



Town of Hopkinton

Office of Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, JANUARY 6, 2020

CALL TO ORDER

Select Board Chair Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, January 6, 2020, in the Dunlap Room at the Town Hall. Mr. O'Brien introduced the members of the Board. Those assembled joined together to recite the Pledge of Allegiance.

Members Present: Jim O'Brien, Ken Traum, Sabrina Dunlap, Steven Whitley, and Anna Wells

Staff Present: Jeff Yale (Fire Chief), Neal Cass (Town Administrator)

POINTS OF PRIDE

Mr. Cass raised up those in the Police, Fire, and Highway Departments that must work on the holidays when most of the other staff. Those working are appreciated.

Anna Wells said that it was noted at the last meeting, but she wanted to raise up the work of Planning Director Karen Robertson with the MTAG zoning plan.

ADMINISTRATIVE

The Board reviewed documents for signature and approved 5-0 the Consent Agenda, taking the following action on a motion by Mr. Traum and seconded by Ms. Dunlap.

<u>Item</u>	<u>Date</u>	<u>Action</u>	<u>Comment</u>
BUILDING PERMITS			
Jones-216-028-011	1/6/2020	Approve	Roof Mounted Solar
ACCOUNTS PAYABLE			
Account Payable Manifest	1/6/2020	Approve	\$1,648,714.43
Accounts Payable Manifest	1/6/2020	Approve	55,129.40
Accounts Payable Manifest	1/6/2020	Approve	37,701.46
PAYROLL			
Payroll Manifest	1/6/2020	Approve	Pay Period Ending 1/4/2020 - \$84,340.05
INTENT TO CUT			
White Plains Leasing 219-010-000	1/6/2020	Approve	

Veterans' Credit			
John Millette	Deny	1/6/2020	Not eligible for 100% disability
Carl Feudner	Approve	1/6/2020	
Linda Nieder	Approve	1/6/2020	
APPOINTMENT TO OFFICE			
Jonathan Eck	Approve	1/6/2020	Zoning Board of Adjustment Member

The Board reviewed the Select Board Meeting Minutes of Monday, December 23, 2019.

Mr. Traum made a motion, seconded by Ms. Dunlap to approve the Public Meeting Minutes of December 23, 2019.

VOTE: O'Brien, Traum, Dunlap, Stickney, and Wells voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Mr. Traum made a motion, seconded by Ms. Dunlap to approve the Non-Public Meeting Minutes of December 23, 2019-Session I.

VOTE: O'Brien, Traum, Dunlap, Stickney, and Wells voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Mr. Traum made a motion, seconded by Ms. Wells to approve the Non-Public Meeting Minutes of December 23, 2019-Session II.

VOTE: O'Brien, Traum, Dunlap, Stickney, and Wells voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

NON-PUBLIC SESSION II-RSA 91-A: 3 III (c) Reputation

Mr. Traum moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Whitley seconded the motion.

VOTE: Select Board Members O'Brien, Traum, Dunlap, Whitley, and Wells voted in favor, and the Chair declared the motion to have carried unanimously (5-0).

The Board, Fire Chief, and Town Administrator went into nonpublic session, as recorded separately, at 5:35 p.m. The Board returned to public session at 6:28 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Ms. Dunlap seconded the motion.

VOTE: Select Board Members O’Brien, Traum, Dunlap, Whitley, and Wells voted in favor, and the Chair declared the motion to have carried unanimously (5–0).

REVIEW OF A PURCHASE & SALE AGREEMENT FOR CONSERVATION LAND

Conservation Commission Member Rob Knight reviewed with the Board a proposed Purchase and Sale Agreement for 6-acres of land along the Contoocook River on Penacook Road by Tyler Bridge. He noted the following:

- The appraisal came in lower than expected and the sellers have agreed to the appraised price.
- There will not be an easement on the property, but it will have deed restrictions.
- Half the cost will be paid by a NH Drinking Water and Groundwater Trust Fund Grant, and the other half by Conservation Commission Fund funds.
- Because of the grant, NH DES will put deed restrictions on the property.
- The grant was initially awarded to 5-Rivers Conservation Trust, so a letter is required asking that the grant be transferred to the Town.
- The plan is to close on this property during 2020.
- Monitoring of this property will be done the same way as all other town owned conservation land.

Ms. Dunlap made a motion, seconded by Mr. Traum to approve the Purchase & Sale Agreement as presented and to authorize Select Board Chair Jim O’Brien to sign the agreement on behalf of the Town.

VOTE: O’Brien, Traum, Dunlap, Stickney, and Wells voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Ms. Wells made a motion, seconded by Mr. Traum to approve the letter to NH DES requesting the transfer of the NH Drinking Water and Groundwater Trust Fund Grant from 5 Rivers Conservation Trust to the Town of Hopkinton as presented, and to authorize Select Board Chair Jim O’Brien to sign the letter on behalf of the Town.

VOTE: O’Brien, Traum, Dunlap, Stickney, and Wells voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

NON-PUBLIC SESSION II-RSA 91-A: 3 III (c) Reputation

Mr. Traum moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Ms. Dunlap seconded the motion.

VOTE: Select Board Members O’Brien, Traum, Dunlap, Whitley, and Wells voted in favor, and the Chair declared the motion to have carried unanimously (5–0).

The Board, Blackwater Nordic Board Members, and Town Administrator went into nonpublic session, as recorded separately, at 6:37 p.m. The Board returned to public session at 7:19 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Mr. Whitley seconded the motion.

VOTE: Select Board Members O’Brien, Traum, Dunlap, Whitley, and Wells voted in favor, and the Chair declared the motion to have carried unanimously (5–0).

2019 YTD FINANCIALS

Mr. Cass reviewed the year-to-date expenses with the Board noting that there are still outstanding 2019 invoices to be paid. The year should end with expenses very close to, but below budget.

REVIEW OF 2020 BUDGET & CAPITAL EXPENSES

The Board reviewed the updated Fund Flow spreadsheet and tax impact sheet that was updated after the last Board meeting. A Bond Hearing will be scheduled as required.

PARK AVENUE TREES AT GEORGE PARK

The Board discussed the DPW request made at the last meeting to remove trees along Park Avenue at George Park. The roots are damaging the playing field. By consensus the Board agreed to the removal with the hope that new trees will be planted as work progresses through the years at George Park.

PAPER RECYCLING

The Town received notification this week that the cost to recycle paper is going from \$25.00/ton to \$80.00 per ton effective immediately. With the transportation cost the cost to recycle paper will be about \$100/ton as opposed to \$71.00/ton to throw in the hopper. After discussion, the Board decided to ask the Refuse Disposal Committee and the Waste Reduction Committee to review the situation and make recommendations. In the meantime, the collection process will remain the same and if the storage area is full, the overflow will be put in the hopper.

PUBLIC FORUM

Bonnie Christie said that with trees being lost like they are in Australia we should work to save trees if at all possible. In the case of George Park trees should be planted to replace the ones removed.

Another member of the audience suggested not taking down the trees all in one year. He also suggested contacting landscapers who may donate trees in exchange for a plaque recognizing them.

OTHER

Mr. Traum asked if there has been any word from Granite Apollo and Mr. Cass said no.

NON-PUBLIC SESSION II-RSA 91-A: 3 III (c) Personnel

Ms. Dunlap moved to go into a non-public session to discuss the dismissal, promotion, or compensation of any public employee, or the disciplining of such employee under the provisions of Nonpublic Session RSA 91-A: 3 II (a). Ms. Wells seconded the motion.

VOTE: Select Board Members O’Brien, Traum, Dunlap, Whitley, and Wells voted in favor, and the Chair declared the motion to have carried unanimously (5–0).

The Board went into nonpublic session, as recorded separately, at 7:55 p.m. The Board returned to public session at [REDACTED] p.m.

Vote to seal nonpublic minutes:

Mr. Whitley moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Mr. Traum seconded the motion.

VOTE: Select Board Members O’Brien, Traum, Dunlap, Whitley, and Wells voted in favor, and the Chair declared the motion to have carried unanimously (5–0).

ADJOURNMENT

There being no further business, the meeting adjourned at [REDACTED] p.m.

Respectfully submitted,
Neal A. Cass, Town Administrator