



Town of Hopkinton

Office of Select Board

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-3170 – www.hopkinton-nh.gov

SELECT BOARD PUBLIC MEETING MINUTES Thursday, April 29, 2021

CALL TO ORDER

Chair Dunlap called this special meeting of the Select Board to order at 6:31 p.m. following the second virtual session of Town Meeting on Thursday, April 29, 2021, via Zoom.

Select Board

Members Present: Sabrina Dunlap, Ken Traum, Steven Whitley, Anna Wells and Jeffrey Donohoe, through video conference.

Staff Present: Neal Cass, Town Administrator

DECLARATION OF CHAIR: Chair Dunlap read the Right to Know Law Meeting Checklist as follows:

As Chair of the Hopkinton Select Board, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12, pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means.

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 and meeting ID: 839 7005 4540, or by clicking on the following website address: <http://bit.ly/2021TownMeetingZoom>

b) Providing public notice of the necessary information for accessing the meeting.

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on Town of Hopkinton's website: www.hopkinton-nh.gov and on the Town of Hopkinton's Facebook page.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.

If anyone has a problem, call (603) 746-8242 or email: townadmin@hopkinton-nh.gov.

d) Adjourning the meeting if the public is unable to access the meeting.

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote. Let us start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Roll Call for Select Board

Sabrina Dunlap and I am alone.

Ken Traum and I am alone.

Steven Whitley and I am alone.

Anna Wells and I am alone.

Jeffrey Donohoe and I am alone.

ADMINISTRATIVE:

The Board reviewed documents for signature and approved (5-0) the Consent Agenda and approved Mr. Traum to sign for the Board, taking the following action on a motion made by Mr. Traum. Mr. Whitley seconded the motion.

<u>Item</u>	<u>Date</u>	<u>Action</u>	<u>Comment</u>
TIMBER TAX WARRANT			
220-022-000, 206-013-000, 221-077-000, 243-023-000	4/29/2021	Approve	No Cut - \$0.00
232-001-000 & 232-012-000	4/29/2021	Approve	No Cut - \$0.00
LUCT BILL			
212-002-001 College Hill Road	4/29/2021	Approve	Remove 3.282 acres - \$8,160.00
PROPERTY TAX EXEMPTION			
Elderly Exemption 265-012-001	4/29/2021	Approve	\$170,000.00
Elderly Exemption 247-007-000	4/29/2021	Approve	\$120,000.00
Elderly Exemption 102-084-000	4/29/2021	Deny	Over income limit
BUILDING PERMIT			
101-009-000 8 Maple Street	4/29/2021	Approve	Use from retail to retail/two-business office
266-045-000 859 Farrington Corner Road			Construct a chicken coop
PAFs			
Hire PT Assistant Town Clerk/Tax Collector	4/29/2021	Approve	Patricia LaPree
Hire Summer Camp Counselor	4/29/2021	Approve	Maddy Follansbee
CONSENT FOR APPOINTMENT			
Deputy Treasurer	4/29/2021	Approve	Deborah Norris
MANIFEST APPROVED SINCE LAST MEETING			
Payroll PPE 4/26/2021	4/26/2021	Approved	Checks-\$2,791.44 Dir. Deposit-\$73,739.30 Total = \$76,530.74
AP Manifest CH# 6610-66137	4/26/2021	Approved	\$1,403,949.32

ROLL CALL VOTE:

Sabrina Dunlap Yes

Ken Traum Yes

Steve Whitley Yes

Anna Wells Yes

Jeffrey Donohoe Yes

MOTION PASSED 5-0.

Select Board Meeting April 29, 2021

ADJOURNMENT

There being no further business, the meeting adjourned at 6:34 p.m.

Respectfully submitted,

Neal A. Cass, Town Administrator