



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES TUESDAY, MAY 30, 2017 Approved June 12, 2017

CALL TO ORDER

Chairman Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Tuesday, May 30, 2017, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Ken Traum led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair, Ken Traum, Vice Chair, Steve Lux, Jr., and Sabrina Dunlap. Absent: Bob Gerseny

Staff Present: Neal Cass (Town Administrator) and Robin Buchanan (Administrative Assessing Assistant)

Public Present: Ken Wilkens

POINTS OF PRIDE: Mr. Cass noted a lot of preparation goes into get the tax bills printed and mailed out. Mr. Cass noted that Robin Buchanan, Chuck Gangel, Carol Harless and Lisa Davis work hard to make sure the bills go out correctly.

Mr. Cass also noted that the Senior Newsletter got a new look, thanks to an intern at the Senior Center.

Mr. Traum stated the Memorial Day Parade was well done.

ADMINISTRATIVE

Consent Agenda

The Board members reviewed documents for signature and approved unanimously (4-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Lux.

CONSENT AGENDA 05-30-17**ACCOUNTS PAYABLE MANIFEST**

\$55,312.96
\$1,276,508.62

PAYROLL

\$67,484.44

CURRENT USE APPLICATION

Binney Wells Map 215-14.2

ABATEMENTS

Matthes Map 208 Lot 3-C16 Removed trailer from Sandy Beach	\$2,628.00
Hopkinton Retreat LLC Map 208 Lot 99 as per agreement	\$8,576.00
Veteran's Credit not applied	\$2,500.00

CURRENT USE PENALTY & WARRANT

Sacco John Map 223 Lot 1	\$4,300.00
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PAF

Callie Chase rehire camp counselor & WS1-Recreation
Richard Armstrong change in status Fire/Ambulance

RIGHT TO BURY

Robert Miller and BethTaylor

BUILDING PERMITS

879 Maple Street, LLC 879 Maple St Map 228 Lot 25-manufacturing
Raleigh Lakeside Bldrs 418 Rollins Rd Map 260 Lot 45-garage
Hopkinton Lion's Club temporary sign permit
Jon & Sherry Bradstreet 6 Apple Tree Lane Map 258 Lot 54-pool
Gary Chicoine South Road Map 253 Map 26-residence
Contoocook Creamery 945 E Penacook Rd Map 242 Lot 15 Barn

PA-42

Keith Flenniken residence in an industrial zone

The Board reviewed the Select Board Meeting Minutes of Monday, May 15, 2017. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of May 15, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

The Board reviewed the Select Board Public Minutes of Thursday, May 25, 2017. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of May 25, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Lux, and Dunlap voting in favor of the motion; no votes against. MOTION APPROVED 4-0.

APPOINTMENTS: There were no appointments.

PUBLIC FORUM: No comment.

OLD BUSINESS:

NEW BUSINESS:

Mr. Cass presented to the Board the background on the issue of parking at George's Park during the Hopkinton Fair. Mr. Cass stated he got involved because of complaints from the football and baseball teams. Discussion ensued, with the regards to the agreement that the Men's Softball worked out with the Recreation Committee, about 50 years ago, to park cars during the Fair. It has evolved into Men's Softball Team letting other teams park cars during the Fair at a fee; however, the Men's Softball is getting a percentage of those profits. Chairman O'Brien asked Mr. Cass to have the Men's Softball Team come in and discuss this issue with them.

TOWN ADMINISTRATOR UPDATES:

Mr. Cass stated there will be two informational sessions for health insurance offered on Thursday, June 1, 2017 at 3:00 PM and 6:00 pm at the Town Hall.

Mr. Traum would like the Hopkinton Fair Board to come to a meeting, as they appear to be in violation of the agreement the Fair made with the Select Board.

Mr. Lux stated that the Train Depot is having their water line fixed this week.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (I) Consideration of Legal Advice

Mr. Traum moved to go into a non-public session to consider legal advice provided by Town Counsel under the provisions of Nonpublic Session RSA 91-A: 3 II (I). Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:00 p.m. The Board returned to public session at 6:07 p.m.

These minutes were not sealed.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (c) Reputation

Mr. Traum moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:07 p.m. The Board returned to public session at 6:15 p.m.

Vote to seal nonpublic minutes:

Mr. Lux moved to seal the minutes of the just completed nonpublic session. Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mr. Traum moved to go into a non-public session to discuss a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (I). Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:15 p.m. The Board returned to public session at 6:20 p.m.

Vote to seal nonpublic minutes:

Mr. Lux moved to seal the minutes of the just completed nonpublic session. Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

Ms. Dunlap left the meeting.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (d) Acquisition of Property

Mr. Traum moved to go into a non-public session to discuss a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (l). Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, and Lux, voted in favor, and the Chair declared the motion to have carried unanimously (3-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:20 p.m. The Board returned to public session at 6:25 p.m.

Vote to seal nonpublic minutes:

Mr. Lux moved to seal the minutes of the just completed nonpublic session. Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, and Lux voted in favor, and the Chair declared the motion to have carried unanimously (3-0).

ADJOURNMENT

There being no further business, motion by Mr. Lux, seconded by Mr. Traum to adjourn the meeting. Vote 3-0 in favor of the motion. The meeting adjourned at 6:25 p.m.

Respectfully submitted,

Robin Buchanan, Administrative Assessing Assistant