



Town of Hopkinton

Office of Select Board

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-3170 – www.hopkinton-nh.gov

SELECT BOARD/SCHOOL BOARD PUBLIC MEETING MINUTES Monday, October 26, 2020

CALL TO ORDER

Chair Dunlap called this regular meeting of the Select Board to order at 5:32 p.m. on Monday, October 28, 2020, via Zoom. Jim O'Brien, Chair for the School Board called the meeting of the School Board to order. Chair Dunlap & Chair O'Brien introduced the members of the Board.

Select Board

Members Present: Sabrina Dunlap, Ken Traum, Steven Whitley, Anna Wells and Jeffrey Donohoe through video conference.

Staff Present: Neal Cass, Town Administrator, and Robin Buchanan, Administrative Assessing Assistant through video conference.

School Board

Members Present: Jim O'Brien, Andrea Folsom, Norm Goupil, Rob Nadeau and Seth Aframe (arriving at 6:44 pm) through video conference.

School Staff Present: Steve Chamberlin, Superintendent of Schools and Donna Bowe, Executive Assistant to Superintendent of Schools through video Conference.

Public Present: Jean Lightfoot, Susan Zankel, Anne Chehade, B Tierney, Candie Garvin, Elizabeth, Gary, Jennifer Loginov, The Messenger, Tammy Clay, 603-746-4070, 207-939-7847, Rob Knight, Jim Barger, Lindsay Chase, Florence Dapice, Sue, Laura Johnson, Catharine Matteo, geraldynne salomone-ciane through video conference.

DECLARATION OF CHAIR: Chair Dunlap read the Right to Know Law Meeting Checklist as follows: As Chair of the Hopkinton Select Board, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12, pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means.

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate

Select Board Meeting October 26, 2020

in this meeting through dialing the following phone # 1-646-558-8656 and meeting ID: 377 225 532, or by clicking on the following website address: <https://zoom.us/j/377225532>.

b) Providing public notice of the necessary information for accessing the meeting.

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on Town of Hopkinton's website: www.hopkinton-nh.gov and on the Town of Hopkinton's Facebook page.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.

If anyone has a problem, call (603) 746-8242 or email: townadmin@hopkinton-nh.gov.

d) Adjourning the meeting if the public is unable to access the meeting.

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote. Let us start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Chairman O'Brien noted the Right to Know Law Meeting Checklist.

Roll Call for Select Board

Sabrina Dunlap and I am alone
Ken Traum and I am alone
Anna Wells and I am alone
Steven Whitley and I am alone
Jeffrey Donohoe and I am alone

Roll Call for School Board

Jim O'Brien and I am alone
Andrea Folsom and I am alone
Norm Goupil and I am alone
Rob Nadeau and I am alone

EXPLANATION OF ZOOM:

There are several things about Zoom that will be helpful to know:

- This meeting is being recorded and will be available to watch at a later time. The link to watch will be on the Town website.
- The Select Board is unmuted, but all others are muted. If you have a question during the meeting use the chat feature to let the hosts know you have a question. The chat only goes to the hosts so off-line conversation cannot take place.

Select Board Meeting October 26, 2020

- During Public Forum, the line will be unmuted to allow participants to speak. Please be respectful of each other as we try to manage this.

Thank you in advance for your cooperation.

Chairman O'Brien led the Pledge Alliance of Allegiance.

JOINT SELECT BOARD/SCHOOL BOARD MEETING:

Chair Dunlap following the agenda, inquired if there were any additions or deletions from the Agenda. There were no additions or deletions.

Chair Dunlap stated there are two (2) Public Comment sections and opened the floor for Public Comment. There was no public comment at this time.

Comments from the Select Board and School Board:

Chair Dunlap noted that it was nice to see everyone. She noted that it is easy to slip into the mode of it is a town issue or a school issue, when in fact the school and town are very intertwined. She stated that we have wonderful schools that engage the community. She noted all the work that the administrators, teachers, and staff have put in during this difficult time. She stated that it is great when the community comes together. She noted that Hopkinton has a great sense of community.

Chairman O'Brien inquired if any of the School Board members wished to make any comments. Norm Goupil stated that he wanted to thank the Select Board and that he appreciates all that they do

Chairman O'Brien stated he echoed what Chair Dunlap had stated and added that Neal Cass and Steve Chamberlin meet often during the year. He noted that both Mr. Cass and Mr. Chamberlin are valuable assets to the community and work together to find solutions to the issues that come before us. He also noted the Police and Fire Departments who also work with the principals and school community and he hopes that this collaboration continues into the future. It is better for the taxpayers and good for the Town.

Mr. Traum echoed what had been stated. He also noted that he is so happy Jim O'Brien is on the school board this year and not him. Mr. Goupil asked Robin to make sure that Mr. Traum's statement is in the minutes.

Presentations and Staff Reports:

a. Impact of COVID on Operations and Budgets:

- i. Town:** Mr. Cass stated that it will be a hard budget season, as it has been for the last couple of years. He noted that there has been added expenses but we have received funds from the GOPHER grant, and election grants, however, there are still a lot of unknowns.

Chairman O'Brien inquired if all staff was working. Mr. Cass replied that most employees are back to work. He noted that staff worked from home or stopped in to work when the building was closed. Mr. Cass stated that the Slusser Center continues to be closed and Paula Simpkins, Recreation Director is working part time. He noted that meetings are taking place on

Zoom. He stated staff is working as normal as possible with restrictions in place. Mr. Cass stated calls are up for the ambulance, noting that initially calls were down substantially. Mr. Cass noted a local area nursing home is infected with COVID. He further stated that he has been informed by Chief Pecora that restraining orders are up and they are mostly between neighbors.

Mr. Goupil inquired about the Food Pantry. Mr. Cass noted that there has been a change in volunteers. He noted that the Town has been very generous to the Food Pantry. He also noted Hopkinton Cares is currently serving only a few people, adding that neighbors are helping neighbors.

Chairman O'Brien asked if revenue was steady. Mr. Cass replied yes, it is. Mr. Traum noted that the unemployment rate in Hopkinton is down to 3.3%.

- i. School District:** Chairman O'Brien stated that we have amazing administrators, teachers, and support staff in Hopkinton that worked hard along with parents to get the kids back into the classroom. He noted that things are changing at a fast pace and it can be very challenging at times.
- b. Update George Park Project:** Mr. Cass stated that this project was a collaboration between the school and the town. He noted that the school has corrected the drainage issue, allowing the Hopkinton Public Works Department to reroute the driveway leading to Kearsarge Ave., making it much safer. He noted that the design came from the Public Works Department and they did a great job. Mr. Chamberlin noted that the next project at George Park would be the restrooms and the area around it.

Chairman O'Brien stated that many trees were taken down on the Park Avenue side of the school noting that the fence is deteriorating, which is now very noticeable. He asked if there were plans to replace it. Mrs. Wells stated we should replace the trees and suggested a fundraiser. Mr. Traum suggested that perhaps a landscaping company, the Lions or Rotary may want to get involved. Mr. Cass stated that a replacement fence plan is in process. Mr. Nadeau inquired if we could do the restrooms sooner rather than later as it is in bad shape. Mr. Cass stated it is scheduled for the summer of 2022.

- c. Update School District Facility Project:** Mr. Goupil thanked the Town for approving the bond. He also thanked HL Turner Group for coming up with a great design and plan. Mr. Goupil stated that our goal is to complete everything that was asked for at the School District Meeting. Completion of the bathroom, and roofing the High School; and Maple Street School. He stated that in this phase they have exceeded expectation by adding a fourth classroom. He thanked Fire Chief Jeff Yale for all his help with the fire suppression system. It was important to get that in this year, so that we could apply for a grant and it was at a reduced cost. Mr. Goupil also noted the work currently going on at the Harold Martin School. He noted the construction crew is following COVID guidelines. A great job by everyone. He invited the Boards to come for a tour as soon as guidelines will allow it. We followed through with what the taxpayers wanted.

Mrs. Wells inquired about bonding for the rest of the work to be done. Mr. Chamberlin replied we will be bonding in July, as we are in a good place with rates.

Items for Discussions:

a. Elections During Pandemic:

i. COVID Precautions, Safety & Security: Mr. Cass stated voting will take place on Tuesday, November 3, 2020, at the High School similar to voting at the September Primary. He noted masks are to be worn inside, and hand sanitizer will be available, and voting will be available outside for those who do not want to wear or cannot wear a mask or cannot wear a mask. There will also be an area to drop off absentee ballots. He noted that lingering after voting and socializing will be discouraged. He noted there will be five (5) check-in tables. He stated there will be a detail police officer at the polls all day. He stated that he expects it to be busy. He also noted that the Voter Checklist has over 5,000 registered voters. He also thanked the school custodian staff, for all their help and hard work. Chair Dunlap inquired if Sara Persechino, Town Moderator, had enough volunteers. Mr. Cass replied he believes so, but anyone that wants to volunteer should check with Sara Persechino. Chair Dunlap stated that all information is on our Town website, she also noted the huge amount of work that is going into getting ready for this election. She also reminded voters to be patient on voting day. Ms. Folsom inquired if the absentee ballots were going to be processed before election day. Mr. Cass replied yes, it will be on Saturday, October 31, 2020 beginning at 10:00 am and will be open to the public. He further noted that the outer envelope will be opened, the checklist will be marked, but not check off until election day and they will start processing them at 8:00 am on election day. If they find any issues while pre-processing the ballots, they will attempt to contact that person. Chair Dunlap noted that absentee ballots may be dropped off in person to the Town Clerk's office until Monday, November 2, 2020 at 5:00 pm. She further stated that you can also drop the ballot off at an outside monitored area on election day.

b. Notable Areas of Collaboration:

i. Social Services: Mr. Chamberlin noted that the School and Town collaborate on social services. He wanted to recognize Marilyn Bresaw, Human Services Director, for all her work on Hopkinton Cares and Got Lunch. He also meets monthly with Police Chief Pecora, Marilyn Bresaw, Gordon Crouch, Riverbend, and DCYF, Merrimack county services and advocates. He stated that he appreciates all the work with these teams.

ii. Facilities/Maintenance: Mr. Chamberlin stated that the school jumped onto the bid the town received for paving and was able to pave the driveway at the SAU office. He wanted to thank Dan Blanchette for all his help with this project.

c. Annual Meeting Schedules:

i. Voting during a Pandemic – Opportunities for Collaboration/Communication: Chairman O'Brien stated that he assumes that we will not be having a traditional Town Meeting again in 2021. He would like both Boards to think about ways to

get the information out to the public. Mrs. Wells agreed that we need to be proactive and really think about better ways to communication. She also noted that if anyone listening has any ideas to please contact any board member. Mrs. Wells feels that it is important to have something tangible in their hands. Discussion ensued, with regards to one session of voting with two ballots. Mr. Traum stated we need additional ways to publicize the meeting, when budgets are being discussed. Mr. Donohoe noted that drive through voting in March is going to look different from the drive through voting we had in July. Discussion ensued, with how many zoom meetings would be necessary for both the town meeting and the school district meeting. Mrs. Wells suggested contacting NHMA for their input. Mr. Chamberlin noted that they have teachers' contracts and support staff contracts coming up. Chairman O'Brien suggested having one member from each board and a member from the Budget Committee to meet, with the purpose of working out town and school meeting logistics. Mrs. Wells suggested that the Town and School Moderators be included and also a member of the Supervisors of the Checklist should be involved. Mr. Cass noted that dates are set by NH statutes.

ii. Proposed School District Meeting Date-March 13, 2021

iii. Proposed Town Meeting Date-March 20, 2021

d. Town Initiatives:

i. Economic Development Update: Mr. Whitley stated the zoning changes were made to help with the development in the area of Harts Corner, as well as the former site of Bio-Energy, of non-residential and affordable residential homes. Mr. Whitley stated that Matt Monohan from Central New Hampshire Regional Planning has been hired to work in the position until March 2021. Mr. Whitley noted that this position's salary will be paid by a 50/50 split between the Town and the TIF District. Mr. Whitley stated that having the staff at CNHRPC, which works in this capacity at other towns, will help us in the areas we are looking to development. He also noted that Mrs. Wells and Mr. Donohoe continue to work with Karen Robertson, Planning and Zoning Director on clarifying the zoning ordinances and barriers to development. Mrs. Wells noted that the Master Plan is being re-written.

e. School District Initiatives:

i. Superintendent Search: Chairman O'Brien stated that at the end of the school year, Mr. Chamberlin informed the School Board that he would be stepping down after the 2020-2021 school year. Chairman O'Brien stated that Mr. Chamberlin has been a great asset to the Town of Hopkinton and he is sorry to see Mr. Chamberlin leave. He also noted that a search committee has been formed and that Mr. Aframe and Mr. Nadeau will represent the School Board. Mr. Aframe echoed Chairman O'Brien's comments with regards to Mr. Chamberlin. Mr. Aframe stated that they have hired an outside consultant; Hazard, Young, Attea & Associates, to help them with the search. He noted they are a national firm and therefore, have a further outreach. He stated there will be a community outreach to gather information about where we are going and what we do well, and where there are areas for growth and, what problem areas we have. He noted that information will be used to create a profile of us and a leadership profile for the new superintendent. He noted the consultants find 10-12 candidates for the position

and a screening committee will narrow that down to 4-5 people. Interviews will be conducted between December 8, 2020 and February 18, 2021, hoping to have someone by March 2021.

ii. Learning in a Pandemic: Mr. Chamberlin noted that this is one of the hardest initiatives we have ever worked on, but we are learning as we move forward. He noted that they are working on a Memo of Agreement, working conditions and trying to balance learning and safety. Mr. Goupil stated that he wanted to thank Mr. Chamberlin for giving him the opportunity to see how things work at the school. He noted that he got to see how it works for teachers working from home, in the classroom, as well as, how a student learns in the classroom and how students learn from home through Zoom. Chairman O'Brien stated that it is definitely a balancing act of education and safety, with so many people in the buildings. He noted that there are plans in place should an outbreak occur. He also stated that if we are not doing it right—we would like to hear from you. Mrs. Wells stated that it is difficult to make these decisions and she appreciates all the work that goes into it. Mr. Goupil stated that we do our best when we work together as a community. Mr. Traum stated with the holidays coming, he wanted to know if there were plans for students that travel out of New Hampshire. Chairman O'Brien stated they have had some discussion on that, but will continue to discuss it at the School Board meeting on Thursday, October 29, 2020. He also noted that there is not enough staff to operate safely.

f. FY22 Budget:

i. School District Drivers: Mr. Nadeau stated that the School Board's goal is a flat operation budget, with the drivers being healthcare, a New Hampshire Retirement increase, which we have no control over, and the obligation of the bond. He noted that they will be looking at all costs by district and by school.

ii. Town Drivers: Mr. Cass stated revenues will be down from the State, including rooms and meals tax and the highway block grant. He noted that there will only be one (1) election in 2021, healthcare costs remain the same, and there is a large increase for the New Hampshire Retirement, which we have no control over. He noted the Road Bond is at a very low interest rate, and also refinancing the previous road bond and fire station at a very low interest rate.

Mr. Traum noted the solar array at the Transfer Station, and that he, Mr. Whitley and Mr. Cass will be meeting with the Webster Select Board soon and things are proceeding as expected. Chairman O'Brien stated that the School Board was approached by some students over the summer to inquire about the District becoming 100% renewable. Discussion ensued, with regards to a power purchase. Mr. Traum stated not yet, adding he and Mr. Cass thought it would be cost effective to buy out Revision Energy. Chairman O'Brien stated a committee is working with the students on renewable energy. Mr. Traum stated he would discuss the possibility to keep it on the table. Mrs. Wells suggested looking at the trash and recycling contracts as an area of collaboration. Mr. Chamberlin will discuss with Mr. Cass.

Select Board Meeting October 26, 2020

g. Next Meeting Date: No date was set.

Public Comment (2): No public comments.

Adjournment: Chair Dunlap thanked the School Board for coming to the meeting. At 7:15 pm, the School Board Members departed the zoom meeting and the Select Board continued with their business meeting.

POINTS OF PRIDE:

Mr. Cass gave the Select Board a view of two of the walls of the Town Hall that have art on them from the Parent/Child Art Show which was on display at 2 Villages Art Association in Contocook. Mr. Cass thanked Alyssa McKeon for organizing and hanging the pictures.

Mr. Cass stated Department Heads have turned their budgets in and he will be meeting with each of them this week.

Mr. Traum wanted to recognize Paula Simpkins and the Recreation Committee for organizing the Scarecrow Contest in town.

ADMINISTRATIVE

The Board reviewed documents for signature and approved (5-0) the Consent Agenda and approved Mr. Donohoe to sign for the Board, taking the following action on a motion made by Mr. Traum and seconded by Mr. Whitley.

**Town of Hopkinton
Consent Agenda
October 26, 2020**

Item	Date	Action	Comment
PAYROLL MANIFEST			
PPE 10/24/2020	10/26/2020	Approve	TOTAL = \$86,623.32
AP MANIFESTS			
CH# 65008-65017	10/19/2020	Approve	\$6,929.23
ACH Payment - Hopkinton School	10/26/2020	Approve	\$680,000.00
CH# 65018-65067	10/26/2020	Approve	\$152,461.15
TRANSFER OF FUNDS			
BUILDING PERMITS			
265-012-003 1000 Upper Straw Road	10/26/2020	Approve	Install rooftop
105-016-000 40 Gage Hill Road	10/26/2020	Approve	Remove
257-00000 815 Jewett Road	10/26/2020	Approve	Install rooftop
258-019-001 Currier Road	10/26/2020	Approve	1582 sqft Single
258-070-000 1279 Hopkinton Road			Construct an
PROPERTY TAX EXEMPTIONS			
223-032-000 -	10/26/2020	Approve	Disabled
478 Clement Hill Road	10/26/2020	Deny	Elderly
WARRANT FOR LAND USE CHANGE TAX			
265-015-000 811 Upper Straw Road	10/26/2020	Approve	\$0.00 - Release
264-040-000 741 Upper Straw Road	10/26/2020	Approve	\$0.00 - Release
YIELD TAX WARRANT			
265-009-000 Lower Straw Road	10/28/2020	Approve	\$206.87
251-046-001 Jewett Road	10/26/2020	Approve	\$0.00 - chips
PAFs			

Select Board Meeting October 26, 2020

Change of Status-ALS Provider	10/26/2020	Approve	Emily Vallari
Change of Status-ALS Provider	10/26/2020	Approve	Michele Smith
OTHER			
Revised Engagement Letter-Bond	10/19/2020	Approve	Refinancing 2016 Rd

ROLL CALL VOTE:

Sabrina Dunlap Yes
 Ken Traum Yes
 Steven Whitley Yes
 Anna Wells Yes
 Jeffrey Donohoe Yes

MOTION PASSED 5-0.

The Board reviewed the Select Board Meeting Minutes of Tuesday, October 13, 2020. Mr. Traum made a motion, seconded by Mr. Donohoe to approve the Minutes of October 13, 2020.

ROLL CALL VOTE:

Sabrina Dunlap Yes
 Ken Traum Yes
 Steven Whitley Yes
 Anna Wells Yes
 Jeffrey Donohoe Yes

MOTION PASSED 5-0.

APPOINTMENTS:

OLD BUSINESS:

i. Updates

1. Slusser Center Opening: Mr. Cass stated they have started to look at how to open. Paula Simpkins, Recreation Director, contacted other Senior Centers to see what they are doing. The answers ranged from completely closed down, to open but limiting the amount of people, a few classes and some doing classes on Zoom. She also contacted the instructors for the Slusser Center, but they are not ready to return. Mr. Cass noted the opening would be in 3 phases, starting January 2021. There would be no meetings, a limited capacity and limited time up to 1 ½ hours that would include set up and the program. All surfaces are to be cleaned after use and there would be increased cleaning throughout the building. Reservations would be called in. He noted they are working on the parameters for phases 2 & 3 to be open. He added that any input was welcome. Mr. Donohoe suggested doing a zoom style meeting like Rotary does. He noted that there may be a learning curve and people may need some instruction. He also noted that some will not have any computer access.

2. Road Speeds and Use: Mr. Cass stated we are looking for input for Sugar Hill Road. He stated Sugar Hill Road is in good shape, however, Stumpfield Road is not good for trucks. He has ordered some Slow Down signs as well as Recreation Area signs. He noted that all the speed limit signs are correct and in place. Mr. Whitley inquired about weight limits and getting some feedback from NHMA. Discussion ensued, with regards to enforcement, GPS re-routing directions and the need for cooperation and signs in more than just Hopkinton. Discussion ensued, with regards to speed trailers and driver feedback signs, noting some are solar and some run on batteries, both expensive. Also discussed was stripping, rubble strips and speed tables.

NEW BUSINESS:

i. Health/Dental Return of Surplus: Mr. Cass noted that the Town is getting back \$43,000. He recommended taking the premium holiday in September instead of a check.

ii. 2021 Budget Meetings: Mr. Cass stated Budget Books will be ready soon and Monday, November 9, 2020 will be the first presentation to the Board.

TOWN ADMINISTRATOR UPDATES:

Mr. Cass noted that the Public Hearing for Refinancing of the Fire Station and 2016 Road Bonds will also be held on Monday, November 9, 2020.

Mr. Cass informed the Board that the Town Hall is now on a different server, which was originally used at the Bates Building, and should extend the time before we have to get a new one.

Mr. Cass noted that the Halloween recommendations are up on the website.

Mr. Cass stated that Carol Harless, Town Clerk/Tax Collector informed him that her office will be open for motor vehicle registrations on Tuesday, November 3, 2020, which is election day, however, the office will be closed on Wednesday, November 4, 2020.

Mr. Cass informed the Board that the towing sign that was at the trailhead of the Rail Trail has been removed, because it was on Town property. Mr. Cass stated the other two (2) signs are on private property.

PUBLIC FORUM:

NON-PUBLIC SESSION IV-RSA 91-A: 3 IV (e) Legal

Mr. Whitley moved to go into a non-public session to discuss on-going litigation under the provisions of Nonpublic Session RSA 91-A: 3 II (e). Mr. Traum seconded the motion.

ROLL CALL VOTE:

Sabrina Dunlap	Yes
Ken Traum	Yes
Steven Whitley	Yes
Anna Wells	Yes
Jeffrey Donohoe	Yes

MOTION PASSED 5-0.

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 7:45 p.m. The Board returned to public session at 7:53 p.m. These minutes were not sealed.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:53 p.m.

Respectfully submitted,

Robin Buchanan, Administrative Assessing Assistant



Town of Hopkinton

Office of Select Board

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-3170 – www.hopkinton-nh.gov

Nonpublic Session Minutes Select Board

Date: October 26, 2020

Members Present: Sabrina Dunlap, Chair
Ken Traum, Vice Chair
Steven Whitley
Anna Wells
Jeffrey Donohoe

Staff Present: Neal Cass, Town Administrator

Motion to enter Nonpublic Session made by Mr. Whitley seconded by Mr. Traum.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(e) Consideration *or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*

Roll Call vote to enter nonpublic session:	Sabrina Dunlap	Yes
	Ken Traum	Yes
	Steven Whitley	Yes
	Anna Wells	Yes
	Jeffrey Donohoe	Yes

Entered nonpublic session at 7:45 p.m.

Description of matters discussed, and final decisions made:

Mr. Cass updated the Board on the status of the AUS abatement request. The Board will not take any action until more information is received.

These minutes were not sealed.

Motion to leave nonpublic session and return to public session by Ms. Wells, seconded by Mr. Traum.

Roll Call vote to enter nonpublic session:	Sabrina Dunlap	Yes
	Ken Traum	Yes
	Steven Whitley	Yes
	Anna Wells	Yes

Motion: PASSED

Public session reconvened at 7:53 p.m.

These minutes recorded by: Neal Cass, Town Administrator