



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, MARCH 18, 2019 Approved April 1, 2019

CALL TO ORDER

Town Administrator Neal Cass called this regular meeting of the Select Board to order at 7:00 p.m. on Monday, March 18, 2019, in the large meeting room in the Town Hall.

Members Present: Sabrina Dunlap, Jim O'Brien, Ken Traum, Steven Whitley and Anna Wells.

Staff Present: Neal Cass, Town Administrator and Robin Buchanan, Administrative Assessing Assistant

Public Present: Norm Goupil and Daniel Bailey.

Mr. Cass led those in attendance in the Pledge of Allegiance.

POINTS OF PRIDE

Mr. Cass thanked all those involved in setting up for Town Meeting, the Highway Department and the School Staff. Mr. Cass also highlighted Dan Blanchette, Director of Public Works and the Highway Department for all the work done on the gravel roads.

Mr. Traum thanked all those that attended Town Meeting this year and thanked all the ballot clerks for tonight's recount for the elected position of town clerk/tax collector.

Mr. O'Brien thanked Mr. Cass for all the preparations for Town Meeting, held on Saturday, March 12, 2019.

ADMINISTRATIVE

Election of Board Chair and Vice Chair

Mr. Traum made a motion, seconded by Mr. Whitley to nominate Jim O'Brien as Chair of the Select Board.

VOTE: Traum, Dunlap, Whitley and Wells voting in favor of the motion; no votes against, O'Brien abstaining, MOTION APPROVED 4-0-1.

Mr. Whitley made a motion, seconded by Ms. Dunlap to nominate Ken Traum as Vice Chair of the Select Board.

VOTE: O'Brien, Dunlap, Whitley and Wells voting in favor of the motion; no votes against, Traum abstaining, MOTION APPROVED 4-0-1.

The Board reviewed documents for signature and approved (5-0) the consent Agenda, taking the following action on a motion by Mr. Traum and seconded by Mr. Whitley.

CONSENT AGENDA March 18, 2019

ACCOUNTS PAYABLE MANIFEST	\$63,274.42
	\$87,861.94

PAYROLL MAINIFEST	\$79,161.78
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BUILDING PERMITS

Stuart Nelson 46 Bass Ln Map 208 Lot 14 Detached garage

Laurie Pappas 69 West Ridge Circle Additon to garage

Paul Rendell 460 Briar Hill Rd new residence

VETERAN'S CREDIT

Robert Morse, Jr Map 222 Lot 105

INTENT TO CUT

Rodney Rood MAST STATE FOREST Map 247 Lot 25

PAF

Recreation-seasonal hire Lifeguard & WSI

Recreation-seasonal rehire camp counselor

Recreation-seasonal rehire camp counselor

Recreation-seasonal rehire lifeguard

Recreation-seasonal rehire camp counselor

Recreation-seasonal rehire camp counselor

Recreation-seasonal new hire camp counselor

ABATEMENTS

Thomas Johnson Map 221 Lot 25	\$3,559.20
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ELDERLY EXEMPTION

Stephen Cate Map 222 Lot 19

Florence Riley Map 223 Lot 37

The Board reviewed the Select Board Meeting Minutes of Monday, March 4, 2019. Mr. Traum made a motion, seconded by Ms. Dunlap, to approve the Public Meeting Minutes of March 4, 2019.

VOTE: O'Brien, Traum, Dunlap and Whitley voting in favor of the motion; no votes against, Wells abstaining, MOTION APPROVED 4-0-1.

The Board reviewed the Non-Public Select Board Meeting Minutes of March 4, 2019, Session I. Mr. Traum made a motion, seconded by Ms. Dunlap to approve the Non Public Meeting Minutes of March 4 , 2019, Session I.

VOTE: O'Brien, Traum, Dunlap and Whitley voting in favor of the motion; no votes against, Wells abstaining, MOTION APPROVED 4-0-1.

The Board reviewed the Non-Public Select Board Meeting Minutes of March 4, 2019, Session II. Mr. Traum made a motion, seconded by Ms. Dunlap to approve the Non Public Meeting Minutes of March 4 , 2019, Session II.

VOTE: O'Brien, Traum, Dunlap and Whitley voting in favor of the motion; no votes against, Wells abstaining, MOTION APPROVED 4-0-1.

The Board reviewed the Non-Public Select Board Meeting Minutes of March 4, 2019, Session III. Mr. Traum made a motion, seconded by Ms. Dunlap to approve the Non Public Meeting Minutes of March 4 , 2019, Session III.

VOTE: O'Brien, Traum, Dunlap and Whitley voting in favor of the motion; no votes against, Wells abstaining, MOTION APPROVED 4-0-1.

APPOINTMENTS: None

OLD BUSINESS:

Town Meeting: Overall Review of the Meeting: Mr. Whitley stated our budget was passed and we received directions on how to handle the Bates Building. Mr. Cass stated he will start the process of cleaning out the Bates Building. He also reminded the Board they will have to go through the subdivision process with the Planning Board.

Discussion ensued, with regards to making accommodations for the Supervisors of the Checklist to be moved to the Town Hall, at a time that is convenient for the Supervisors. Mr. Cass reminded the Board we need to look into appointing a Deputy Town Clerk and a Deputy Treasurer.

Ms. Dunlap stated that Mr. Traum and Ms. Persechino did an excellent job at Town Meeting, however, she noted that it was a low turnout, about 7% of the voters. She feels it is hard for

residents with back to back Saturday meetings. It was noted that the School District has no flexibility on their Annual Meeting time.

NEW BUSINESS:

2019 Board/Committee/Commission Appointments:

The Select Board agreed to the following assignments:

Chair:	Jim O'Brien
Vice Chair:	Ken Traum
Budget Committee:	Ken Traum
Planning Board:	Anna Wells
EDC Representative:	Steven Whitley
Open Space:	Sabrina Dunlap
Recycling:	Sabrina Dunlap
Sewer Committee:	Jim O'Brien
Road Committee:	Steven Whitley

Mr. Cass handed out the list of committees that will require new appointments. Mr. Cass will contact the chair of each committee to see if the incumbent would like to be re-appointed for another term.

Mr. Whitley stated that he wanted to thank Granite Apollo for coming to Town Meeting to be there for the warrant article discussion on the solar array

TOWN ADMINISTRATOR UPDATES: None

PUBLIC FORUM: Norm Goupil stated the Board did a great job at Town Meeting, however, we need to do more to get more of the public to attend.

OTHER

Ms. Dunlap informed the Board that she would not be available for meetings during the month of April, due to a family illness.

NON-PUBLIC SESSION I-RSA 91-A: 3 III (c) Reputation

Mr. Traum moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Whitley seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Dunlap, Whitley, and Wells voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, a property owner, and the Town Administrator went into nonpublic session, as recorded separately, at 7:31 p.m. The Board returned to public session at 7:58 p.m.

Vote to seal nonpublic minutes:

Mr. Whitley moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Mr. Traum seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Dunlap, Whitley, and Wells voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

ADJOURNMENT

There being no further business, Mrs. Dunlap moved to adjourn the meeting. Mr. Whitley seconded the motion. All voted in favor and the meeting adjourned at 7:59 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant