



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, MARCH 5, 2018 Approved March 19, 2018

CALL TO ORDER

Chairman O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, March 5, 2018, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Steve Pecora led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien, Chair, Ken Traum, Vice Chair, Steve Lux, Jr., Bob Gerseny and Sabrina Dunlap

Staff Present: Neal Cass, Town Administrator, Robin Buchanan, Administrative Assessing Assistant

Public Present: Judy Bossie, David Scott and Julie Matthews, Police Chief Steve Pecora, Fire Chief Jeff Yale, Rob Nadeau and students from the Hopkinton High School

POINTS OF PRIDE: Mr. Cass stated the auditors were in this week and he noted all the preparation that Deb Gallant does all during the year in order for things to run smooth. Mr. Cass also noted that Robin Buchanan held down the office by herself on Thursday afternoon and Friday as other staff was either on vacation or out sick. Mr. Cass highlighted Jolene Cochrane for stepping up in Steve Clough's absence. Mr. Traum noted that Senior Lunch which was hosted by the Select Board went very well thanks to Mr. Cass. Chairman O'Brien thanked Robin Buchanan and Neal Cass for overseeing the production of the Town Report. Mr. Gerseny thanked the Police Department for finding his lost dog.

ADMINISTRATIVE Consent Agenda

The Board members reviewed documents for signature and approved (5-0) the Consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Lux.

ACCOUNTS PAYABLE MANIFEST	\$1,392,448.70
	\$31,700.69

PAYROLL	\$76,952.52
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Veteran's Credit

Mark Dexter Map 257 Lot 26

BUILDING PERMITS

Shawn Jackson 89 Amesbury Rd Map 225 Lot 44 three season room
 Tammie Fredette 498 Stickney Hill Rd Map 226 Lot 11.1 home business
 Cyr Lumber 136 Rollins Rd Map 250 Lot 63 Renovate kitchen
 Paul Dan 88 Brockway Rd Map 257 Lot 56 Renovate Kitchen
 Eric Marchand Crowell Rd Map 259 Lot 1 New residence
 Peter Grenier 1966 Maple St Map 210 Lot 18 Conversion to multi family
 Kim Tuttle 940 Broad Cove Rd Map 242 Lot 29 Shed

SOLAR EXEMPTION

Nathan & Emily Nichols Map 225 Lot 75
 James & Deborah Rivers Map 225 Lot 109

PAF

Fire Department resignation
 Cemetery Trustees hire part time employee

DISCRETIONARY PRESERVATION DEED (BARN EASEMENT)

Joshua & Anya Kattaf Map 215 Lot 13

Timber Tax Warrant

Matt Doerfler Map 259 Lot 7-1	\$1,404.87
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Sewer Abatement

Robert T Blank 116 Cedar St. Map 102 Lot 13	\$97.50
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Elderly & Disabled Tax Deferral Application

Andrew & Valerie McEvoy Map 102 Lot 225

TRANSFER OF FUNDS

Sewer Fund 200 Account to General Fund	\$5,640.62
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TRANSFER OF FUNDS SPECIAL REVENUE FUND ACCOUNTS

	\$2,261.99
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Human Services Donation to General Fund	\$980.57
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Dog Park to General Fund	\$305.52
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Human Services Energy to General Fund	\$975.90
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TRANSFER OF FUNDS SPECIAL REVENUE FUND ACCOUNTS

	\$100.00
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Slusser Center Rental Expense Deposits to General Fund	\$100.00
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TRANSFER OF FUNDS

	\$356.44
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Public Safety Revolving Fund #801 to General Fund	\$356.64
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TRANSFER OF FUNDS

	\$7,308.77
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Recreation Revolving Fund #803 to General Fund	
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The Board reviewed the Select Board Meeting Minutes of Tuesday, February 20, 2018. Mr. Traum made a motion, seconded by Mr. Lux to approve the Public Meeting Minutes of February 20, 2018. Mr. Traum said he would like to add the wording in the Budget Update section ...all warrant articles except Article 6, the vote was 8-1. Ms. Dunlap stated in the discussion under Other Business, she would like the sentence at the end to read: Ms. Dunlap stated that Hopkinton is behind other others in the state on school safety.

VOTE: O'Brien, Traum, Lux, Dunlap, and Gerseny voting in favor of the motion; no votes against. **MOTION APPROVED 5-0.**

APPOINTMENTS:

David Scott and Julie Matthews re Traffic patterns on 202/9 Bridge Rehab: Mr. Scott, In-House Bridge Designer for NH DOT, came before the Select Board to get input as to how to handle the traffic over 202/9 during the rehabilitation of two bridges on 202/9, the one over Elm Brook and the other over the Contoocook River. Mr. Scott explained how the bridges would be repaired and preserved, noting the time frame for this would be about four months, during the summer of 2019.

Mr. Scott read the following statement:

As part of the National Environmental Policy Act (NEPA) and other state and federal Regulations, the NHDOT must investigate the potential impacts that our projects will have on the surrounding natural, cultural, and social environment. Identifying key resources early in the project development process enables the Department to avoid or minimize impacts as the design proceeds.

Part of our review involves historic resources. In accordance with Section 106 of the National Historic Preservation Act, the Department has reviewed the project area to determine if

there are historic resources within the area that would be impacted by the construction of this project. Historic properties can include buildings and structures fifty years or older as well as archaeological sites. In addition to age, it also must be determined if a structure is eligible for listing on the National Register of Historic Places.

To date, there are no known houses within the project areas that are more than 50 years old. The two bridges within the project area were constructed in 1961 and are being reviewed for potential historical significance. In complement to this review, we are asking that if anyone has concerns about historical or archaeological resources in or adjacent to the project area, they bring them to our attention tonight or contact us after this meeting.

Section 106 of the National Historic Preservation Act offers those that possess a direct interest in historical resources, including town officials and Historical Societies, an opportunity to become more involved in an advisory role during project development as “Consulting Parties.” Those interested would need to indicate so in writing to the Federal Highway Administration. Please see me after the meeting if you would like more information.

Regarding natural resources, a wetland permit may be required from the NH Department of Environmental Services and the US Army Corps of Engineers. As the project proceeds, we will continue to coordinate with the appropriate agencies to avoid or minimize impacts of wetlands. The Contoocook and North Branch Rivers Local River Advisory Committee will be consulted regarding work near the Designated Contoocook River. The US Fish and Wildlife Service, NH Natural Heritage Bureau and the NH Fish and Game Department are being consulted regarding potential impacts to state and federally threatened or endangered species or their habitats.

Mr. Scott explained that it is not viable to have two lanes of traffic traveling Rt 202/9 during the construction; the lanes would not be wide enough for safety purposes. The alternative is two-way alternating traffic, another alternative is to detour one lane of traffic. Police Chief Steve Pecora and Fire Chief Jeff Yale are not in favor of alternating two lanes of traffic. Police Chief Pecora noted that they have reached out to the State with regards to a light at the intersection of 202/9 and 127 but was told it was not viable due to the line of sight and the hill. He further stated there are many accidents along this stretch of road. Both Fire Chief Yale and Police Chief Pecora are concerned about traffic control if there is an accident during construction. They both agree that detouring one lane is the best solution. Mr. Scott noted that emergency vehicles will be allowed through the construction site immediately. Mr. Scott informed the Board that he will be giving this same presentation in Henniker on Tuesday, March 6, 2018 and he will inform Henniker that Hopkinton would prefer a detour.

Mr. Scott brought the Board's attention to a Municipal Work Zone Agreement with regards to the Department having full authority to control traffic using a combination of flaggers and/or uniformed officers, where appropriate. He asked that the Board look this over and if it meets with their approval to sign it and get it back to him.

PUBLIC FORUM:

OLD BUSINESS:

Chairman O'Brien inquired if Steve Lux and Bob Gerseny had found agents with regards to the beaver issues on Cross Road. Mr. Gerseny stated he has had conversations with several people, but he has not spoken to Mr. Lux about it. Mr. Lux and Mr. Gerseny agreed to meet on Tuesday, March 6, 2018 to discuss the matter further.

Mr. Traum inquired if there has been a resolution with regards to football. Mr. Cass stated no.

Mr. Traum inquired if Mr. Cass had heard from the Hopkinton Fair Board. Mr. Cass replied no.

Mr. Lux inquired about the Camp Methodios PILOT. Mr. Cass replied we are getting closer.

NEW BUSINESS:

Town Meeting Logistics: Mr. Cass stated the script has been sent out. There were no questions from the Board. Mr. Cass stated he will also forward the script to Moderator, Bruce Ellsworth.

Rob Nadeau, National Honor Society Advisor, came before the Board because he has concerns with regards to the Federal Gun-Free School Zone Act and the NH Gun Laws. Mr. Nadeau stated the National Honor Society has a tradition of providing childcare for the children of Hopkinton residents during the annual School District Meeting and the Town Meeting. Mr. Nadeau's concern is that the NH Attorney General has clearly stated that NH Gun Laws supersede the Federal Gun-Free School Zone Act. He stated there is concerns about the legal discrepancy and believes in the 1994 Gun-Free School Zone Act. He would like the Board to place clear signage posted at all public school entry points that the Federal Gun-Free School Zone Act will be enforced. Discussion ensued, regarding who would enforce this, if it can be enforced, if this Board has any authority to put up signs, and if the Board wants to do that. After much discussion, Chairman O'Brien asked if there was a motion. No motion was brought forward. Chairman O'Brien informed Mr. Nadeau that the Board did not support putting up the signs. Mr. Nadeau replied that he appreciated the Board's position, however, the National Honor Society, will not be providing childcare this year.

OTHER:

Mr. Cass inquired which member of the Board would be available for Voting on March 13, 2018. Mr. Traum and Mr. Gerseny will be available most of day. Chairman O'Brien stated we need everyone there by the time polls close at 7:00 pm.

Mr. Gerseny left the meeting at 6:34 pm.

TOWN ADMINISTRATOR UPDATES:

Mr. Cass reminded the Board of Candidates Night on Thursday, March 8, 2018 beginning at 6:30 pm at the Town Hall.

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (a) Personnel:

Mr. Traum moved to go into a non-public session to discuss a personnel issue under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Mr. Lux seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Lux, and Dunlap voted in favor, and the Chair declared the motion to have carried unanimously (4-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:50 p.m. The Board returned to public session at 6:55 p.m.

ADJOURNMENT

There being no further business, motion by Mr. Lux, seconded by Mr. Traum to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 6:58 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant