



Town of Hopkinton

Office of Select Board

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-3170 - www.hopkinton-nh.gov

**SELECT BOARD
PUBLIC MEETING MINUTES
MONDAY, AUGUST 5, 2019
Approved August 19, 2019**

CALL TO ORDER

Chairman O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, August 5, 2019, in the Dunlap Room at the Town Hall. Chairman O'Brien introduced the members of the Board.

Members Present: Ken Traum and Steven Whitley
Absent: Sabrina Dunlap and Anna Wells

Staff Present: Neal Cass, Town Administrator and Robin Buchanan, Administrative Assessing Assistant

Public Present: No public was present

Mr. Cass led those in attendance in the Pledge of Allegiance.

POINTS OF PRIDE:

Mr. Cass noted that in the sign file, there are six (6) PAF forms from the Fire Department for a change in status due to training. Peter Benson, Thomas Jondall, Matthew McCormack, and McKayla Reale, who is also an EMT, have all been certified as Firefighters. Emily Vallari is now an EMT. Indigo Wearing, who is already a level 2 Firefighter received certification as an AEMT.

ADMINISTRATIVE

The Board reviewed documents for signature and approved (3-0) the consent Agenda, taking the following action on a motion made by Mr. Traum and seconded by Mr. Whitley.

Consent Agenda 08-05-2019

ACCOUNTS PAYABLE MANIFEST

\$346,554.65

\$255,973.43

\$29,017.18

PAYROLL MAINIFEST \$81,544.49

Yield Tax

Jonathan Reen Map 221 Lot 21 \$208.09

Elderly Exemption

Margaret Kulusek Map 225 Lot 14-1

Karen Harris Map 105 Lot 23

BUILDING PERMITS

Strategic bldg Little Frost Rd residence, garage deck

Stephen Eckber bldg 240 Amesbury Rd shed

Osman & Katherine Kaynak bldg 293 Main renovate bathroom

Maple Row Management bldg 442 Briar Hill renovate bathroom +

Universal Bldrs bldg Crowell Rd residence, adu, garage bay

Beaux Woods demo& bldg 248 Gould Hill raze bldg&garage, new

Abatement (3) Amanda Martin/Sandy Beach \$676.00

Warrant for Current Use

Tuttle Family \$5,060.00

Hopkinton Retreat LLC \$292.00

PAF FORMS

Fire Department change in status

Fire Department change in status

Fire Department change in status

Fire Department change in status

Fire Department change in status

Fire Department change in status

The Board reviewed the Select Board Meeting Minutes of Monday, July 22, 2019. Mr. Traum made a motion, seconded by Mr. Whitley, to approve the Public Meeting Minutes of July 22, 2019.

VOTE: O'Brien, Traum, and Whitley voting in favor of the motion;
no votes against, MOTION APPROVED 3-0.

The Board reviewed the Select Board Non-Public Meeting Minutes of Monday, July 22, 2019. Mr. Traum made a motion, seconded by Mr. Whitley, to approve the Non-Public Meeting Minutes of July 22, 2019. The minutes were not sealed.

VOTE: O'Brien, Traum and Whitley voting in favor of the motion;
no votes against, MOTION APPROVED 3-0.

APPOINTMENTS:

OLD BUSINESS:

NEW BUSINESS:

ROW behind Depot Naming: There has been a request from Steve Lux, Jr. requesting that the Select Board name the Right of Way (ROW) that is located in Contoocook Village spanning across three parcels shown as Map 101, Lots 77, 74 and 85, pursuant to Town Ordinance 05-01. It is noted that the name is currently Pine Alley, but the ordinance also states that names should not match or be confusingly similar. He is requesting the name be Depot Street and that signage be placed at both ends of the ROW, as well as a one way street beginning at Main Street and terminating at the municipal parking lot near the gazebo park.

Discussion ensued, with regards to the name, with the Board preferring Depot Lane, noting that naming it Depot Street, would indicate that it is an actual street and not a ROW. The Board also discussed the request for one way. The Board would like to hear from Police Chief Pecora and Fire Chief Yale about making it one way.

TOWN ADMINISTRATOR UPDATES:

Mr. Cass informed the Board that Beech Hill School has returned the signed PILOT with their payment.

Mr. Cass stated he has been in touch with the Hopkinton Fair Board and they are currently working to set up a time to meet with the Board.

Mr. Cass stated that things are moving forward on Stickney Hill, which needs a culvert replacement. Mr. Cass noted that the Department of Environmental Services (DES) has 10 days to respond to us. Discussion ensued, with regards to "Pedaling for Payson" bike ride, which is scheduled for Saturday, September 14, 2019 and its route is over Stickney Hill. Mr. Cass will contact Police Chief Pecora to make sure that everyone is aware that Stickney Hill is closed.

Mr. Cass stated that Director of Public Works, Dan Blanchette, has spoken to him about tearing up the paved portion of Irish Hill Road, replacing it with gravel, until such time as he can rebuild the road. Mr. Whitley inquired if there was any potential for a subdivision on the road. Mr. Cass stated that is an unknown.

PUBLIC FORUM:

OTHER: Mr. Cass noted that the Staff Appreciation lunch will be held on Thursday, August 15, 2019 outside the Community Room at the Library.

Mr. Cass also noted that Robin Buchanan will be on vacation for the next meeting. He also informed the Board that he will not be available for that meeting.

Mr. Traum, after reading some articles relative to community wells, inquired if our community well was compliant. Mr. Cass replied that all the Teflon tape has been removed, tests were done, and we are compliant.

Mr. Traum inquired if we do National Night Off. Mr. Cass replied that we do Touch a Truck, which is a similar event.

Mr. Traum inquired if there were any updates on the conceptual drawing for the Town Hall. Mr. Cass replied no.

Mr. Traum inquired if there was word from Webster with regards to Granite Apollo. Mr. Cass replied no.

Mr. Traum brought to Mr. Cass's attention that Mrs. Krzyzaniak's expressed concern at the last meeting about Next Door. Mr. Whitley stated that it does not seem to be a scam.

Chairman O'Brien asked Mr. Cass to find out if the DOT would put up a sign this year to use Exit 7 to get to the Hopkinton Fair, so the traffic will not backup on the highway. Mr. Cass agreed to contact them.

NON-PUBLIC SESSION I-RSA 91-A: 3 III (c) Reputation

Mr. Traum moved to go into a non-public session to discuss an issue which could affect the reputation of someone other than a Board member under the provisions of Nonpublic Session RSA 91-A: 3 II (c). Mr. Whitley seconded the motion.

VOTE: Select Board Members O'Brien, Traum, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (3-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 5:58 p.m. The Board returned to public session at 6:11 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Mr. Whitley seconded the motion.

VOTE: Select Board Members O'Brien, Traum, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (3-0).

NON-PUBLIC SESSION I-RSA 91-A: 3 III (c) Reputation

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VOTE: Select Board Members O'Brien, Traum, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (3-0).

The Board and the Town Administrator went into nonpublic session, as recorded separately, at 6:11 p.m. The Board returned to public session at 6:38 p.m.

Vote to seal nonpublic minutes:

Mr. Traum moved to seal the minutes of the just completed nonpublic session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Mr. Whitley seconded the motion.

VOTE: Select Board Members O'Brien, Traum, and Whitley voted in favor, and the Chair declared the motion to have carried unanimously (3-0).

ADJOURNMENT

There being no further business, the meeting adjourned at 6:38 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant