



# **Town of Hopkinton, NH**

## **Office of the Select Board**

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### **SELECT BOARD PUBLIC MEETING MINUTES MONDAY, OCTOBER 16, 2017 APPROVED OCTOBER 30, 2017**

#### **CALL TO ORDER**

Chairman Jim O'Brien called this regular meeting of the Select Board to order at 7:00 p.m. on Monday, October 16, 2017, in the Community Room at the Hopkinton Library. Chairman O'Brien introduced the members of the Board.

**Members Present:** Jim O'Brien, Chair, Ken Traum, Vice Chair, Bob Gerseny and Sabrina Dunlap. Absent: Steve Lux, Jr.

**Staff Present:** Neal Cass (Town Administrator), Robin Buchanan (Administrative Assessing Assistant).

**Public Present:** Janet Krzyzaniak and Bill Chapin, Jr.

#### **ADMINISTRATIVE**

##### **Consent Agenda**

The Board members reviewed documents for signature and approved (4-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Ms. Dunlap.

##### **CONSENT AGENDA 10-16-17**

##### **ACCOUNTS PAYABLE MANIFEST**

\$24,194.53

\$37,917.28

##### **PAYROLL**

\$69,967.88

##### **HIGHWAY SAFETY GRANT**

##### **2018 Forest Fire Warden Appointments**

##### **Federal Excess Property Co-Operative Agreement**

**BUILDING PERMITS**

David & Denise Damour Map 221 Lot 118 pole barn addition

David & Denise Damour Map 221 Lot 118 farming (1 horse R1 District) DENY

Edward Roche, Jr. Map 222 Lot 63 construct pre-fab shed

Deborah Young Map 101 Lot 91 construct 624 sq ft detached garage

Laura Johnson Map 104 Lot 31 convert personal use space in barn to home art studio

Robin Moore Map 242 Lot 10 expand & enlarge existing mudroom/laundry

Thomas Dupell Map 249 Lot 14 construct 3,120 sf residence attached deck & porch

William Kelso Map 223 Lot 1 construct 1,800 sf ranch residence attached garage

Lance Klinger Map 237 Lot 8 installation of roof mounted 21kw solar pv system

The Board reviewed the Select Board Meeting Minutes of Monday, October 2, 2017. Mr. Traum made a motion, seconded by Ms. Dunlap to approve the Public Meeting Minutes of October 2, 2017. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 4-0. (see later motion, page 3).

**OTHER:** Louise Carr, Kimball Lake Cabins:

Mrs. Carr was in to get approval for a Capital Campaign Fundraiser for to restore the remaining two cabins at Kimball Lake. Mrs. Carr explained that although work on the first cabin was mainly done by volunteers and they will continue to do work, the logs on the other cabins are rotted and they need a preservation carpenter to do the work. Mrs. Carr handed out two letters that she would like to send out; one to businesses and one to residents. Mrs. Carr noted that all checks will be made out to the Town of Hopkinton and Kimball Lake Cabins be put in the memo line. Mr. Cass will supply list of those who have donated already. Mrs. Carr also stated that the Class of 2013 will be donating \$750.00. Mrs. Krzyzaniak asked if the Halloween BBQ Fundraising is for the Capital Campaign Fundraiser. Mrs. Carr responded no that fundraiser, although for Kimball Cabins, is for supplies for the continued work that the volunteers do, not for the preservation carpenter. Mrs. Carr noted, three years ago no one used the cabins, now with the main cabin repaired, events are being booked. The Board by consensus approved the fundraiser.

Class VI road work request: Mr. Cass read the Board a request to work on Class VI road by David Dufault. The letter stated concerns regarding a beaver dam that has been built on the Class VI part of Cross Road, behind Bill Chapin, Jr.'s property. Mr. Chapin stated he would like the beaver dam to stay, however, it Don Houston and David Dufault would like it to go. Mr. Cass stated that if the dam is on your property, you have the right to remove it. If in fact, the beaver dam is on town property, the Class VI road, then you need permission to remove it. According to Mr. Chapin's description, the beavers have built on the road as well and you can walk there, but you can no longer get a tractor back there. He spoke of a large area of water, wildlife habitat for birds. Some members of the Board will be going down to view the area for themselves. Chairman O'Brien suggested the Board also speak with the Conservation

Commission. Mr. Gerseny stated the Board has given permission to others to work on Class VI roads, and he would like to review that list. Mr. Cass needs to let Mr. Houston and Mr. Dufault know that no work is to be done on the Class VI road, unless they receive permission from the Town. The Board will have further discussion at the next meeting, Monday, October 30, 2017.

Ms. Dunlap, requested changes to the October 2, 2017 Meeting Minutes after the minutes were already approved. The Board agreed to make the changes. Ms. Dunlap would like the minutes to reflect that she believes lowering the speed limit does work and that she preferred to lower the limits so they are the same as the ordinance.

Mr. Traum made a motion to accept those changes to the Public Meeting Minutes of October 2, 2017. Mr. Gerseny seconded the motion.

**VOTE:** O'Brien, Traum, Gerseny and Dunlap voting in favor of the motion as amended; no votes against. MOTION APPROVED 4-0.

Mr. Cass stated the tax rate will be finalized soon.

Chairman O'Brien stated that although we have no notice with regards to the gun range, he would like to have a discussion. He further stated that Dragonfly Holdings, LLC is requesting a Special Exception from the Warner Zoning Ordinance to construct and operate a proposed indoor gun range and retail store at the property located on Warner Road, Map 3, Lot 33, Zoning District C-1. Chairman O'Brien stated the Warner ZBA found that the project has regional impact, granting Hopkinton abutter status for the "limited purpose of providing notice and giving testimony.

Chairman O'Brien stated during the March 8, 2017 meeting of the Warner ZBA, Dragonfly Holdings, LLC requested a Special Exception. In that application there were 4 sections the applicant needed to reply to. The Board discussed these sections at length to determine which of them applied to Hopkinton as an abutting district.

The decision was made to seek public input on the following:

- A. The requested use will not impair the integrity or character of the district or adjoining district, nor be detrimental to the health, morals or welfare.
- B. The requested use is essential or desirable to the public convenience and welfare.

The public may provide comments at the Select Board meeting, or in writing before October 30, 2017 either by email to [SelectBoard@hopkinton-nh.gov](mailto:SelectBoard@hopkinton-nh.gov), or by mail to 330 Main Street, Hopkinton NH 03229. Information will also be available on the website: [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov).

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (c) Reputation

Mr. Gerseny moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Traum seconded the motion.

**VOTE:** Select Board Members O'Brien, Traum, Gerseny, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 8:25 p.m. The Board returned to public session at 8:40 p.m.

These minutes were not sealed.

### **ADJOURNMENT**

There being no further business, motion by Mr. Gerseny, seconded by Mr. Traum to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 8:41 p.m.

Respectfully submitted,

Robin Buchanan  
Administrative Assessing Assistant