



Town of Hopkinton, NH

Office of the Select Board

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SELECT BOARD PUBLIC MEETING MINUTES MONDAY, OCTOBER 29, 2018 APPROVED: November 5, 2018

CALL TO ORDER

Chairman Jim O'Brien called this regular meeting of the Select Board to order at 5:30 p.m. on Monday, October 29, 2018, in the large meeting room in the Town Hall. Chairman O'Brien introduced the members of the Board.

Members Present: Jim O'Brien, Chair; Ken Traum, Vice-Chair; Sara Persechino, Sabrina Dunlap and Steven Whitley.

Staff Present: Neal Cass, Town Administrator, Robin Buchanan, Administrative Assessing Assistant, Karen Robertson, Planning & Zoning, Dan Blanchette, Director of Public Works, Chuck Gangel, Town Clerk/Tax Collector and Paula Simpkins, Recreation Director

Public Present: Mary Leadbeater, Lynn Clark, Michael Tardiff and Mike McNally

NON-PUBLIC SESSION RSA 91-a:3 ii (c)

Mr. Cass led those in attendance the Pledge of Allegiance.

POINTS OF PRIDE

Mr. Cass stated we have gone through a major transition with the moving of the Town Clerk/Tax Collector's Office from the Bates Building to the Town Hall. He stated the Highway Department did an excellent and efficient job of moving the furniture at the Town Hall and moving the Town Clerk/Tax Collector's Office furniture, computers, printers and files to the Town Hall on Tuesday, October 23, 2018. Everyone in the office helped with the move and the

reorganization of the office. We were ready and open for business on Wednesday, October 24, 2018.

Mr. Cass stated Saturday, October 27, 2018 was Drug Take Back Day and it was a success.

ADMINISTRATIVE

The Board reviewed documents for signature and approved (5-0) the consent Agenda, taking the following action on a motion by Mr. Traum and seconded by Ms. Persechino.

CONSENT AGENDA October 29, 2018

ACCOUNTS PAYABLE MANIFEST	\$1,297,822.22
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PAYROLL	\$79,099.12
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BUILDING PERMITS

3 W Design Inc. 601 Gould Hill Rd Renovations Map 241 Lot 014
Maureen Bland 554 Camp Merrimack Rd carport Map 203 Lot 005

ABATEMENTS

Hopkinton Retreat LLC	\$40,344.00
Eddie & Mary Bowie-left Sandy Beach	\$351.00
Eddie & Mary Bowie-left Sandy Beach	\$346.00
Glen Moir-left Sandy Beach	\$132.00

REQUEST FOR REIMBURSEMENT

Neal Cass reimbursement for supplies for TC/TC move	\$250.50
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NOTICE OF APPOINTMENT OT THE TRANSPORTATION ADVISORY COMMITTEE

TRANSFER OF FUNDS

Sewer Fund 200 Account to General Fund	\$9,339.52
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The Board reviewed the Select Board Meeting Minutes of Monday, October 15, 2018. Mr. Traum made a motion, seconded by Ms. Persechino to approve the Public Meeting Minutes of October 15, 2018.

VOTE: O'Brien, Traum, Persechino and Whitley voting in favor of the motion; no votes against, Dunlap abstaining, MOTION APPROVED 4-0-1.

The Board reviewed the Non-Public Select Board Meeting Minutes of Monday, October 15, 2018, Session I. Mr. Traum made a motion, seconded by Ms. Persechino to approve the Non-Public Meeting Minutes of October 15, 2018.

VOTE: O'Brien, Traum, Persechino and Whitley voting in favor of the motion; no votes against, Dunlap abstaining, MOTION APPROVED 4-0-1.

The Board reviewed the Non-Public Select Board Meeting Minutes of Monday, October 15, 2018, Session II. Mr. Traum made a motion, seconded by Ms. Persechino to approve the Non-Public Meeting Minutes of October 15, 2018.

VOTE: O'Brien, Traum, Persechino and Whitley voting in favor of the motion; no votes against, Dunlap abstaining, MOTION APPROVED 4-0-1.

The Board reviewed the Select Board Meeting Minutes of Thursday, October 25, 2018. Ms. Persechino made a motion, seconded by Mr. Whitley to approve the Public Meeting Minutes of October 25, 2018.

VOTE: O'Brien, Traum, Persechino, Dunlap and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

The Board reviewed the Non-Public Select Board Meeting Minutes of Thursday, October 25, 2018. Ms. Persechino made a motion, seconded by Mr. Traum to approve the Non-Public Meeting Minutes of October 25, 2018.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

OLD BUSINESS:

Plan NH MTAG Grant Status: Mr. Cass stated that Plan NH has agreed to allow the Town of Hopkinton to resubmit its grant application, which will be a revision based on conversations at the previous Select Board meeting. Mr. Whitley stated the challenge will be to tailor the resubmission to specify purposes, which is affordable housing in one of the TIFF Districts. Mr. Whitley stated it may require an amendment to the original language for the TIFF District. Stuart Arnet will help with the resubmission which has a November 16, 2018 deadline. Mr. Whitley also stated that letters of support from the various committees, boards and or organizations in Town would be helpful.

Chairman O'Brien inquired if that would be a Town Meeting vote. Mr. Cass stated yes, so that the language and the purpose match. He further stated right now it is just for commercial businesses.

Mr. Traum made a motion to have the Select Board write a letter of support for the Plan NH Grant resubmission. Ms. Persechino seconded.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Town Clerk/Tax Collector Move Update: Mr. Cass stated it went well; better than expected. Staff is parking near the cemetery or on the street. Mr. Cass also stated he has been in touch with St. Andrews regarding parking in the church lot during the winter months.

Mary Leadbeater stated that some people from the Farmer's Market have come to the Town Hall to check out the space. She believes the new set up will work well.

Mr. Traum inquired about turning off the heat and water at the Bates building. Mr. Cass stated that the Supervisors of the Checklist are still there.

APPOINTMENTS:

Indigenous Peoples Day Discussion: Ms. Persechino stated she originally made a motion to change Columbus Day to Indigenous Peoples Day on the Town calendar, she withdrew the Motion to allow for public comment. It was noted that the Board received 3 e-mails in support of the change and no e-mails against. There were also three (3) people present who voiced their support for the change.

Ms. Persechino made a motion to change Columbus Day to Indigenous Peoples Day on the Hopkinton Holiday calendar. Mr. Whitley seconded the motion. Discussion ensued. Mr. Whitley feels there is no justification to keep it Columbus Day. Chairman O'Brien stated that when Ms. Persechino first brought this up he was skeptical, however, after doing some research and learning a lot about Native American history, he has changed his mind.

VOTE: O'Brien, Traum, Persechino, Dunlap, and Whitley voting in favor of the motion; no votes against, MOTION APPROVED 5-0.

Budget Process Update: Mr. Cass stated that all the Department budgets are in and the Board should be receiving copies of the budget this week.

NEW BUSINESS:

Appointment to the Warner River Local Advisory Committee: Mr. Cass stated that the Board needs to nominate someone to fill the position. The committee meets approximately once a month. Chairman O'Brien asked Mr. Cass to put it on the website to see if anyone in the community is interested in serving.

Election Coverage by Select Board: Mr. Cass inquired as to election coverage by the Board. Most of the Board members will be available for the full day on Tuesday, November 6, 2018.

NON-PUBLIC SESSION RSA 91-a:3 (d):

APPOINTMENTS continued:

Central NH Regional Planning Commission (CNHRPC) 10-year State Road Plan: Michael Tardiff from CNHRPC and Mike McNally presented conceptual plans for an upgrade to the intersection at the end of the exit ramp at Exit 4, and a reconfiguration plan for the intersection by the Cracker Barrel Store. The plan at Exit 4 would simplify the entire area and slow traffic down with a round-about. This would substantially shrink the area currently covered by pavement and create a better gateway to Hopkinton Village. A request will be submitted to have this project added to the State's 10-year transportation plan. The conceptual plan for the Cracker Barrel intersection would eliminate the cut off from Main Street to Hopkinton Road, and create a "T" intersection. The sidewalk would be upgraded, and a crosswalk added. This project would be funded locally. The Select Board took the information under advisement.

George Park Discussion: Chairman O'Brien stated we are focusing on the conceptual plan for renovations and upgrades at George Park that Paula Simpkins, Recreation Director, gave on Thursday, October 25, 2018. The plan includes upgrading the current track to a full size 6-lane track with a game field in the center. New bathrooms would be added, the baseball field would receive some major maintenance, Blood Field would be reduced in size to 200 feet, Clarke Field would also be 200 feet and moved slightly, and the entrance to the school off Kearsarge Avenue would be moved and more parking added. It was noted that for most of this to happen the drainage from the school parking lot needs to be corrected. Also, part of the discussion was that Men's Softball needs a field at least 235 feet, so they would have to relocate to the Park Avenue Field. The Select Board discussed the plan and will be gathering further input from the public before acting on the plan. If this or any other plan moves forward, it will be a multi-year plan with numerous stages. The Board was appreciative of the work that has been done and the fact that there is now a comprehensive plan to discuss. Discussion ensued with regards to the track, noting that there is still a group that wishes to fund raise one-third (1/3) of the cost of the track, leaving the Town and School to raise the remaining two-thirds (2/3).

TOWN ADMINISTRATOR UPDATES:

Mr. Cass stated interviews will begin this week for the Assistant Town Clerk/Tax Collector position.

PUBLIC FORUM: None

OTHER:

Ms. Persechino stated she has left a message for the owner of the property on Cross Road, however, she has not received a call back.

ADJOURNMENT

There being no further business, Mr. Traum made a motion, seconded by Ms. Persechino to adjourn the meeting at 8:23 p.m.

Respectfully submitted,

Robin Buchanan
Administrative Assessing Assistant