

Hopkinton Town Library
Trustees Meeting
June 20, 2023—**DRAFT minutes**

Attendees: Rose Jansen (Library Director), Nancy Skarmeas (Chair), Sarah Chiappetta (Secretary), Amy Stone (Foundation Liaison), Jim O'Rourke (Treasurer),

Meeting was held in person at the library. Nancy opened the meeting at 7:08pm

SECRETARY'S REPORT

The minutes of the May meeting were reviewed. Motion to accept Jim/ Second: Amy / Vote: Unanimous

TREASURER'S REPORT

Accounts are looking normal and balanced. The Tarr trust asked for an extension for the payout (which they have done in the past.) We sent a revenue generating check to the town.

Motion to accept: Nancy / Second: Amy / Vote: Unanimous.

DIRECTOR'S REPORT

Museum passes are flying off the shelves. Summer reading sign-ups have started and are going really well. If children read for three hours they get a bag, and every three hours after that they get a badge they can iron on to the bags.

The Friends of the Library made around \$3200 from the book sale at the beginning of the month and made \$110 at the door from people joining the Friends to get in early.

The patio is finished, and the builders have received their last payment. It has been recommended that we purchase watering bladders for the new trees. Rose will research purchasing the bags. A new air compressor for the sprinklers was installed, and then failed the next day. They have now rewired it and it is working again.

The HVAC was not running in the community room. It turned out a switch had been turned off on the outside of the building.

We have temporarily lost three parking spaces because of the barn rehabilitation. These are expected to return once the renovations are complete.

See director's report attached.

Summer meeting dates:

July 18th, August 15th (tentative)

Patio

Amy will check in with the foundation and see if all of the thank you notes have been sent out for the donations. We still need patio furniture and the shade to be installed. Jim is working with Jason on the shades, but Jim has not heard back from any company at this point and Jim needs measurements to reach out to some of these companies.

There have also been questions if reserving the community room also includes patio use. If someone is reserving the community room we will ask if they also would like use of the patio, but we will not allow people to just reserve the patio. We also decided that the patio furniture will remain out there all summer. Rose will investigate having some sort of metal cord or chain to connect the furniture all together to prevent theft.

Multi-Weld will install handrails on the stairs to the patio and will donate almost all of the time and materials to the library. So instead of \$5000 for the handrails it will cost around \$500.

Nancy adjourned the meeting at 7:52 pm. Respectfully submitted, Sarah Chiappetta, Meeting Secretary

NEXT MEETING: 7:00 pm on 7/18/23