

Hopkinton Town Library
Trustees Meeting
January 9, 2024—**DRAFT minutes**

Attendees: Rose Jansen (Library Director), Sarah Chiappetta (Secretary), Amy Stone (Chair), Jim O'Rourke (Treasurer), Jason Lacombe (Liaison to Foundation), Sara Wheatley (Corresponding Secretary)

Meeting was held in person at the library. Amy opened the meeting at 7:05 pm

SECRETARY'S REPORT

The minutes of the November meeting were reviewed. Motion to accept Amy/ Second: Jim / Vote: Unanimous

TREASURER'S REPORT

Accounts are looking typical.

Motion to accept: Jason / Second: Sarah / Vote: Unanimous.

DIRECTOR'S REPORT

It is staff review time, so Rose is busy with that project. This year the town will be giving a 4% merit raise to employees.

We are still paying off some bills from 2023, such as heating and electricity bills. The books will close at the end of January for 2023.

Our visits are up 26% from 2022.

Jenny is planning a story walk for the day school is closed on 1/23. We also have 5 other programs planned for January.

The library had our annual boiler maintenance. Next year they have to flood all of the lines, which will be done on a Monday in case there are any issues.

Barrel and Basket would like to collaborate on some sort of programming in the coming months. Rose will try and work with the owner to plan. Jenny has also been starting to plan some sort of scavenger hunt for the summer which would involve some of the stores in the town.

Yankee TV has reached out to ask if they could film a segment on the library. The Concord Monitor has also reached out to ask if the library would host a "meet your reporter" program.

See director's report attached.

Town report: The trustees reviewed Rose's report that she will submit to the town. We all agreed it looked very positive.

Renewable Energy: Amy reported that the last time she checked (about a year ago) the solar panels were going to cost about \$150,000. Rose suggested that Revisionist Energy come to a meeting to present, but we decided that we need to decide how we would pay before we asked them to talk. There was a discussion about how we could possibly raise the money to pay for the panels. Ebsco has a grant that we could also apply to as well and Sara will look into that for the next meeting.

Memorial Proposal: Christine Hamm helped to build the current library, lives in Oregon, and sadly has advanced cancer. She also served as a selectman for the town. There has been some talk about honoring her in some manner, and there was a discussion about how we could go about doing that. Sarah will reach out to Celeste, a town member who is interested in doing this for Chris.

Inclement Weather: Rose will make the decisions going forward to close the library in bad weather and then alert the trustees.

Sara, Jim and Amy will be running for another office term this Spring.

Rose left the meeting at 7:57 pm and the trustees discussed Rose's potential salary increase.

Amy adjourned the meeting at 8:10 pm. Respectfully submitted, Sarah Chiappetta, Meeting Secretary

NEXT MEETING: 7:00 pm on 2/20/24