



# **Town of Hopkinton, NH**

## **Office of the Select Board**

330 Main Street, Hopkinton, NH 03229-2627

Tel: (603) 746-3170 E-mail: [selectmen@hopkinton-nh.gov](mailto:selectmen@hopkinton-nh.gov)

Fax: (603) 746-2952 Web: [hopkinton-nh.gov](http://hopkinton-nh.gov)

## **SELECT BOARD PUBLIC MEETING MINUTES MONDAY, MAY 15, 2017**

### **CALL TO ORDER**

Chairman Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, May 15, 2017, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Ken Traum led those assembled in the Pledge of Allegiance.

**Members Present:** Jim O'Brien, Chair, Ken Traum, Vice Chair, Bob Gerseny, and Sabrina Dunlap. Absent: Steve Lux, Jr.

**Staff Present:** Neal Cass (Town Administrator) and Robin Buchanan (Administrative Assessing Assistant)

### **Public Present:**

**POINTS OF PRIDE:** Mr. Cass read a note from a resident who was donating to the camp scholarship program. She thanked Marilyn Ceriello-Bresaw for not judging her when she came to the Town for financial help in the past; now she is able to give back with a donation for the camp.

Mr. Cass also noted that School Superintendent Steve Chamberlin sent a letter complimenting Public Works Director, Dan Blanchette and the Highway Department for all the work they did this winter to ensure the school parking lot and the roads were plowed.

Mr. Cass stated that Planning Board Chair, Bruce Ellsworth, complimented Planning Director, Karen Robertson her knowledge and input during a recent Planning Board meeting.

### **ADMINISTRATIVE**

#### **Consent Agenda**

The Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Gerseny.

**CONSENT AGENDA 05-15-17****ACCOUNTS PAYABLE MANIFEST**

\$95,541.95

**PAYROLL**

\$67,912.05

**VETERAN'S CREDIT**

Nunn Map 221 Lot 78

**PERSONNEL ACTION FORMS**

Alora Bergethon new hire pt lifeguard Recreation

Elizabeth Cairns rehire Kimball Pond WSI Recreation

Bowman Ridinger rehire lifeguard Recreation

Tess Masci new hire camp counselor Recreation

**1st Tax Warrant**

\$10,414,409.00

**Building Permits**

Charles Head 79 Briar Hill Rd renovate kitchen &amp; bath

Yankee Book Peddler 999 Maple renovate interior office space

Ben Folsom 485 Putney Hill Rd install new doors &amp; windows,kitchen

Dave Gordon 979 Clement Hill Rd shed

**Intent to Cut**

Greenblott Map 250 Lot 14

The Board reviewed the Select Board Meeting Minutes of Monday, May 8, 2017. Mr. Traum made a motion, seconded by Mr. Gerseny, to approve the Public Meeting Minutes of May 8, 2017. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

The Board reviewed the Select Board Public Minutes of Thursday, May 11, 2017. Mr. Traum made a motion, seconded by Mr. Gerseny, to approve the Public Meeting Minutes of May 11, 2017. Chair O'Brien called for a vote.

**VOTE:** O'Brien, Traum, Gerseny and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

**APPOINTMENTS:** There were no appointments.

**OLD BUSINESS:**

i. 2017-2018 Health Insurance: Mr. Cass presented the options for health care. After a lengthy discussion, which included cost of the plan for employees, and the pros and cons of each option, including the insurance that the Hopkinton teachers will be on beginning July 1. The Board made the decision to stay with the plans the employees currently have, with a 90/10 split as discussed at Town Meeting. There will be education sessions held during the year, with regards to the plan that the Hopkinton teachers will be on and the options will be revisited next year. Chairman O'Brien thanked Mr. Cass for all his work in preparing the options available.

**NEW BUSINESS:**

i. Review of financials through April: Mr. Cass stated the revenues look good, as well as the expenses. Motor vehicle revenue is on target.

Mr. Traum stated that he now remembers why they did not go to a fiscal year budget; the work involved in putting together an 18 month budget is tremendous.

**TOWN ADMINISTRATOR UPDATES:**

Mr. Cass stated he met with a resident with regards to the dog park. She thought the park would be abutting her property which is fenced in for her dog. She was under the impression that the fence for the dog park would be very close to her fence. It is not. She does not have an issue with the dog park.

Mr. Cass stated that we will begin the job of preparing the property documents for scanning with New England Documents.

Mr. Cass stated that the Hopkinton Fair has contacted him. They stated that Mondays are their meeting day as well as the Select Board's and they are not available on Mondays. Mr. Cass will try to schedule a time to meet on a Thursday, after one of the Select Board tours of the town buildings.

There being no further business, a motion by Mr. Traum, and seconded by Mr. Gerseny to adjourn the meeting. Vote 4-0 in favor of the motion. The meeting adjourned at 7:05 pm.

Respectfully submitted,

Robin Buchanan, Administrative Assessing Assistant