



# Town of Hopkinton

Office of Select Board

330 Main Street, Hopkinton, NH 03229-2627 - (603) 746-3170 – [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov)

**SELECT BOARD  
PUBLIC MEETING AND HEARING MINUTES  
Hopkinton Town Hall – 330 Main Street  
Monday, March 18, 2024  
Approved**

**I. CALL TO ORDER:**

Chair Dunlap called this Public Meeting of the Select Board to order at 5:30 p.m. on Monday, March 18, 2024, and introduced the members of the Board.

**Select Board**

**Members Present:** Sabrina Dunlap, Ken Traum, and Thomas Lipoma

**Staff Present:** Neal Cass, Town Administrator; and Cara Johnson, Administrative/Assessing Assistant

**Elected Official**

**Present:** Sara Persechino, Town Moderator

**Public Participants:** Mark Zankel, Chair of the Community Power Committee

**II. POINTS OF PRIDE:**

Mr. Cass, Chair Dunlap, and Mr. Traum highlighted the work of all the people—staff, volunteers, and elected officials—who do so well with all the details and everything involved leading up to, during, and after the elections and Town Meeting.

Mr. Traum added thanks to Mr. Cass for another great job with the Cookies with Cass event, recently held at the library.

**III. ADMINISTRATIVE:**

- A. The Board reviewed documents for signature, and approved (3-0) the Consent Agenda of March 18, 2024, taking the following action on a motion made by Mr. Traum and seconded by Mr. Lipoma:

<b>TOWN OF HOPKINTON - SELECT BOARD CONSENT AGENDA MARCH 18, 2024</b>			
<b>ITEM</b>	<b>DATE</b>	<b>ACTION</b>	<b>COMMENT</b>
<b>AP MANIFEST</b>			
AP MANIFEST DATED 3/18/2024	3/18/2024	APPROVE	\$1,980,652.16
<b>NOTIFICATION OF ABATEMENT</b>			
216-030-000 - 561 THAIN RD	3/18/2024	APPROVE	\$36.05
208-003-H11 - H11 HUMMINGBIRD WY	3/18/2024	APPROVE	\$501.00
240-051-000 - GOULD HILL RD	3/18/2024	APPROVE	\$81.05

221-058-000 - 329 BOUND TREE RD	3/18/2024	APPROVE	\$30.82
225-004-000 - 82 DEER PATH	3/18/2024	APPROVE	\$25.12
104-075-000 - 45 INDIAN RIDGE RD	3/18/2024	APPROVE	\$6,356.00
238-005-000 - 277 GAGE HILL RD	3/18/2024	APPROVE	\$15.00
<b>ELDERLY EXEMPTION APPLICATION</b>			
223-041-000 - 36 SUNSET DR	3/18/2024	APPROVE	\$145,000.00

**VOTE:** Dunlap, Traum, and Lipoma voted in favor of the motion; no votes against;  
**MOTION PASSED 3-0.**

- B. The Board reviewed the Select Board Public Meeting Minutes of Monday, March 4, 2024. Mr. Traum made a motion, seconded by Mr. Lipoma, to approve the Select Board Public Meeting Minutes of Monday, March 4, 2024.

**VOTE:** Dunlap, Traum, and Lipoma voted in favor of the motion; no votes against;  
**MOTION PASSED 3-0.**

- C. The Board reviewed the Select Board Nonpublic Session I Meeting Minutes of Monday, March 4, 2024. Mr. Traum made a motion, seconded by Mr. Lipoma, to approve the Select Board Nonpublic Session I Meeting Minutes of Monday, March 4, 2024; Mr. Traum noted the minutes are sealed.

**VOTE:** Dunlap, Traum, and Lipoma voted in favor of the motion; no votes against;  
**MOTION PASSED 3-0.**

- D. The Board reviewed the Select Board Nonpublic Session II Meeting Minutes of Monday, March 4, 2024. Mr. Traum made a motion, seconded by Mr. Lipoma, to approve the Select Board Nonpublic Session II Meeting Minutes of Monday, March 4, 2024; Mr. Traum noted the minutes are not sealed.

**VOTE:** Dunlap, Traum, and Lipoma voted in favor of the motion; no votes against;  
**MOTION PASSED 3-0.**

**IV. PUBLIC APPOINTMENT:**

Moderator Sara Persechino, RE: Town Meeting Business Session – Ms. Persechino, the Board members, Mr. Cass, and Mr. Zankel discussed details of the order of events, the script, the Community Power presentation, and some of the particulars of the warrant articles related to the elderly and disabled exemptions. It was noted that:

- It would be helpful for people to arrive early, so the meeting may begin promptly at 6:00 p.m.
- The layout will be different than it was at the School Meeting.
- The Supervisors of the Checklist will be in a better location.
- Water, candy, and cookies will be available.

**V. OLD BUSINESS:**

Any Further Town Meeting Preparation – A brief discussion of setting up for Town Meeting ensued.

**VI. NEW BUSINESS:**

Forms of Municipal Government – Mr. Cass recommended that at the next Select Board meeting, depending on the outcome of the SB2 vote at Town Meeting, it might be helpful to have a discussion about other forms of government that could be considered.

**VII. TOWN ADMINISTRATOR UPDATES:**

Mr. Cass noted that Town Meeting preparation has been his primary focus.

**VIII. PUBLIC FORUM:**

There were no questions or comments for Public Forum.

**IX. OTHER:**

Mr. Traum noted that he will be part of the New Hampshire Municipal Association Finance and Revenue Committee again this year.

**X. NONPUBLIC SESSION:**

There were no nonpublic sessions.

**XI. ADJOURNMENT:**

There being no further business, Chair Dunlap moved that the meeting be adjourned. Mr. Traum seconded the motion. All members present voted in favor and the meeting was declared adjourned at 6:16 p.m.

Respectfully submitted,

Cara Johnson  
Administrative/Assessing Assistant