



Town of Hopkinton

Office of Select Board

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-3170 - www.hopkinton-nh.gov

SELECT BOARD PUBLIC MEETING MINUTES Monday, July 25, 2022 Approved

CALL TO ORDER:

Chair Dunlap called this meeting of the Select Board to order at 5:30 p.m. on Monday, July 25, 2022. With the meeting being held at Town Hall, Chair Dunlap introduced the members of the Board.

Select Board

Members Present: Sabrina Dunlap; Ken Traum; Jeffrey Donohoe; Steven Whitley; and Thomas Lipoma

Staff Present: Cara Johnson, Administrative/Assessing Assistant

Public Present: Bonnie Christie, Chair of the Waste Reduction Committee; Scott Clay; Martin King; Bob LaPree; and Katherine Mitchell

POINTS OF PRIDE:

Chair Dunlap thanked Ms. Johnson for helping with the meeting. Mr. Traum thanked Neal Cass, Town Administrator, for all his work and the preparation of the meeting agenda. He also noted what a great job Dan Blanchette, DPW Director, and the DPW staff have done with storm cleanup and erosion control.

ADMINISTRATIVE:

The Board reviewed documents for signature, and approved (5-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Whitley.

TOWN OF HOPKINTON - SELECT BOARD CONSENT AGENDA JULY 25, 2022			
ITEM	DATE	ACTION	COMMENT
AP MANIFEST			
AP MANIFEST DATED 7/25/2022	7/25/2022	APPROVE	\$1,540,159.23
APPROVED SINCE PREVIOUS MEETING			
AP CHECK DATED 7/19/2022			\$2,344.80
AP CHECKS DATED 7/19/2022			\$138,622.28
PAYROLL MANIFEST 7/19/2022			\$102,983.20
CHECKS: \$8,855.77			
DIRECT DEPOSIT: \$94,127.43			
ABATEMENT REQUEST			
251-046-001 - 1168 JEWETT RD - CORRECTED ASSESSED VALUE - DAVIS	7/25/2022	APPROVE	\$3,423.00

YIELD TAX			
233-002-000 - EUGENE FOOTE RD - OP #21-227-03-T - TOWN OF HOP (FOR FILE)	7/25/2022	APPROVE	
YIELD TAX CERTIFICATION FROM PREVIOUS MEETING			
264-034-000 - 116 CLARKE LN - OP #21-227-02-T - YANZO	7/25/2022	APPROVE	
258-040-002 - 113 APPLE TREE LN - OP #21-227-17-T - CARDIN FINANCIAL	7/25/2022	APPROVE	
INTENTS TO CUT			
240-051-000 & -001 (SUPP TO FIRST) - GOULD HILL RD - BRAYSHAW ASSET MGMT	7/25/2022	APPROVE	
256-004-000 - JEWETT RD - S & M FOREST TRUST	7/25/2022	APPROVE	
256-017-000 - JEWETT RD - S & M FOREST TRUST	7/25/2022	APPROVE	
RIGHTS TO BURY			
#1188 - BLACKWATER C/11/3 - DELANEY	7/25/2022	APPROVE	
#1189 - NEW HOPKINTON A/35A/3 & 4 - CLARK	7/25/2022	APPROVE	
#1190 - BLACKWATER B/3/3 & 4 - MARTIN	7/25/2022	APPROVE	
OTHER			
PRIMEX AGREEMENT AND RESOLUTION	7/25/2022	APPROVE	
APP FOR EVENT ALCOHOL PERMIT - HOPKINTON RECREATION DEPT	7/25/2022	APPROVE	
APP FOR EVENT ALCOHOL PERMIT - CONTOOCOOK CHAMBER OF COMMERCE	7/25/2022	APPROVE	
OATH OF OFFICE CERTIFICATE FOR NATHAN RUSH	7/25/2022	APPROVE	

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey S. Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

The Board reviewed the Public Meeting Minutes of Monday, July 11, 2022. Mr. Traum made a motion, seconded by Mr. Whitley, to approve the Public Meeting Minutes of July 11, 2022.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey S. Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

The Board reviewed the Session I, Nonpublic Meeting Minutes of Monday, July 11, 2022. Mr. Traum made a motion, seconded by Mr. Whitley, to approve the Session I, Nonpublic Meeting Minutes of July 11, 2022, and noted they are not sealed.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey S. Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

The Board reviewed the Session II, Nonpublic Meeting Minutes of Monday, July 11, 2022. Mr. Traum made a motion, seconded by Mr. Whitley, to approve the Session II, Nonpublic Meeting Minutes of July 11, 2022, and noted they are sealed.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey S. Donohoe	Abstained, as he had not reviewed minutes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 4-0.

The Board reviewed the Session III, Nonpublic Meeting Minutes of Monday, July 11, 2022. Mr. Traum made a motion, seconded by Mr. Whitley, to approve the Session III, Nonpublic Meeting Minutes of July 11, 2022, and noted they are not sealed.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey S. Donohoe	Abstained, as he had not reviewed minutes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 4-0.

OLD BUSINESS:

I. Mr. Lipoma addressed his work on reviewing and updating Class VI roads, noting that there is a meeting scheduled with the Class VI Roads Committee on September 21. He reminded the Board that the Committee consists of members from the Planning board, Conservation Commission, the Trails Committee, and the Select Board.

II. Regarding an update on the green pay-by-bag program, Mr. Donohoe noted that there has not been an opportunity to meet with the Waste Reduction Committee yet, but Ms. Christie, Committee Chair, added that she has done extensive research, which showed that similar programs have been successful in other communities, and noted that she emailed her findings to the Committee. Discussion ensued among Board members and Ms. Christie. Chair Dunlap noted her appreciation of Ms. Christie's research, commented on the success of the composting program, but reiterated the importance of taking a deep look at the pay-by-bag ordinance and finding the solutions that work best for residents of Hopkinton, particularly since the Transfer Station is shared with Webster residents, who do not participate in the pay-by-bag program. After noting the importance of finding a solution soon, Mr.

Lipoma and Mr. Donohoe said they would work on assembling a group dedicated to finding the best solution.

NEW BUSINESS:

Regarding the applications for One-Event Alcohol Permits for the Contoocook Chamber of Commerce's End of Summer Concerts and Hopkinton Recreation's Murder Mystery Dinner, there were no questions or comments, so the applications were signed.

TOWN ADMINISTRATOR UPDATES:

I. Mr. Traum shared that the forthcoming Tyler Bridge temporary closure signs are up and that the Pedaling for Payson bicycling fundraiser will have to be rerouted.

II. In following up on some signage a private property owner had placed on a portion of the Rail Trail, Mr. Traum highlighted that Mr. Cass had met with the property owners. There are some temporary signs in place which will be replaced by permanent signs.

PUBLIC FORUM:

Martin King, of Penacook Road, expressed his concern over speeding in the Penacook Road area of town, noting that although he had spoken with now-retired Police Chief Pecora and Mr. Cass about the problem, he is still a proponent of having the speed limit lowered from 30 to 25 MPH on the portion of Penacook Road that forms a triangle with Indian Ridge Road and Main Street. Discussion ensued among Board members and Mr. King, and it was noted that the Board had also spoken with former Chief Pecora regarding the speeding problem. It was pointed out that Mr. Cass has been working on securing grant money to purchase some permanent, flashing speed limit signs, which seem more effective at lowering speeds. Bob LaPree, of Highland Avenue, added that he believes posted speed limits must be enforced to be effective, and Bonnie Christie, of Smithfield Road, suggested speed bumps and speed tables as an alternative means of controlling speeds. Chair Dunlap thanked everyone for their input and suggested the Board meet with Police Chief Hennessey and discuss the speeding problem at a future meeting.

Turning to the topic of the pay-by-bag ordinance discussed at a previous meeting, Ms. Christie asked how there could be an exception made for one trash hauling company. Mr. Whitley pointed out that the language of the ordinance allows for the exception. Ms. Christie and the Board agreed to discuss this further at another time.

Regarding Select Board meeting agendas, Katherine Mitchell, of Bound Tree Road, asked why some topics are noted on the agenda, while others are not specifically noted, but are brought up during the Public Discussion or Other sections, toward the end of the meetings. She added that she believes some of the subjects brought up during these general portions of the meetings are important and should be noted specifically on the agendas. Members of the Board thanked Ms. Mitchell, and pointed out that this typically is a result of timing and logistics, and is not intentional, adding that they would try to be more aware and make improvements.

OTHER:

Mr. Traum noted that the Board should look into details for this year's fair, which is quickly approaching, and a brief discussion took place regarding the Boston Post Cane.

NON-PUBLIC SESSION - RSA 91-A: 3 II (b) Hiring

Chair Dunlap moved to go into a nonpublic session to discuss an issue involving hiring a person as a public employee under the provisions of Nonpublic Session RSA 91-A: 3 II (b). Mr. Traum seconded the motion.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

The Board and the Administrative/Assessing Assistant went into nonpublic session, as recorded separately, at 6:24 p.m. The Board returned to public session at 6:39 p.m.

These minutes were not sealed.

NON-PUBLIC SESSION I-RSA 91-A: 3 II (c) Reputation

Chair Dunlap moved to go into a nonpublic session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Traum seconded the motion.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

The Board and the Administrative/Assessing Assistant went into nonpublic session, as recorded separately, at 6:45 p.m. The Board returned to public session at 7:25 p.m.

Vote to seal nonpublic minutes:

Mr. Whitley moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Mr. Lipoma seconded the motion.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

NON-PUBLIC SESSION IV-RSA 91-A: 3 II (d) Leasing of Property

Chair Dunlap moved to go into a nonpublic session to discuss the leasing of property under the provisions of Nonpublic Session RSA 91-A: 3 II (d). Mr. Traum seconded the motion.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

The Board and the Administrative/Assessing Assistant went into nonpublic session, as recorded separately, at 7:27 p.m. The Board returned to public session at 8:10 p.m.

Vote to seal nonpublic minutes:

Chair Dunlap moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Mr. Traum seconded the motion.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

ADJOURNMENT

There being no further business, Mr. Donohoe moved that the meeting be adjourned. Mr. Lipoma seconded the motion. All members voted in favor and the meeting was declared adjourned at 8:10 p.m.

Respectfully submitted,

Cara Johnson
Administrative/Assessing Assistant