



Town of Hopkinton

Office of Select Board

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-3170 - www.hopkinton-nh.gov

**SELECT BOARD
PUBLIC MEETING MINUTES
Tuesday, October 11, 2022, at 6:28 p.m.
HMHS – Room 202
Approved**

I. CALL TO ORDER:

Chair Dunlap called this meeting of the Select Board to order at 6:28 p.m. on Tuesday, October 11, 2022, in Room 202 of Hopkinton Middle/High School.

Select Board

Members Present: Sabrina Dunlap; Ken Traum; Jeffrey Donohoe; Steven Whitley; and Thomas Lipoma

Staff Present: Neal Cass, Town Administrator; and Cara Johnson, Administrative/Assessing Assistant

II. POINTS OF PRIDE:

Mr. Cass noted that the Open House at the Fire Station went well, and that Chief Yale, former Governor Lynch, and Kathy Schaefer spoke at the dedication of the Fallen Firefighters Memorial. Mr. Cass also shared that the NH Council on Developmental Disabilities and the NH Department of Vocational Rehabilitation recently announced that the McLane Company in Contoocook was one of the recipients of the Employment Leadership Award, for their commitment and dedication to providing inclusive and competitive employment options.

Chair Dunlap commented on the beauty of the Fallen Firefighters Memorial bell, and noted the special Indigenous Peoples Day event she attended at Riverway Park, at which the new Abenaki Trails Project sculpture was unveiled, and she; Sara Persechino, Town Moderator; and Carol Lake, the sculpture's artist, spoke.

Mr. Traum commended those involved with the Fire Station Open House and Memorial dedication, and noted what a nice job Chair Dunlap and Ms. Persechino did at the Indigenous Peoples Day event. Mr. Traum also noted the well-attended community event at Riverside Pizza in Contoocook.

III. ADMINISTRATIVE:

The Board reviewed documents for signature, and approved (5-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Whitley.

TOWN OF HOPKINTON - SELECT BOARD			
CONSENT AGENDA			
OCTOBER 11, 2022			
ITEM	DATE	ACTION	COMMENT
AP MANIFEST			
AP MANIFEST DATED 10/11/2022	10/11/2022	APPROVE	\$1,580,331.15

PAYROLL			
EMPLOYEE PAYROLL	10/11/2022	APPROVE	\$102,774.02
DIRECT DEPOSIT: \$ 98,583.07			
CHECKS: \$ 4,190.95			
ABATEMENTS			
102-004-000 - 194 MAPLE ST - MAPLE ST SCHOOL	10/11/2022	APPROVE	\$2,473.62
TAX COLLECTOR'S WARRANT			
2022 SEWER TAX LEVY - 2ND BILLING	10/11/2022	APPROVE	\$70,131.50
INTENTS TO CUT			
208-084-000 - 938 CLEMENT HILL RD - CRESSY/MCNEILL	10/11/2022	APPROVE	
241-026-000 - 97 ROBERT GOULD RD - LEWINE/LEWINE	10/11/2022	APPROVE	
RIGHT TO BURY			
#1195 - CONTOOCCOOK F/321&322/2&2 - MCEVOY	10/11/2022	APPROVE	
OTHER			
2022 BOSTON POST CANE CERTIFICATE	10/11/2022	APPROVE	
APPOINTMENT TO OFFICE - RECREATION COMM - MELANIE SALA	10/11/2022	APPROVE	

VOTE: Dunlap, Traum, Donohoe, Whitley, and Lipoma voted in favor of the motion, no votes against; **MOTION PASSED 5-0.**

The Board reviewed the Public Meeting Minutes of Monday, September 26, 2022. Mr. Traum made a motion, seconded by Mr. Mr. Whitley, to approve the Public Meeting Minutes of September 26, 2022.

VOTE: Dunlap, Traum, Donohoe, Whitley, and Lipoma voted in favor of the motion, no votes against; **MOTION PASSED 5-0.**

The Board reviewed the Nonpublic Meeting Minutes of Monday, September 26, 2022. Mr. Traum made a motion, seconded by Mr. Whitley, to approve the Nonpublic Meeting Minutes of September 26, 2022, and Mr. Traum noted they are not sealed.

VOTE: Dunlap, Traum, Donohoe, Whitley, and Lipoma voted in favor of the motion, no votes against; **MOTION PASSED 5-0.**

IV. PUBLIC APPOINTMENTS:

There were no Public Appointments.

V. OLD BUSINESS:

A. Energy Committee: The Board discussed the details of the Charge for the proposed Hopkinton Energy Committee, with Mr. Traum and Mr. Cass noting what a good suggestion Mr. Donohoe shared, that they should get the financial statements from the people who lease

the Contoocook Hydro Dam. There were several suggestions of people who might be potential members for this committee. Mr. Donohoe made a motion, seconded by Mr. Traum, to establish the Hopkinton Energy Committee and adopt the Charge to the Committee, as presented to the Board this evening.

VOTE: Dunlap, Traum, Donohoe, Whitley, and Lipoma voted in favor of the motion, no votes against; **MOTION PASSED 5-0.**

Mr. Donohoe nominated Mr. Traum to be the Select Board representative of the Hopkinton Energy Committee; Mr. Whitley seconded the nomination.

VOTE: Dunlap, Traum, Donohoe, Whitley, and Lipoma voted in favor of the nomination; no votes against; **NOMINATION PASSED 5-0.**

B. Highway Safety Committee: The Board discussed the details of the Charge for the proposed Highway Safety Committee and Mr. Donohoe made a motion, seconded by Mr. Whitley, to dissolve the Hopkinton Road Committee, form the Hopkinton Highway Safety Committee, and adopt the Charge to the Committee, as presented to the Board this evening.

VOTE: Dunlap, Traum, Donohoe, Whitley, and Lipoma voted in favor of the motion, no votes against; **MOTION PASSED 5-0.**

Mr. Donohoe nominated Chair Dunlap to be the Select Board representative of the Hopkinton Highway Safety Committee; Mr. Whitley seconded the nomination.

VOTE: Dunlap, Traum, Donohoe, Whitley, and Lipoma voted in favor of the nomination; no votes against; **NOMINATION PASSED 5-0.**

The Board and Mr. Cass discussed speaking with the members of the former Road Committee and suggested people who might be potential members for the Highway Safety Committee. Chair Dunlap noted that she would speak with a potential committee representative for the School Board.

VI. NEW BUSINESS:

Resident Thomas Komisarek submitted a request to maintain, repair, and plow the section of Buzzwell Corner Road adjacent to his existing residence on the Class VI road. Mr. Whitley made a motion, seconded by Mr. Traum, to approve Mr. Komisarek's request as submitted to the Select Board.

VOTE: Dunlap, Traum, Donohoe, Whitley, and Lipoma voted in favor of the motion, no votes against; **MOTION PASSED 5-0.**

VII. TOWN ADMINISTRATOR UPDATES:

Mr. Cass shared the following updates:

- There were no surprises from the test pit digging completed at the Houston Barn last week
- The CIP Committee met on October 5
- Department Head budgets are due this Thursday
- There will be a 9.7% health insurance rate increase

- The cost of road salt is up, but not as much as last year
- Diesel fuel is at about \$5.00 per gallon

VIII. PUBLIC FORUM:

There was no participation in Public Forum.

IX. OTHER:

Chair Dunlap asked if all the Board members will be present at the November 8 election, and all replied they plan to be there.

X. NONPUBLIC SESSION:

NONPUBLIC SESSION IV-RSA 91-A: 3 II (d) Selling of Property

Ms. Dunlap moved to go into a nonpublic session to discuss the sale of property under the provisions of Nonpublic Session RSA 91-A: 3 II (d). Mr. Traum seconded the motion.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:55 p.m. The Board returned to public session at 6:56 p.m.

Vote to seal nonpublic minutes:

Mr. Whitley moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information could affect the reputation of someone other than a Board member. Mr. Donohoe seconded the motion.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

NONPUBLIC SESSION IV-RSA 91-A: 3 II (d) Selling of Property

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ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:56 p.m. The Board returned to public session at 7:22 p.m.

Vote to seal nonpublic minutes:

Mr. Whitley moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information could affect the reputation of someone other than a Board member. Mr. Donohoe seconded the motion.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Jeffrey Donohoe	Yes
Steven Whitley	Yes
Thomas Lipoma	Yes

MOTION PASSED 5-0.

XI. ADJOURNMENT

There being no further business, Mr. Whitley moved that the meeting be adjourned. Mr. Lipoma seconded the motion. All members voted in favor and the meeting was declared adjourned at 7:22 p.m.

Respectfully submitted,

Cara Johnson
Administrative/Assessing Assistant