



Town of Hopkinton, NH

Office of the Select Board

330 Main Street, Hopkinton, NH 03229-2627

Tel: (603) 746-3170 E-mail: selectmen@hopkinton-nh.gov

Fax: (603) 746-3049 Web: hopkinton-nh.gov

SELECT BOARD PUBLIC MEETING MINUTES MONDAY, JULY 9, 2018 Draft

CALL TO ORDER

Chairman O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, July 9, 2018, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board. Town Administrator Neal Cass led those assembled in the Pledge of Allegiance.

Members Present: Jim O'Brien, Ken Traum, Bob Gerseny, Sabrina Dunlap and Steven Whitley

Staff Present: Neal Cass, Town Administrator; Robin Buchanan, Administrative Assessing Assistant

Public Present: Joyce Bossie

POINTS OF PRIDE:

Mr. Cass stated that he wanted to highlight Carol Harless and Lisa Davis for all the time and effort put forth on Monday, July 2, 2018, the due date for property taxes. With Tax Collector Chuck Gangel on vacation that week, both Carola and Lisa stepped up to the task.

Mr. Cass also wanted to highlight the Fire Department, Police Department, Highway Department and Recreation Department for a job well done on the July 4th Family Fun Day. He stated that the Recreation Committee was shorthanded this year and Paula Simpkins, Recreation Director, stepped up to make sure things ran well. The Highway Department made sure the roads were good and the streets were swept. A coordinated effort by all the departments made a for great day.

Mr. Traum also wanted to thank all the departments involved in the July 4th Family Fun Day. He also wanted to thank Neal Cass for all his work on the beaver damn issue.

ADMINISTRATIVE

The Board reviewed documents for signature and approved (5-0) the consent Agenda, taking the following action on a motion by Mr. Traum and seconded by Mr. Gerseny.

CONSENT AGENDA

9-Jul-18

ACCOUNTS PAYABLE MANIFEST

\$115,333.60

\$116,010.55

PAYROLL

\$83,425.06

BUILDING PERMITS

Russell Snow 25 Roberts Rd 240/34 convert screened porch
 Daniel Kilrain, 124 Beech Hill 259/23.2 install a high tunnel
 Deborah Young 782 Main 101/91 raze shed, construct garage
 Deer Meadow 179 Pamela Dr 245/25 Replaced manufactured home

ABATEMENTS

Victor Engel Map 258 Lot 68

\$1,558.00

April Crowley Map 245 Lot 37

\$165.00

MHC Sandy Beach Map 208 Lot 3-H5

\$105.00

MOTOR VEHICLE REFUND

Barbara Liberty

\$116.00

RIGHT TO BURY

Barbara Windhurst No. 1149

DEED WAIVER

496 Maple St Map 227-007

Bailey Brook Road Map 210 Lot 15

47 Emerson Hill Map 218 Lot 10

89 Emerson Hill Map 218 Lot 11

TRANSFER OF FUNDS

Sewer Fund 200 Account to General Fund

\$3,644.68

GIS INTERNET SERVICES ANNUAL MAINTENANCE AGREE (2)

YIELD TAX

Neola Crathern Map 240 Lot 21

\$1,594.49

PAF

Richard Armstrong Fire Dept step pay

Richard Colfer Fire Dept step pay

Mitchell Dean Fire Dept step pay

Donald Delude Fire Dept step pay

Thomas Henley Fire Dept step pay

Matthew Robblee Fire Dept step pay

Liam Smith Fire Dept step pay

Michael Drew various depts hire part time

TAX COLLECTOR'S DEED

Petro Fiber 1994 Maple Street Map 210 Lot 25.1

The Board reviewed the Select Board Meeting Minutes of Monday, June 25, 2018. Mr. Traum made a motion, seconded by Mr. Gerseny to approve the Public Meeting Minutes of June 25, 2018. Discussion ensued with regards to two sentences in the Thain Road Permit section. Both sentences were deleted by agreement.

VOTE: O'Brien, Traum, Dunlap and Gerseny voting in favor of the motion; no votes against, Whitley abstaining, MOTION APPROVED 4-0-1.

The Board reviewed the Select Board Meeting Non-Public Minutes of June 25, 2018, Session I. Mr. Traum made a motion, seconded by Mr. Gerseny to approve the Non-Public Meeting Minutes of June 25, 2018, Session I.

VOTE: O'Brien, Traum, Dunlap and Gerseny voting in favor of the motion; no votes against; Whitley abstaining, MOTION APPROVED 4-0-1.

The Board reviewed the Select Board Meeting Non-Public Minutes of June 25, 2018, Session II. Mr. Traum made a motion, seconded by Mr. Gerseny to approve the Non-Public Meeting Minutes of June 25, 2018, Session II.

VOTE: O'Brien, Traum, Dunlap and Gerseny voting in favor of the motion; no votes against; Whitley abstaining, MOTION APPROVED 4-0-1.

Discussion ensued, with regards to unsealing the Non-Public Minutes of June 25, 2018, Session II.

Mr. Traum made a motion to unseal the Non-Public Minutes of June 25, 2018, Session II.

VOTE: O'Brien, Traum, Dunlap, and Gerseny voting in favor of the motion; no votes against; Whitley abstaining; MOTION APPROVED 4-0-1.

APPOINTMENTS: None

OLD BUSINESS:

Boston Post Cane Update: Mr. Cass stated that he has had a replica made of Hopkinton's Boston Post Cane. He further stated that he is looking for a case to display the original cane and list the people that have held the Boston Post Cane.

Mr. Cass stated we have two possible candidates for the Cane. Both are turning 100 this year, however, one has only lived in town a few years and our policy reads must be a 20-year resident. Mr. Cass stated that Jim Turner, who will turn 100 years old on October 11, 2018, will be awarded the cane. Mr. Cass stated that until he fell, Mr. Turner was a participant regular at the Senior Lunch and he would like to do the presentation at Senior Lunch on or near Mr. Turner's birthday.

Mr. Traum made a motion, seconded by Mr. Whitley to present Jim Turner the Boston Post Cane.

VOTE: O'Brien, Traum, Dunlap, Gerseny and Whitley voting in favor of the motion; no votes against. MOTION APPROVED 5-0.

Beaver Dam Update:

Mr. Cass stated the water at the beaver damn is down about 14 inches. He stated the beavers are still active and have partially re-built the dam. He stated that volunteers from the Trails Committee will be checking and removing debris from the dam while he is on vacation.

NEW BUSINESS:

YTD Expenses 06/30/2018: Mr. Cass went over the expenses so far for 2018. Some line items appear to be overbudget, but that is due to timing. Chairman O'Brien asked about welfare vendors, it appears to be higher than last year at this time. Mr. Cass will check with Marilyn Bresaw, Human Services Director.

2017 Audit: Mr. Cass thanked Deb Gallant, Finance Director, for all the work she does to prepare for the auditors. The audit looks good.

Safety Policy Update First Review: Mr. Cass stated the Joint Loss Management Committee has updated the Safety Policy, as there are now new requirements from the Labor Department. Mr. Cass asked the Select Board to read over the policy and be ready to vote on it at the next meeting.

2019 Budget Plans and Goals: Discussion ensued, with regards to Capital Improvement Program (CIP), percentage of increase of operational budget to be 2-4%, health insurance premiums and the merit pool.

TOWN ADMINISTRATOR UPDATES: Mr. Cass stated he will be on vacation starting Tuesday, July 10, 2018 and will not return to the office until Monday, July 23, 2018.

Mr. Cass reported that there were 8 home sales for the month of June 2018. Of those 8 sales, it was noted that they sold from 22.69% to 59% over assessed value. We are due for a revaluation in 2019, at that time values should go up and the tax rate will go down.

PUBLIC FORUM: None

OTHER: None

ADJOURNMENT

There being no further business, motion by Mr. Gerseny and seconded by Mr. Traum, to adjourn the meeting. Vote 5-0 in favor of the motion. The meeting adjourned at 6:22 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant