



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, MARCH 4, 2019 Approved March 19, 2019

CALL TO ORDER

Vice Chairman Ken Traum called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, March 4, 2019, in the large meeting room in the Town Hall. Vice Chairman Traum introduced the members of the Board.

Members Present: Jim O'Brien (arriving at 5:32 pm), Chair; Ken Traum, Vice-Chair, Sara Persechino, Sabrina Dunlap and Steven Whitley.

Staff Present: Neal Cass, Town Administrator and Robin Buchanan, Administrative Assessing Assistant

Public Present: Janet Krzyzaniak

Janet Krzyzaniak led those in attendance in the Pledge of Allegiance.

POINTS OF PRIDE

Mr. Cass highlighted Deb Gallant, Finance Director. He stated that the auditors were in last week, and it takes a lot of work to get ready for the auditors. All went well and there were no issues.

Mr. Cass also noted that the Town Reports are in and he thanked everyone involved.

Mr. Traum noted an article that he recently read about hate groups, noting that 10 such groups are listed and that one was located in Hopkinton. However, upon reading further, it was Hopkinton, Massachusetts not New Hampshire.

Chairman O'Brien recognized Sara Persechino for stepping up and filling in for Bob Gerseny when he left the Board in August, 2018.

ADMINISTRATIVE

The Board reviewed documents for signature and approved (5-0) the consent Agenda, taking the following action on a motion by Ms. Persechino and seconded by Ms. Dunlap.

CONSENT AGENDA March 4, 2019

ACCOUNTS PAYABLE MANIFEST	\$1,413,840.42
	\$89,277.80
PAYROLL MAINIFEST	\$81,496.67
Transfer of Funds	
Pay by Bag Fund to General Fund	\$30,827.00

George & Maryjane Beardsley Map 230 Lot 9 accessory dwelling unit
 Janis & Stephen Clark Map 209 Lot 4 24'x32' addition to existing garage
 Amy & James Martin Map 258 Lot 59 renovate kitchen
 1st Cong. Church temporary special event sign permit

INTENT TO CUT

Daniel & Gail Auger Map 265 Lot 7
 John & Margaret DiPastina Map 242 Lot 9.5
 YF Properties Map 103 Lot 23

Letter of Commitment-Household Hazardous Waste Clean Up**Delegation of Deposit Authority****Abatements**

Thomas Johnson-house burned down in July 2018 granted
 William Bunten-veteran's credit for 2018 but did not apply -denied

Right to Bury

Stanley Pastuszczak-Contoocook Village Cemetery

APPLICATION FOR USE OF TOWN HALL

Gisela Weber-Wellness Event

BLIND EXEMPTION

Donald Randall Map 241 Lot 48

The Board reviewed the Select Board Meeting Minutes of Tuesday, February 19, 2019. Mr. Traum made a motion, seconded by Mr. Whitley, to approve the Public Meeting Minutes of February 19, 2019.

VOTE: O'Brien, Traum, and Whitley voting in favor of the motion; no votes against, Persechino and Dunlap abstaining, MOTION APPROVED 3-0-2.

The Board reviewed the Non-Public Select Board Meeting Minutes of February 19, 2019. Mr. Traum made a motion, seconded by Mr. Whitley to approve the Non Public Meeting Minutes of February 19, 2019.

VOTE: O'Brien, Traum and Whitley voting in favor of the motion; no votes against, Persechino and Dunlap abstaining, MOTION APPROVED 3-0-2.

APPOINTMENTS: None

OLD BUSINESS:

MTAG Grant Update: Mr. Whitley stated that he, Neal Cass, Anna Wells, and Karen Robertson met with Stuart Arnet and representatives from the Cooperative Extension to go over the process that the Steering Committee will follow. He further stated that they should have no preconceived ideas and that public input is very important. The Cooperative Extension will train the committee on outreach. They will meet once a month, and then will be out talking to people in the community. Mr. Whitley stated there will be a lull in the summer months, but will pick back up again in the fall to work on anything that may be needed for Town Meeting 2020, like possible changes in the zoning ordinance and or changes to the TIFF.

Alcohol Ordinance Update: Mr. Cass stated we have a request to allow a toast at an anniversary party at the end of April. The Board has previously discussed updating the ordinance and town policies to allow the Board some flexibility in these requests.

Town Meeting Preparation: Mr. Cass stated the Board has the first draft of the script for Town Meeting. He further stated that Bruce Ellsworth, Town Moderator, is back from vacation. Chairman O'Brien stated that he has some comments he would like to make at the beginning of the meeting.

Mr. Cass stated that Mr. Ellsworth had received two calls with regards to the process at Town Meeting. One call was about the order of the articles concerning the Bates Building, asking if the order could be changed. Discussion ensued, however, the Board agreed not to change the order of the articles. Mr. Cass stated the second call was inquiring if money had been removed from the Rescue Squad budget. Mr. Cass told Mr. Ellsworth nothing has changed.

Town Treasurer Update: Mr. Cass stated that the new treasurer, Kevin Davis, was sworn in on Friday, March 1, 2019. He will be in on Tuesday to sign payroll and accounts payable checks.

NEW BUSINESS:

Election Coverage: The Board discussed the times that they would be available to be at the election on Tuesday, March 12, 2019, to ensure that there was coverage at all times.

TOWN ADMINISTRATOR UPDATES: None

PUBLIC FORUM: None

OTHER

Mr. Traum stated that the School Budget presentation at Rotary will be on Wednesday, March 6, 2019 at St. Andrews Church.

Chairman O'Brien informed that the Board that HB 434 regarding removal of a town clerk would be heard on Tuesday, March 5, 2019 at 10:30 am.

NON-PUBLIC SESSION I-RSA 91-A: 3 II (c) Reputation – Hardship Abatement

Mr. Traum moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mrs. Persechino seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:15 p.m. The Board returned to public session at 6:24 p.m.

Vote to seal nonpublic minutes:

Ms. Dunlap moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this Board. Mr. Whitley seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

NON-PUBLIC SESSION II-RSA 91-A: 3 II (c) Reputation

Mr. Traum moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mrs. Persechino seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:24 p.m. The Board returned to public session at 6:31 p.m.



Vote to seal nonpublic minutes:

Ms. Dunlap moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this Board. Mr. Whitley seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

NON-PUBLIC SESSION III-RSA 91-A: 3 II (c) Reputation

Mr. Traum moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mrs. Persechino seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:31 p.m. The Board returned to public session at 6:52 p.m.

Vote to seal nonpublic minutes:

Ms. Dunlap moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this Board. Mr. Whitley seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Persechino, Dunlap, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

ADJOURNMENT

There being no further business, Ms. Persechino moved to adjourn the meeting. Ms. Dunlap seconded the motion. All voted in favor and the meeting adjourned at 6:53 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant

