



Town of Hopkinton

Office of Select Board

330 Main Street, Hopkinton NH 03229-2627 - (603) 746-3170 – www.hopkinton-nh.gov

**ECONOMIC DEVELOPMENT COMMITTEE
PUBLIC MEETING AGENDA
MONDAY, DECEMBER 14, 2020 – 6:00 PM
VIA ZOOM**

The meeting of the Economic Development Committee (EDC) was called to order by Steven Whitley on Monday, December 14, 2020 at 6:02pm via Zoom.

Members Present: Jim Fredyma, Meredith Lee, Greg Sagris, Anna Wells, Steven Whitley

Members Absent: Tom Congoran, Andrea Folsom, Erik Newman

Staff Present: Matt Monahan (Economic Development Director), Neal Cass (Town Administrator)

DECLARATION OF CHAIR: Mr. Whitley read the Right to Know Law Meeting Checklist as follows:

As Chair of the Hopkinton Economic Development Committee, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12, pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a. *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means.*

We are utilizing the Zoom platform for this electronic meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1 (646) 558 8656 and meeting ID: 837 4245 2855, or by clicking on the following website address:

<https://us02web.zoom.us/j/83742452855>

b) *Providing public notice of the necessary information for accessing the meeting.*

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on Town of Hopkinton's website: www.hopkinton-nh.gov and on the Town of Hopkinton's Facebook page.

c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access.*

If anyone has a problem, call (603) 746-8242 or email: townadmin@hopkinton-nh.gov.

d) Adjourning the meeting if the public is unable to access the meeting.

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let us start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Jim Fredyma	alone
Meredith Lee	alone
Greg Sagris	alone
Anna Wells	alone
Steven Whitley	alone

APPROVAL OF MINUTES FROM NOVEMBER 17, 2020

Ms. Wells moved to approve the Economic Development Committee minutes of November 17, 2020. Mr Sagris seconded the motion. There was no discussion and Mr. Whitley called for the roll call vote.

Jim Fredyma	Yes
Meredith Lee	Yes
Greg Sagris	Yes
Anna Wells	Yes
Steven Whitley	Yes

Motion carried 5-0

LAND SWAP UPDATE

Mr. Cass reported that Tim Britain, counsel working on this issue, has been working with the State of New Hampshire to finalize this sale. A plan of the land involved in the Routes 202/9 Maple Street area is being recorded with the Registry of Deeds to assure that there are no issues in the future. The hope is to have the final closing very soon.

EDC VISIONING

Ms. Lee led the group in visioning for economic development in town. This work will be used to help the EDC do its work moving forward. This visioning creates a base for a strategic plan. This work was extensive with input from all those present. Ms. Lee will work with Mr. Monahan to synthesize the information and bring it back to the group.

UPDATES FROM THE ECONOMIC DEVELOPMENT DIRECTOR

Mr. Monahan reported the following:

- He has created and Economic Strategic Plan that was distributed to committee members earlier today. He requested that it be reviewed and discussed at a later time. This topic will be on the agenda for the next EDC meeting.
- Exit 6 TIF District letters have been sent. Mr. Monahan has spoken to one interested person and other has submitted an application. After the holidays, if there have not been enough volunteers for the Advisory Board, he will contact people who received the letters to introduce himself and work to recruit enough members.
- The 79E information and application were sent to the Town Administrator for review. Once ready, it will go to the Select Board.
- The ERZ Workshop is scheduled for Tuesday, January 12, 2020 at 5:30 p.m. via Zoom. CNHRPC is mailing out postcards to all businesses in the Zones.

Mr. Whitley asked if there are any grant opportunities and Mr. Monahan said none at the moment, but he would look into it.

NEXT MEETING

The next meeting of the EDC will be on Tuesday, January 5, 2021 at 6:00 p.m. via Zoom.

ADJOURNMENT

Ms. Wells moved that the meeting be adjourned. Ms. Lee seconded the motion. Mr. Whitley called for the roll call vote.

Jim Fredyma	Yes
Meredith Lee	Yes
Anna Wells	Yes
Steven Whitley	Yes

Motion carried 4-0

The meeting adjourned at 7:43p.m.

Respectfully submitted,
Neal Cass, Town Administrator