PERMITS

Town of Hopkinton construct 16 x 140 spreader hander Map 102 Lot 9

Thomas J Hennessey 16 x 20 rear deck & 8 x 41 front porch Map 256 Lot 28

James O'Rourke install 24'above ground swimming pool Map 104 Lot 46

Robert Buelte install inground swimming pool Map 209 Lot 45

Dimitri Tsihlis rear deck 16 x 24 Map 102 Lot 23

George Whipps 10 x 20 mudroom & 26 x 26 Garage Map 240 Lot 33

Edward Seibel 16 x 20 detached storage building Map 208 Lot 108

APPLICATION FOR PAYMENT FROM CAPITAL RESERVE FUND ACCOUNTS

PW/Hwy Vehicles-Spreader Capital Reserve Fund to General Fund

\$275,925.80

APPLICATION FOR PAYMENT FROM EXPENDABLE TRUST FUND ACCOUNTS

Town Facilities Trust Fund to General Fund

\$8,031.59

The Board reviewed the Select Board Meeting Minutes of Tuesday, September 5, 2017. Mr. Traum made a motion, seconded by Mr. Lux to approve the Public Meeting Minutes of September 5, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion as amended; no votes against. MOTION APPROVED 5-0.

OLD BUSINESS: River Access Update

Mr. Cass stated that he met with Tom Walton, who first proposed improving the river access. Mr. Walton has done some work, but feels it is better to have a committee brainstorm some ideas and he would be willing to help in any fundraising efforts. Mr. Gerseny stated he would bring it to the Economic Development Committee and see if they would like to get involved.

NEW BUSINESS: Personnel Policy Update:

Mr. Cass stated the changes that were made were for clarification. Ms. Dunlap inquired about the maternity policy. Mr. Traum inquired about drug tests for employees. Mr. Cass stated only the Highway Department is drug tested in accordance with DOT regulations. Mr. Traum made a motion to approve the changes to the Personnel Policy, with spelling corrections. Mr. Lux seconded the motion.

VOTE: O'Brien, Traum, Lux, Gerseny and Dunlap voting in favor of the motion as; no votes against. MOTION APPROVED 5-0.

PUBLIC HEARING: Revisions to the Speed Limit Ordinance

Chairman O'Brien stated that the Board was presented with a petition to lower the speed limit on Farrington Corner Road from 35 mph to 30 mph. He further stated that this public hearing is to gather input from the public.

Claudette Phelps, Brockway Road, spoke in favor of the lower speed limit, nothing there are pedestrians and the bike path near Farrington Corner Road and that many cars are travelling at a high rate of speed.

Marilyn Bourque, Farrington Corner Road, also spoke in favor of the lower speed limit on Farrington Corner Road, also noting that cars travel very fast on the road.

Susan Blakeslee, Farrington Corner Road, stated it is only a matter of time before something happens, people are driving too fast.

Keith Tewksbury, Brockway Road, stated there is no posted speed limit on Brockway Road and there are a lot of close calls.

With no further comment from the audience, Chairman O'Brien closed the Public Hearing at 6:55 pm.

Mr. Cass stated we need to check to make sure that the speed limit signs that are posted agree with what is in the ordinances. It was also noted that the Police Department and Fire Department requested that no changes be made to the current ordinance. Discussion ensued, with regards to gathering information for the next meeting with regards to all the speed limit signs, and redrafting the ordinance so that both agreed.

The Board agreed to change the ordinance so that the speed limit on Farrington Corner Road will be reduced to 30 mph.

NEW BUSINESS (continued): End of August Financials

Mr. Cass reviewed the August financials noting that the revenues look excellent and the expense side looks good as well.

OLD BUSINESS (Continued): George Park

Chairman O'Brien thanked the committee for all their input. He further stated there is no money budgeted in 2017 for any improvements. The committee has identified the bathrooms and snack bar as priorities. Chairman O'Brien would like the Board to discuss what they see as priorities and send that on to the Capital Improvement Committee. Discussion ensued, with regards to the bathrooms/snack bar, as well as the need for fencing around the whole park and around the skate park, and the need for a surveillance system to help prevent vandalism. Discussion ensued, with regards to the expense of the proposed track. Dan Meserve, Athletic Director, stated he would like to see the school pay for 1/3, the town pay 1/3 and fundraise 1/3 of the funds for the track. Discussion ensued, with regards to the tennis courts.

Mr. Cass will follow up with the Capital Improvement Committee.

TOWN ADMINISTRATOR UPDATES:

Mr. Cass stated we are down to 4 and ½ file cabinets left to scan, computer upgrades were done last week. Mr. Cass stated the Town Hall furnace backed up but it is working now. Mr. Cass reported the groups doing the Hopkinton Fair parking did well over the Labor Day Weekend.

PUBLIC FORUM: No comments.

OTHER:

Ms. Dunlap would like a clarification letter sent to the Warner ZBA with regards to the gun range. Discussion ensued. Mr. Cass will send a new letter.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (d) Acquisition of Property:

Mr. Gerseny moved to go into a non-public session to discuss the acquisition of property under the provisions of Nonpublic Session RSA 91-A: 3 II (d). Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, members of the Open Space Committee, and the Town Administrator went into nonpublic session, as recorded separately, at 8:00 p.m. The Board returned to public session at 8:28 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session. Ms. Dunlap seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried 5-0.

ADJOURNMENT

There being no further business, motion by Mr. Lux, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant