

**Hopkinton Budget Committee**  
**Schedule of Meeting and Important Dates 2019-2020**  
**DRAFT 6/4/2019**

Date	Time	Day of Week	Schedule*	Responsible Party	Meeting Location
11/4/2019	5:30 p.m.	Monday	<b>TOWN</b> Department Budget Presentations to Select Board	Select Board	Town Hall
11/12/2019	5:30 p.m.	Tuesday	<b>TOWN</b> Department Budget Presentations to Select Board	Select Board	Town Hall
11/18/2019	5:30 p.m.	Monday	<b>TOWN</b> Select Board Budget Work Session	Select Board	Town Hall
11/25/2019	5:30 p.m.	Monday	<b>TOWN</b> Select Board Finalizes Town Budget	Select Board	Town Hall
12/4/2019	5:30 p.m.	Wednesday	<b>TOWN:</b> Presentation of Town budgets to Budget Committee overview and review of significant changes	Budget Committee	Town Hall
12/5/2019	5:30 p.m.	Thursday	<b>SCHOOL</b> School Board meeting - budget review and discussion	School Board	MSS
12/11/2019	5:30 p.m.	Wednesday	<b>TOWN:</b> Budget Committee Meeting - Follow-up presentation and meeting with Dept. Heads if requested.	Budget Committee	Town Hall
12/12/2019	5:30 p.m.	Thursday	<b>SCHOOL</b> School Board meeting - budget review and discussion	School Board	MSS
12/18/2019	5:30 p.m.	Wednesday	<b>HVP and CVP</b> -Presentation to Budget Committee	Budget Committee	Town Hall
12/19/2019	5:30 p.m.	Thursday	<b>SCHOOL</b> School Board meeting - budget review and discussion	School Board	MSS
1/8/2020	5:30 p.m.	Wednesday	<b>SCHOOL</b> School Budget Presentation to Budget Committee	Budget Committee	Town Hall
1/10/2020		Friday	<b>TOWN</b> First day to hold Public Hearing on bond/note issue over \$100,000	Select Board	
1/15/2020	5:30 p.m.	Wednesday	<b>SCHOOL</b> Continue School Budget Presentation to Budget Committee	Budget Committee	Town Hall
1/22/2020	5:30 p.m.	Wednesday	<b>SCHOOL</b> -Follow-up discussion to budget presentation. <b>HVP and CVP</b> - Presentation to Budget Committee Review of All Budgets and Q&A	Budget Committee	Town Hall
1/29/2020	5:30 p.m.	Wednesday	Budget Committee Deliberations IF NEEDED	Budget Committee	Town Hall
2/4/2020		Tuesday	<b>TOWN</b> Last day for petitioned warrant article		
2/5/2020	5:30 p.m.	Wednesday	Budget Committee Deliberations IF NEEDED	Budget Committee	Town Hall
2/9/2020		Sunday	<b>SCHOOL</b> -Last day for petitioned warrant article	School Board	
2/12/2020	6:00 p.m.	Wednesday	<b>PUBLIC HEARING ON ALL BUDGETS</b> Final budget deliberations	Budget Committee	High School
2/13/2020	6:00 p.m.	Wednesday	Public Hearing on all Budgets - SNOW DATE	Budget Committee	Town Hall
2/14/2020	TBD	Friday	Final Budget Committee Deliberations if needed.	Budget Committee	Town Hall
2/14/2020		Friday	Final Budget Committee Town Report items to Town for inclusion in annual report	Budget Committee	Town Hall
2/19/2020		Wednesday	Last day for budget committee to deliver budget and warrant article recommendations to Select and School Boards for posting (20 days before meeting)	Budget Committee	
2/24/2020		Monday	Last day to post warrant and budget form for annual meeting	Select/School Board	
2/24/2020		Monday	Last day to hold public hearing for Special Revenue Fund	Select Board	
2/24/2020		Monday	Last day for Select Board to Post Warrant/Budget	Select Board	
2/24/2020		Monday	Last day to hold public hearing for bond issue over \$100,000	Select/School Board	
3/3/2020		Tuesday	Annual Report Must be Available	Town Administrator	
3/10/2020	7am-7pm	Tuesday	Town/School Ballot Voting Day	Town Moderator	High School
3/14/2020	9:00 a.m	Saturday	<b>SCHOOL</b> District Meeting	School Board	High School
3/21/2020	9:00 a.m	Saturday	<b>TOWN</b> Town Meeting	Select Board	High School

\*Check related Web Site or public posting for School Board and Select Board Meeting Confirmations

\* School meeting must be held between 3/1 and 3/25

Town
School
Town & School
BudCom
General Info

\* School meeting must be held between 3/1 and 3/25