



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES TUESDAY, FEBRUARY 21, 2017 Approved March 6, 2017

CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Tuesday, February 21, 2017, in the large meeting room in the Town Hall. Mr. O'Brien introduced the members of the Board. Sue Strickford led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien-Chair, Ken Traum-Vice Chair, Sue B. Strickford, Steve Lux, Jr., and Bob Gerseny

Staff Present: Neal Cass (Town Administrator) and Robin Buchanan (Administrative Assessing Assistant), Dan Blanchette (Director of Public Works), Carol Harless (Assistant Town Clerk/Tax Collector) and Chuck Gangel (Town Clerk/Tax Collector)

Public Present: Ken Wilkens, Lester and Bonnie Cressy

POINTS OF PRIDE

Mr. Cass stated that Dan Blanchette and the Highway Department have done an outstanding job with the roads during the last two weeks of storms. Roads are in great shape and that is due to the work of the Highway Department. Mr. Traum stated that Cookies with Cass was an excellent presentation by Neal Cass.

ADMINISTRATIVE

Consent Agenda

Board members reviewed documents for signature and approved unanimously (5-0) the Consent Agenda taking the following action on motion made by Mr. Traum and seconded by Mr. Lux.

CONSENT AGENDA 02-21-17

ACCOUNTS PAYABLE MANIFEST

51,500.48

63,441.47

PAYROLL

72,729.45

ELDERLY EXEMPTION FOR 2017

Catherine Hadley Map 223 Lot 53

ELDERLY DEFERRAL

Andrew & Valerie McEvoy Map 102 Lot 225

Catherine Hadley Map 223 Lot 53

VETERAN'S CREDIT

Todd Burns Map 103 Lot 1

TIMBER WARRANT

Richard & Joan Joos Map 266 Lot 3

303.29

George Sharpe Map 265 Lot 18

909.59

APPOINTMENT PAPERS

Lisa Davis Deputy Town Clerk/Tax Collector

BUILDING PERMITS

Stuart Bronson 2597 Hopkinton Rd Map 104 Lot 1 garage

Mark Allen 258 Dustin Rd Barn Map 224 lot 39

The Board reviewed the Select Board Meeting Minutes of Monday, February 6, 2017. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of February 6, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Non-Public Minutes of Monday, February 6, 2017, Session I. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Non-Public Meeting Minutes of February 6, 2017, Session I. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Non-Public Minutes of Monday, February 6, 2017, Session II. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Non-Public Meeting Minutes of February 6, 2017, Session II. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Non-Public Minutes of Monday, February 6, 2017, Session III. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Non-Public Meeting Minutes of February 6, 2017, Session III Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

The Board reviewed the Select Board Meeting Minutes of Monday, February 8, 2017. Mr. Traum made a motion, seconded by Mr. Lux, to approve the Public Meeting Minutes of February 8, 2017. Chair O'Brien called for a vote.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

APPOINTMENTS: Dan Blanchette, DPW. Mr. Blanchette is in to go over quotes for 3 pieces of equipment. Mr. Blanchette had a folder full of brochures with regards to a sidewalk machine. He stated the Department has tried all of these and we have decided that a Wacker-Neuson is the one the Department will get the most use out of. It has many accessories, including a bucket, sweeper and snow blower. It can be used for ballfield maintenance, as well as for sweeping the streets. The cost is \$65,465. Mr. Blanchette stated currently there is approximately \$60,000 in the Capital Reserve Fund account.

Mr. Traum made a motion to approve the purchase of a Wacker-Neuson at a cost of \$65,465.00, pending Town Meeting approval.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

Mr. Blanchette said that he has spoken to Steve Clough, Transfer Station, with regards to the other 2 pieces of equipment that are needed and which the Transfer Station will use as well as the Highway Department. Mr. Blanchette stated he has two quotes from John Deere and CAT, with regards to purchasing a loader and a grader. Mr. Blanchette recommends going with John Deere as CAT quoted him a price for a smaller machine than he asked for.

Mr. Gerseny made a motion approve the purchase of a loader and a grader from John Deere for a total purchase of \$283,214, pending approval at Town Meeting. Mr. Traum seconded the motion.

VOTE: O'Brien, Traum, Strickford, Lux and Gerseny voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

Mr. Blanchette stated that he would like to use Weaver Brothers for Rollins and Briar Hill Road and not go out for bids. He stated that Weaver Brothers were the low bidder the last time, and they did an excellent job. He is confident in their work. The Board agreed with Mr. Blanchette and told him to move forward with Weaver Brothers.

Chairman O'Brien inquired how the supply of salt and sand were. Mr. Blanchette replied supplies are okay for now. He stated that the smaller storms are just as expensive as the large ones. Chairman O'Brien thanked Mr. Blanchette for coming in.

OLD BUSINESS: Town Meeting Update: Mr. Cass informed the Board that the gym floor at the High School should be ready for Town Meeting. Discussion ensued with regards to alternatives if it is not ready.

TOWN ADMINISTRATOR UPDATES: Mr. Cass informed the Board that the Railroad Bridge will be painted this summer. He also informed the Board that the Town Report was sent to the printers on February 17, 2017. Mr. Cass stated there is a section on the Town website for Town Meeting information. Mr. Cass announced that the Candidates Forum is Thursday, March 9, 2017 at the Slusser Center, beginning at 7:00 pm. Mr. Cass informed the Board that the auditors will be in the office this week.

The Select Board is hosting the Senior Lunch on Wednesday, March 1, 2017.

Mr. Cass stated that Lisa Davis will begin working at the Town Clerk/Tax Collector's office on Friday, February 24, 2017.

Mr. Cass stated that there will be an abutters meeting for the Rollins Road and Briar Hill Road project on Wednesday, March 8, 2017 at the Town Hall beginning at 5:30 pm.

Mr. Gerseny stated that EDC will be holding two informational meetings regarding the proposed zoning changes. These meetings will be held on Tuesday, February 28, 2017 and Thursday, March 2, 2017 at the Town Hall.

Chairman O'Brien stated that the Recycling Committee is looking for help in recruiting members.

PUBLIC FORUM: No comments from the public.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel

Mr. Lux moved to go into a non-public session regarding a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Strickford, Lux, and Gerseny voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, Carol Harless, Town Clerk/Tax Collector Chuck Gangel, and the Town Administrator went into nonpublic session, as recorded separately, at 6:07 p.m. The Board returned to public session at 6:29 p.m.

Vote to seal nonpublic minutes:

Mr. Gerseny moved to seal the minutes of the just completed nonpublic session. Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Strickford, Lux, and Gerseny voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

ADJOURNMENT

There being no further business, motion by Mr. Lux, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 6:30 p.m.

Respectfully submitted,
Robin Buchanan, Administrative Assessing Assistant