



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, FEBRUARY 11, 2019 Approved February 19, 2019

CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, February 11, 2019, in the Dunlap Room at the Town Hall. Mr. O'Brien introduced the members of the Board. Mr. Whitley led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien, Ken Traum, Sara Persechino, Sabrina Dunlap, and Steven Whitley

Staff Present: Neal Cass, Town Administrator

ADMINISTRATIVE

The Board reviewed documents for signature and approved (5-0) the Consent Agenda, taking the following action on a motion by Mrs. Persechino and seconded by Mr. Traum.

<u>Item</u>	<u>Date</u>	<u>Action</u>	<u>Comment</u>
ACCOUNTS PAYABLE			
Checks 61504-61536	2/11/2019	Approve	\$58,979.69
VETERAN'S TAX CREDIT			
Eric Greene	2/11/2019	Approve	Map 257, Lot 055-000
OTHER ITEMS			
Contract with CAI Technology	2/11/2019	Approve	Planning Map Maintenance

The Board reviewed the Select Board Meeting Minutes of Monday, February 4, 2019. Mr. Traum made a motion, seconded by Mrs. Persechino to approve the Public Meeting Minutes of February 4, 2019.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

TOWN MEETING WARRANT

Article 3: Operating Budget

To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$ 7,282,386 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.

(Majority vote required).

(The Budget Committee recommends this article (9-0)).

Mr. Traum moved that the Select Board recommend this article to Town Meeting. Mr. Whitley seconded the motion.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Mr. Traum will speak to this article at Town Meeting.

Article 4: Appropriation to Capital Reserve Funds

To see if the Town will vote to raise and appropriate the sum of \$ 502,000 to be added to previously established Capital Reserve Funds as follows:

New & Replacement Equip. & Vehicles for Public Works & Highway Dept.	\$ 245,000
Replacement & Equipping of Ambulance	25,000
Fire Department Vehicle and Equipment Acquisitions	150,000
Transfer Station Equipment & Facilities	25,000
Recreation Facilities	15,000
Dam Maintenance and Construction	10,000
Revaluation of Property	<u>32,000</u>
TOTAL	\$ 502,000

(Majority vote required).

(The Budget Committee recommends this article (9-0)).

Mr. Traum moved that the Select Board recommend this article to Town Meeting. Mrs. Persechino seconded the motion.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Mr. Traum will speak to this article at Town Meeting.

Article 5: Appropriation to Expendable Trust Funds

To see if the Town will vote to raise and appropriate the sum of \$45,000 to be added to previously established Town Facilities General Trust Fund

(Majority vote required).

(The Budget Committee recommends this article (9-0)).

Mr. Traum moved that the Select Board recommend this article to Town Meeting. Mr. Whitley seconded the motion.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Mr. Traum will speak to this article at Town Meeting.

Article 6: Authorization to Sell the Bates Building

To see if the Town will vote to authorize the Select Board to sell the Bates Building (Former Bates Library) at 846 Main Street, identified on the Town Tax Maps at Map 101, Lot 085-000, with sufficient land; further, that the Select Board shall be authorized to sell such lot upon such terms and conditions which they deem to be in the best interest of the Town and as determined by the Probate Court.

(Majority vote required).

Mr. Traum moved that the Select Board recommend this article to Town Meeting. Ms. Dunlap seconded the motion.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Mrs. Persechino will speak to this article at Town Meeting.

Article 7: Petition Article on Location of Town Clerk/Tax Collector's Office

To see if the Town will vote to support restoring the physical location of the Hopkinton Town Clerk and Tax Collector's office to its previous location in the Bates Building at 846 Main Street in Contoocook Village.

By Petition

Mr. Traum moved that the Select Board NOT recommend this article to Town Meeting. Ms. Dunlap seconded the motion.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Mrs. Persechino will speak to this article at Town Meeting.

Article 8: Authorization to Enter Agreement for Solar Array at Transfer Station

To see if the Town will vote to authorize the Select Board to enter into an agreement whereby Hopkinton Solar, LLC will lease land owned by the Town at the Transfer Station, 491 East Penacook Road. Further, the lease period shall not exceed a period of forty-one (41) years from the date upon which the solar farm is commissioned and authorized to generate electricity under local and state regulations. The lease shall include various easements to facilitate operation of the solar farm. The purpose of the lease is to enable Hopkinton Solar, LLC to construct and operate a solar farm on land owned by the Town of Hopkinton at the Transfer Station.

(Majority vote required).

Mrs. Persechino moved that the Select Board recommend this article to Town Meeting. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Mr. Whitley will speak to this article at Town Meeting.

Article 9: Authorization to Sell Lots at Intersection of Routes 202/9 and Maple Street

To see if the Town will vote to authorize the Select Board to sell all or a portion of the lots owned by, or soon to be owned by the Town, located at the intersection of Routes 202/9 and Maple Street, identified on the Town Tax Maps at Map 211, Lots 007-000, 008-000, 009-000, and 009-001; further, that the Select Board shall be authorized to sell such lot upon such terms and conditions which they deem to be in the best interest of the Town.

(Majority vote required).

Mr. Traum moved that the Select Board recommend this article to Town Meeting. Mr. Whitley seconded the motion.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Mr. Whitley will speak to this article at Town Meeting.

Article 10: Authorization to Expend from Pay-by-Bag Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$110,000 for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually, with said funds to come from the Pay-by-Bag Special Revenue Fund. No funds to be raised by taxation.

(Majority vote required).

(The Budget Committee recommends this article (9-0)).

Mrs. Persechino moved that the Select Board recommend this article to Town Meeting. Ms. Dunlap seconded the motion.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Ms. Dunlap will speak to this article at Town Meeting.

Article 11: Authorization to Expend from Senior Center Rental Special Revenue Fund

To see if the Town will vote to raise and appropriate the sum of \$910 for the purpose of offsetting operational and maintenance costs of the Slusser Center with said funds to come from the Senior Center Rental Special Revenue Fund. No funds to be raised by taxation.

(Majority vote required).

(The Budget Committee recommends this article (9-0)).

Mr. Traum moved that the Select Board recommend this article to Town Meeting. Mr. Whitley seconded the motion.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Mr. O'Brien will speak to this article at Town Meeting.

There was further discussion on preparation of handouts and PowerPoint presentations for Town Meeting, and it was noted that information on Town Meeting will be presented at Hopkinton Rotary on March 13.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (c) Reputation

Mrs. Persechino moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:12 p.m. The Board returned to public session at 6:17 p.m.

These minutes were not sealed.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (c) Reputation

Mrs. Persechino moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:17 p.m. The Board returned to public session at 6:26 p.m.

Vote to seal nonpublic minutes:

Mr. Whitley moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mrs. Persechino moved to go into a non-public session to discuss a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board went into nonpublic session, as recorded separately, at 6:26 p.m. The Board returned to public session at 6:55 p.m.

Vote to seal nonpublic minutes:

Mr. Whitley moved to seal the minutes of the just completed nonpublic session. Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

ADJOURNMENT

There being no further business, motion the meeting adjourned at 6:55 p.m.

Respectfully submitted,
Neal A. Cass, Town Administrator